



# **2025-26 Personnel Work Calendars**

**Reviewed by the Board of Education on 6/23/2025**

***Equal Educational and Employment Institution***

**HENDERSON COUNTY SCHOOLS  
EMPLOYEE WORK CALENDARS 2025-2026**

**INDEX**

<b><u>Job Title</u></b>	<b><u>Calendar Page</u></b>
Account Clerk I	A
Account Clerk II	A
Account Clerk II (Sub. Coord.)	C
Account Clerk III (260 day)	A
Account Clerk III (240 day)	A
Administrative Secretary I & II	A
Attendance Data Technician	A
Bus Driver	H
Bus Driver Training Coordinator	A
Bus Monitor	H
Certified Employee (185 day)	D
Certified Employee (220-240 day)	A
Certified Employee (186-219 day)	B
Child Development Center Assistant Supervisor	A
Child Development Center Lead Assistant	B
Clerical Assistant II (MNT) (260 day)	A
Clerical Assistant II (TRN)	A
Clerical Assistant II (NMS/SMS/CAS)	G
Clerical Assistant III	C
Community Relations Specialist	B
Computer Lab Technician	G
Computer Maintenance Technician	A
Computer Operations Manager	A
Crossing Guard	I
Custodial Supervisor (260 day)	A
Custodial Supervisor (240 day)	A
Custodian (260 day)	A
Custodian (240 day)	A
Custodian (200 day)	C
Custodian (181 day)	G
Custodian (140 day)	J
Data Dictionary Specialist	A
Data Management Technician (260 day)	A
Database Administrator	A
Director (Child Nutrition; Finance; Public Info; Trans.)	A
Director (Maintenance 260 day)	A
Dispatcher	A
Educational Interpreter	G
Employee Benefit Specialist	A
Executive Assistant to the Superintendent (260 day)	A
Food Service Assistant I	F
Food Service Lead Assistant	D
Food Service Manager	D
Food Service Program Coordinator	A
FRYSC Coordinator (240 day)	A
Health Services Assistant	G
Human Resources Personnel Assistant	A
Instructional Assistant I & II	G
Instructional Assistant II (140 day)	J
Instructional Monitor II	G
Instructor I & II (Childcare)	B
Insurance Clerk II	A
LAN Technician II (240 day)	A
Law Enforcement Officer	I
Lead Computer Maintenance Technician (260 day)	A

Lead Custodian Service Worker	A
Lunchroom Monitor	I
Maintenance (260 day)	A
Maintenance (240 day)	A
Microcomputer Specialist (HCHS)	C
Microcomputer Specialist (NMS/SMS)	D
Mental Health Counselor	C
Occupational Therapist	D
Operations Systems Administrator (260 day)	A
Physical Therapist	D
Preschool Bus Driver	J
Preschool Bus Monitor	J
Preschool Food Service Asst. I	J
Preschool Lunchroom Monitor	J
Preschool Nurse	J
Program Assistant I	E
Program Assistant II	G
Purchasing Assistant	A
Receptionist (HCHS)	G
Registrar	C
School Manager (Elementary & Middle School)	D
School Manager (HCHS)	C
School Nurse	D
School Secretary I (TBJELC, Elem. & HCHS)	C
School Secretary II (NMS, SMS)	C
School Secretary II (HCHS)	A
Social Worker	C
Staff Support Secretary	D
Teacher	D
Therapy Assistant (OTA)	D
Transportation Area Assistant	A
Vehicle Maintenance Manager (260 day)	A
Vehicle Mechanic I, II & III	A

## Henderson County Schools 2025-26 Personnel Calendar A

261: 12 month calendar work all avail days; 240: 12 month calendar choose 229 days; 230: School Sec. II (HCHS);  
220-240 Certified Staff; 220: Atten. Data Tech, Food Svc. Coord., Clerical Asst. II (TRN), Dispatcher, Purchasing Asst.

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 6	
Closing Day for Staff (Required)	
May 19	
First/Last Day for Students	
August 7	
May 18	
Paid Holidays	
July 4	Independence Day
September 1	Labor Day
November 27 & 28	Thanksgiving
December 24 & 25	Christmas
December 31	New Year's Day
January 1	New Year's Day
January 19	MLK, Jr. Day
May 25	Memorial Day

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MONTH	AVAIL WORK DAYS	CHOOSE # DAYS	HOLIDAY	TOTAL
July	22		1	
August	21			
September	21		1	
October	23			
November	18		2	
December	20		3	
January	20		2	
February	20			
March	22			
April	22			
May	20		1	
June	22			
Contract Days from July 1 to June 30	251		10	

Please choose contract days out of the available 251 work days.

[The yellow column + the blue column (10) should = equal the green column (total contracted days)]

Please send an electronic copy with esignature & supervisor approval to Human Resources Director.

## Henderson County Schools 2025-26 Personnel Calendar B

186-219: Certified with Extended Days (but not 12 month employee); 210: Childcare Lead Asst.

180: Community Relations; 180-239 Instructor I & Instructor II (Childcare)\*

*CALENDAR SHOWS 251 DAYS FROM WHICH TO SELECT YOUR WORK DAYS...REQUIRES YOUR SUPERVISOR'S APPROVAL*

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 6	
Closing Day for Staff (Required)	
May 19	
First/Last Day for Students	
August 7	May 18
Paid Holidays	
September 1	Labor Day
November 27	Thanksgiving
December 25	Christmas
January 1	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
November 28	Thanksgiving
December 24 & 31	Christmas & New Year's Eve
January 19	M.L. King, Jr. Day
May 25	Memorial Day

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MONTH	HOLIDAY	AVAIL WORK DAYS	CHOOSE # DAYS	TOTAL
July		22		
August		21		
September	1	21		
October		23		
November	1	18		
December	1	20		
January	1	20		
February		20		
March		22		
April		22		
May		20		
June		22		
Contract Days from July 1 to June 30	4	251		

*The expectation is that you will work ALL student instructional days unless PRIOR approval is granted by principal/department director and CO designee.*

**Please choose contract days out of the available 251 work days.**  
**[The yellow column + the blue column (4) should = equal the green column (total contracted days)]**

*Please send an electronic copy with esignature & supervisor approval to Human Resources Director.*

Childcare: Contract is 180 min./239 max. workdays  
Centers are closed July 1-4, so choose from  
248 available work days. Closing Day will be spent in Childcare Center.

## Henderson County Schools 2025-26 Personnel Calendar C

205: School Secretary II (Middle School), Registrar; 200: Mental Health Counselor, Social Worker;  
 200: School Secretary I (TBJ/Elem/HCHS), Custodian, Clerical Asst. III (HCHS Book); Acct. Clerk II (Sub Coord.)  
 Microcomputer Specialist (HCHS); 195: School Manager (HCHS); 190: Clerical Assistant III (HCHS)

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Convocation Day for Staff (Required)	
August 6	
Closing Day for Staff (Required)	
May 19	
First/Last Day for Students	
August 7      May 18	
Paid Holidays	
September 1	Labor Day
November 27	Thanksgiving
December 25	Christmas
January 1	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
November 28	Thanksgiving
December 24 & 31	Christmas & New Year's Eve
January 19	M.L. King, Jr. Day
May 25	Memorial Day
School Breaks & No School Days	
October 6-10	Fall Break
October 13	PD Day
November 26	Thanksgiving
Dec. 22 - Jan. 2	Winter Break
January 5	Extended Learning
February 16	Makeup Day
March 13	Makeup Day
April 6-10	Spring Break

MONTH	WORK DAYS	HOLIDAY	If you work any purple/yellow days, list # here.	TOTAL
July	2*			
August	21			21
September	21	1		22
October	17			
November	17	1		18
December	15	1		16
January	18	1		
February	19			
March	21			
April	17			17
May	13			
June	*			
Contract Days from July 1 to June 30	181*	4		

**MAKE-UP DAYS:** Employees are advised not to make plans for any of these days: Feb. 16; March 13; May 20 - June 3.

The expectation is that you will work ALL student instructional days unless PRIOR approval is granted by principal, dept director and CO designee (HR).

There are 181 contracted days between July 30 - May 20. You will then choose from the available purple days to complete your contract. Example: 200 day contract would be 181 + 15 purple days + 4 holidays. Note: You do not have to work on any of the yellow days, however if you choose to do so, that would replace one of your purple days. Example: 200 day contract = 181 + 3 yellow days + 12 purple days + 4 holidays.

# Henderson County Schools 2025-26 Personnel Calendar D

Certified Employee (185 day contract + 1 Extended Learning Day January 5)

Food Svc. Mgr.\*; Lead Food Svc. Asst.\*; School Nurse, OT/PT, OT Asst,

School Manager (el/mid), Microcomputer Specialist (NMS/SMS), Staff Support Secretary

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

\*Note: Food Service Mgr./Lead will work 2 days between 7/29 - 8/1 depending on food delivery schedule. It is listed on the calendar as 7/31 and 8/1 for calculation purposes only. 1/5 is not a work day. See note on Calendar F for NTL statement.

Classified Staff - The only PD day is 8/5. All others are regular work days. 1/5 is NOT a work day. Nurses may work Aug. 1 instead of Oct. 13.

Convocation Day for Staff (Required)	
August 6	
Closing Day for Staff (Required)	
May 19	
First/Last Day for Students	
August 7      May 18	
Paid Holidays	
September 1	Labor Day
November 27	Thanksgiving
December 25	Christmas
January 1	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
November 28	Thanksgiving
December 24 & 31	Christmas & New Year's Eve
January 19	M.L. King, Jr. Day
May 25	Memorial Day
School Breaks & No School Days	
October 6-10	Fall Break
November 26	Thanksgiving
Dec. 22 - Jan. 2	Winter Break
February 16	Makeup Day
March 13	Makeup Day
April 6-10	Spring Break

Professional Days - all cert; class on certain days			
July 30	PD Day 1		
July 31	PD Day 2		
August 4	PD Day 3		
August 5	PD Day 4		
October 13	PD Day 5		
January 5	Extended Learning (cert. only)		
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	2		2
August	20		20
September	21	1	22
October	18		18
November	17	1	18
December	15	1	16
January	18	1	19
February	19		19
March	21		21
April	17		17
May	13		13
June	0		0
Contract Days from July 1 to June 30	181	4	185

MAKE-UP DAYS: Employees are advised not to make plans for any of these days: Feb. 16; March 13; May 20 - June 3.

# Henderson County Schools 2025-26 Personnel Calendar E

## Program Assistant I

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Convocation Day for Staff (Required)	
August 6	
Closing Day for Staff (Required)	
May 19	
First/Last Day for Students	
August 7	May 18
Paid Holidays	
September 1	Labor Day
November 27	Thanksgiving
December 25	Christmas
January 1	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
November 28	Thanksgiving
December 24 & 31	Christmas & New Year's Eve
January 19	M.L. King, Jr. Day
May 25	Memorial Day
School Breaks & No School Days	
October 6-10	Fall Break
November 26	Thanksgiving
Dec. 22 - Jan. 2	Winter Break
January 5	Extended Learning
February 16	Makeup Day
March 13	Makeup Day
April 6-10	Spring Break

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	20		20
September	21	1	22
October	18		18
November	17	1	18
December	15	1	16
January	18	1	19
February	19		19
March	21		21
April	17		17
May	13		13
June	0		0
Contract Days from July 1 to June 30	179	4	183

**MAKE-UP DAYS:** Employees are advised not to make plans for any of these days: Feb. 16; March 13; May 20 - June 3.

**Note:** August 4, 5 and October 13 are work days for professional learning.



# Henderson County Schools 2025-26 Personnel Calendar F

## Food Service Assistant

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Convocation Day for Staff (Required)	
August 6	
Closing Day for Staff (Required)	
May 19	
First/Last Day for Students	
August 7	May 18
Paid Holidays	
September 1	Labor Day
November 27	Thanksgiving
December 25	Christmas
January 1	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
November 28	Thanksgiving
December 24 & 31	Christmas & New Year's Eve
January 19	M.L. King, Jr. Day
May 25	Memorial Day
School Breaks & No School Days	
October 6-10	Fall Break
October 13	PD Day
November 26	Thanksgiving
Dec. 22 - Jan. 2	Winter Break
January 5	Extended Learning
February 16	Makeup Day
March 13	Makeup Day
April 6-10	Spring Break

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	20		20
September	21	1	22
October	17		17
November	17	1	18
December	15	1	16
January	18	1	19
February	19		19
March	21		21
April	17		17
May	13		13
June	0		0
Contract Days from July 1 to June 30	178	4	182

**Note: The first 5 days of NTI will be made up during summer feeding. Days 6-10 will be at Director's discretion.**

**MAKE-UP DAYS:** Employees are advised not to make plans for any of these days: Feb. 16; March 13; May 20 - June 3.

# Henderson County Schools 2025-26 Personnel Calendar G

Program Assistant II, Instructional Assistant I II, Instructional Monitor II, Clerical Asst II  
Comp. Lab Tech., 181 Custodian, Health Svcs Asst., Educational Interpreter, Receptionist

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 6	
Closing Day for Staff (Required)	
May 19	
First/Last Day for Students	
August 7	May 18
Paid Holidays	
September 1	Labor Day
November 27	Thanksgiving
December 25	Christmas
January 1	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
November 28	Thanksgiving
December 24 & 31	Christmas & New Year's Eve
January 19	M.L. King, Jr. Day
May 25	Memorial Day
School Breaks & No School Days	
October 6-10	Fall Break
October 13	PD Day
November 26	Thanksgiving
Dec. 22 - Jan. 2	Winter Break
January 5	Extended Learning
February 16	Makeup Day
March 13	Makeup Day
April 6-10	Spring Break

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	19		19
September	21	1	22
October	17		17
November	17	1	18
December	15	1	16
January	18	1	19
February	19		19
March	21		21
April	17		17
May	13		13
June	0		0
Contract Days from July 1 to June 30	177	4	181

**MAKE-UP DAYS:** Employees are advised not to make plans for any of these days: Feb. 16; March 13; May 20 - June 3.

# Henderson County Schools 2025-26 Personnel Calendar H

Bus Driver, Bus Monitor

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Convocation Day for Staff (Required)	
August 6 - 1/2 day	
Closing Day for Staff (Required)	
May 19 - 1/2 day	
First/Last Day for Students	
August 7	May 18
Paid Holidays	
September 1	Labor Day
November 27	Thanksgiving
December 25	Christmas
January 1	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
November 28	Thanksgiving
December 24 & 31	Christmas & New Year's Eve
January 19	M.L. King, Jr. Day
May 25	Memorial Day
School Breaks & No School Days	
October 6-10	Fall Break
October 13	PD Day
November 26	Thanksgiving
Dec. 22 - Jan. 2	Winter Break
January 5	Extended Learning
February 16	Makeup Day
March 13	Makeup Day
April 6-10	Spring Break

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	1		1
August	17.5		17.5
September	21	1	22
October	17		17
November	17	1	18
December	15	1	16
January	18	1	19
February	19		19
March	21		21
April	17		17
May	12.5		12.5
June	0		0
Contract Days from July 1 to June 30	176	4	180

MAKE-UP DAYS: Employees are advised not to make plans for any of these days: Feb. 16; March 13; May 20 - June 3.

Note: So that staff can be part of celebrating the start and end of school, you will work 1/2 day on Opening Day and 1/2 day on Closing Day.

# Henderson County Schools 2025-26 Personnel Calendar I

Lunchroom Monitor, Law Enforcement Officer, Crossing Guard

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Convocation Day for Staff (Not Required)	
August 6	
Closing Day for Staff (Not Required)	
May 19	
First/Last Day for Students	
August 7	May 18
Paid Holidays	
September 1	Labor Day
November 27	Thanksgiving
December 25	Christmas
January 1	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
November 28	Thanksgiving
December 24 & 31	Christmas & New Year's Eve
January 19	M.L. King, Jr. Day
May 25	Memorial Day
School Breaks & No School Days	
October 6-10	Fall Break
October 13	PD Day
November 26	Thanksgiving
Dec. 22 - Jan. 2	Winter Break
January 5	Extended Learning
February 16	Makeup Day
March 13	Makeup Day
April 6-10	Spring Break

MONTH	WORK DAYS
July	0
August	18
September	21
October	17
November	17
December	15
January	18
February	19
March	21
April	17
May	12
June	0
Contract Days from July 1 to June 30	<b>175</b>

**Note: Lunch Monitor - The first 5 days of NTI will be made up during summer feeding.**

**MAKE-UP DAYS:** Employees are advised not to make plans for any of these days: **Feb. 16; March 13; May 20 - June 3.**

# Henderson County Schools 2025-26 Personnel Calendar J

140 Preschool: Food Service Asst, Lunch Monitor, Custodian, Instructional Asst. II,  
Preschool Bus Driver, Preschool Bus Monitor; 151: Preschool Nurse

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22*	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Convocation Day for Staff (Not Required)	
August 6	
Closing Day for Staff (Not Required)	
May 19	
First/Last Day for Students	
August 13	May 18
Paid Holidays	
September 1	Labor Day
November 27	Thanksgiving
December 25	Christmas
January 1	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
November 28	Thanksgiving
December 24 & 31	Christmas & New Year's Eve
January 19	M.L. King, Jr. Day
May 25	Memorial Day
School Breaks & No School Days	
October 6-10	Fall Break
October 13	PD Day
November 26	Thanksgiving
Dec. 22 - Jan. 2	Winter Break
January 5	Extended Learning
February 16	Makeup Day
March 13	Makeup Day
April 6-10	Spring Break

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	10		10
September	17	1	18
October	13		13
November	14	1	15
December	12	1	13
January	14	1	15
February	15		15
March	18		18
April	14		14
May	9		9
June	0		0
Contract Days from July 1 to June 30	136	4	140

Preschool Bus Driver/Monitor will be 141 days. You will work on 7/22 for the 8 hour update.

Food Service: The first 5 days of NTI will be made up during summer feeding. Days 6-10 will be at Director's discretion.

MAKE-UP DAYS: Employees are advised not to make plans for any of these days: Feb. 16; March 13; May 20 - June 3.

Preschool Nurse (151 days) will work 7/30; 8/5; 8/6; 5/19 and an additional 7 days to be determined by Principal/CO Director.