

## **Head Varsity Softball Coach Kingston High School**

**Job Description:** You will be responsible for the day to day operations in all aspects of running and coaching a varsity level softball program. This will include, but not limited to:

- 1) Conducting practice on a daily basis as set forth by you, the head coach and the Michigan High School Athletic Association. MHSAA.
- 2) When conducting practice, assure the health and safety of all student athletes under your instruction.
- 3) Complete and pass all necessary rules meeting, CPR training and concussion protocol as set forth by the MHSAA.
- 4) If a first time head coach, complete the required CAP Coaches Advancement Program per the MHSAA.

On a day-to-day basis, you will be expected to maintain proper decorum both in and outside school functions, be at practice at least 15 minutes prior to the start of said practice. Instruct all student athletes in accordance with the practice plan for that particular day. As the Head Coach be certain that all student athletes have left the premises and all equipment has been taken care of and secured. Also be certain that all interior lights have been shut off, all doors are closed and secured before leaving for the day. On game days accompany student athletes to and from all events, as well as instructing student athletes in maintaining proper decorum both in and outside school functions.

**Requirements and Qualifications:** You will be a positive, outgoing individual that works well with student athletes as well as other coaches. As noted above, you will have completed all necessary materials as required by the MHSAA. Previous coaching experience is recommended but not required. Be willing to submit to a background check as required for any hire at Kingston Community Schools.

**Payment:** Pay to be determined per Collective Bargaining Agreement, Kingston Board of Education.

**How to Apply:** Applications may be submitted by mail, email, fax, or hand delivered no later than Monday January 13, 2024 or until position is filled to:

Kingston High School  
5790 State St  
Kingston, MI 48741  
Phone: (989)683-2550 Fax: (989)683-2081  
E-mail to: [cnicol@kingstonk12.org](mailto:cnicol@kingstonk12.org)  
Attention: Carl Nicol – Athletic Director  
School Website: [www.kingstonk12.org](http://www.kingstonk12.org)