

REPORT OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

REGULAR MEETING

JANUARY 16, 2024

PART I - FINANCE

A. CASH RECEIPTS – December , 2023

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the following Report of Cash Receipts for the month of December , 2023:

12/01/2023	CITIZENS INTEREST-N/P AGENCY, ETC. NOVEMBER 2023	\$1,451.07
12/04/2023	STATE OF NJ - FICA NOVEMBER 2023	\$175,433.60
12/06/2023	STATE OF NJ - FICA NOVEMBER 2023	\$177,601.52
12/07/2023	TOWN OF KEARNY 12/2023	\$4,870,697.00
12/08/2023	STATE OF NJ - NATIONAL SCHOOL LUNCH PROGRAM	\$125,757.21
12/08/2023	STATE OF NJ - ENGLISH LANGUAGE ACQUISITION GRANT	\$546.00
12/08/2023	STATE OF NJ - TITLE 1 GRANTS TO LOCAL EDUCATION	\$621.00
12/08/2023	STATE OF NJ - SPECIAL EDUCATION GRANTS TO STATES	\$667.00
12/08/2023	STATE OF NJ - STUDENT SUPPORT AND ACADEMIC ENRIC	\$1,677.00
12/08/2023	STATE OF NJ - SPECIAL EDUCATION PRESCHOOL GRANTS	\$1,870.00
12/08/2023	STATE OF NJ - SUPPORTING EFFECTIVE INSTRUCTION	\$2,010.00
12/08/2023	STATE OF NJ - COVID CARES EDUCATION STABILIZATION	\$3,398.00
12/08/2023	STATE OF NJ - ENGLISH LANGUAGE ACQUISITION GRANT	\$4,598.00
12/08/2023	STATE OF NJ - COVID CARES EDUCATION STABILIZATION	\$10,285.00
12/08/2023	STATE OF NJ - TITLE 1 GRANTS TO LOCAL EDUCATION	\$113,833.00
12/08/2023	STATE OF NJ - SPECIAL EDUCATION GRANTS TO STATES	\$494,821.00
12/08/2023	STATE OF NJ - COVID CARES EDUCATION STABILIZATION	\$587,029.00
12/08/2023	STATE OF NJ - STATE AID	\$3,634,476.00
12/14/2023	PORT OF AUTHORITY	\$2,601,689.78
12/15/2023	STATE OF NJ-NTE*SEMI 2303	\$8,068.89
12/15/2023	STATE OF NJ-NTE*SEMI 2303	\$8,203.12
12/18/2023	STATE OF NJ - DCF SBYSBG	\$23,132.00
12/18/2023	STATE OF NJ - COLA	\$1,619.00
12/22/2023	STATE OF NJ - STATE AID	\$3,634,476.00
12/22/2023	STATE OF NJ - NTE 23 TITLE 1	\$115,719.00
12/22/2023	STATE OF NJ - NTE 24 TITLE 1	\$10,078.00
12/28/2023	STATE OF NJ - BREAKFAST 11/2023 STATE	\$312.55
12/28/2023	STATE OF NJ - AFTER BELL 11/2023	\$386.10
12/28/2023	STATE OF NJ - RED BREAKFAST 11//2023	\$498.90
12/28/2023	STATE OF NJ - LUNCH 11/2023	\$1,451.45
12/28/2023	STATE OF NJ - RED SCHOOL LUNCH 11/2023	\$2,054.00

12/28/2023	STATE OF NJ - LUNCH 11/2023 STATE	\$2,585.27
12/28/2023	STATE OF NJ - HHFKA 11/2023	\$3,079.12
12/28/2023	STATE OF NJ - BREAKFAST 11/2023	\$24,696.46
12/28/2023	STATE OF NJ - LUNCH FEDERAL 11/2023	\$120,344.43
12/29/2023	TOWN OF KEARNY - PILOT	\$170,117.67
12/29/2023	CITIZENS INTEREST - DECEMBER 2023	\$26,496.62
12/29/2023	CAFETERIA-PAYFORIT SALES	\$47,391.55
12/29/2023	KBOE-COPAY (AGENCY)	\$343,279.00
12/29/2023	OTHER REVENUES	\$1,039,641.35
12/29/2023	YTD RECEIPT ADJUSTMENTS	\$24,751.00
	TOTAL	\$18,416,842.66
	INTEREST-CAPITAL RESERVE	\$21,055.65
	INTEREST- MAINTENANCE RESERVE	\$5,029.41
	INTEREST-CAPITAL PROJECTS	\$173.74
	INTEREST- UNEMPLOYMENT FUND	\$992.99
	TOTAL INTEREST	\$27,251.79
12/29/23	TOTAL RECEIPTS	18,444,094.45

B. APPROVAL OF BUDGET TRANSFERS

Proposed Resolution

Resolved: That the Kearny Board of Education, based upon the recommendation of the Business Administrator/Board Secretary, does hereby approve the list of transfers as per the attached for 2023/2024 school budget.

C. REPORT OF THE SECRETARY (A-148)

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby accept the monthly Report of the Secretary to the Board of Education for the month ending December 31, 2023 based upon the Board Secretary's certification that no line item account has encumbrances and expenditures which, in total, exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). And be it further

Resolved: That for the record it be noted that after having reviewed the appropriations section of said report and also having consulted with the appropriate district officials, does hereby certify that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2023/2024 School Year.

D. REPORT OF THE TREASURER OF SCHOOL FUNDS (A-149)

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby accept the monthly Report of the Treasurer of School Funds to the Board of Education for the month ending December, 2023.

E. INVESTMENTS – JANUARY 16, 2024 BOARD REPORT

Resolved: That the Kearny Board of Education does hereby confirm the action of the Business Administrator/Board Secretary in having made investments through Citizens Bank during the month of December, 2023. And be it further

Resolved: For the record, it can be noted that the interest earned on said investments amounted to \$55,199.48 for Citizens Bank bringing the year-to-date interest to \$259,935.39.

F. PAYMENT OF BILLS

Proposed Resolution

Resolved: That the Kearny Board of Education, based upon the representation of the Business Administrator/Board Secretary that he has examined, audited, and certified in writing that the attached bill list is correct in the total amount of \$3,388,334.33 covering the period of 12/19/2023 to 1/16/2024, does hereby order same to be paid, in accordance with NJSA 18A:19-4.1.

G. ATHLETIC OFFICIALS ACCOUNT BILLS

Proposed Resolution

Resolved: That the Kearny Board of Education, based upon the recommendation of the Business Administrator/Board Secretary, does hereby approve the Athletic Officials Account Report for the month of December, 2023.

H. HORIZON BLUE CROSS & BLUE SHIELD OF NEW JERSEY

Proposed Resolution

Resolved: That the Kearny Board of Education has approved the wire transfer in the amount of \$1,561,984.35 for December, 2023 which represents health insurance and prescriptions.

PART II – FACILITIES

A. REQUEST FOR PERMITS

Proposed Resolution

Resolved: There are no permits for this month.

PART III- NON-PERSONNEL

A. ALLOCATION OF SALARIES – FEDERALLY FUNDED PROGRAMS

The teachers listed below are to be paid salaries in full or in part from the Title IA or American Rescue Plan (ARP) Federal Program funds effective January 2, 2024.

Name	School	Amount	Percent from Federal Funds	FTE
Mantes, Ben	Franklin	\$107,755	100% Title I	1

The teachers listed below are to be paid salaries in full or in part from the Title IA or American Rescue Plan (ARP) Federal Program funds effective September 1, 2023.

Name	School	Amount	Percent from Federal Funds	FTE
Mazurek, Diane	Central	\$109,505	100% ARP	1
Tchalabi, Jayme	Central	\$94,505	100% ARP	1

B. KEYBOARD CONSULTANTS, INC.

Proposed Resolution

Resolved: *That the Kearny Board of Education does hereby accept the quote from Keyboard Consultants, Inc. for 327 75" Promethean ActivPanel 9 with Chromebox for the Technology Department at a total cost of \$1,151,694 through the HCESC Co-Op NJ State Approved #34HUNCCP. Interactive Technology for Classroom & Meeting Rooms #HCESC-CAT-23-07. (Funded through the ARP-ESSER Grant)*

C. DELL TECHNOLOGIES

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the Dell Technologies quote for (1,300) Chromebooks 3100 and Carry Folio Cases at a total cost of \$461,968 through the NJ State Approved Contract #MNWNC-108, 19-TELE-00656 (Funded through the ARP-ESSER Grant).

Resolved: That the Kearny Board of Education does hereby approve the Dell Technologies quote for Dell Services for the (1,300) Chromebooks 3100 at a total cost of \$28,899 through the NJ State Approved #MNWNC-108, 19-TELE-00656. (Funded through the ARP-ESSER Grant).

D. AWARD OF HIGH IMPACT TUTORING GRANT

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the award of the High Impact Tutoring Grant for the 2023-2024 School Year:

<i>Program Name</i>	<i>Grant Number</i>	<i>FY 2024 Award Amount</i>
<i>NJ High Impact Tutoring Competitive</i>	<i>E2400319</i>	<i>\$305,992.</i>

E. ANNUAL COMPREHENSIVE FINANCIAL REPORT

Proposed Resolution

WHEREAS, the district has prepared the Annual Comprehensive Financial Report for the 2022-2023 school year, and

WHEREAS, the audit of the financial records of the school district for the 2022-2023 school year has been made, according to the requirements of Title 18A, by the firm of Lerch, Vinci & Bliss, LLP.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education accepts the 2022 - 2023 Annual Comprehensive Financial Report and the report of the independent auditors, which includes the audit recommendations which were read aloud and discussed at the public board meeting of Tuesday, January 16, 2024, and

BE IT FURTHER RESOLVED, that the Board approves the Corrective Action Plan responding to the auditor's recommendations and that a copy of the Corrective Action Plan be submitted as required, to the Executive County Superintendent of Schools.

F. CORRECTIVE ACTION PLAN - PER THE ANNUAL COMPREHENSIVE FINANCIAL REPORT

Proposed Resolution

Resolved: That the Kearny Board of Education, based upon the recommendation of the Business Administrator/Board Secretary, hereby certifies that the Corrective Action Plan for the Kearny Board of Education for Fiscal Year ending June 30, 2023 has been completed.

G. ATRA JANITORIAL SUPPLY COMPANY, LLC

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the purchase orders for Atra Janitorial Supply Company, LLC. from July 1, 2023 to December 31, 2023 through Educational Data Services, Inc. Bid Number: 12286 for supplies and materials as per the attached list totaling \$189,399.68.

H. CDW GOVERNMENT, INC.

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the purchase orders for CDW Government, Inc. from July 1, 2023 to December 31, 2023 through Educational Data Services, Inc. Bid Number: AEPA-22G for supplies and materials as per the attached list totaling \$61,818.32.

I. DELL TECHNOLOGIES

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the purchase orders for Dell Technologies from July 1, 2023 to December 31, 2023 through Educational Data Services, Inc. Bid Numbers: MNWNC-108 and 19-TELE-00656 for supplies and materials as per the attached list totaling \$55,640.35.

J. HERTZ FURNITURE SYSTEMS, LLC.

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the purchase orders for Hertz Furniture Systems, LLC. from July 1, 2023 to December 31, 2023 through Educational Data Services, Inc. Bid Number: 12288 for supplies and materials as per the attached list totaling \$55,833.80.

K. HOME DEPOT CREDIT SERVICES

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the purchase orders for Home Depot Credit Services from July 1, 2023 to December 31, 2023 through Educational Data Services, Inc. Bid Numbers: M8001 and 18-FLEET-00234 for supplies and materials as per the attached list totaling \$49,535.62.

L. MAP INTERNATIONAL IMPORT/EXPORT CORPORATION

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the purchase orders for MAP International Import/Export Corporation from July 1, 2023 to December 31, 2023 through Educational Data Services, Inc. Bid Number: 34HUNCCP and for supplies and materials as per the attached list totaling \$67,438.06.

M. SCHOOL SPECIALTY, LLC

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the purchase orders for School Specialty, LLC from July 1, 2023 to December 31, 2023 through Educational Data Services, Inc. Bid Numbers: 12304, 12340, 12305, 12270, 12469, 12279, 12280, 11828 for supplies and materials as per the attached list totaling \$130,384.18.

N. STAPLES ADVANTAGE

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby approve the purchase orders for Staples Advantage from July 1, 2023 to December 31, 2023 through Educational Data Services, Inc. Bid Number: 12330 for supplies and materials as per the attached list totaling \$40,922.44.

O. TURRELL FUND (A Foundation Serving Children) GRANT

Proposed Resolution

Resolved: That the Kearny Board of Education does hereby accept the 2023 Staff Grant from Richard Ribeiro in the amount of \$1,500 to support the Washington Elementary School Store. The grant is to be used within twelve (12) month from issuance. Any funds not used for this specific purpose shall be returned unless written permission is given by the Turrell Fund.

P. APPROVAL OF JOINT TRANSPORTATION AGREEMENT – KEARNY AS “HOST” DISTRICT AND EAST NEWARK AS “JOINER”

Proposed Resolution

Resolved: That the Kearny Board of Education, based upon the recommendation of the Business Administrator/Board Secretary, does hereby approve the following Joint Transportation Agreement between the Kearny Board of Education (Host) and the East Newark Board of Education as (Joiner) for the 2023-2024 school year:

*Rt#30 (6) Kearny, (1) East Newark, Felician School, Lodi
Rt#47 (6) Kearny, (1) East Newark, YCS Sawtelle, Montclair*

Q. DONATION

Proposed Resolution

Resolved: The Kearny Board of Education does hereby accept the generous donation of \$3,000 from the New Jersey Community College Consortium for Workforce and Economic Development. The funds are for Kearny High School's participation in the Year 2 Work Phase of the New Jersey Pathways to Career Opportunities initiative. The payments will be distributed in two (2) equal payments. The initial payment will be distributed upon the approval of the Board and the second payment will be distributed in February 2024.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Juan Zardine". The signature is fluid and cursive, with the first name "Juan" and last name "Zardine" clearly distinguishable.

*Business Administrator/
Board Secretary*