



Charging Ahead!

**Oceanport Board of Education
29 Wolf Hill Avenue
Oceanport, NJ**

**Regular Meeting Minutes
November 15, 2023 6:00 P.M.
Hybrid Meeting**

A meeting of the Oceanport Board of Education will be held remotely and in the Media Center of Wolf Hill School, 29 Wolf Hill Avenue, Oceanport, NJ this day, as advertised. Members of the public can access this hybrid meeting <https://us06web.zoom.us/j/86778166150>. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Mark Patterson

**II. OPEN PUBLIC MEETING STATEMENT -
Board of Education President Mark Patterson**

In accordance with the provisions of the Open Public Meetings Act, P.L. 1975 c. 231 the Oceanport Board of Education has issued notice of this meeting to be publicized by having the date, time, and location of the meeting posted at Maple Place School, Wolf Hill School, Oceanport Borough, Sea Bright Borough, The Link, and Asbury Park Press. Notice has been filed with the Monmouth County Superintendent of Schools, the Borough Clerk of Oceanport, and the Borough Clerk of Sea Bright and sent to those persons requesting that such notice be mailed to them.

III. ROLL CALL OF BOARD MEMBERS

Deirdre Bova	Present	Mark Patterson	Present
Jamie Gough	Absent	Daniel Peltz	Present
Patricia Kelly	Absent	Neal Usatin	Present
Samantha Mahoney	Present	Marion Wilhalme	Present
Patrick McSorley	Present		

IV. PLEDGE OF ALLEGIANCE, STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred for Board review at a Board Committee meeting. The members of the Board work via committees with the Superintendent and the Administration to assure that the members fully understand the matter. When the Board and Administration are satisfied with the matter, it is placed on the agenda for action at a public

meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

V. APPROVAL OF MINUTES

- October 18, 2023 Regular Meeting Minutes
- October 18, 2023 Executive Session Minutes
- November 6, 2023 Meeting Minutes

Motion to approve minutes Mr. Usatin, seconded by Mr. Peltz. Motion passed unanimously by all present.

VI. SUPERINTENDENT'S REPORT & PRESENTATIONS – Dr. Laura Godlesky

- Special recognition of tenure for Mark Maglione, effective 10/22/2023.
- We will be updating our Safe Return Plan to align with our current practices. Since the district is still receiving funds through ESSER III, the district is always seeking input and public comment is a great place to share these ideas.
- Settlement Agreement with the OEA (motion).
Motion to approve Mr. McSorley, seconded by Mr. Peltz. Motion to approve passed unanimously by all present.
- I will be requesting an executive session this evening for reasons #3, #4, #5, and #7.

2023-2024 Oceanport School District Enrollment

Grade	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
PK	23	23	23							
K	56	56	56							
1	52	52	52							
2	39	39	39							
3	64	63	63							
4	59	59	58							
Wolf Hill School Total	293	292	291							
5	63	63	63							
6	66	66	66							

7	67	67	67							
8	79	78	78							
Maple Place School Total	275	274	274							
District Total	568	566	565							

VII. PUBLIC COMMENT - AGENDA ITEMS ONLY

Comments are invited on agenda items only. Upon being recognized, state your name and address. Statements shall be limited to three minutes. The Board reserves the right to terminate remarks not keeping with the conduct of a proper and efficient meeting. The public is discouraged from speaking negatively about any employee or student. Individuals can be held personally liable for defamatory or libelous statements. Comments regarding employees, students, and security cannot be legally responded to by the Board. The Board bears no responsibility for comments made by the public. Questions from the public will be responded to, if feasible, after the close of public comment.

VIII. COMMITTEE CHAIR REPORTS

A. Education, Technology, Curriculum, Instruction Committee:

Deirdre Bova, Chairperson

Committee Report: November 2023 Meeting of the Education, Technology, Curriculum, Instruction Committee

A-1 Motion to approve the following Professional Development:

Staff Member	Event	Vendor/Location	Date(s)	Cost
Erica Bach	NJ Music Educators Association Conference	NJMEA / Atlantic City	2/22-23/2024	\$195
Megan Bonett	Advanced School Behavioral Threat Assessment & Management (BTAM) Training	NJDOE / Freehold	11/30/2023	n/a

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Heather Daley	Morphology: A Bridge to Enhance Students Reading Fluency, Vocabulary, Comprehension, and Spelling Skills	RPDA / Eatontown	12/6/2023	n/a
Erica Dunn	Strategies for Building Elaboration in Writing	RPDA / Eatontown	11/28/2023	n/a
Erica Dunn	Morphology: A Bridge to Enhance Students Reading Fluency, Vocabulary, Comprehension, and Spelling Skills	RPDA / Eatontown	12/6/2023	n/a
Adriana Holland	Foundations Level 2	Wilson / Virtual	12/6/2023	\$320
Melissa Keiser	Advanced School Behavioral Threat Assessment & Management (BTAM) Training	NJDOE / Freehold	11/30/2023	n/a
Colleen LaSalle	Intro to New K-2 Units of Study	Mossflower Reading & Writing Project / Edison	12/5/2023	\$26.41
Stacy Liu	Advanced School Behavioral Threat Assessment & Management (BTAM) Training	NJDOE / Freehold	11/30/2023	n/a
Gerri Martinez	Advanced School Behavioral Threat Assessment & Management (BTAM) Training	NJDOE / Freehold	11/30/2023	n/a
Gerri Martinez	Intro to New K-2 Units of Study	Mossflower Reading & Writing Project / Edison	12/5/2023	\$18.80
Gerri Martinez	NJECC: Equitable Assessment Strategies	NJCEE / Virtual	3/27/2024	n/a

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	Within NJSLS-S			
Donna McCartin	Advanced School Behavioral Threat Assessment & Management (BTAM) Training	NJDOE / Freehold	11/30/2023	n/a
Kimberly Rajner	Reading Strategies: Essential Research-Based Instruction for Every Classroom, K-8	Heinemann / Virtual	12/6/2023	\$159
Erica Spenard	Identifying Behavior Supports for Students not Responding	RPDA / Eatontown	12/20/2023	n/a
Erica Spenard	Strategies for Students Diagnosed with Anxiety	RPDA / Eatontown	3/7/2024	n/a

A-2 Motion to approve the following field trips pursuant to Board of Education Policy 2340:

Date	Destination	Grade Level/Staff Members	Subject Matter
1/23/2024 (2/6/2024 snowdate)	Shore Regional High School, West Long Branch	6 th -8 th Grade Charger Band Members Mr. DiTommaso	Rehearsal for regional band concert that will be held on 1/23/2024 at SRHS. Students will practice their piece, practice audience etiquette, and rehearse with students from the regional area (WLB, MB & SRHS). 1.3C.12int.Pr6a, 1.3C.12intPr.6B, 1.3A.8.Pr6b
5/16/2024	Algonquin Arts Theatre, Manasquan	1st Grade Students Mrs. Blair, Mrs. Tenenbaum, Mrs. Zohn, Mrs. Bohner, Mrs. Dasilva	Students will see a production of "A Year with Frog and Toad" based on Arnold Lobel's well-loved books. NJCCS: 21st Century Life and Careers, Comprehensive Health and PE, Visual and Performing Arts, Language Arts Literacy, Music Education

A-3 Motion to approve the Three-Year Pre-Kindergarten Operational Plan.

A-4 Motion to approve the Equivalency Waiver for Pre-Kindergarten Classroom Space.

A-5 Motion to approve the Pre-Kindergarten Projected Enrollment for 2024-2025.

Motion to block A-1 through A-5 Ms. Bova, seconded by Mr. Usatin. Motion passed unanimously by all present.

B. Policy Committee: Patricia Kelly, Chairperson
Committee Report: November 2023 Meeting of the Policy Committee

B-1 Motion to approve for first reading, the following Policies and Regulations:

P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
P&R 5116 Education of Homeless Children and Youths (Revised)

B-2 Motion to approve for second reading and approval, the following Policies and Regulations:

P2270 Religion in the Schools (Revised)
P 3161 Examination for Cause (Revised)
P&R 3212 Attendance (M) (Revised)
P 3324 Right of Privacy (Revised)
P 4161 Examination for Cause (Revised)
P&R 4212 Attendance (M) (Revised)
P 4324 Right of Privacy (Revised)
P 8500 Food Services (M) (Revised)

B-3 Motion to abolish Policy and Regulation 3244, In-Service Training.

Motion to block B-1 through B-3 Ms. Wilhelme, seconded by Mr. Usatin. Motion passed unanimously by all present.

C. Personnel Committee: Marion Wilhalme, Chairperson
Committee Report: November 2023 Meeting of the Personnel Committee

C-1 Motion to accept the resignation of Jennifer Macioch, from her position as Wolf Hill lunch aide, effective 12/14/2023.

C-2 Motion to approve the employment of the following individual:

Name	Position	Compensation	Effective Dates
Jennifer Macioch	Paraprofessional	Step 3: \$23.31/hour	12/15/2023 - 6/30/2023

C-3 Motion to rescind the following resolution from the 10/18/23 Board of Education meeting:

C-11 Motion to approve the following staff members to provide academic support through the "Academic Assistance Program" at Maple Place School. The program will run 3 days per week, at a rate of \$56.36 per session inclusive of 45 minutes of teaching time (\$58.00 per hour, prorated) and 15 minutes of preparation time (\$51 per hour, prorated), for 28 weeks not to exceed \$5,000. Salaries will be funded through the Title IA.

Staff Member	Compensation
Heather Daley	\$56.36 per session
Renee Lisotto	\$56.36 per session
Fred Heyer	\$56.36 per session

C-4 Motion to approve the following staff members to provide academic support through the "Academic Assistance Program" at Maple Place School. The program will run 4 days per week, at a rate of \$56.36 per session inclusive of 45 minutes of teaching time (\$58.00 per hour, prorated) and 15 minutes of preparation time (\$51 per hour, prorated), for 28 weeks not to exceed \$5,000. Salaries will be funded through the Title IA.

Staff Member	Compensation
Heather Daley	\$56.36 per session
Renee Lisotto	\$56.36 per session
Fred Heyer	\$56.36 per session

C-5 Motion to approve the Schedule B Job Description for "Grade 8 Advanced Art Studio Advisor" for the 23-24 school year.

C-6 Motion to approve Kelly Jakubowski as the Grade 8 Advanced Art Studio Advisor at an annual stipend of \$1,300.50.

C-7 Motion to approve contracted services with MOESC for a social worker at the per diem rate of \$540 per day not to exceed \$32,600 to be funded from the NJTSS Mental Health Support Staffing grant under ARP ESSER.

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C-8 Motion to extend leave for staff member #4078 from 12/2/2023 through 1/31/2024.

Motion to approve C-1 Ms. Wilhelme, seconded by Ms. Bova. Motion passed unanimously by all present.

Motion to block C-2 through C-8 Ms. Wilhelme, seconded by Mr. Usation, Motion passed unanimously by all present.

D. Finance Committee: Dan Peltz, Chairperson

Committee Report: November 2023 Meeting of the Finance Committee

D-1 Motion to approve the bills list for the month of November 2023 in the amount of \$1,123,242.41 to be approved for payment.

D-2 Transfers

Account Number	Account Description	Amount
11-000-213-100-06-00-07-030	Nurse extra	\$ 548.25
11-000-219-890-03-00-05-000	director xp	\$ 73.32
11-000-221-104-02-00-06-030	Curriculum Writing	\$ 984.85
11-000-221-105-05-00-07-000	Instructional Sec-Subs	\$ 1,104.35
11-000-230-895-00-00-07-000	Board Dues and Fees	\$ 550.63
11-204-100-106-01-00-05-050	LLD Aide Sal WH	\$ 78,268.00
11-204-100-106-06-00-05-000	LLD Aide-Xtra	\$ 4,564.55
11-240-100-101-00-00-07-000	Salaries of Teachers	\$ 0.25
11-216-100-101-06-00-05-050	Teach PREK Dis Extra	\$ 140.31
11-105100-11-01-06-00-05-050	Preschool Salaries Xtra	\$ 776.76
11-130-100-101-05-00-02-030	Teachers 6-8 Subs	\$ 7,379.60
11-130-100-101-06-00-02-030	Teachers 6-8 xtra	\$ 1,531.31
11-000-240-105-06-00-07-030	Prin Sec Mp Xtra	\$ 170.70
11-000-240-610-01-00-01-050	Off Supplies WH	\$ 42.00
11-120-100-101-05-00-01-050	Teachers 1-5 Subs	\$ 5,602.60
11-120-100-101-06-00-01-050	Teachers 1-5 xtra	\$ 2,343.26
11-120-100-101-01+-00-07-050	Teachers 1-4 WH	\$ 550.00
11-110-100-101-06-00-01-000	KDG-Xtra	\$ 566.21
11-110-100-101-05-00-01-000	KDG subs	\$ 160.00
11-000-262-107-00-00-01-050	Salaries caf monitors	\$ 5,316.58
11-000-262-100-03-00-07-000	Courier Salary	\$ 3,664.00
1-110-100-101+-01-00-07-050	KDG teachers	\$ 34,735.00
11-000-230-590-00-00-07-000	Misc Purch Srvs	\$ 100.50
11-000-213-100-05-00-07-030	Nurse MP Subs	\$ (548.25)
11-000-221-580-00-00-06-000	Director Travel	\$ (73.32)
11-000-221-104-01-00-06-050	Curr Writing MP	\$ (984.85)
11-000-230-100-00-00-07-000	Sal Adm Secy	\$ (1,104.35)

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11-000-230-890-07-00-07-000	Misc Expenses	\$ (550.63)
11-105-100-106-01-00-01-000	Preschool Aide	\$ (83,609.31)
11-130-100-101-02-00-07-030	Teachers 6-8	\$ (16,553.54)
11-000-240-105-05-00-07-030	Princ Sec MP - Subs	\$ (170.70)
11-000-240-500-01-00-01-050	Copier / Postage WH	\$ (42.00)
11-216-100-106-01-00-01-000	Other Salaries For Inst	\$ (8,980.58)
11-230-100-101-01-00-07-050	Basic Skills Sal Wh	\$ (36,455.00)
11-000-251-330-00-00-07-000	Purch Prof Svc	\$ (100.50)

D-3 Shared Services Contract - Transportation

Motion to retroactively approve the Shared Services Agreement with the Shore Regional Board of Education to provide Oceanport Board of Education with the services of transporting our students at a cost to Oceanport of \$257,260 beginning July 1, 2023 and continuing through June 30, 2024.

Motion to block D-1 through D-3, Mr. Peltz, seconded by Mr. McSorley, Motion passed unanimously by all present.

E. Buildings & Grounds Committee: Jamie Gough, Chairperson

Committee Report: November 2023 Meeting of the Buildings & Grounds Committee

E-1 Emergency Drill Logs

1. Wolf Hill School

Date	Drill	Participants
9/21/2023	Lockdown Active Shooter	All Staff and Students
9/29/2023	Medical Shelter In Place	All Staff and Students
10/12/2023	Fire Alarm	All Staff and Students
10/26/2023	Bomb Threat	Tabletop Drill

2. Maple Place School

Date	Drill	Participants
9/21/2023	Lockdown Active Shooter	All Staff and Students
10/11/2023	Fire Alarm	All Staff and Students
10/27/2023	Bomb Threat	Tabletop Drill

E-2 Building Use Request

Building	Room	Date/Time	Organization/Event
Maple Place School	Cafeteria	12/13/2023, 12/20/2023 2:45pm-5:00pm 1/3/2024 - 3/20/2024 M, W, Th 2:45pm-5:00pm 3/4/2024-3/6/2024, 3/11/2024, 3/13/2024, 3/14/2024 2:45pm-5:30pm	Maple Place Play Rehearsals
Maple Place School	Cafeteria	1/12/2024 3:00pm-6:30pm	All Shore Intermediate Band Rehearsal (snow date)
Maple Place School	Cafeteria	3/16/2024 9:30am-4:30pm 3/18-20/2024 2:45pm-7:30pm 3/21-23/2024 5:30pm-9:30pm	Maple Place Play Tech Week and Performance

E-3 Motion to approve submission to the County of the following 2023-2024 reports:

1. Annual Maintenance Report (M-1).
2. Comprehensive Maintenance Plan.
3. Health and Safety Evaluation of School Buildings Checklist for School Year 2023-2024.
4. Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for School Year 2023-2024.

Motion to block E1-E3 Mr. McSorley, seconded by Ms. Wilhelme, Motion carried unanimously by all present.

IX. PUBLIC COMMENT - AGENDA & NON-AGENDA ITEMS

At this time, comments are invited on school matters of community interest. Comments are invited on agenda and non-agenda items. Upon being recognized, state your name and address. Statements shall be limited to three minutes. The Board reserves the right to terminate remarks not keeping with the conduct of a proper and efficient meeting. The public is discouraged from speaking negatively about any employee or student. Individuals can be held personally liable for

defamatory or libelous statements. Comments regarding employees, students, and security cannot be legally responded to by the Board. The Board bears no responsibility for comments made by the public. Questions from the public will be responded to, if feasible, after the close of public comment.

X. LIAISON REPORTS

NJSBA/MCSBA – Neal Usatin Recognition for the trip to Atlantic City for the training and networking opportunity. December 2nd is the delegate assembly. December 7th is the next Monmouth County meeting.

PTO – Daniel Peltz Our last PTO meeting was canceled due to the election . Events in December; Our Winter Wonderland dance is December 15th. Thanksgiving charity workout Nov 23rd. Our PTO is collecting food for the annual food drive. Next PTO meeting is in January.

ADL (Advocates for Diverse Learners) – Jamie Gough was absent. Mr. Patterson reminded all that December 4th is the next ADL.

Sea Bright Borough Council – Jamie Gough No updates in her absence.

Oceanport Borough Council – Patrick McSorley Mr. McSorley wanted to thank all who have helped us throughout the year.

Shore Regional BOE Liaison – Samantha Mahoney Fall conferences signups are underway for Shore Regional, November 30th 6-8:15 pm.

XI. BOARD BUSINESS

- Ethics Training by Isabel Machado, Board Attorney

XII. BUSINESS ADMINISTRATOR'S COMMENTS None

XIII. PRESIDENT'S COMMENTS A community member reached out to Mr. Patterson regarding a policy concern. That will be discussed in the future. The fire department will be coming to Wolfhill on Monday for a walk through.

XIV. NEW BUSINESS None

XV. OLD BUSINESS None

XVI. CORRESPONDENCE None

XVII. EXECUTIVE SESSION

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed, and the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

Brief Description

- ☐ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- ☐ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- ☒ 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- ☒ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Oceanport Education Association.
- ☒ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates, or investment of public funds.
- ☐ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- ☒ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- ☐ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation, or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting
- ☐ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- ☐ 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Oceanport Board of Education will hold a closed executive session remotely, as advertised. It is anticipated that the closed session will not last longer than one hour. [Action may be taken during the public portion of the meeting following the recess of the executive session unless otherwise indicated].

XVIII. ADJOURN TO EXECUTIVE SESSION

Motion to adjourn into executive session Mr. McSorley, second by Mr. Usatin. Motion passed unanimously by all present at 6:54 P.M.

XIX. RETURN TO OPEN PUBLIC SESSION

Motion to adjourn into executive session Mr. McSorley, second by Mr. Usatin. Motion passed unanimously by all present at 8:28 P.M.

XX. ADJOURNMENT

WHEREAS, there being no further business of the Oceanport Board of Education to attend to on the 15th day of November 2023; now, therefore, be it

RESOLVED, that the November 15, 2023 meeting of the Oceanport Board of Education be and is hereby adjourned at _____PM.

Respectfully submitted,

Kenneth Londregan, Ed.D.

Kenneth Londregan, Ed.D.

School Business Administrator/Board Secretary

*The Oceanport School District will support students' growth
along their educational journey and maximize their academic achievement.
Our educational community will work collaboratively to provide
an innovative, nurturing, and safe environment
with opportunities for ALL learners.*