

La Joya ISD Library Materials Challenge Process

(In accordance with Texas Senate Bill 13 / Texas Education Code § 33.027)

Overview

La Joya Independent School District is committed to maintaining high-quality library collections that support curriculum goals and reflect community values. Under **Texas Senate Bill 13 (SB 13)**, parents, guardians, and residents of the district may submit a challenge to any library material—print, digital, or audiovisual—that is currently held or being considered for procurement in a school library.

How to Submit a Library Materials Challenge

Step 1: Review the material

Before submitting a challenge, please review the material in full. This ensures all concerns are considered within the correct context of the work.

Step 2: Complete the official Challenge Form

Download or complete the Library Materials Challenge Form using one of the options below:

- Online submission form: [[Form Link](#)]
- Downloadable PDF form: [[Form Link](#)]
- Request a printed copy: Available at each campus library and at the Instructional Technology Department, 200 West Expressway 83, La Joya, Texas 78560

Note: Texas Education Code § 33.027 requires every district to post the TEA-approved challenge form on its public website.

Step 3: Provide required information

When completing the form, please include:

- Title, author, and ISBN (if available)
- Campus and library where the item is located
- Your relationship to the district (parent/guardian/resident)
- Specific reason(s) for challenge (include page numbers, passages, or scenes of concern)
- Confirmation you have reviewed the entire work
- Requested action (retain, relocate, remove, or other)

Incomplete or anonymous forms cannot be processed.

Step 4: Submit the form

You may submit the completed form:

- **Online:** through the challenge portal (link above)
- **By mail:** La Joya ISD Instructional Technology Dept.
Attn: Instructional Technology Director
200 West Expressway 83 La Joya, TX 78560
- **In person:** at the campus library or the District Office during normal business hours.

All paper forms will be date-stamped upon receipt.

Step 5: Confirmation

The district will acknowledge receipt within five (5) business days and forward your submission to the Local School Library Advisory Council (LSLAC) for review, as required by SB 13.

What Happens After Submission

Stage	Responsible Party	Timeline	Description
Acknowledgment	Campus Librarian or Instructional Technology Director	Within 5 business days	Written notice confirming receipt and forwarding to LSLAC
Review & Recommendation	Local School Library Advisory Council (LSLAC)	Within 90 days	Reviews the material using district selection standards and issues a written recommendation
Suspension of Access	District	During review	The challenged item is temporarily unavailable to students
Board Consideration	Board of Trustees	Next open meeting after LSLAC recommendation	Board votes to retain, relocate, or remove the material
Notification of Decision	District	After Board vote	Challenger receives written notice of outcome and rationale

Important Rules

- Challenges must be submitted on the official district form.
- Only parents, guardians, or residents of the district may submit challenges.
- Duplicate challenges for the same item are not accepted within two years of a board decision (TEC § 33.027(i)).
- Access to the challenged material remains suspended during the review process.
- All meetings and board actions related to challenges occur in compliance with the Texas Open Meetings Act.
- The Board's decision is final and binding for the two-year period following the determination.

Links

- [Library Materials Challenge Form](#)
- [Campus Library Collections](#)
- [Library Materials Policy](#)
- [Texas School Library Archives Commission \(TSLAC\) Standards](#)