

KEARNY BOARD OF EDUCATION
REORGANIZATION MEETING – JANUARY 4, 2024

1. MEETING DATES FOR THE 2024/2025 CALENDAR YEAR

WHEREAS: Chapter 231 of the Public Laws of NJ (1975) known as, and hereinafter designated as, the "Open Public Meetings Act" requires notification of meetings of public bodies, as therein defined, in the manner therein set forth, now therefore be it

RESOLVED: that, for purposes of compliance with the Open Public Meeting Act, the Board of Education of the Town of Kearny hereby makes the following designations:

The Jersey Journal and/or The Star Ledger and/or The Observer are hereby designated as the official newspaper(s) to receive notification of meetings as required by any and all sections of the Open Public Meetings Act, it appearing that these newspapers are most likely to inform the local public of such meetings and meet the requirements of the statute.

The locations for posting of notice of meetings shall be the bulletin boards in the Township Clerks' offices located in each constituent municipality and the Board Office located at 172 Midland Avenue, Kearny, New Jersey 07032.

Announcements will be mailed to any person requesting individual notice of meetings as provided in Section 14 of the Open Public Meetings Act, and

BE IT FURTHER RESOLVED: that the following notice be published, posted, mailed and filed with the Township Clerk(s) pursuant to the provision of said Chapter 231 of the Public Laws of New Jersey (1975):

NOTICE OF SCHEDULED MEETINGS FOR THE YEAR 2024

PLEASE TAKE NOTICE that the Board of Education of the Town of Kearny, in the County of Hudson, NJ will meet to discuss or act upon public business at 7:00 p.m. on each of the dates set forth below. All Board Meetings will be held in the Board Room – 1st Floor at the Board Office which is located at 172 Midland Avenue, Kearny unless otherwise noted:

January 16, 2024 (TUESDAY)

February 20, 2024 (TUESDAY)

March 18, 2024

April 22, 2024

May 20, 2024

June 17, 2024

July 15, 2024

August 26, 2024

September 16, 2024

October 14, 2024

November 18, 2024

December 16, 2024

January 6, 2025 (REORGANIZATION MEETING)

In addition, such other meetings as the Board of Education business may require, shall be scheduled and held, but pursuant to and with such additional notice as is required by law.

An Executive Session will precede the Regular Meeting at 6:00 P.M., and the Board will enter into Closed Session to discuss District personnel matters, negotiations, and/or ongoing litigation.

2. BOARD POLICIES

RESOLVED: That all current written policies, by-laws and rules/regulations in the official Policy Manual of the Kearny School District be readopted for the period from the date of this Organization Meeting until the Organization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

3. ROBERTS RULES OF ORDER

WHEREAS: There exists a need to have a recognized authority for the conduct of all board of education meetings;

THEREFORE, BE IT RESOLVED: That the Kearny Board of Education adopts ROBERTS RULES OF ORDER for the authority in the conduct of all of its meetings.

4. BOARD OF EDUCATION ACCOUNTS/BANKING

RESOLVED: That the following Financial Institutions, Citizens Bank and Kearny Bank be designated as approved depository for the Kearny School District funds and that the Financial Institution be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

<u>Name of Account</u>	<u>Account Number</u>	<u>Authorized Signee</u>	<u>Required</u>
Adult School	1000472014	Juan Faciolince Patrick Cassidy	2
Capital Projects Account	1000472028	CLOSED 1/2/2024	
Capital Reserve Account	1000472047	Juan Faciolince Board President Marie Criscuolo	3
Cobra Account	1000472085	Juan Faciolince Marie Criscuolo	2
Franklin School Fund	1000472127	Juan Faciolince Yvonne Cali	2

		Wendy Kerr Jennifer Moss	
Garfield School Fund	1000472132	Juan Faciolince Donna Masters Kristine Coma	2
General Operating Account	1000472052	Juan Faciolince Board President Marie Criscuolo	3
High School Athletic Officials Account	1000472146	Juan Faciolince Curtis Brack Jordan Savage Richard Tietjen Vincent Almeida	2
Kearny High School Fund	1000472151	Juan Faciolince Curtis Brack Jordan Savage Richard Tietjen Vincent Almeida	2
Lincoln School Fund	1000472165	Juan Faciolince James Hempel Matthew Sleece Joan Walsh	2
Lincoln School Student Council	1000472170	Juan Faciolince James Hempel Patricia Hester-Fearon	2
Maintenance Reserve	1001457550	Juan Faciolince Board President Marie Criscuolo	3
Net Payroll Account	1000472090	Juan Faciolince Marie Criscuolo	2

<i>Payroll Agency/Flexible Spending</i>	<i>1000472108</i>	<i>Juan Faciolince Marie Criscuolo</i>	<i>2</i>
<i>Roosevelt School Fund</i>	<i>1000472189</i>	<i>Juan Faciolince Antonio Moyano Kathleen Kelly</i>	<i>2</i>
<i>Schuyler School Fund</i>	<i>1000472194</i>	<i>Juan Faciolince Valerie Iacono Renee Mullins</i>	<i>2</i>
<i>SUI Account</i>	<i>1000472113</i>	<i>Juan Faciolince Marie Criscuolo</i>	<i>2</i>
<i>Summer Savings Account</i>	<i>1001008934</i>	<i>Juan Faciolince Board President Marie Criscuolo</i>	<i>3</i>
<i>Unemployment Account</i>	<i>1000472071</i>	<i>Juan Faciolince Board President Marie Criscuolo</i>	<i>3</i>
<i>Washington School Fund</i>	<i>1000472212</i>	<i>Juan Faciolince Jon Zimmerman Patricia Gonzales</i>	<i>2</i>
<i>Flexible Spending Account</i>	<i>1000928288</i>	<i>Juan Faciolince Marie Criscuolo</i>	<i>2</i>
 <u><i>Scholarship Accounts (KEARNY BANK):</i></u>			
<i>KHS Scholarship Fund</i>	<i>500000147493 - CD</i>	<i>Juan Faciolince</i>	<i>2</i>
<i>KHS Scholarship Fund</i>	<i>500000147511 - CD</i>	<i>Jordan Savage</i>	
<i>KHS Scholarship Fund</i>	<i>500000147601 - CD</i>	<i>Sandra Morales-Eng</i>	
<i>KHS Scholarship Fund</i>	<i>500000147628 - CD</i>		
<i>General Fund</i>	<i>30000067268</i>		
<i>George Spatz</i>	<i>500000147619 - CD</i>		
<i>Louis Salzarulo</i>	<i>500000147691 - CD</i>		
<i>Sharon/Nelson Laugel</i>	<i>30000067276</i>		
<i>Michael Theobold</i>	<i>500000147682 - CD</i>		

Michael Theobald	30000067284
George Mankey	500000147484 - CD
George Mankey	30000067264
Trust of Dr. Robert Johnson	30000069564
Vincent J. & Mary Inzerillo	30000067280
The Darby Scholarship	50000019553 - CD
	30000157044

5. IMPLEMENT BUDGET

RESOLVED: That the Board of Education authorize the Superintendent and Business Administrator to implement the 2024/2025 budget, once authorized and finalized, pursuant to local and state policies and regulations.

6. AUTHORIZATION TO AWARD CONTRACTS

RESOLVED: That the Board of Education hereby appoints Mr. Juan Faciolince, Business Administrator/Board Secretary the authorization to award a contract up to the bid amount threshold of (\$32,000) and set the quote at 15% of the bid threshold amount (\$4,800) as per 18A:18A-3.

7. ADOPTION OF UNIFORM CHART OF ACCOUNTS

RESOLVED: That the Kearny Board of Education hereby adopts the State of New Jersey's published uniform minimum level chart of accounts and authorizes the Business Administrator to record line item transfers in accordance with said chart.

8. APPROVAL OF FACSIMILE AND SIGNATURE STAMPS

RESOLVED: That the Kearny Board of Education hereby approves the use of facsimile and signature stamps for the President, Business Administrator/Board Secretary and Treasurer of School Monies on all warrants (checking accounts).

9. AUTHORIZATION OF INTRA-BANK ELECTRONIC FUND TRANSFERS

RESOLVED: That the Kearny Board of Education hereby authorizes the Business Administrator/Board Secretary, Comptroller/Assistant Board Secretary or Treasurer of School Monies to make intra-bank electronic fund transfers to Board of Education accounts.

10. HORIZON BLUE CROSS AND BLUE SHIELD OF NEW JERSEY

RESOLVED: That the Kearny Board of Education hereby approves the monthly wire transfer for payment of the healthcare insurance premium.

11. AUTHORIZATION OF INVESTMENTS

RESOLVED: That the Kearny Board of Education hereby authorizes the Business Administrator/Board Secretary to make investment decisions in accordance with N.J.S.A. 18A:20-37-39.

12. APPROVAL OF TAX SHELTER ANNUITY AND DISABILITY INSURANCE PLANS

RESOLVED: That the Kearny Board of Education, in accordance with Board Policy, hereby approved the following companies to participate in the District's optional Tax Shelter Annuity and Disability Insurance salary deduction plans:

Alfac, AXA Equitable, Brighthouse Financial, Colonial Life, Fidelity Investments, Franklin Templeton Trust Company, Mass Mutual Life Insurance, MetLife, Prudential, Security Benefit, The Hartford, Valic, West Hudson Teachers Federal Credit Union.

13. APPROVAL OF BILLS BETWEEN BOARD MEETINGS

RESOLVED: That the Board of Education hereby authorizes the Business Administrator/Board Secretary and/or Superintendent of Schools to pay claims against the Board between scheduled Board meetings and have those claims subsequently ratified at the next regular Board meeting, as per 18A:19-4.1.

14. APPROVAL OF TRANSFER AUTHORITY

RESOLVED: That as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent or designee, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

15. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS, OR PURCHASE BY STATE CONTRACT

RESOLVED: That the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract, TIPS (National Cooperative Purchasing Program), Bergen Bids (Cooperative Pricing System), Union County Cooperative Program, Educational Services Commission of New Jersey Electric Cooperative Program, Somerset Educational Services Commission, Hunterdon Educational Services Commission,

NJSBA Cooperative Program, Edgemarket Cooperative, NJSTART Cooperative Program and Camden County Educational Services Commission or recommend for contract renewal the following items/services:

Air Conditioners	Custodial Uniforms	Office Paper
Alarms System Service/Install	Electrical Supplies	Paint
Athletic Supplies/Equipment	Electrical Work	Periodical Subscriptions
Auditorium Seating	Floor Repair/Tile Install	Photocopiers
Boiler Repair	Grounds Supplies/Equipment	Pupil Transp. Vehicles
Boiler Water Treatment	Gym/Classroom Floor Repair	Repl. Doors/Hardware
Bread and Rolls	Hand & Power Tools	Roofing Work
Building Materials	Heating Plant Modifications	School Furniture
Calculators	Ice Cream Products	School Health Supplies
Carpeting	Ind. Art Supplies/Equipment	School Supplies
Chalkboards/Bulletin Boards	Internet Service Provider	Science Supplies/Equipment
Commercial Printing	Janitorial Supplies	Sidewalk & Paving Work
Computers and Accessories	Locker Refinishing	Solid Waste Disposal
Computer Hardware Maint.	Milk & Dairy Products	Stage Drapery
Computer Networking	Office Furniture & Equipment	Ventilating Equipment

16. PROFESSIONAL APPOINTMENTS

WHEREAS, there exists a need for board counsel services, auditing services, school physician services and school dental services, and;

WHEREAS, such board counsel services, auditing services, school physician services and school dental services can be provided only by specialized firms and individuals, and the below firms are so recognized as such a firm or individual and;

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED: That the Kearny Board of Education hereby approves the following:

1. The professional appointments of the below firms/individuals are retained for the term commencing January 4, 2024 to the next Reorganization Meeting on January 6, 2025:

<u>Position</u>	<u>Yearly</u> <u>Cost</u>	<u>Hrly Rate</u>
School Physician(s).....Diane Toto, Admin. Director Cooperman Barnabas Medical Center Morahan Center 200 South Orange Avenue Livingston, NJ 07039.....		\$31,000/yr.

Union Contract Negotiator.....Dennis McKeever, Esq.....\$170.
Cornell, Merlino, McKeever & Osborne, LLC
238 St. Paul Street
Westfield, NJ 07090

Bond Counsel.....Mc Manimon Scotland & Baumann, LLC.....\$215.
.....75 Livingston Avenue – 2nd Floor
.....Roseland, NJ 07068

Construction Attorney.....Cornell, Merlino, McKeever & Osborne, LLC.....\$170.
238 St. Paul Street
Westfield, NJ 07090

Board Attorney.....Kenneth J. Lindenfelser, Esq.....\$180.
.....570 Kearny Avenue
.....Kearny, NJ 07032

Architect of Record.....Fallon & Pacheco Architects, LLC.....\$155.
.....399 Broad Street.....\$85.
.....Bloomfield, NJ 07003

Engineer of Record.....A&J Consulting Engineering Services, P.C.
.....164 Brighton Road
.....Clifton, NJ 07012.....\$225.

Benefits Broker.....Brown & Brown Benefit Advisors
.....Diane Conway, Asst. V.P.
.....Brian Rizor, Senior V.P. Employee Benefits Div.

Auditing Firm.....Lerch, Vinci & Bliss, LLC.
.....17-17 NJ-208
.....Fairlawn, NJ 07410

Financial Advisor.....NW Financial Group, LLC (Energy Saving Project)
of Record.....2 Hudson Place, 3rd Fl.
.....Hoboken, NJ 07030

Licensed Remediation.....Tectonic Engineering Consultants, Geologists & Land
Specialist.....Surveyors, DPC
.....1122 Route 22, Suite 106
.....Mountainside, NJ 07092

2. *The contract is awarded without competitive bidding as "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.*
3. *A copy of this resolution, as well as any engagement letters or contracts shall be placed on file with the Secretary of the Board.*

17. SCHOOL BOARD MEMBER "CODE OF ETHICS"

RESOLVED: That the Kearny Board of Education hereby adopts the following "Code of Ethics" as established by the New Jersey School Boards Association.

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS – 18A:12-24.1

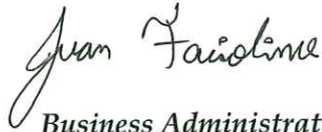
A school board member shall abide by the following Code of Ethics for School Board Members:

1. *I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.*
2. *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.*
3. *I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
4. *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
5. *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.*
6. *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
7. *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.*
8. *I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.*

9. *I will support and protect school personnel in proper performance of their duties.*
10. *I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.*
18. APPOINTMENT OF PRO TEM BOARD SECRETARY

RESOLVED: That the Kearny Board of Education hereby approves the appointment of Flora Encarnacao, Superintendent of Schools and/or Juan Faciolince, Business Administrator as pro tem Board Secretary for emergency purposes.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Juan Faciolince".

*Business Administrator/
Board Secretary*