

# *Certificate of Completion*

IS HEREBY GRANTED TO

*John Gilbert*



*For completing the*

## **OSU School IPM Coordinator Training, Beaverton, 2019**

The Oregon State University School IPM Program.

This training is an OSU-approved training course that satisfies the ORS 634.720 6-hour training requirement for school IPM coordinators.



**Oregon State**  
University

*Tim Stock*

Tim Stock, OSU School IPM Program  
Coordinator, OSU

6/27/2019

Date

Pest Vulnerable Areas (PVAs)	Monitor Placement Area
1. Kitchen/cafeteria	Dry storage and pantry, dishwasher area, near external cafeteria doors, near floor drains, within the lower panels of serving counters
2. Staff lounge	Behind vending machines, in counter or drawer, behind microwave, behind or next to refrigerator
3. Custodian's storage	Under shelving, near floor sink, near external door (if present)
4. Reported hot zones from pest sighting log	Under counters, sinks, near windows
5. Special Education or kindergarten classrooms	Near food preparation area and backpack storage, under sink
6. Home economics, life skills classrooms	Near stove or refrigerator, near washer dryer, under counter
7. Stage areas	Under stage storage, in equipment room
8. Locker areas	Under lockers
9. Concession stands	Under counters, behind or next to equipment
10. Classrooms with animals/plants	Near pet food or plants
11. Cluttered classrooms (Lib)	Remove clutter, monitor in storage areas, under sinks
12. Bathrooms (optional)	Near external doors, near cracks and crevices, near utility pipes without escutcheon plates
13. Nurses station (optional)	Under desk, under sink, near external door

## MONITORING TRAP CHECK AND REPLACEMENT RECORD

Falls City School Dist. #57 2019-2020

School

School: John W. Gilbert Facilities Manager IPM Card  
Your name & employment position

Your name & employment position

[illegible]



# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City Schools Dist. #57

School or Site	<u>Elementary School</u>
Date	<u>June 19, 20</u>
Inspected by	<u>John W. Peltier</u>

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	<u>X</u>			
Doors shut tight and close on their own	<u>X</u>			
Door sweeps installed so no 1/4" gaps	<u>X</u>			
Cracks & crevices around door are sealed	<u>X</u>			

If pests are present in the area, write what kind here 0

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	<u>X</u>			
All trash cans have secure lids	<u>X</u>			
Trash cans cleaned regularly	<u>X</u>			
Site has good drainage and is free from standing water	<u>X</u>			
Bushes, shrubs, trees at least 18" from building	<u>X</u>			
Tree branches not overhanging roof	<u>X</u>			
All dumpsters located away from building	<u>X</u>			
All dumpsters clean	<u>X</u>			
No gaps between windows or screens and frame	<u>X</u>			
Eaves and roofs free from birds, wasps, etc.	<u>X</u>			
Play structures free from wasp harborage areas	<u>X</u>			

If pests are present in the area, write what kind here 0

Notes:

DATA FROM SCHOOL DISTRICT (first part)

Name of School District Falls City School Dist. #57

Pests, pest-conducive conditions, actions taken, Costs (taken from pest logs):

Number of Pest Sightings Reported:

Small ants 2  
Bats 0  
Cockroaches 0  
Spiders 7  
Yellow Jackets 2  
Other 0

Number and Type of Pest Conducive Conditions:

Standing water in Kitchen 0  
Window screens missing or torn 3 Rm. 112  
Gap under external door 0  
Other 0

Number of Actions Taken:

Sanitation – Cleaned up Area soap + water  
Reduced Clutter 1  
Set rodent traps 6  
Sealed up hole or crack 0  
Fixed screen 3  
Installed external door sweep 0  
Pesticide Application 0

Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:

Pest Problem and Date(s) mice, May 18, sticky traps caught 1

Prevention and Management Steps and Date(s): educated staff on organization + clutter.

Why Prevention and Management Steps Ineffective:

N/A

Pesticide Applied and Date:

N/A

DATA FROM SCHOOL DISTRICT (first part)

Name of School District Falls City School Dist. #57

Pests, pest-conducive conditions, actions taken, Costs (taken from pest logs):

Number of Pest Sightings Reported:

Small ants 2  
Bats 0  
Cockroaches 0  
Spiders 3  
Yellow Jackets 4  
Other 0

Number and Type of Pest Conducive Conditions:

Standing water in Kitchen 0  
Window screens missing or torn 0  
Gap under external door 0  
Other 0

Number of Actions Taken:

Sanitation – Cleaned up Area 2  
Reduced Clutter 1  
Set rodent traps 0  
Sealed up hole or crack 1  
Fixed screen 0  
Installed external door sweep 1  
Pesticide Application 0

Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s):

cleaned up area (sweep + water) / got rid of old clothes

Why Prevention and Management Steps Ineffective:

N/A

Pesticide Applied and Date: 0 N/A

DATA FROM INDIVIDUAL SCHOOL (second part)

Costs (from Pest Logs):

Sticky traps 28.<sup>00</sup>

Mouse traps 24.<sup>00</sup>

Rat traps 0

Pest Management Professional 0

Pesticides 0

Total: 52.00

Costs (from Grounds Records):

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional 0

Pesticides 0

Total: 0



Kitchen and Food Preparation Area	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Trash emptied daily	X			
Door sweeps installed so no 1/4" gaps	X			
Floor at every corner is clean and without signs of pests	X			
Area is free of standing water	X			
Floor drains and floor sinks are clean	X			ABC
All faucets close properly and have no leaks or drips	X			
Under stoves, sinks, and dishwasher kept clean	X			
No open holes or other access to outside	X			
Any cracks in walls or floors are sealed properly	X			
Windows have screens on them	X			
Vents are free of grease and dirt	X			
Storage is kept off the floor on wire rack shelving	X			
Food is put away and stored properly in sealed containers		X		
Cardboard boxes present	X			
No long term storage of anything in cardboard boxes	X			
Pest monitors (sticky traps) are present and dated	X			
Pest log is posted		X		
Breaker boxes free of evidence of pests	X			

If pests are present in the area, write what kind here *spiders, e/m beetles, potatoe bugs*

Notes:



Teachers Lounge	Yes	No	Not Sure	N/A
Room is free of cloth couches and chairs	X			
It's clean behind and under microwave	X			
It's clean under and behind vending machines				X
It's clean inside, under, and behind the refrigerator	X			
All counters clean and free of food bits and such	X			
Floor at every corner is clean and without signs of pests	X			
Under sink is kept clean	X			
Cupboards clean and any food is in sealed containers	X			
Free of unauthorized pesticides	X			
Pest monitors (sticky traps) are present and dated	X			
Pest log is posted		X		

If pests are present in the area, write what kind here Ø

Notes:

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
	112				
Free of unauthorized pesticides		X			
Free of clutter			X		
Indoor plants healthy and free of pests					X
Desks, closets, and cubbies clean and free of food, clutter			X		
All food items are stored in sealed plastic containers			X		
Animal or bird cages are clean in and around the area					X
Any pet food is stored in sealed plastic containers					X
Sinks are free of dripping or standing water					X
Gaps or holes under sinks or counters have been sealed		X			
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps		X			
Window screens (if any) are in good repair			X		
Nothing (except short-term) is stored in cardboard boxes		X			

If pests are present in the area, write what kind here Ø

Notes:

<b>Custodial and Custodial Closets</b>	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food	X			
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash	X			
Storage areas free of items stored in cardboard boxes		X		
Break area free of cloth covered couches and chairs	X			
Custodians are trained in the IPM process	X			
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file	X			

If pests are present in the area, write what kind here spiders, elm beetles

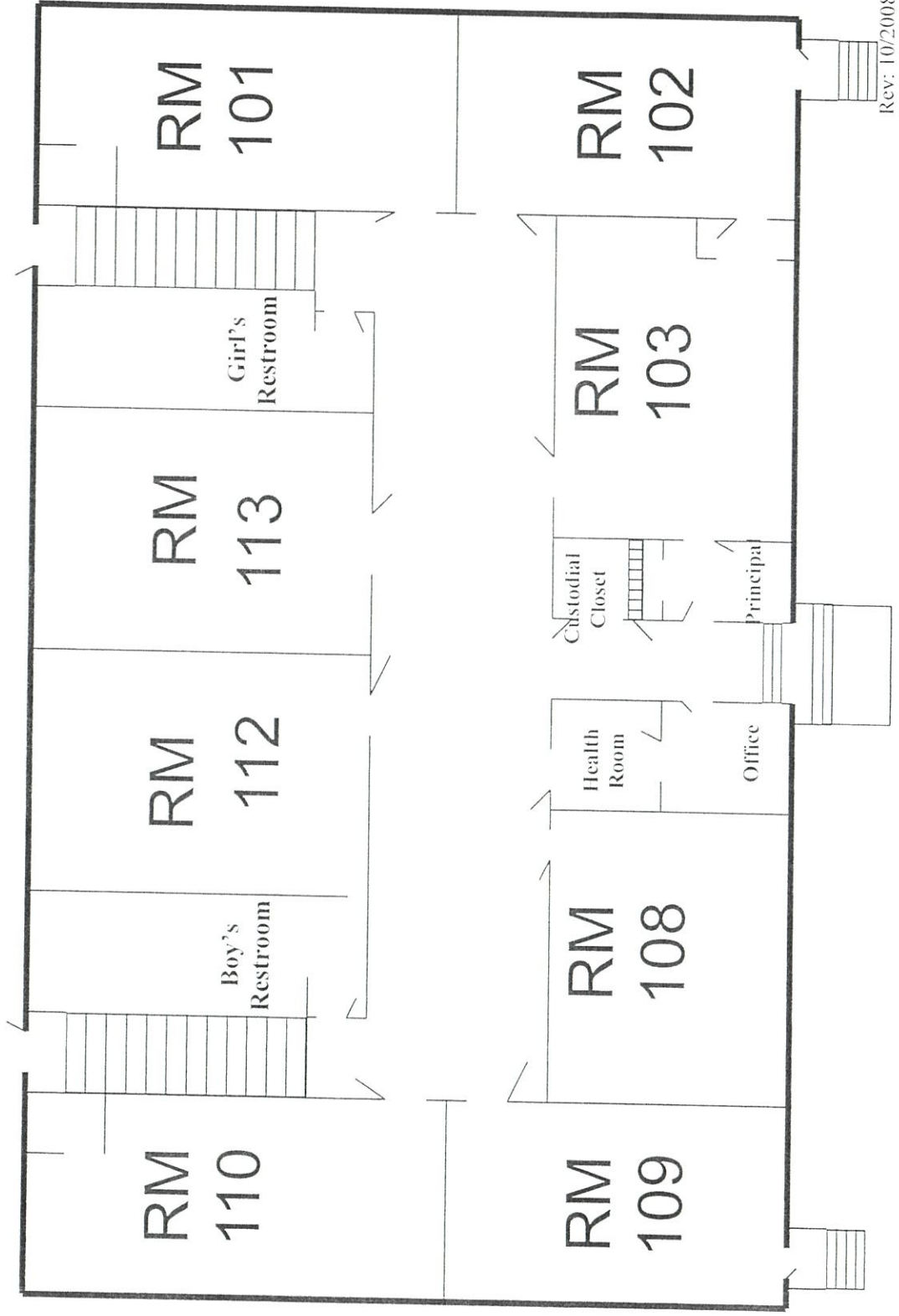
Notes:

<b>Boiler Rooms and Fan Rooms</b>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Floor drains are clean	X			
Plumbing is free of leaks and condensation	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash	X			

If pests are present in the area, write what kind here spiders, elm beetles

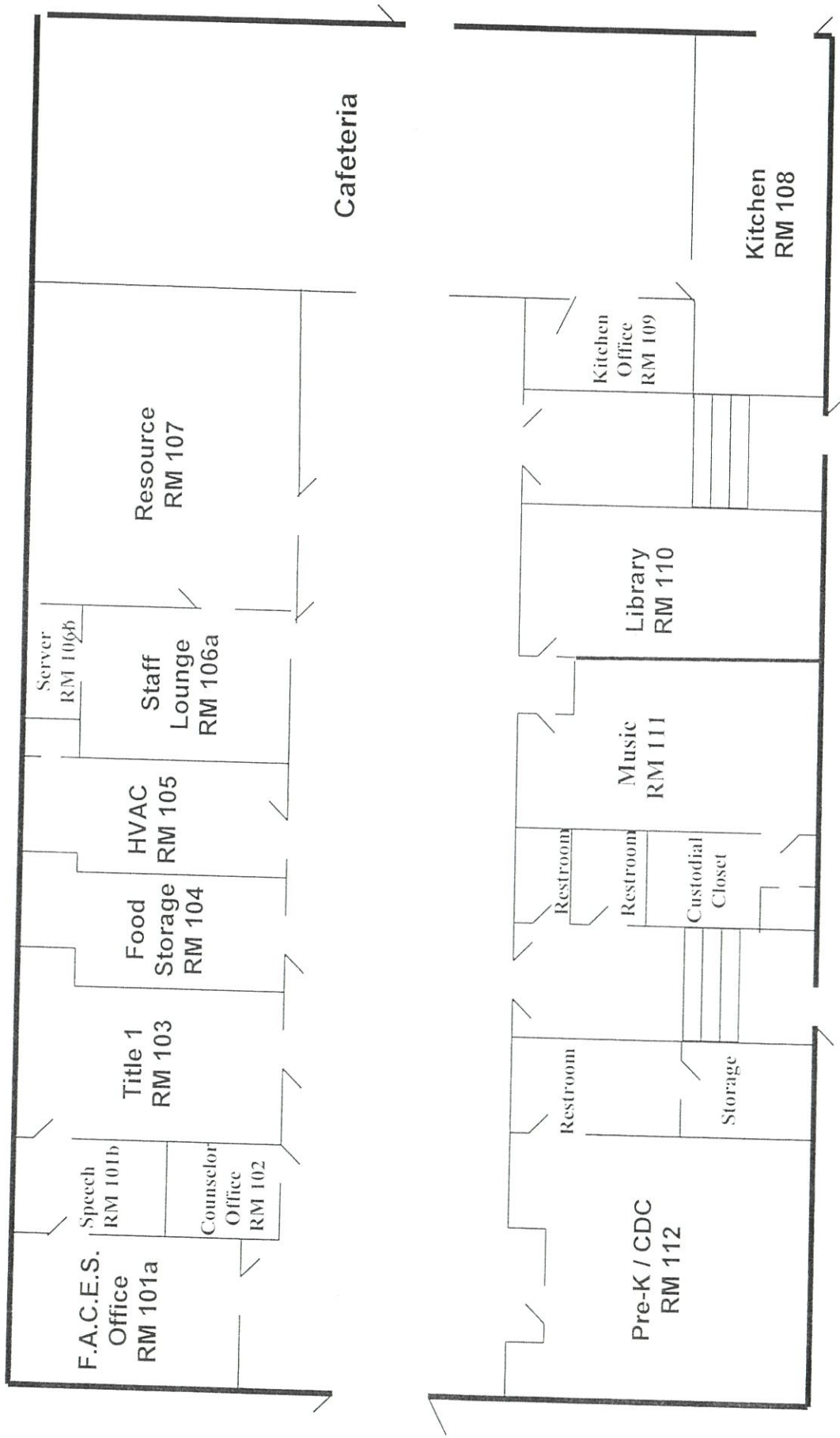
Notes:

# Elementary



# Top Floor

# Elementary



Rev: 12/20

# Bottom Floor



Date of Application \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

N/A JWH

School \_\_\_\_\_

## PESTICIDE APPLICATION RECORD

This form meets all pesticide record-keeping requirements for schools in Oregon. **Note additional attachments required.**

### Applicator

Name

Phone

License No.

Certificate No.

Address

City

State

Zip Code

### Pesticide Product Used

Product (Brand) Name

EPA Registration No.

Product type (granular, liquid, etc.)

#### Attach following documents

Pesticide Label

☐

MSDS

☐

Copies of all required notices, including dates the notices were given

☐

Date and time for placement and removal of warning signs

Placement:

Removal:

### Application Information

Time began

Time ended

Temp

Wind Speed & Direction

Amount of Product Applied

Total Product Volume or Weight

Total Area of Application(s) (acres, feet, etc.)

Product Concentration (amount per area; note units)

Location(s) of application

Type of Application

Backpack

☐

Bait

☐

Boom Sprayer

☐

Crack/Crevise

☐

Other (describe)

Did the application prove effective? Explain:

# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City School Dist. #57

School or Site	<u>Lib. / Sci. BLDG</u>
Date	<u>6-19-20</u>
Inspected by	<u>John W. Hilbert</u>

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	X			
Doors shut tight and close on their own	X			
Door sweeps installed so no 1/4" gaps	X			
Cracks & crevices around door are sealed	X			

If pests are present in the area, write what kind here elm beetles, spiders

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	X			
All trash cans have secure lids	X			
Trash cans cleaned regularly	X			
Site has good drainage and is free from standing water	X			
Bushes, shrubs, trees at least 18" from building		X		
Tree branches not overhanging roof	X			
All dumpsters located away from building	X			
All dumpsters clean	X			
No gaps between windows or screens and frame	X			
Eaves and roofs free from birds, wasps, etc.	X			
Play structures free from wasp harborage areas				X

If pests are present in the area, write what kind here yellow jackets in outside Oregon grape

Notes:

Other Room: <i>Lib.</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is free of trash and food		X		
Room is free of storage, especially in cardboard boxes	X			
Any food items are stored in sealed plastic containers	X			
Free of clutter		X		
Cracks or holes in floors and walls are sealed properly	X			
Outside windows and doors close tight and have no gaps	X			
Window screens (if any) are in good repair	X			

If pests are present in the area, write what kind here *spiders / elm beetles*

Notes:

Other Room: <i>Sci. Rm.</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Any food items are stored in sealed plastic containers		X		
Free of clutter	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside windows and doors close tight and have no gaps	X			
Window screens (if any) are in good repair	X			

If pests are present in the area, write what kind here *spiders / elm beetles*

Notes:



<b>Custodial and Custodial Closets</b>	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food	X			
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash				X
Storage areas free of items stored in cardboard boxes	X			
Break area free of cloth covered couches and chairs				X
Custodians are trained in the IPM process	X			
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file	X			

If pests are present in the area, write what kind here 0

Notes:

<b>Boiler Rooms and Fan Rooms</b>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	.			X
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Floor drains are clean				X
Plumbing is free of leaks and condensation				X
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash	X			

If pests are present in the area, write what kind here 0

Notes:



DATA FROM SCHOOL DISTRICT (first part)

Name of School District Falls City School Dist. #57

Pests, pest-conductive conditions, actions taken, Costs (taken from pest logs):

Number of Pest Sightings Reported:

Small ants 0  
Bats 0  
Cockroaches 0  
Spiders 2  
Yellow Jackets 2  
Other 0

Number and Type of Pest Conducive Conditions:

Standing water in Kitchen N/A  
Window screens missing or torn N/A  
Gap under external door N/A  
Other N/A

Number of Actions Taken:

Sanitation - Cleaned up Area 1  
Reduced Clutter 1  
Set rodent traps 4  
Sealed up hole or crack 0  
Fixed screen 0  
Installed external door sweep 0  
Pesticide Application 0

Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s):

N/A

Why Prevention and Management Steps Ineffective:

N/A

Pesticide Applied and Date: N/A

*DATA FROM INDIVIDUAL SCHOOL (second part)*

**Costs (from Pest Logs):**

Sticky traps 10.00

Mouse traps 8.00

Rat traps 0

Pest Management Professional 0

Pesticides 0

Total: 18.00

**Costs (from Grounds Records):**

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional 0

Pesticides 0

Total: 0

N/A for 5

# PESTICIDE APPLICATION RECORD

Applicator

Phone

Certificate No.

City

State

Zip Code

## Pesticide Product Used

EPA Registration No

Product type (granular, liquid, etc.)

Attach following documents

### Pesticide Label



MSDS



Copies of all required notices, including dates the notices were given



Date and time for placement and removal of warning signs

Placement:

Removal:

## Application Information

Time began

Time ended

Temp

Wind Speed &amp; Direction

Amount of Product Applied

Total Product Volume or Weight

Total Area of Application(s) (acres, feet, etc.)

Product Concentration (amount per area; note units)

Location(s) of application

Type of Application

Backpack



Bait

Boom Sprayer

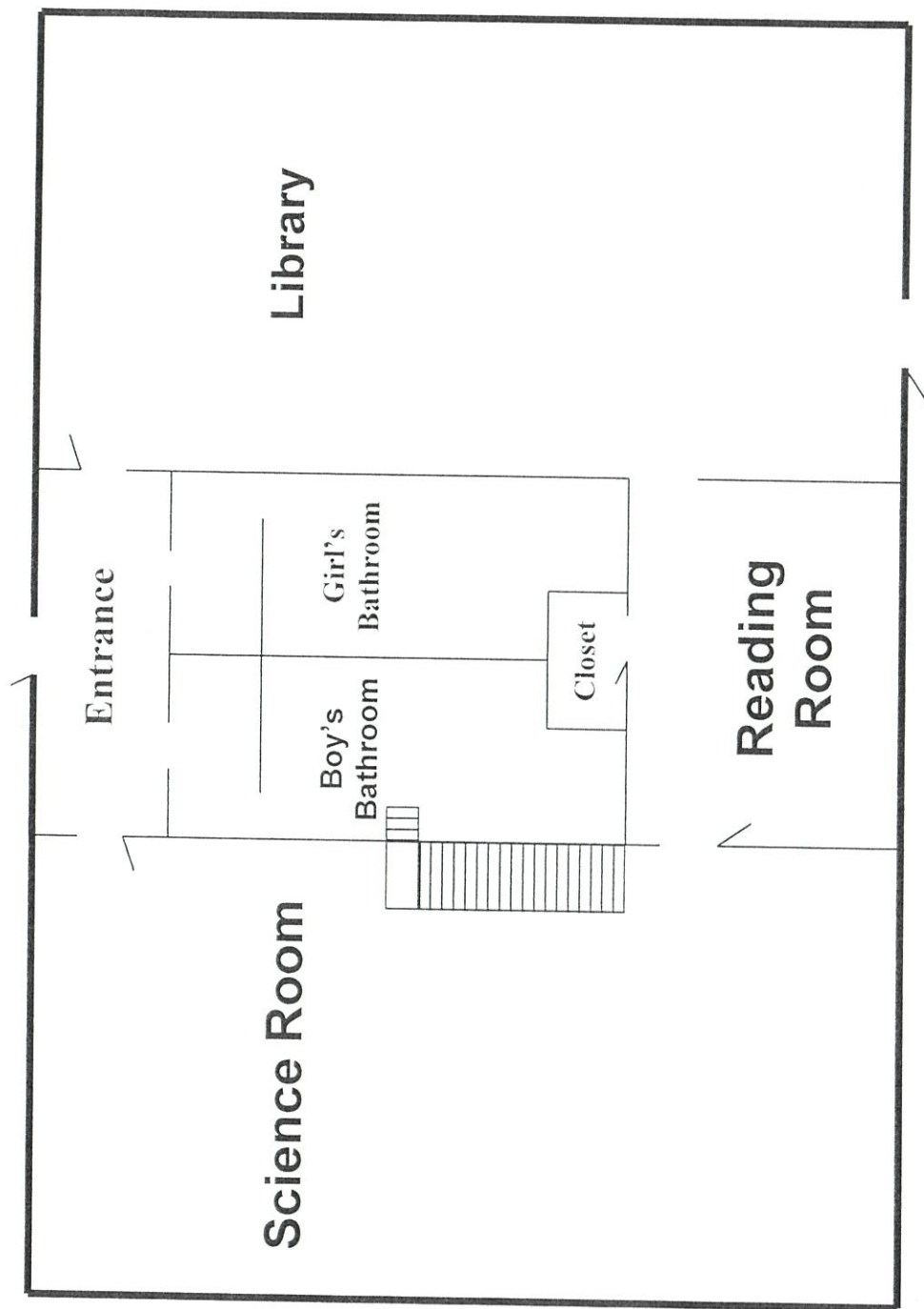
Crack/Crevices
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Other (describe)

Did the application prove effective? Explain:

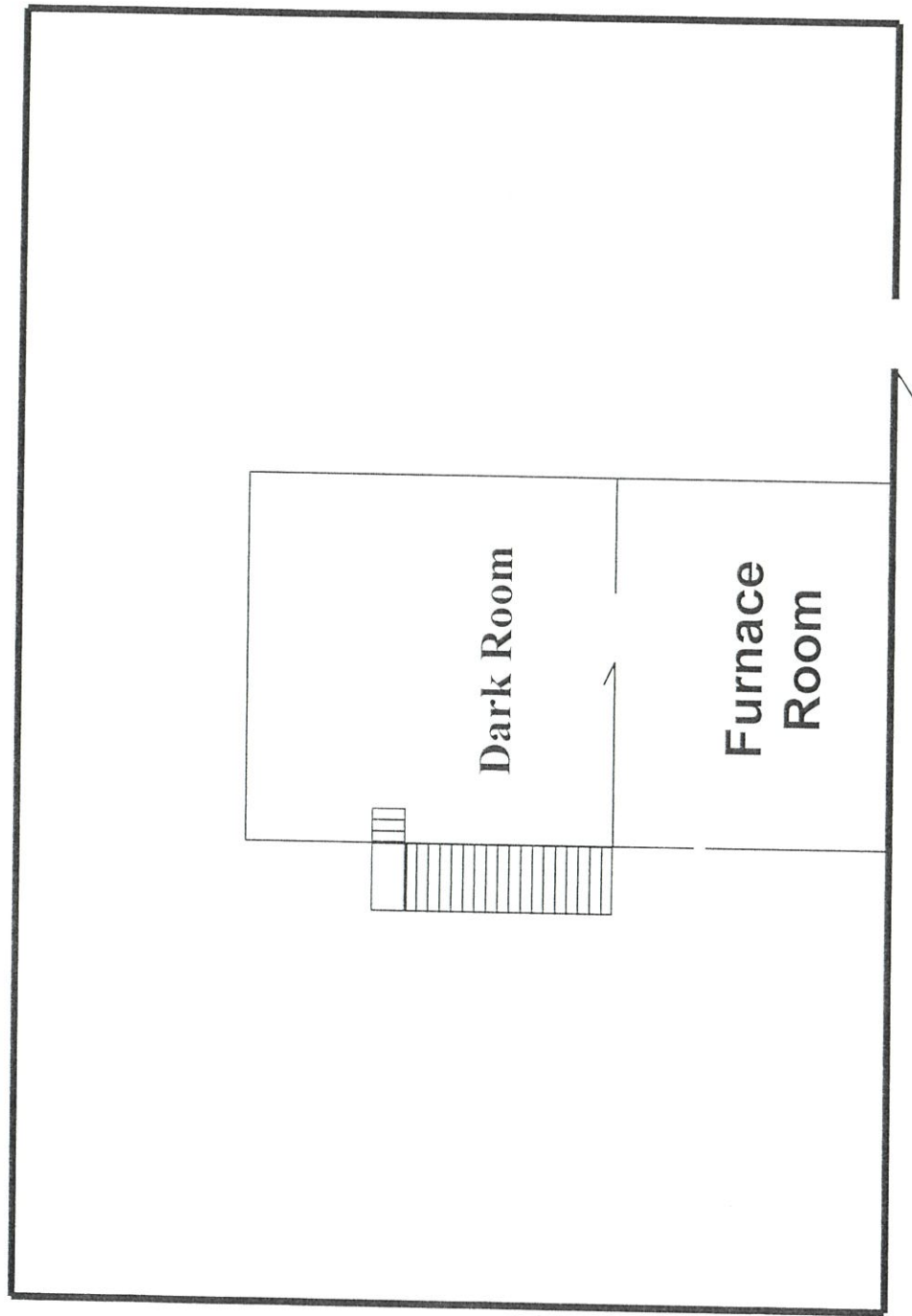
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# Lib. / Sci. Floor Plan





# Lib. / Sci. Floor Plan



Rev: 10/2008

# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City School Dist. #57

School or Site	<u>High School</u>
Date	<u>June 19, 2020</u>
Inspected by	<u>John W. Albit</u>

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	<u>X</u>			
Doors shut tight and close on their own	<u>X</u>			
Door sweeps installed so no 1/4" gaps	<u>X</u>			
Cracks & crevices around door are sealed	<u>X</u>			

If pests are present in the area, write what kind here N/A

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	<u>X</u>			
All trash cans have secure lids	<u>X</u>			
Trash cans cleaned regularly	<u>X</u>			
Site has good drainage and is free from standing water	<u>X</u>			
Bushes, shrubs, trees at least 18" from building	<u>X</u>			
Tree branches not overhanging roof	<u>X</u>			
All dumpsters located away from building	<u>X</u>			
All dumpsters clean	<u>X</u>			
No gaps between windows or screens and frame	<u>X</u>			
Eaves and roofs free from birds, wasps, etc.		<u>X</u>		
Play structures free from wasp harborage areas	<u>X</u>			

If pests are present in the area, write what kind here yellow Jackets, one bird nest

Notes:

Kitchen and Food Preparation Area	Yes	No	Not Sure	N/A
Free of unauthorized pesticides				
Trash emptied daily	X			
Door sweeps installed so no 1/4" gaps	X			
Floor at every corner is clean and without signs of pests	X			
Area is free of standing water	X			
Floor drains and floor sinks are clean	X			
All faucets close properly and have no leaks or drips	X			
Under stoves, sinks, and dishwasher kept clean	X			
No open holes or other access to outside	X			
Any cracks in walls or floors are sealed properly	X			
Windows have screens on them	X			
Vents are free of grease and dirt	X			
Storage is kept off the floor on wire rack shelving	X			
Food is put away and stored properly in sealed containers		X		
Cardboard boxes present		X		
No long term storage of anything in cardboard boxes	X			
Pest monitors (sticky traps) are present and dated	X			
Pest log is posted		X		
Breaker boxes free of evidence of pests	X			

If pests are present in the area, write what kind here

Notes:

<sup>(2)</sup> Silver fish, <sup>(8)</sup> elm beetles in  
Sticky traps, 1 spider in trap.

Teachers Lounge	Yes	No	Not Sure	N/A
Room is free of cloth couches and chairs	X			
It's clean behind and under microwave	X			
It's clean under and behind vending machines				X
It's clean inside, under, and behind the refrigerator	X			
All counters clean and free of food bits and such	X			
Floor at every corner is clean and without signs of pests	X			
Under sink is kept clean	X			
Cupboards clean and any food is in sealed containers	X			
Free of unauthorized pesticides	X			
Pest monitors (sticky traps) are present and dated		X		
Pest log is posted		X		

If pests are present in the area, write what kind here sugar ants

Notes:

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides					
Free of clutter					
Indoor plants healthy and free of pests					
Desks, closets, and cubbies clean and free of food, clutter					
All food items are stored in sealed plastic containers					
Animal or bird cages are clean in and around the area					
Any pet food is stored in sealed plastic containers					
Sinks are free of dripping or standing water					
Gaps or holes under sinks or counters have been sealed					
Holes or gaps to the outside are sealed					
Outside windows and doors close tight and have no gaps					
Window screens (if any) are in good repair					
Nothing (except short-term) is stored in cardboard boxes					

If pests are present in the area, write what kind here \_\_\_\_\_

Notes:



<b>Custodial and Custodial Closets</b>	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food	X			
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash	X			
Storage areas free of items stored in cardboard boxes	X			
Break area free of cloth covered couches and chairs				X
Custodians are trained in the IPM process	X			
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file	X			

If pests are present in the area, write what kind here 0 N/A

Notes:

<b>Boiler Rooms and Fan Rooms</b>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Floor drains are clean				X
Plumbing is free of leaks and condensation	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash				X

If pests are present in the area, write what kind here 0 N/A

Notes:

DATA FROM SCHOOL DISTRICT (first part)

Name of School District Falls City School Dist. #57

Pests, pest-conducive conditions, actions taken, Costs (taken from pest logs):

Number of Pest Sightings Reported:

Small ants 0  
Bats 0  
Cockroaches 0  
Spiders 2  
Yellow Jackets 2  
Other 0

Number and Type of Pest Conducive Conditions:

Standing water in Kitchen N/A  
Window screens missing or torn N/A  
Gap under external door N/A  
Other N/A

Number of Actions Taken:

Sanitation – Cleaned up Area 1  
Reduced Clutter 1  
Set rodent traps 4  
Sealed up hole or crack 0  
Fixed screen 0  
Installed external door sweep 0  
Pesticide Application 0

Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s):

N/A

Why Prevention and Management Steps Ineffective:

N/A

Pesticide Applied and Date: N/A

DATA FROM INDIVIDUAL SCHOOL (second part)

Costs (from Pest Logs):

Sticky traps 36.<sup>00</sup>

Mouse traps 18.<sup>00</sup>

Rat traps 0

Pest Management Professional 0

Pesticides 0

Total: 54.00

Costs (from Grounds Records):

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional 0

Pesticides 0

Total: 0

N/A JMK

# PESTICIDE APPLICATION RECORD

This form meets all pesticide record-keeping requirements for schools in Oregon. **Note additional attachments required.**

## Applicator

Name

Phone

License No.

Certificate No.

Address

City

State

Zip Code

## Pesticide Product Used

Product (Brand) Name

EPA Registration No

Product type (granular, liquid, etc.)

Attach following documents

Pesticide Label



MSDS

114

Copies of all required notices, including dates the notices were given



Date and time for placement and removal of warning signs

Placement:

Removal:

## Application Information

Time began

Time ended

Temp

Wind Speed &amp; Direction

Amount of Product Applied

Total Product Volume or Weight

Total Area of Application(s) (acres, feet, etc.)

Product Concentration (amount per area; note units)

Location(s) of application

Type of Application

Backpack

Bait



Boom Sprayer
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Crack/Crevices	
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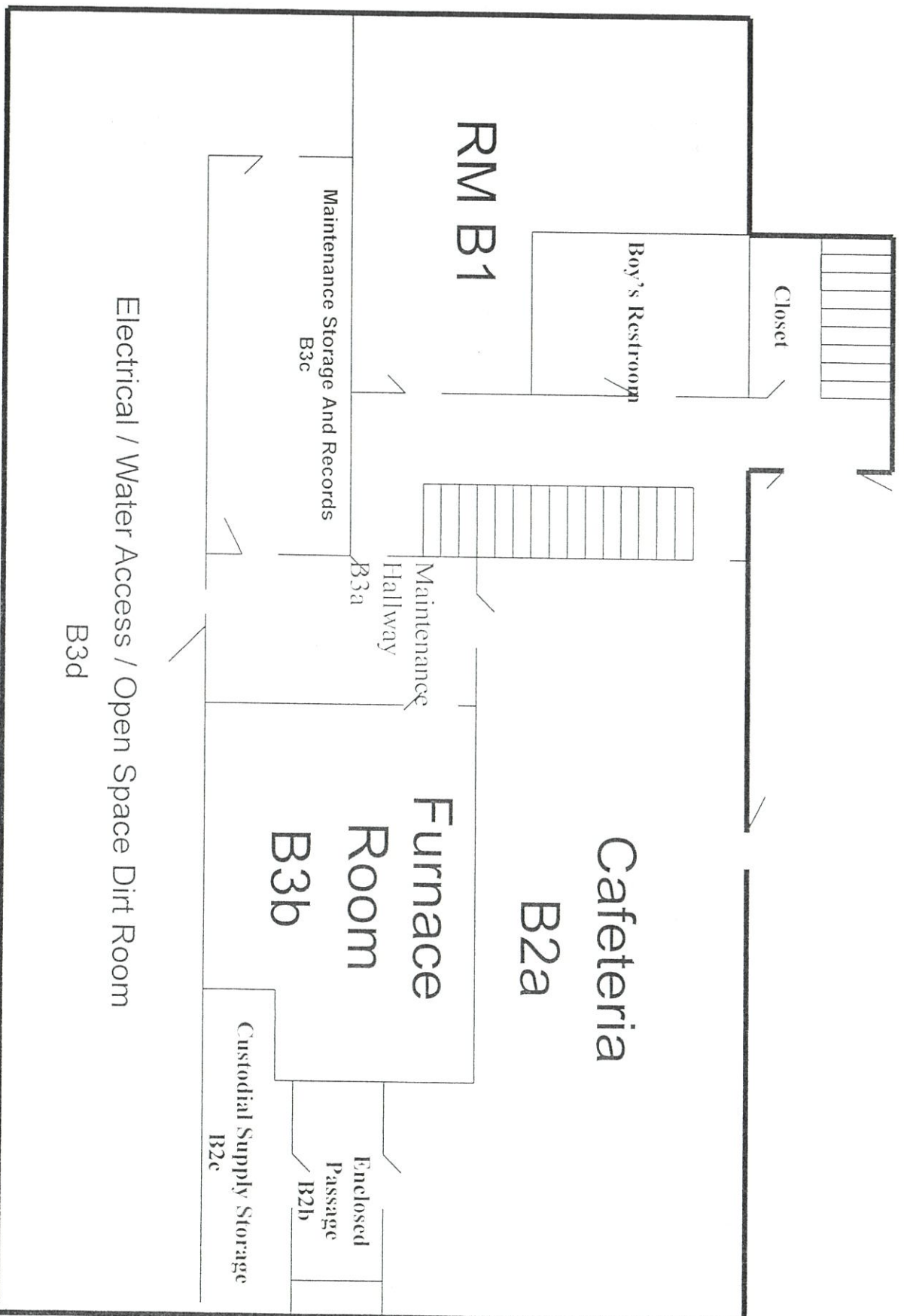


Other (describe)

Did the application prove effective? Explain:

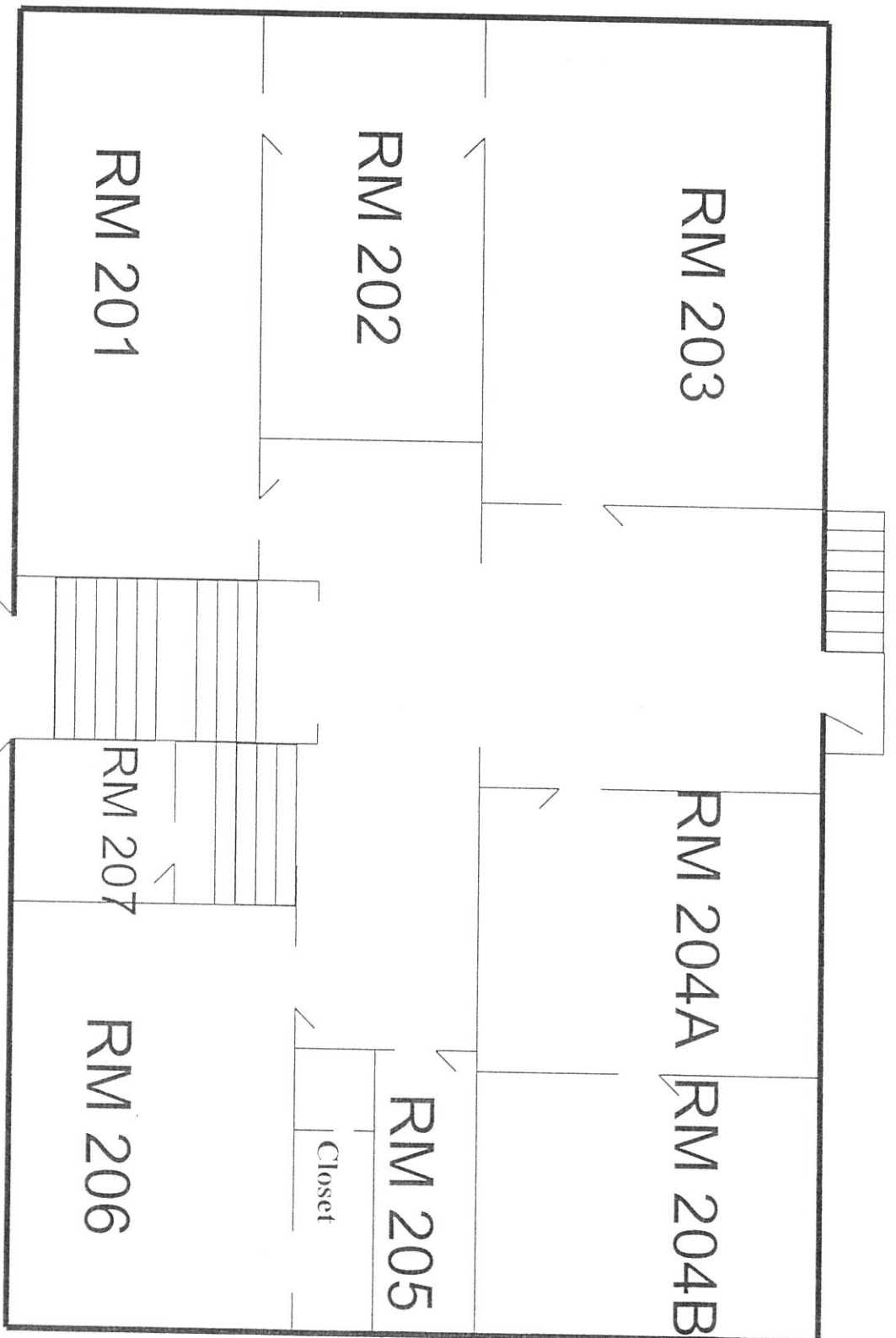


# High School



B a s e m e n t

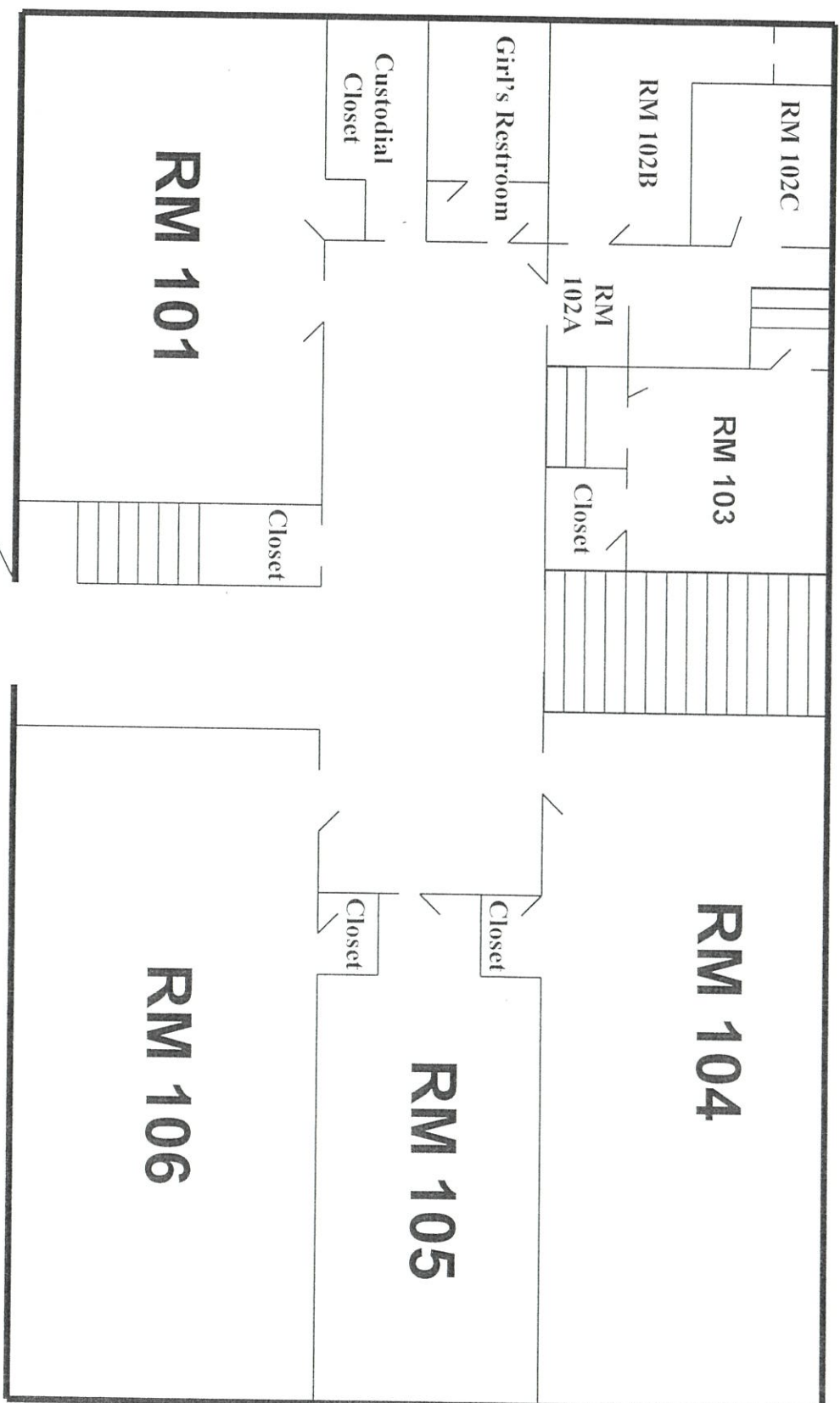
# High School



Rev: 12/2015

Second Floor  
Street Side

# High School



First Floor  
Street Side

Rev: 12/2015

# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City School Dist. #57

School or Site	<u>Gym</u>
Date	<u>June 19, 2020</u>
Inspected by	<u>John H. Hilbert</u>

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use		<input checked="" type="checkbox"/>		
Doors shut tight and close on their own	<input checked="" type="checkbox"/>			
Door sweeps installed so no 1/4" gaps	<input checked="" type="checkbox"/>			
Cracks & crevices around door are sealed	<input checked="" type="checkbox"/>			

If pests are present in the area, write what kind here spiders / elm beetles

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	<input checked="" type="checkbox"/>			
All trash cans have secure lids	<input checked="" type="checkbox"/>			
Trash cans cleaned regularly	<input checked="" type="checkbox"/>			
Site has good drainage and is free from standing water	<input checked="" type="checkbox"/>			
Bushes, shrubs, trees at least 18" from building	<input checked="" type="checkbox"/>			
Tree branches not overhanging roof	<input checked="" type="checkbox"/>			
All dumpsters located away from building	<input checked="" type="checkbox"/>			
All dumpsters clean	<input checked="" type="checkbox"/>			
No gaps between windows or screens and frame	<input checked="" type="checkbox"/>			
Eaves and roofs free from birds, wasps, etc.	<input checked="" type="checkbox"/>			
Play structures free from wasp harborage areas				<u>N/A</u>

If pests are present in the area, write what kind here spiders

Notes:



<b>Custodial and Custodial Closets</b>	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food				X
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash				X
Storage areas free of items stored in cardboard boxes	X			
Break area free of cloth covered couches and chairs		X		
Custodians are trained in the IPM process	X			
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file	X			

If pests are present in the area, write what kind here Ø

Notes:

<b>Boiler Rooms and Fan Rooms</b>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water				X
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Floor drains are clean				X
Plumbing is free of leaks and condensation	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash	X			

If pests are present in the area, write what kind here Spiders

Notes:

Classrooms or Offices	Room #	Team Room	Yes	No	Not Sure	N/A
Free of unauthorized pesticides			X			
Free of clutter			X			
Indoor plants healthy and free of pests						X
Desks, closets, and cubbies clean and free of food, clutter			X			
All food items are stored in sealed plastic containers						X
Animal or bird cages are clean in and around the area						X
Any pet food is stored in sealed plastic containers						X
Sinks are free of dripping or standing water			X			
Gaps or holes under sinks or counters have been sealed			X			
Holes or gaps to the outside are sealed			X			
Outside windows and doors close tight and have no gaps			X			
Window screens (if any) are in good repair				X		
Nothing (except short-term) is stored in cardboard boxes			X			

If pests are present in the area, write what kind here 0

Notes:

Classrooms or Offices	Room #	Concession Stand	Yes	No	Not Sure	N/A
Free of unauthorized pesticides			X			
Free of clutter				X		
Indoor plants healthy and free of pests						X
Desks, closets, and cubbies clean and free of food, clutter						X
All food items are stored in sealed plastic containers				X		
Animal or bird cages are clean in and around the area						X
Any pet food is stored in sealed plastic containers						X
Sinks are free of dripping or standing water			X			
Gaps or holes under sinks or counters have been sealed			X			
Holes or gaps to the outside are sealed			X			
Outside windows and doors close tight and have no gaps						X
Window screens (if any) are in good repair						X
Nothing (except short-term) is stored in cardboard boxes				X		

If pests are present in the area, write what kind here Spiders / elm beetles

Notes:

DATA FROM SCHOOL DISTRICT (first part)

Name of School District Falls City School Dist. #57

Pests, pest-conductive conditions, actions taken, Costs (taken from pest logs):

Number of Pest Sightings Reported:

Small ants 0  
Bats 0  
Cockroaches 0  
Spiders 12  
Yellow Jackets 0  
Other 0 (Western Fence Lizard) → 1

Number and Type of Pest Conducive Conditions:

Standing water in Kitchen 0  
Window screens missing or torn 0  
Gap under external door 0  
Other 0 N/A

Number of Actions Taken:

Sanitation – Cleaned up Area 0  
Reduced Clutter 0  
Set rodent traps 0  
Sealed up hole or crack 4  
Fixed screen 2  
Installed external door sweep 3  
Pesticide Application 0

Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s):

N/A

Why Prevention and Management Steps Ineffective:

N/A

Pesticide Applied and Date: 0 = N/A

*DATA FROM INDIVIDUAL SCHOOL (second part)*

Costs (from Pest Logs):

Sticky traps 16.<sup>00</sup>

Mouse traps 12.<sup>00</sup>

Rat traps 0

Pest Management Professional 0

Pesticides 0

Total: 28.<sup>00</sup>

Costs (from Grounds Records):

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional 0

Pesticides 0

Total: 0



Date of Application \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

N/A

School \_\_\_\_\_

## PESTICIDE APPLICATION RECORD

This form meets all pesticide record-keeping requirements for schools in Oregon. Note additional attachments required.

### Applicator

Name \_\_\_\_\_ Phone \_\_\_\_\_  
License No. \_\_\_\_\_ Certificate No. \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### Pesticide Product Used

Product (Brand) Name \_\_\_\_\_ EPA Registration No. \_\_\_\_\_  
Product type (granular, liquid, etc.) \_\_\_\_\_

#### Attach following documents

Pesticide Label ☐ MSDS ☐ Copies of all required notices, including dates the notices were given ☐

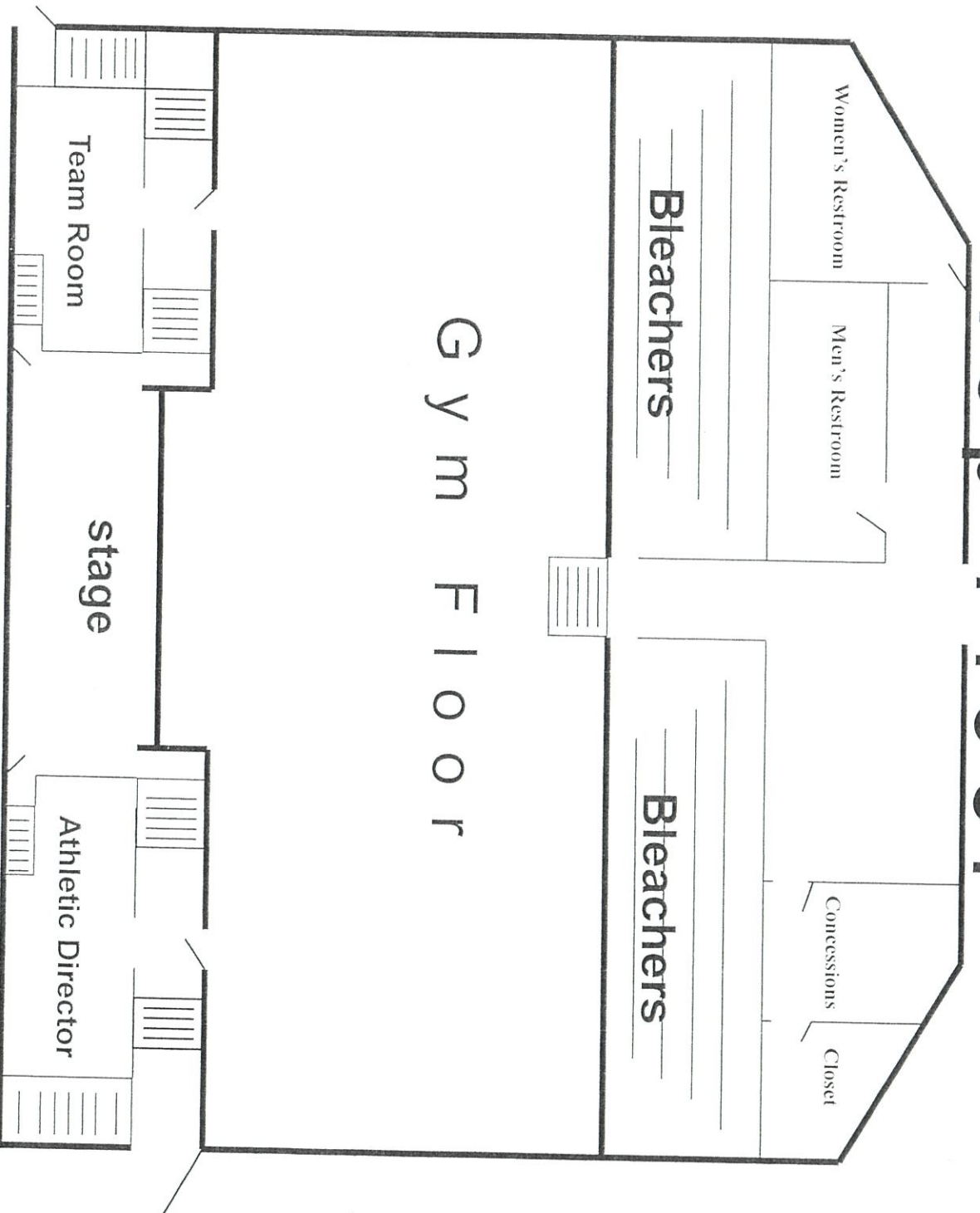
Date and time for placement and removal of warning signs \_\_\_\_\_ Placement: \_\_\_\_\_ Removal: \_\_\_\_\_

### Application Information

Time began	Time ended		
Temp	Wind Speed & Direction		
Amount of Product Applied			
Total Product Volume or Weight	Total Area of Application(s) (acres, feet, etc.)		
Product Concentration (amount per area; note units)			
Location(s) of application			
Type of Application			
Backpack <input type="checkbox"/>	Bait <input type="checkbox"/>	Boom Sprayer <input type="checkbox"/>	Crack/Crevise <input type="checkbox"/>
Other (describe)			
Did the application prove effective? Explain:			

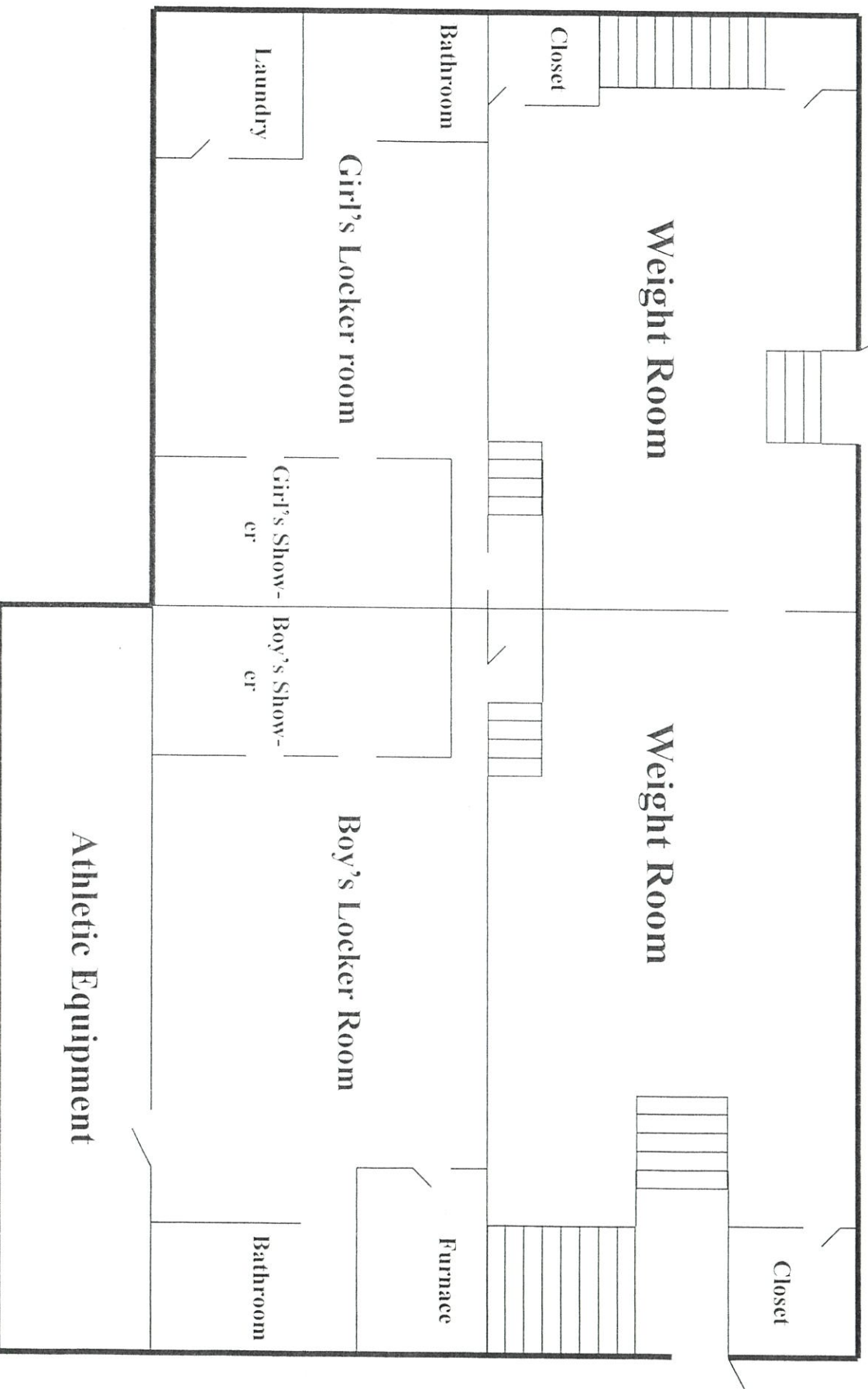
Gym III

# Top Floor



# Gym

## Bottom Floor







## FALLS CITY SCHOOL DISTRICT #57

111 N Main Street  
Falls City, OR 97344  
Phone: 503-787-3521

Business Office Fax: 503-787-5805  
High School Fax: 503-787-1507  
Elem. School Fax: 503-787-3239

*"Falls City School District provides well-rounded opportunities for students to become productive, positive citizens and life-long learners"*

---

**Art Houghtaling**  
*Superintendent  
K-12 Principal*

**Micke Kidd**  
*High School  
Principal*

**John Gilbert**  
*Facilities Manager*

**Jennifer Handy**  
*Business Manager*

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To: The Falls City School Board / O.S.U. I.P.M. Coordinator

June 14, 2019

RE: Annual I.P.M. Report

Students, Staff, Building Occupants, Parents and/or Legal Guardians,

The Falls City School District Board of Directors is committed to a pest management plan that puts a priority on the health and safety of staff and students. This integrated pest management plan will be used on all Falls City Schools District facilities.

The I.P.M. plan works to achieve long term, environmentally sound pest suppression through a wide variety of tactics. Control strategies in this plan include structural and procedural improvements to reduce the food, water, shelter, and access used by pests. Pesticides will be used only in the most severe infestations or pest emergencies.

Falls City School District in accordance with the ODE Pesticides Program, Healthy and Safe Schools plan (HASS), Integrated Pest Management plan (I.P.M.) is required to provide annual notification to all building occupants regarding the presence or the use of pesticides that are used within, or outside district owned buildings/grounds, which are managed within the established I.P.M. plan by the I.P.M. Coordinator.

The I.P.M. plan surveys, reports, notifies, does periodic surveillances, re-inspects, monitors applications of pesticides and responds to infestations/emergencies and documents other related problems regarding the presence of pests in the school district buildings and grounds.

A copy of the Integrated Pest Management plan is available for review upon request at the District Office or it can be found on the district's web site. All inquiries or questions should be directed to Mr. Gilbert at 503-787-3521 ext. 1207.

Respectfully,

John W. Gilbert  
Facility Manager  
LEA Safety Officer  
District I.P.M. Coordinator





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*Business Manager*

The intent of this I.P.M. Coordinator is to educate staff and students about I.P.M. and how we can prevent the use of pesticides totally. I had no applications of any kind this year, it is my plan not to. Most things can be handled by simply not allowing clutter, maintaining a sealed building envelope so access cannot be made by unwanted pests. Making sure garbage cans are cleaned weekly, bags are pulled on Thursday evenings and there is no standing water anywhere. All penetrations throughout the district buildings have been foamed/screened or blocked off. Limited bushes, shrubs, and trees away from the building decreases the chance of pests also. Monitoring is done and recorded; costs are associated to prevention. The Falls City School District has several species of pests that are seasonal and are tolerated and they are carpenter ants, lady bugs, elm beetles and our resident honeybees. Occasionally a mouse will appear on a monitored baited trap because the rules have not been followed. It is normally an isolated incident.

DATA FROM SCHOOL DISTRICT (first part)

Name of School District Falls City School District 57

Pests, pest-conducive conditions, actions taken, Costs (taken from pest logs):

Number of Pest Sightings Reported:

Small ants \_\_\_\_\_

Bats \_\_\_\_\_

Cockroaches \_\_\_\_\_

Spiders 6

Yellow Jackets 1

Other Potatoe Bugs 2, Elm Beetles 16, Silver Fish 2

Number and Type of Pest Conducive Conditions:

Standing water in Kitchen 1

Window screens missing or torn 1

Gap under external door 0

Other \_\_\_\_\_

Number of Actions Taken:

Sanitation – Cleaned up Area 2

Reduced Clutter 2

Set rodent traps 8

Sealed up hole or crack 0

Fixed screen 0

Installed external door sweep 0

Pesticide Application 0

Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:

Pest Problem and Date(s) \_\_\_\_\_

Prevention and Management Steps and Date(s):

Why Prevention and Management Steps Ineffective:

Pesticide Applied and Date: \_\_\_\_\_

**DATA FROM SCHOOL DISTRICT (second part)**

**Costs (from Pest Logs):**

Sticky traps elm \$28, Lib-sci \$10, HS \$36, gym \$16 = 90

Mouse traps elm \$24, Lib-sci \$8, HS \$18, gym \$12 = 62

Rat traps 0

Pest Management Professional 0

Pesticides 0

Total: \$ 152

**Costs (from Grounds Records):**

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional 0

Pesticides 0

Total: 0