



Old Fort Elementary

118 WASHINGTON ST. | BETTSVILLE, OHIO 44815

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KRISTINA SMITH, PRINCIPAL

BREENA LOFQUIST, ASSISTANT PRINCIPAL

Family Vacation

Excused Absence Request

Parents are requested to complete the following information to comply with Ohio Revised Code No. 3301-51-13 regarding school attendance.

Student Name _____ Grade/Teacher _____

Date Leaving _____ Date Returning to school _____

State clearly and concisely the nature of the absence and the reason why the leave must be taken during the school year.

Statement of Student & Parent

We understand that a family vacation may occur during the regular school year. However, the school assumes no responsibility for a drop in the grades suffered by a student who is absent due to vacation. Teachers may, (but are not required) to prepare assignments for a very general nature for students who are anticipating a family vacation. The student and parents are expected to take the initiative in completing the assignments to make up the missed work. All of the above regulations concerning family vacation absences are applicable only to trips in which students accompany their parents.

Parent Signature _____

For Office Use Only

Days absent to date _____

Approved _____ Denied _____

Principal's Signature _____

Comments:



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