



BURLINGTON-EDISON SCHOOL DISTRICT

An Invitation to Apply PRINCIPAL PRE-K - 6TH GRADE

WEST VIEW ELEMENTARY - A DUAL LANGUAGE SCHOOL



JOB FUNCTIONS

The principal must serve as a leader and manager of a Dual Language school and community. Successful candidates are expected to spend their time, energy, and talents focused on the school's quality of teaching and learning. Candidates must:

- Exhibit passion for leading and making a difference in the interest of students in the school
- Demonstrate experience in leading a Dual Language program, including supporting instruction focused on language acquisition and deep conceptual understanding of content
- Demonstrate experience in creating inclusive environments where outcomes improve for typically underserved students
- Foster the collective responsibility, growth, and capacity of others to identify historic and systemic disparities in learning environments and outcomes and to ensure that the needs, interests, and assets of non-dominant students are central in change efforts
- Demonstrate a commitment to engaging in an inclusive and collaborative manner when interacting with families
- Facilitate explicit discussions about race, class, language, ability, gender, and other group-based disparities in service of collective action to decrease those disparities
- Create and sustain a school culture that values and responds to the characteristics and needs of each student, educator, and community member
- Model transparent and ethical leadership and engage conflict productively and equitably
- Lead in building systems and practices that utilize data to monitor student success while immediately responding to performance gaps
- Communicate in a variety of methods which provide information and successes both inside and outside the school
- Lead and support an effective student discipline system ensuring safety and promoting a positive learning environment
- Demonstrate the ability to contribute positively as a member of the District Administrative Team
- Manage day-to-day operations, including supervising and evaluating staff, developing and administering school-level budgets, and participating in building activities

QUALIFICATIONS

- Washington State Principal Certificate
- Master's degree in Educational Administration or related field
- Professional educator with strong instructional leadership skills; ability to facilitate the school improvement process
- Must possess excellent interpersonal communication skills; foster strong collaborative relationships
- Previous administrative experience and knowledge of Dual Language and Early Learning programming required
- Ability to foster strong, collaborative partnerships with developmental preschool, Head Start and/or related early learning programs
- Bilingual and biliterate (Spanish/English) required



APPLICATION PROCEDURES

Position Closes Friday, April 12, 2024



"Home of the Bilingual Bobcats"

Application Procedure

The following items must be received by Friday, April 12, 2024:

- Online application (www.be.wednet.edu)
- Letter of intent addressing the Job Functions
- Current resume
- Two current letters of recommendation
- Three confidential reference forms
- Transcript of graduate work (unofficial transcripts acceptable)
- Copy of appropriate Washington State certificate or letter stating you are eligible for certificate

All application materials can be found on our district website (www.be.wednet.edu) under the Human Resources link.

Questions regarding this posting please contact:

Jennifer Whitney, Director of Human Resources
Burlington-Edison School District
927 East Fairhaven Avenue
Burlington, WA 98233
360-757-3311
jwhitney@be.wednet.edu

The Burlington-Edison School District is an equal opportunity employer. The District shall provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion and training. Such equal employment opportunity shall be provided without discrimination with respect to race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or the use of a trained guide dog or service animal by a person with a disability. Ms. Jennifer Whitney, Director of Human Resources, Title IX Officer; Mr. Jeff Brown, Executive Director of Student Support Services, Section 504 Officer. The District is a smoke-free/drug-free workplace.

Conditions of Employment

Contract: 255 days inclusive of holidays and vacation

Salary: Regionally competitive plus additional responsibility pay; includes a comprehensive benefits package

Starting Date: July 1, 2024

Selection Schedule

Application Deadline: April 12, 2024

Screening will begin the week of April 15, 2024.

Interviews will be conducted in Spanish and English.

