

## **MEMORANDUM OF UNDERSTANDING**

**Between the  
Burlington-Edison School District  
the Burlington Police Department and the Skagit County Sheriff's  
Department  
regarding**

**Threat of Physical Intimidation, Violence, and Possession/Use of Weapons or  
Drugs on School Property.....  
“A NO TOLERANCE POLICY”**

The Burlington Police Department, the Skagit County Sheriff's Department, and the Burlington-Edison School District have jointly agreed on a procedure that focuses on providing a safe and healthy environment on ALL Burlington-Edison School District campuses for students and faculty. All parties have mutually agreed that violations of the law will be promptly reported to the appropriate law enforcement department and that a law enforcement investigation will be conducted. At the conclusion of the investigation, those individuals who have committed violations of the law will be charged. This action is in addition to any disciplinary administrative action taken by the school. This memorandum will remain in effect indefinitely.

**The Burlington-Edison School District agrees to:**

1. Notify the Burlington Police Department or the Skagit County Sheriff's Department (dependent upon law enforcement jurisdiction....Burlington-Edison High School, Lucille Umbarger and West View Elementary infractions shall be reported to the Burlington Police Department; Bay View, Edison, and Allen Elementary infractions shall be reported to the Office of the Skagit County Sheriff) when infractions of criminal law related to physical intimidation, violence, and possession of weapons on school district property or at school-related activities are brought to the attention of a school administrator. School personnel shall file a written report to the juvenile prosecutor on prescribed report form provided by the law enforcement agency.
2. Give full cooperation and access to school district property or school functions to police/sheriff officials responding to a request for investigation of reported acts of violence or physical intimidation or possession of weapons on school district property or at school functions within the city limits of Burlington.
3. Permit law enforcement access to personal records of students upon receipt of a court order or a signed release from parent/guardian of student under the age of 18.
4. Provide to law enforcement officers the names, addresses and phone numbers of parents when requested.

5. Permit free access to school district property for police responding to civil disorder, riot or for arrest of students positively identified as in violation of laws pertaining to acts of violence, physical intimidation or possession of weapons.

The City of Burlington Police Department and the Skagit County Sheriff's Department agree to:

1. Respond to requests from school administrator to investigate students reported to Burlington-Edison (dependent upon officer availability):
  - **Committing violence or threatening to commit acts of violence against students or school personnel.**
  - **In possession of weapons or other dangerous articles on school district property.**
2. Provide an officer to be available to schools on request for services (dependent upon officer availability).
3. Obtain appropriate legal sanction, e.g., court order or permission of school administrator prior to seeking access to personal records of students.
4. Respond promptly to reports of civil disorder, riots on school district property or at school functions when requested by a school administrator (dependent upon officer availability).
5. Develop and provide an appropriate report form upon which school district personnel will make written report of physical intimidation, violence, or possession of weapons to the Burlington Police Department, Skagit County Sheriff's Department and Juvenile Authorities.

**Crimes to be reported:**

The following crimes will be reported to and investigated by the appropriate legal agency the Burlington Police Department or the Skagit County Sheriff's Department and by Burlington-Edison School personnel when the infraction occurs on school property or at a school district function.

Arson, assault, bomb threats, burglary, dangerous weapons violations, disturbances, explosives, extortion, harassment, blackmail, coercion, forgery, tampering with fire apparatus or alarms, theft, destruction of property, robbery, sale, use or possession of alcohol and drugs or drug paraphernalia, and/or criminal trespass.

The following parties agree to the concept found in this document and proudly affix their signatures in agreement for what this MEMO OF UNDERSTANDING is designed to accomplish.... SAFETY in ALL schools through a policy of "NO TOLERANCE".

---

\_\_\_\_\_  
Bud Bowers, Chief  
Burlington Police Department

\_\_\_\_\_  
Roger Tjeerdsma, Mayor  
City of Burlington

Date Approved: 8-13-98

-----

\_\_\_\_\_  
Ed Goodman, Sheriff  
Skagit County Sheriff's Department

\_\_\_\_\_  
Bob Hart, Chairman  
Skagit County Commissioners

**Date Approved: 8-8-98**

-----

\_\_\_\_\_  
Dr. Rick Jones, Superintendent  
Burlington-Edison School District

\_\_\_\_\_  
Oscar Lagerlund, President  
Burlington-Edison Board of Directors

Date of School Board Approval: 7/27/98

This agreement shall go into effect upon the completion of signatures by all parties.