

Burlington-Edison School District # 100
Resolution # 894

A Resolution Authorizing the General Fund and ASB Fund Imprest/Revolving/Petty Cash Accounts.

WHEREAS, the Board of Directors of Burlington-Edison School District #100 has authorized the establishment of General Fund and ASB Imprest/Revolving/Petty Cash Accounts in the total amounts of \$17,500.00 and \$18,000.00 respectively as set forth in Attachment No. 1; and,

WHEREAS, the administration has determined that the currently authorized account balances need to be updated: and,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Burlington-Edison School District #100, Skagit County, Washington, hereby authorizes the amounts and locations of the district's petty cash account balances as set forth in Attachment No. 1.

This resolution replaces and supercedes all previously adopted resolutions establishing authorized levels for General Fund and ASB Fund Imprest/Revolving/Petty Cash Accounts.

ADOPTED by the Board of Directors of the Burlington-Edison School District #100 at a regular meeting this 28th day of August, 2023, as authenticated by the signatures affixed below.

BURLINGTON-EDISON SCHOOL DISTRICT NO.
100, SKAGIT COUNTY, WASHINGTON



Board President



Board Member



Board Member



Board Member



Board Member

Secretary to the Board of Directors



Burlington-Edison School District

Summary of Adopted Imprest/RevolvingAccounts

| GENERAL FUND | Previous Account Balances | Adopted Account Balances |
|--|---------------------------|--------------------------|
| Travel - Banner Bank | \$ 8,000.00 | \$ 8,000.00 |
| Trust - Banner Bank | \$ - | \$ - |
| Revolving - Banner Bank | | |
| District Office | | |
| Petty Cash | \$ 8,465.00 | \$ 8,465.00 |
| High School Food Service | | |
| High School Library | \$ 110.00 | \$ 110.00 |
| Tiger Tub | \$ - | \$ - |
| Allen Office | \$ 925.00 | \$ 925.00 |
| Allen Food Service | \$ - | \$ - |
| Bay View Office | \$ - | \$ - |
| Bay View Food Service | \$ - | \$ - |
| Edison Office | \$ - | \$ - |
| Edison Food Service | \$ - | \$ - |
| LU Office | \$ - | \$ - |
| LU Food Service | \$ - | \$ - |
| West View Office | \$ - | \$ - |
| West View Food Service | \$ - | \$ - |
| Total District Revolving | \$ 9,500.00 | \$ 9,500.00 |
| TOTAL GENERAL FUND IMPREST/REVOLVING ACCOUNTS | \$ 17,500.00 | \$ 17,500.00 |
| ASSOCIATED STUDENT BODY FUND | | |
| Imprest Checking Accounts | | |
| High School - Banner Bank | \$ 12,000.00 | \$ 12,000.00 |
| <i>High School Main Office</i> | | |
| August - November | \$ 1,500.00 | \$ 1,500.00 |
| December - Feb | \$ 500.00 | \$ 1,000.00 |
| March-May | | \$ 500.00 |
| June - July | \$ 100.00 | \$ 100.00 |
| High School School Store | \$ 500.00 | \$ 700.00 |
| Allen - Banner Bank | \$ 1,500.00 | \$ 1,500.00 |
| Bay View - Banner Bank | \$ 1,500.00 | \$ 1,500.00 |
| Edison - Banner Bank | \$ 1,500.00 | \$ 1,500.00 |
| LU - Banner Bank | \$ 1,500.00 | \$ 1,500.00 |
| West View - Banner Bank | \$ 1,500.00 | \$ - |
| TOTAL ASB IMPREST/REVOLVING ACCOUNTS | \$ 19,500.00 | \$ 18,000.00 |