

**Woodlynne School District
Board of Education
Board Meeting Minutes
August 17, 2023
6:30 PM**

Statement by Board President	The Board Secretary opened the regular meeting at 6:36 p.m.														
Opening Statement	<u>Opening Statement</u> - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.														
Flag Salute	Flag Salute														
Roll Call	Roll call –Mr. Greg Gontowski, School Business Administrator/Board Secretary <table><tr><td>Mr. Kyle Bowman</td><td>Present</td></tr><tr><td>Mrs Catherine Chukwueke</td><td>Present</td></tr><tr><td>Mr. Christopher Dilkus</td><td>Present</td></tr><tr><td>Mrs. Samantha Kirby</td><td>Absent – Arrived 6:45</td></tr><tr><td>Ms. Xiomara Rivera</td><td>Absent</td></tr><tr><td>Mrs. Heidemarie Wood</td><td>Present</td></tr><tr><td>Mrs. Sharon Vogel</td><td>Present</td></tr></table>	Mr. Kyle Bowman	Present	Mrs Catherine Chukwueke	Present	Mr. Christopher Dilkus	Present	Mrs. Samantha Kirby	Absent – Arrived 6:45	Ms. Xiomara Rivera	Absent	Mrs. Heidemarie Wood	Present	Mrs. Sharon Vogel	Present
Mr. Kyle Bowman	Present														
Mrs Catherine Chukwueke	Present														
Mr. Christopher Dilkus	Present														
Mrs. Samantha Kirby	Absent – Arrived 6:45														
Ms. Xiomara Rivera	Absent														
Mrs. Heidemarie Wood	Present														
Mrs. Sharon Vogel	Present														
Other Attendees	Mrs. Jackie Walters, Superintendent/Principal Mr. Greg Gontowski, School Business Administrator/Board Secretary														
Approval of Minutes	Approval of minutes for <ul style="list-style-type: none">• June 13, 2023 Regular Session Meeting• June 27, 2023 Regular and Executive Session Meeting <p>Motion by Kyle Bowman, Second by Heidemarie Wood</p> <p>Vote: To approve minutes Board Voted All in Favor - Chukwueke – Abstained from June 27, 2023</p>														
Visitors' Questions	None														
Board President's Report	None														
Samantha Kirby Arrived	Samantha Kirby – Arrived @ 6:45 None														

**Superintendent's
Report**

INFORMATIONAL ITEMS

- CST Report (None available)
- Nurse Report (None Available)
- Technology Report (Attachment C)
- Discipline Report (None Available)
- Maintenance Report (Attachment E)
- HIB Report (None Available)

Dates to Remember

Dates to Remember

- September 1, 2023 – Staff Only
- September 4, 2023 – School Closed for Labor Day
- September 5 & 6 2023 – Staff Only
- September 7, 2023- First Day for Students
- September 7 & 8 – Early Dismissal for Students

BOARD ACTIONS

Motion to approve Items 1 through 9

**Integrated Pest
Management Notice**

1. Motion to approve, on the recommendation of the Superintendent, the Annual Integrated Pest Management Notice for 2023-2024 (**Attachment G**) and notification of staff and student's families.

**Submission of the
2024 ESEA
Consolidated Grant
Application**

2. Motion to approve, on the recommendation of the Superintendent, the submission of the 2024 ESEA Consolidated Grant Application to the NJDOE for the 2023-2024 school year.

**Submission of the 23-
24 Bilingual Waiver
Application**

3. Motion to approve, on the recommendation of the Superintendent, the submission of the 2023-2024 Bilingual Waiver Application to the NJDOE.

**Submission of the
2022-2023 Safety
Data Report**

4. Motion to approve, on the recommendation of the Superintendent, the submission of the 2022-2023 Student Safety Data report to New Jersey Homeroom.

**Submission of the 23-
24 Chapter 27
Emergency Remote
Instruction Plan**

5. Motion to approve, on the recommendation of the Superintendent, the submission of the 2023-2024 Chapter 27 Emergency Remote Instruction Plan to the Camden County Superintendent.

**Accept \$240 from the
Wonderful Company**

6. Motion to accept, on the recommendation of the Superintendent, \$240 from the Wonderful Company to offset the cost of Neurodivergent Needs Training.

**Submission of the
Alternate Toilet
Room Facilities**

7. Motion to approve, on the recommendation of the Superintendent, the submission of the Alternate Toilet Room Facilities for Kindergarten Classrooms for the 2023-2024 school year.

8. Motion to approve, on the recommendation of the Superintendent, the New

**NJ Principal
Evaluation Tool for
Observations**

Jersey Principal Evaluation tool (NJPLP) for administrative observations for the 2023-2024 school year.

**2013 Version of
Danielson Model for
Teacher Evaluation**

9. Motion to approve, on the recommendation of the Superintendent, the 2013 version of the Danielson Model for teacher evaluations during the 2023-2024 school year.

Motion by Catherine Chukwueke, Second by Christopher Dilkus

Vote: To approve Items 1 through 9

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mrs. Vogel, Mr. Dilkus, Mrs. Kirby, and Mrs. Wood (6-0-0)

PERSONNEL

Motion to approve Personnel Items 1 through 6

**Ashle Carpenter –
Paraprofessional and
Substitute**

1. Motion to approve, on the recommendation of the Superintendent, hiring Ashle Carpenter, paraprofessional and substitute teacher at Step 1 +sub cert on the WEA contract at a rate of \$25,549.

**Janie Martin –
Paraprofessional and
Substitute**

2. Motion to approve on the recommendation of the Superintendent, hiring Janie Martin, paraprofessional and substitute at Step 1 +sub cert on the WEA contract at a rate of \$25,549.

**Adjust Salary of
Kiona Fortune**

3. Motion to approve on the recommendation of the Superintendent, adjust salary of Kiona Fortune to the WEA contract rate of MA +30, \$72,070

**Staff #20067 –
Maternity Leave
9/1/23-11/27/23**

4. Motion to approve, on the recommendation of the Superintendent, maternity leave staff member 20067 for 12 weeks of FMLA to begin on September 1, 2023 return date November 27, 2023.

**Rescinding the
Resignation Letter
for Jonathan Diaz**

5. Motion to approve, on the recommendation of the Superintendent, rescinding the resignation letter for Jonathan Diaz.

**Jonathan Diaz –
Paraprofessional**

6. Motion to approve, on the recommendation of the Superintendent, hiring Jonathan Diaz, paraprofessional at Step 2 on the WEA contract at a rate of \$24,751.

Motion by Christopher Dilkus, Second by Heidemarie Wood

Vote: To approve Items 1 through 6

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mrs. Vogel, Mr. Dilkus, Mrs. Kirby, and Mrs. Wood (6-0-0)

CURRICULA

1. Motion to approve, on the recommendation of the Superintendent, the 6th to 8th grade Social Studies Curricula effective for the 2023-2024 school year.

**6th-8th Grade Social
Studies Curricula**

2. Motion to approve, on the recommendation of the Superintendent, the 3rd to 5th grade Social Studies Curricula effective for the 2023-2024 school year.

**3rd-5th Grade Social
Studies Curricula**

Motion by Heidemarie Wood, Second by Kyle Bowman

**Vote: To approve Curricula Items 1 and 2
Board Voted All in Favor**

PROFESSIONAL DEVELOPMENT

Motion to approve Personnel Items 1 through 6

**Maria Otero –
Attend Linkit
Professional
Development 8/7
and 8/8**

1. Motion to approve, on the recommendation of the Superintendent, Maria Otero to attend a Linkit! Professional development August 7 and 8, 2023. Cost to district \$250 and any related travel expense

**Guy Hamilton –
Attend NJ
Department of
Education School
Preparedness and
Emergency
Planning 7/10/23**

2. Motion to approve, on the recommendation of the Superintendent, Guy Hamilton to attend New Jersey Department of Education School Preparedness and Emergency Planning, July 10, 2023. Cost to district mileage only.

**Gina Wirth –
Attend
Neurodivergent/
Additional Needs
Training-Money
Received from
Wonderful
Company**

3. Motion to approve, on the recommendation of the Superintendent, Gina Wirth to attend Neurodivergent/Additional Needs Training, using money received from the Wonderful Company. Cost to district mileage for travel.

**Renae Vannais TJ
Jones and Dimitrios
Martelli-Gusis –
Attend NJ Training
Session on
Providing Equitable
Access to Grade-
Level Content
Resource**

4. Motion to approve, on the recommendation of the Superintendent, Renae Vannais, TJ Jones and Dimitrios Martelli-Gusis to attend the State of New Jersey training session on Providing Equitable Access to Grade-Level Content Resource at the approved WEA contract rate of \$40 per hour.

5. Motion to approve, on the recommendation of the Superintendent, Professional Development for Amanda Milewski to attend Mid-Atlantic i-Ready Leadership Symposium October 19 & October 20, 2023. No cost to the district.

**Emeline Hernandez
– Attend CPI
Training 9/28/23**

6. Motion to approve, on the recommendation of the Superintendent, Professional Development for Emeline Hernandez to attend CPI training at Pennsauken High School on August 28, 2023 at the WEA approved contract rate of \$40 per hour.

Motion by Christopher Dilkus, Second by Heidemarie Wood

**Vote: To approve Items 1 through 6
Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mrs. Vogel, Mr. Dilkus, Mrs. Kirby, and Mrs. Wood (6-0-0)**

REIMBURSEMENTS & ADDENDUM

Reimbursement

**Tuition
Reimbursement -
Dimitrios Martelli-
Gusis**

1. Motion to approve, on the recommendation of the Superintendent, tuition reimbursement for 3 credits in Educational Leadership course work for Dimitrios Martelli-Gusis during the fall semester at Rowan University.

Addendum

**Kara Truzkowski –
Attend Grapeseed
ELL Curricula
8/16/23**

1. Motion to approve, on the recommendation of the Superintendent, for Kara Truzkowski to attend professional development for the Grapeseed ELL curricula on August 16, 2023 during the hours of 8:00 AM to 4:30 PM. Cost to the district is the WEA contract rate of \$40 per hour.

**Emeline Hernandez
– Translator 8/29 &
8/30**

2. Motion to approve, on the recommendation of the Superintendent, for Emeline Hernandez to work as the translator on August 29, 2023 and August 30, 2023 between the hours of 10 AM and 1:00PM. Cost to the district is the WEA contract rate of \$40 per hour.

Motion by Heidemarie Wood, Second by Kyle Bowman

**Vote: To approve Reimbursement Item 1 and Addendum Items 1 and 2
Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mrs. Vogel, Mr. Dilkus, Mrs. Kirby, and Mrs. Wood (6-0-0)**

**Board Secretary's
Report**

Informational Items

- **Convention**

Board Actions

Motion to approve Items 1 through 2

Bill List

1. The attached bill lists:

- August 2023 warrants

Attachment BA1

**BA to Continue
payment of all bills
until next Board
Meeting**

2. Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motion by Heidemarie Wood, Second by Christopher Dilkus

Motion by Heidemarie Wood, Second by Christopher Dilkus

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mrs. Vogel, Mr. Dilkus, Mrs. Kirby, and Mrs. Wood (6-0-0)

Annual Board Approvals and Appointments.

Motion to approve Items 3 through 8

**LARC Tuition and
1:1 aid #279395233**

3. To approve tuition contract with LARC School for student #2793952330 in the amount of \$61,765.20 for tuition and \$39,900.00 for a 1:1 aide for the 2023-2024 school year.

- Archway Tuition #422039892**
- Brookfield School Tuition #8416648224**
- Brookfield School Tuition #84052255055**
- IDEA Grant**
- Cafeteria Prices 23-24**
4. To approve tuition contract with Archway Programs for student #4220398492 in the amount of \$55,520.58 for tuition for the 2023-2024 school year.
 5. To approve tuition contract with Brookfield Schools for student #8416648224 in the amount of \$82,998.00 for the 2023-2024 school year.
 6. To approve tuition contract with Brookfield Schools for student #8405255055 in the amount of \$82,998.00 for the 2023-2024 school year.
 7. To approve submission and acceptance of the 2023-2024 IDEA Grant in the following amounts:
 - IDEA Basic - \$141,954.00
 - IDEA PS - \$6,673.00
 8. To approve the following cafeteria prices for the 2023-2024 school year:
 - Adult Lunch - \$3.00
 - Adult Breakfast - \$2.00

Motion by Heidemarie Wood, Second by Kyle Bowman

Vote: To approve Items 3 through 8

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mrs. Vogel, Mr. Dilkus, Mrs. Kirby, and Mrs. Wood (6-0-0)

Motion to approve Addendum Items 1 and 2

Bill List

1. The attached bill lists:
 - August 2023 warrants
Attachment BA1
2. To approve purchase through with CM3 through CCESC #66CCEPS Contract for HVAC annual maintenance in the amount of \$24,250.00 for the 2023-2024 school year.

CM3- Contact for HVAC Annual Maintenance \$24,250.0023-24

Motion by Christopher Dilkus, Second by Sharon Vogel

Vote: To approve Addendum Items 1 and 2

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mrs. Vogel, Mr. Dilkus, Mrs. Kirby, and Mrs. Wood (6-0-0)

Visitor's Questions

None

Unfinished Business

Jackie Walters – Board Goals

New Business

None

None

Executive Session

Motion to adjourn meeting at 7:23 PM by Samantha Kirby second Kyle Bowman

Adjourn Meeting

**Vote: To approve to adjourn
Board Voted All in Favor**

BOARDS' CERTIFICATION

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of August 17, 2023 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of August 17, 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodlynne

Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

_____ **Board Secretary** _____ **Date**

Visitor's Questions

Unfinished Business

New Business

Woodlynne Board of Education Meeting held on August 17, 2023

Executive Session

Adjourn Meeting

