

Procedure - Proposed Agenda and Consent Agenda

Proposed Agenda

- A. Call to order
- B. Roll Call of Members
- C. Pledge of Allegiance
- D. Board Member Comments
- E. Communications and Reports
 - Superintendent's Report
 - Student Report
 - Fiscal Report
- F. Public comments
- G. Consent Agenda
 - Personnel
 - Approval of minutes of previous meeting(s)
- H. Action Items
 - Board Policy Review
- I. Adjournment

Consent Agenda

The basic purpose of a consent agenda is to recognize routine matters in an expeditious manner. If a debatable item appears on the consent agenda, the item may be removed at the request of a board member and inserted at an appropriate place on the agenda.

Some examples of items that may be included on the consent agenda are:

- A. Authorization of superintendent to sign claim forms on behalf of district;
- B. Approval of personnel actions (resignations, retirements, employments, discharges) during the month; or
- C. Approval of staff travel during the month.

The board shall receive supporting information for the consent agenda items along with the regular agenda materials. Upon approval of the board, a list of all consent agenda items shall appear in the minutes.

Revised Dates: **12.2023**