

**Woodlynne School District  
Board of Education  
Board Meeting Minutes  
June 27, 2023  
6:30 PM**

**Statement by Board President**

The Board President opened the regular meeting at 6:34 p.m.

**Opening Statement**

Opening Statement - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.

**Flag Salute**

Flag Salute

**Roll Call**

Roll call – Mrs. Jackie Walters, Superintendent/Principal

Mr. Kyle Bowman	Present
Mrs Catherine Chukwueke	Absent
Mr. Christopher Dilkus	Present
Mrs. Samantha Kirby	Present
Ms. Xiomara Rivera	Present
Mrs. Heidemarie Wood	Present

**Other Attendees**

Mrs. Jackie Walters, Superintendent/Principal

**Visitors' Questions**

None

**Board President's Report**

None

**Superintendent's Report**

**INFORMATIONAL ITEMS**

- CST Report (**Attachment A**)
- Nurse Report (**Attachment B**)
- Technology Report (**Attachment C**)
- Discipline Report (**Attachment D**)
- Maintenance Report (**Attachment E**)
- HIB Report (**Attachment F**)

**Dates to Remember**

**Dates to Remember**

- July 10, 2023 Start of Extended School Year

**MISCELLANEOUS**

Fire Drill	06/02/2023	10:11 a.m.	Basement by Center Stairs	Sunny	9 min 20 sec
Full Evacuation Drill	06/07/2023	8:58 a.m.	Entire Building	Sunny	41 min 52 sec
Lockdown	06/09/2023	9:26 a.m.	Entire Building	Sunny	6 min 51 sec

**BOARD ACTIONS**

**PERSONNEL**

**Motion to approve Items 1 through 6**

**Jen Rampolla –  
Nurse ESY**

1. Motion to approve, on the recommendation of the Superintendent, Jen Rampolla to be the nurse for Summer Extended School Year at the WEA approved rate of \$40 per hour up to 5 hours per day.

**Karena Morales – 12  
Month Confidential  
Secretary**

2. Motion to approve, on the recommendation of the Superintendent, Karena Morales as 12-month Confidential Secretary beginning July 1, 2023. Her salary will be \$36,000.

**Crystal Jackmon –  
Summer Cleaning**

3. Motion to approve, on the recommendation of the Superintendent, Crystal Jackmon for Summer Cleaning at the rate of \$16 per hour, not to exceed 29 hours per week.

**Dennis Scurry –  
Summer Cleaning**

4. Motion to approve, on the recommendation of the Superintendent, Dennis Scurry for Summer cleaning at the rate of \$16 per hour, not to exceed 29 hours per week.

**Staff #61408548 – 12  
Week FMLA beging  
9/1/23**

5. Motion to approve, on the recommendation of the Superintendent, Staff ID Number 61408548 for 12 weeks of FMLA to begin on September 1, 2023.

**Amanda Milewski –  
Stipend**

6. Motion to approve, on the recommendation of the Superintendent, Amanda Milewski to be paid a stipend of 5,000 to write and manage federal Grants during the 2023-2024 school year. The stipend will be paid using Title 1 funding.

**Motion by Heidmarie Wood, Second by Xiomara Rivera**

**Vote: To approve Items 1 through 6**

**Roll Call Vote. All in favor: Mr. Bowman, Mr. Dilkus, Ms. Rivera, Mrs. Kirby, and Mrs. Wood (5-0-0)**

**Addendum**

**Motion to approve Addendum Item 1**

- CSA Observation 22-23**                      1. Motion to approve, on the recommendation of the Superintendent, the annual CSA observation for the 2022-2023 school year.

**Motion by Christopher Dilkus, Second by Heidemarie Wood**

**Vote: To approve Addendum Item 1**

**Roll Call Vote. All in favor: Mr. Bowman, Mr. Dilkus, Ms. Rivera, Mrs. Kirby, and Mrs. Wood (5-0-0)**

**Board Secretary's Report**                      None

**Visitor's Questions**                      None

**Unfinished Business**                      None

**New Business**                      None

**Executive Session**                      **Motion to recess into Executive Session at 7:32 PM by Heidemarie Wood, second by Xiomara Rivera**

**Roll Call Vote: All in Favor**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Woodlynne Borough School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **7:35** p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Woodlynne Borough School District will go into closed session for the following

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Superintendent's Evaluation) ;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion

will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**Action will be taken**

**Exit Executive Session**

**Motion to exit Executive Session at 7:35 P.M. and return to regular session Heidemarie Wood second by Xiomara Rivera.**

**CSA/s Evaluation**

CSA/s Evaluation – Motion to approve the Chief School Administrator’s Evaluation for the 2022-2023 school year.

**Motion by Christopher Dilkus, Second by Heidemarie Wood**

**Vote: To approve CSA/s Evaluation**

**Roll Call Vote. All in favor: Mr. Bowman, Mr. Dilkus, Ms. Rivera, Mrs. Kirby, and Mrs. Wood (5-0-0)**

**Adjourn Meeting**

**Motion to adjourn meeting at 7:45 PM by Xiomara Rivera second Heidemarie Wood**

**Vote: To approve to adjourn**

**Board Voted All in Favor**

<b>BOARDS’ CERTIFICATION</b>

**Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of June 27, 2023 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.**

**BOARD SECRETARY'S CERTIFICATION**

**Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of June 27 2023  
no budgetary line item account has obligations and payments (contractual orders)  
which in total exceed the amount appropriated by the Woodlynne**

**Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and  
no budgetary line item account has been over-expended in violation of N.J.A.C.  
6:23-2.12 (a) 1.**

\_\_\_\_\_ **Board Secretary** \_\_\_\_\_ **Date**









**Visitor's Questions**

**Unfinished Business**

**New Business**

**Executive Session**

**Adjourn Meeting**

