

**Woodlynne School District
Board of Education
Board Meeting Minutes
April 4, 2023
6:30 PM**

Statement by Board President	The Board President opened the regular meeting at 6:35p.m.												
Opening Statement	<u>Opening Statement</u> - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.												
Flag Salute	Flag Salute												
Roll Call	Roll call – Mrs. Jackie Walters, Superintendent/Principal <table><tr><td>Mr. Kyle Bowman</td><td>Present</td></tr><tr><td>Mrs Catherine Chukwueke</td><td>Present</td></tr><tr><td>Mr. Christopher Dilkus</td><td>Present</td></tr><tr><td>Mrs. Samantha Kirby</td><td>Present</td></tr><tr><td>Ms. Xiomara Rivera</td><td>Present</td></tr><tr><td>Mrs. Heidemarie Wood</td><td>Present</td></tr></table>	Mr. Kyle Bowman	Present	Mrs Catherine Chukwueke	Present	Mr. Christopher Dilkus	Present	Mrs. Samantha Kirby	Present	Ms. Xiomara Rivera	Present	Mrs. Heidemarie Wood	Present
Mr. Kyle Bowman	Present												
Mrs Catherine Chukwueke	Present												
Mr. Christopher Dilkus	Present												
Mrs. Samantha Kirby	Present												
Ms. Xiomara Rivera	Present												
Mrs. Heidemarie Wood	Present												
Other Attendees	Mrs. Jackie Walters, Superintendent/Principal												
Approval of Minutes	Approval of minutes for <ul style="list-style-type: none">March 14, 2023 Regular Session Meeting Motion by Heidemarie Wood, Second by Kyle Bowman Vote: To approve minutes Board Voted All in Favor												
Visitors' Questions	None												
Board President's Report	Board Vacancy Update – No responses received, due date was extended for letter's of interest until April 27, 2023.												
Superintendent's Report	<u>INFORMATIONAL ITEMS</u> <ul style="list-style-type: none">CST Report (Attachment A)Nurse Report (Attachment B)Technology Report (Attachment C)												

- Discipline Report (**Attachment D**)
- Maintenance Report (**Attachment E**)
- HIB Report (**Attachment F**)
- Bus Evacuation Form (**Attachment G**)

Dates to Remember

Dates to Remember

- **Spring Fling Middle School Dance April 6**
- **Spring Break April 7th-April 16, 2023**
- **May 19th Early Dismissal/Professional Developmental**
- **May 29th Closed Memorial Day**

MISCELLANEOUS

Fire Drill	03/06/2023	10:16 a.m.	3 rd Floor Older Bldg.	Sunny	4 min 33 sec
Lockdown	03/08/2023	11:06 a.m.	Entire Building	Sunny	13 minutes
Bus Evacuation Drill	03/15/23	8:32 a.m.	Front of School	Route#342 Q	Jackie Walters
Shelter in Place	03/29/2023	9:57 a.m.	Entire Building	Sunny	11 minutes

BOARD ACTIONS

Motion to approve Items 1 through 4

8th Grade Trip to Collingswood 4/5/23

NJSLA Testing Plan

2023-2024 PEA Grant

June 16, 2023 Last Day of School

1. Motion to approve on the recommendation of the Superintendent, 8th Grade trip to Collingswood High School for visitation day, April 5th. Cost to district; bus.
2. Motion to approve, on the recommendation of the Superintendent, the 2023 NJSLA testing plan.
3. Motion to resubmit, on the recommendation of the Superintendent, the 2023-2024 PEA Grant with amended figures to NJ homeroom.
4. To approve, on the recommendation of the Superintendent, to make June 16th the last of day of school on the 2022-2023 calendar.

Motion by Heidemarie Wood, Second by Xiomara Rivera

Vote: To approve Items 1 through 4

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mr. Dilkus, Ms. Rivera, Mrs. Kirby, and Mrs. Wood (6-0-0)

PERSONNEL

Motion to approve Items 1 & 2 and Addendum Item 1

Jessica Cetoute-Dixon as 23-24 Pre-School CPIS

1. Motion to approve, on the recommendation of the Superintendent, Jessica Cetoute-Dixon as the 2023-2024 District's Pre-School Community and Parent Involvement Specialist (CPIS), at a stipend amount of \$3,275.00 funded through the Pre-School expansion grant.

Karena Morales – Full Time Confidential Administrative Assistant 22-23

2. To approve, on the recommendation of the Superintendent, Karena Morales as a full time Confidential Administrative Assistant at \$35,000 to be prorated for the 2022-2023 school year. The position is benefit eligible.

Addendum Item 1

Ashley Neilson – Attend Mental Health- Work Shop 5/2/23

1. Motion to approve, on the recommendation of the Superintendent, Ashley Neilson to attend a Mental Health Education and Advocacy Matters Workshop on May 2, 2023. No cost to district.

Motion by Heidemarie Wood, Second by Christopher Dilkus

Vote: To approve Items 1, 2 and Addendum Items 1

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mr. Dilkus, Ms. Rivera, Mrs. Kirby, and Mrs. Wood (6-0-0)

Board Secretary's Report

Informational Items

Financial Disclosure Form Reminder!!

Board Actions

Motion to approve Item 1, 2 and Addendum Item 1

Bill List

- The attached bill lists:
 - April 2023 warrants
Attachment BA1
- To approve purchase through CCESC Contract #66CCEPS with CM3 for camera server replacement project in the amount of \$44,631.00.

CCESC Contract with CM3 – Camera Server Replacement

Addendum

Bill List

- The attached bill lists:

Warramts

- April 2023 warrants

Attachment BA1

Motion by Xiomara Rivera, Second by Heidemarie Wood

Vote: To approve Items 1, 2 and Addendum Item 1

Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mr. Dilkus, Ms. Rivera, Mrs. Kirby, and Mrs. Wood (6-0-0)

Visitor's Questions None

Unfinished Business None

New Business None

Executive Session None

Adjourn Meeting **Motion to adjourn meeting at 6:47 PM by Heidemarie Wood second Xiomara Rivera**

**Vote: To approve to adjourn
Board Voted All in Favor**

BOARDS' CERTIFICATION

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of April 4, 2023 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of April 4, 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodlynne

Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and

**no budgetary line item account has been over-expended in violation of N.J.A.C.
6:23-2.12 (a) 1.**

_____ **Board Secretary** _____ **Date**