



Tuesday, July 22, 2025
AGENDA - Regular Meeting

7:00pm - Regular Meeting

6:30pm - Executive Session

MEMBERS OF THE BOARD

Mrs. Heather Garcia - President

Mr. Michael Sprague - Vice President

Mrs. Jennifer Eisberg - Trustee

Mrs. Juliana Lee - Trustee

Mrs. Jennifer Mendoza - Trustee

Mr. Omar Pedraza - Trustee

Mrs. Kelly Wilson - Trustee

Dr. Timothy Gouraige, Superintendent

Mr. Michael Jordan, School Business Administrator/Board Secretary

A. OPEN Public Meeting

Subject	1. OPEN PUBLIC MEETING ACT STATEMENT:
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	A. OPEN Public Meeting
Type	Procedural

B. Adjournment to Executive Session

C. Adjournment from Executive Session

Subject	1. Adjournment from Executive Session
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	C. Adjournment from Executive Session
Type	Action (Consent)

Moved by:

Seconded by:

Time:

D. Public Session Meeting

Subject	1. CALL TO ORDER
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	D. Public Session Meeting

Type

Procedural

Subject **2. OPEN PUBLIC MEETING ACT STATEMENT:**

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category D. Public Session Meeting

Type Procedural

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record & Suburbanite newspapers circulated in the District at least 48 hours prior to the time for this meeting.

Subject **3. PUBLIC MEETING ROLL CALL; TIME: _____**

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category D. Public Session Meeting

Type Procedural

BOARD MEMBER	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mrs. Jennifer Eisberg, Trustee			
Mrs. Juliana Lee, Trustee			
Mrs. Jennifer Mendoza, Trustee			
Mr. Omar Pedraza, Trustee			
Mrs. Kelly Wilson, Trustee			
Mr. Michael Sprague, Vice President			
Mrs. Heather Garcia, President			

Faculty & Community Members: In-person _____

Others Present: _____

Subject	4. FLAG SALUTE:
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	D. Public Session Meeting
Type	Procedural

Subject	5. DISCUSSION OF CORRESPONDENCE:
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	D. Public Session Meeting
Type	Discussion

Subject	6. INFORMATIONAL ATTACHMENTS
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	D. Public Session Meeting
Type	Information

Subject	7. PRESIDENT'S STATEMENT:
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	D. Public Session Meeting
Type	Discussion

Subject	8. SUPERINTENDENT'S REPORT: Dr. Gouraige
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	D. Public Session Meeting
Type	Information

Strategic Planning -- Kelly Mitchell

Subject	9. COMMITTEE REPORTS:
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	D. Public Session Meeting
Type	Action (Consent)

- 1) Curriculum:** Jennifer Eisberg (Chair), Juliana Lee, Kelly Wilson
- 2) Personnel and Negotiations:** Michael Sprague (Chair), Heather Garcia, Jennifer Mendoza
- 3) Buildings and Grounds:** Kelly Wilson (Chair), Heather Garcia, Michael Sprague
- 4) Finance:** Heather Garcia (Chair), Jennifer Eisberg, Jennifer Mendoza
- 5) Policy:** Michael Sprague (Chair), Omar Pedraza, Kelly Wilson
- 6) Special Education:** Juliana Lee (Chair), Jennifer Mendoza, Omar Pedraza

E. Open Public Participation - On and Off Agenda Items

Subject	1. Open Public Participation - On and Off Agenda Items
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	E. Open Public Participation - On and Off Agenda Items
Type	Action, Procedural

Moved by:
Seconded by:
Time:

Public Participation Statement

- Each member of the public wishing to comment must state their Name and Address for the record
 - Each public comment is limited to five (5) minutes
 - Only members of the public physically present at the meeting will be heard.
-

F. Close Public Participation - On and Off Agenda Items

Subject	1. Close Public Participation - On and Off Agenda Items
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	F. Close Public Participation - On and Off Agenda Items
Type	Action, Procedural

Moved by:
Seconded by:
Time:

G. Approval of Minutes

Subject	1. Approval of Minutes
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	G. Approval of Minutes
Type	Action
Recommended Action	BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

- **June 24, 2025 - Regular Meeting Minutes**
- **June 24, 2025 - Executive Meeting Minutes**

Moved by:

Seconded by:

Vote: Roll Call:

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Jennifer Eisberg, Trustee				
Mrs. Juliana Lee, Trustee				
Mrs. Jennifer Mendoza, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

File Attachments

[June 24 Regular Meeting Minutes.pdf \(833 KB\)](#)

H. Administrative

Subject	1. Security Drill
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	H. Administrative
Type	Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the security drill for July:

- Security Drill: July 15, 2025

Subject	2. District Goals 2025 - 2026
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	H. Administrative
Type	Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the District Goals for the 2025-2026 school year.

Subject	3. Virtual/Remote Instruction Plan
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	H. Administrative
Type	Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the Virtual/Remote Instruction Plan for the 2025-2026 school year.

Subject	4. Model Mentoring Plan
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	H. Administrative
Type	Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the 2025-2026 Model Mentoring Plan.

Subject	5. Harassment Intimidation and Bullying (HIB)
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	H. Administrative
Type	Action

BE IT RESOLVED, upon recommendation of the Superintendent, affirm the Superintendent's decision regarding the following Harassment, Intimidation, and Bullying (HIB) incidents reported to the Board in Executive Session at the June 22, 2025 meeting:

- HIB Incident 242541 - Non HIB
- HIB Incident 242542 - Non HIB

Subject	6. Appointed Positions 2025-2026
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	H. Administrative

Type

Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following appointed positions for the 2025-2026 school year:

Staff Member	Position
Steven Pellegrino	Affirmative Action Officer
District Anti-Bullying Coordinator	Nicole Kuhrt
District Anti Bullying Specialist	Deanna DeLuca and Jennifer Boccuzzi
Section 504 Compliance Officer	Kathleen DeRosa
School Safety Specialist	Steven Pellegrino
Abused, Neglected, Missing and Homeless Children Liaison	Nicole Kuhrt

Subject

7. School Safety and Climate Team

Meeting

Jul 22, 2025 - AGENDA - Regular Meeting

Category

H. Administrative

Type

Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following staff for the School Safety and Climate Team for the 2025-2026 school year:

Kathleen DeRosa
Steven Pellegrino
Nicole Kuhrt
Taylor Blanco
Deanna DeLuca
Kerri Marano
Christie DeStefano
Parent Representative

Subject

8. School Threat Assessment Team

Meeting

Jul 22, 2025 - AGENDA - Regular Meeting

Category

H. Administrative

Type

Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following staff for the School Threat Assessment Team for the 2025-2026 school year:

Kathleen DeRosa

Steven Pellegrino
Nicole Kuhrt
Taylor Blanco
Deanna DeLuca
Catherine Stanzione
Nicole Hill
Hannah Cho
Chief Federrici from Norwood Police Department

Subject 9. School Improvement Panel

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category H. Administrative

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following staff for the School Improvement Plan (ScIP) for the 2025-2026 school year:

Kathleen DeRosa
Steven Pellegrino
Tara Davis
Betty Didato
Gianvito DeCandia

Subject 10. Norwood Board of Education Policy Manual

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category H. Administrative

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the established Norwood Board of Education Policy Manual, including all previously approved by laws, policies, and regulations.

Subject 11. ADMINISTRATIVE VOTE:

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category H. Administrative

Type Action

Motion to approve ADMINISTRATIVE Item: #1 - 10

Moved by:

Seconded by:
Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Jennifer Eisberg, Trustee				
Mrs. Juliana Lee, Trustee				
Mrs. Jennifer Mendoza, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

I. Personnel

Subject **1. Appointment - Gifted and Talented Teacher**

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category I. Personnel

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve Yena Lee as a Gifted and Talented teacher for the 2025 -2026 school year at a salary of \$62,573.00 MA Step 3, pending background check.

*Final salary is pending outcome of current NEA contract negotiations.

Subject **2. Appointment - Confidential Administrative Assistant**

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category I. Personnel

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve Chiara Agudelo as a Confidential Administrative Assistant to the Principal for the 2025-2026 school year at a pro-rated salary of \$52,450.69, with a start date of July 23, 2025, pending background check.

Subject **3. Appointment - Paraprofessional**

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category I. Personnel

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve Ella Perez as a Paraprofessional for the 2025-2026 school year at a rate of \$22.30 per hour, not to exceed 29.5 hours per week.

Subject	4. Appointment - Teacher
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category	I. Personnel
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Type	Action
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BE IT RESOLVED, upon recommendation of the Superintendent, approve Jules Rogovich as a Special Education Teacher for the 2025-2026 school year at a salary of \$62,073.00 MA Step 2, pending background check.

*Final salary is pending outcome of current NEA contract negotiations.

Subject	5. ESY Coverage
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category	I. Personnel
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Type	Action
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BE IT RESOLVED, upon recommendation of the Superintendent, approve Mary Kate Portera for additional ESY coverage for the period of July 28, 2025 - August 1, 2025 at an hourly rate of \$47.63 for a total salary of \$952.60.

Subject	6. ESY Coverage
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category	I. Personnel
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Type	Action
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BE IT RESOLVED, upon recommendation of the Superintendent, approve Kerri Marano as an ESY paraprofessional for August 1, 2025 at an hourly rate of \$22.30 not to exceed \$89.20.

Subject	7. ABA Services - July
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category	I. Personnel
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Type	Action
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BE IT RESOLVED, upon recommendation of the Superintendent, post-approve Elizabeth Giampaglia to provide ABA services for SID#9391487300 for two (2) hours per day with a maximum of ten (10) hours per week for the period July 9, 2025 - July 31, 2025 at an hourly rate of \$60.84 not to exceed \$2,068.56.

Subject	8. ABA Services - August
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category I. Personnel

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve Zachary Craig to provide ABA services for SID#9391487300 for a maximum of ten (10) hours per week for the period August 1, 2025 - August 31, 2025 at an hourly rate of \$58.44 not to exceed \$2,454.48.

Subject 9. Appointment - Stipend Positions

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category I. Personnel

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following stipend positions for the 2025-2026 school year:

Position	Amount	Staff Member
Yearbook Co-Advisor	\$1,314.50	Lisa Baird
Yearbook Co-Advisor	\$1,314.50	Michelle Wesley
Student Council	\$1,959.00	Marijean O'Donnell
Grade 8 Advisor	\$2,217.00 (\$1,108.50 per staff)	Cassandra Cacavella Mary Leocata
Athletic Advisor	\$31.00 per hour	Gianvito DeCandia
Musical Coordinator	\$4,124.00	Mary Kate Portera
Curriculum Coordinator	\$31.00 per hour	Erika Gomez
Interscholastic Soccer	\$1,907.00 (\$953.50 per staff)	Ariella Audi Michael Santa Cruz
Interscholastic Volleyball, Girls	\$1,907.00	Deanna DeLuca
Interscholastic Volleyball, Boys	\$1,907.00 (\$953.50 per staff)	Justin Bronner Hae - Jin Mun
Interscholastic Basketball, Girls	\$2,268.00	Deanna DeLuca
Interscholastic Basketball, Boys	\$2,268.00	Michael Sheehan
Interscholastic Track & Field, Girls	\$1,675.00	Amy Walsh
Interscholastic Track & Field, Boys	\$1,675.00	Paul D'Errico
Intramural Spring Hockey	\$825.00	Amy Walsh
Intramural Basketball, Girls	\$825.00	Paul D'Errico

Intramural Basketball, Boys	\$825.00	Paul D'Errico
Interscholastic Cross Country	\$516.00	Paul D'Errico
Intramural Volleyball Fall	\$825.00	Amy Walsh
Intramural Volleyball Spring	\$825.00	Amy Walsh
Crowd Supervision	\$32.00 per session	Mary Leocata, Gianvito DeCandia, Amy Walsh, Paul D'Errico
Interscholastic Softball	\$2,268.00	Jacqueline Fales
Interscholastic Baseball	\$2,268.00 (\$1,134.00 per staff)	Justin Bronner Hae Jin Mun
Competitive Robotics	\$60.00 per hour (not to exceed \$1,680.00)	TBD
Robotics Club	\$60.00 per hour (not to exceed \$1,680.00)	TBD
Broadcasting	\$60.00 per hour (not to exceed \$1,680.00 each staff)	Samantha Griffin, TBD
Art	\$60.00 per hour (not to exceed \$1,680.00)	Samantha Griffin
Debate Club	\$1,237.00	Lauren Flyge
National Junior Honor Society	\$60.00 per hour (not to exceed \$1,680.00 per staff)	Lauren Flyge Lyndsey Stodnick
Zero Period Instruction	\$46.00 per hour (not to exceed \$4,968.00)	Michael Santa Cruz

Subject 10. Resignation - Teacher

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category I. Personnel

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, accept the resignation of Christina Princiotta, Second Grade teacher, with a final date of employment of July 23, 2025.

Subject 11. PERSONNEL VOTE:

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category I. Personnel

Type	Action
Recommended Action	BE IT RESOLVED, pursuant to the recommendation of the Superintendent, that the Personnel Committee recommends the approval of the following resolution(s):

Motion to approve Personnel Items: #1-9

Moved by:
 Seconded by:
 Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Jennifer Eisberg, Trustee				
Mrs. Juliana Lee, Trustee				
Mrs. Jennifer Mendoza, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

J. Curriculum

Subject	1. Workshop/Conference
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	J. Curriculum
Type	Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following workshop/conference:

Name: Emily Francavilla
 Workshop: Orton-Gillingham Plus Course
 Location: Totowa, New Jersey
 Date/Time: July 21, 2025 - July 25, 2025
 Cost: \$1,750.00

Name: Steven Pellegrino
 Workshop: School Safety Specialist certification
 Location: Brick, New Jersey
 Date/Time: August 11, 2025 - 15, 2025
 Cost: TBD (travel expenses)

Subject **2. Field Trips - ESY**

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category J. Curriculum

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following ESY Field Trip:

Staff in Charge	Location	Grade	Month	Cost to District	Chaperones
Justin Bronner	Dunkin'	5th	July	\$0.00	Justin Bronner Steven Henrici

Subject **3. 2025 - 2026 NVCC Curriculum Units**

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category J. Curriculum

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, adopt the 2025-2026 curriculum units provided by the Northern Valley Curriculum Center.

Subject	4. CURRICULUM VOTE
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	J. Curriculum
Type	Action

Motion to approve Curriculum Items: #1-3

Moved by:
Seconded by:
Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Jennifer Eisberg, Trustee				
Mrs. Juliana Lee, Trustee				
Mrs. Jennifer Mendoza, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

K. Finance

Subject	1. Monthly Disbursements:
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

Monthly Disbursements:

BE IT RESOLVED, that upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves/post-approves the following 2024-2025 disbursements:

- 1) Post-approve **June 2025 Hand Checks**, in the amount of **\$183,394.34** .
- 2) Post-approve **June 2025 Payroll related Wire Transfers**, in the amount of **\$846,339.34** from the General Bank Account to the Payroll Bank Accounts.
- 3) Approve **Additional June 30, 2025 Monthly Disbursements**, in the amount of **\$264,343.44**.
- 4) Approve **July 22, 2025 Monthly Disbursements**, in the amount of **\$135,259.44**.

File Attachments

[June 30th Check Run.pdf \(223 KB\)](#)

[July Check Run.pdf \(227 KB\)](#)

Subject	2. Financial Reports
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

Financial Reports:

BE IT RESOLVED, that upon the recommendation of the Business Administrator and Superintendent, that the Norwood Board of Education accepts the Board Secretary and Treasurer Report for the month of **June 2025**;

BE IT FURTHER RESOLVED, that Pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of **June 30, 2025**, after a review of the Board Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)*; and

BE IT FURTHER RESOLVED, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Subject	3. Budget Transfers
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

Monthly Budget Transfers:

BE IT RESOLVED, that upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves the attached **June** budget appropriation transfer of funds for the 2024-2025 school year.

Subject	4. Contract Addendum - Revised
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, upon recommendation of the Superintendent, post-approve the attached addendum to the current employment agreement with Margaret Ward Damiano from May 21, 2025 through the matter being resolved, to provide continued consultation with the Norwood Board of Education for the limited purposes of aiding in various pending legal matters, at the current per diem rate of \$700 (\$100 per hour).

Subject	5. Custodian of Records Officer (OPRA) Appointment
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, upon recommendation of the Superintendent, that the Norwood Board of Education appoints Michael Jordan, Business Administrator/Board Secretary, as the Custodian of Records (OPRA) Officer for the Norwood School District beginning July 1, 2025 through the Re-organization meeting on January 6, 2026.

Subject	6. Public Agency Compliance Officer Approval
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, that in accordance with N.J.A.C. 17:27-3-5, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. The P.A.C.O. is the liaison between the Division and the service provider. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. The P.A.C.O. is the Public Agency's point of contact for all matters concerning the implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations;

AND WHEREAS, each year all Public Agencies are required to submit the name, title, address, telephone number, fax, and e-mail address of the P.A.C.O. designated by the Public Agency. This information must be submitted to the Division no later than January 10th of each year. However, it shall be the responsibility of the Public Agency to update the P.A.C.O. designation at any time during the year if any changes are made concerning the designated P.A.C.O.;

AND BE IT RESOLVED, that the Norwood Board of Education appoints Michael Jordan, School Business Administrator/Board Secretary for the period beginning on July 1, 2025 until the Re-Organization Meeting, January 6, 2026.

AND BE IT FURTHER RESOLVED, that the Board directs the Business Administrator / Board Secretary to submit the necessary information to the State of New Jersey, Department of the Treasury, Division of Contract Compliance and EEO in Public Contracts.

Subject	7. Officer for Bidding and Purchasing Approval
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

WHEREAS, 18A:18A-2(b) provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter;

AND WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate, in a contract year, the bid threshold (currently \$39,000) may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution;

AND WHEREAS, 18A:18A-37, provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$5,850) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution;

AND NOW THEREFORE BE IT RESOLVED, that the Norwood Board of Education pursuant to the statutes cited above, hereby appoints Michael Jordan, School Business/Administrator/Board Secretary for the period beginning July 1, 2025 through the Re-organization meeting on January 6, 2026 as its duly authorized Purchasing Agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Norwood Board of Education;

AND BE IT FURTHER RESOLVED, pursuant to N.J.S.A. 18A:18A-2(b), the Business Administrator/Board Secretary is designated to have the power to prepare advertisements, to advertise for and to receive bids. The Business Administrator/Board Secretary, in accordance with N.J.S.A. 18A:18A-21(b) is authorized to publicly receive bids, unseal them and announce the contents. In the absence or unavailability of the Purchasing Agent, the Board of Education authorizes the Superintendent or the Secretary to the Business Administrator to publicly receive bids, unseal them and announce the contents.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to award contracts on behalf of the Norwood Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$5,850) without soliciting competitive quotations;

AND BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is hereby authorized to award contracts on behalf of the Norwood Board of Education after seeking competitive quotations, when applicable and practicable when contracts in the aggregate exceed 15% of the bid threshold (currently \$5,850) but less than the bid threshold of \$39,000. The effective date beginning July 1, 2025 through the Re-organization meeting on January 6, 2026.

Subject	8. Tuition Agreements 2025-2026 - Winston Prep
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance

Type	Action
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BE IT RESOLVED, pursuant to a Settlement Agreement dated August 2024, the Norwood Board of Education approves the 2025-2026 School Year out-of-district placement with the Winston Preparatory School, for special education students: SID #5268840414 and SID #9832863914, at a tuition cost of \$ 89,900.00.00 each.

Subject	9. Tuition Summer - (BCSS) Washington ES Program: 2025
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, that upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves an out-of-district placement with the Bergen County Special Services (BCSS) in their Washington Elementary School program, for special education student SID #4151128054, during ESY-2025, at the following total cost:

- ESY 2025 Tuition Amount: \$ 6,600.00

Subject	10. Feeding/Swallowing Evaluations - Valley Health System
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, that upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves Professional Services with Kireker/Valley Health Center, for Feeding and Swallowing Evaluation services, during the 2025-2026 school year, for student SID#8052872557, at an evaluation amount of \$1,271.00.

Subject	11. Occupational Therapy Services - BCSS
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, that upon the recommendation of the School Business Administrator and Superintendent, the Norwood Board of Education approves a Contract with the Bergen County Special Services School District (BCSS), for professional special education Occupational Therapy Services, during the 2025-2026 school year, for out of district student SID# 3678394887, at a total amount not to exceed \$1,125.00.

Subject	12. Extraordinary Aid Acceptance
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, that upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education, accepts the 2024-2025 Extraordinary Aid award in the amount of \$584,582.00.

File Attachments
[Extraordinary Aid 2024-2025.pdf \(29 KB\)](#)

Subject	13. Grant Submission/Acceptance
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	

BE IT RESOLVED, that upon the recommendation of the Superintendent and School Business Administrator, the Norwood Board of Education approves the submission of the required Certification of purpose to, and acceptance of, the \$13,751.00 award from the School Development Authority Emergent and Capital Maintenance program. The district will use these funds to offset a portion of the district's costs of the Electrical Panel project.

Subject	14. IDEA Grant Allocations FY-2026
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and School Business Administrator, the Norwood Board of Education hereby authorizes the submission of the IDEA application for fiscal year 2026 and accepts the grant award of these funds upon the subsequent approval of the IDEA application in the following amounts:

IDEA-Basic:	\$ 157,916
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IDEA-Preschool:	\$ 8,743
Total Allocation:	\$ 166,659

Subject	15. Menstrual Product Reimbursement
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category	K. Finance
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Type	Action
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BE IT RESOLVED, that upon the recommendation of the Superintendent and School Business Administrator, the Norwood Board of Education accepts the 2024-2025 Menstrual Product Reimbursement from the NJ DOE reimbursement in the amount of \$3,282.00.

File Attachments

[Reimbursement Mentrual products 2024.pdf \(51 KB\)](#)

Subject	16. Nonpublic School Transportation Costs Reimbursement
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category	K. Finance
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Type	Action
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BE IT RESOLVED, that upon the recommendation of the Superintendent and School Business Administrator, the Norwood Board of Education accepts the Reimbursement from the NJ DOE in the amount of \$9,866.00, for 2024 Nonpublic School Transportation Costs.

File Attachments

[Reimbursement Nonpublic Transportation 2024.pdf \(55 KB\)](#)

Subject	17. Chemical Screening Agreements - Valley Health System
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category	K. Finance
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Type	Action
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BE IT RESOLVED, that upon recommendation of the Superintendent, the Norwood Board of Education approves the agreements with Valley Health System, for Student and Staff Drug and Alcohol Testing Services during the 2025-2026 school year, at an estimated total cost of \$1,000.00.

Subject	18. Neurological Evaluations - Dr. Hugh Bases
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category	K. Finance
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Type	Action
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BE IT RESOLVED, upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves the attached Contract with Dr. Hugh Bases, to perform student Neurological Evaluations, on an as needed basis during the 2025-2026 school year, at a per evaluation fee of \$700.00.

Subject	19. Bi-Lingual Evaluations - Hillmar, LLC
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category	K. Finance
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Type	Action
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BE IT RESOLVED, that upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves a Professional Services Contract with Hillmar, LLC, to perform Child Study Team related Bi-Lingual Psychological Evaluations, during the 2025-2026 school year, at the fees specified within the attached Agreement:

File Attachments

[2025-2026 Hillmar Agreement.pdf \(145 KB\)](#)

Subject	20. Related Services - Thera-Pede
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
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Category	K. Finance
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Type	Action
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BE IT RESOLVED, upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves a Contract with Thera-Pede, LLC to provide home based Physical Therapy, Occupational Therapy, and Speech Therapy services according to the attached fee schedule.

File Attachments

[2025-2026 Thera-Pede.pdf \(60 KB\)](#)

Subject	21. Nursing Service - White Glove
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Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	

BE IT RESOLVED, that upon the recommendation of the Superintendent and School Business Administrator, the Norwood Board of Education approves the attached Agreement with White Glove Community Care, Inc., for as needed Nursing Services during the 2025-2026 school year, at the following hourly rates:

LPN Services	\$ 58.00
RN Services	\$ 68.00.

File Attachments
[2025-2026 White Glove.pdf \(546 KB\)](#)

Subject 22. Risk Management Agreement: 2025-2026

Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and School Business Administrator, the Norwood Board of Education approves the attached Agreement, with Nelson-Patterson Agency, Inc., for Insurance Risk Management Consulting Services, during the 2025-2026 school year, at a Commission Fee of 6.0% of the total annual insurance premium assessment.

File Attachments
[25-26 Risk Management Agreement.pdf \(304 KB\)](#)

Subject 23. Outdoor Warning System/Weather Station

Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and Business Administrator, the Norwood Board of Education approves the attached Agreement, with Perry Weather, Inc., for Outdoor Warning System/Weather Station Services, during the 2025-2026 school year, at a Fee of \$3,050.00. (This will replace the current Lightning Detector system)

File Attachments

Subject	24. Residency Investigator
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	

BE IT RESOLVED, upon recommendation of the Superintendent and Business Administrator, the Norwood Board of Education approves the proposal from Tb Investigators, LLC to provide independent investigator services relating to residency issues and concerns. Services will be on an as needed basis, at the rate of \$100.00 per hour.

Subject	25. School Security - Shared Services Agreement
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, that upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves the attached Agreement for Shared School Security Services of a police officer, between the Borough of Norwood, the Norwood Board of Education and the Northern Valley Regional High School Board of Education, for the 2025-2026 school year, at a cost to the Norwood Board of Education of \$35.00 per hour.

File Attachments
[2025-2026 school building security shared service agreement.pdf \(186 KB\)](#)

Subject	26. Norwood Boro Gasoline Year 3 of 5 : 2025-2026
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance
Type	Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and School Business Administrator, the Norwood Board of Education approves year three (3) of a five-year Agreement with the Borough of Norwood for the purchase of fuel during the 2025-2026 school year.

Subject	27. ACE Before/After School Care Program 2025-2026
Meeting	Jul 22, 2025 - AGENDA - Regular Meeting
Category	K. Finance

Type

WHEREAS, the Norwood Board of Education desires to enter into the attached Before/After School Care Program Agreement with the River Vale Education Foundation's A.C.E. Program; and

WHEREAS, the term of the agreement will be for the duration of the 2025-2026 school year at Norwood Public School; and

WHEREAS, the use of the designated areas and facilities prior to and following school hours will be used in coordination with extracurricular activities, as per the Agreement; and

NOW THEREFORE BE IT RESOLVED, that upon the recommendation of the Business Administrator and Superintendent of schools, the Norwood Board of Education approves, the mutually agreed upon attached Agreement allowing the River Vale A.C.E. Program to operate a Before/After School Care program at the Norwood Public School, for the 2025-2026 school year.

File Attachments

[River Vale Education Fund ACES program Agreement 2025-2026-Norwood.pdf \(89 KB\)](#)

Subject **28. Fire Alarm Services Contract: 2025-2026**

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category K. Finance

Type Action

BE IT RESOLVED, that upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves a Fire Alarm Maintenance Contract with Pro-Tec. Systems, Inc., during the 2025-2026 school year, at a cost of \$3,500.00.

Subject **29. * RESERVED* Use of Facility Requests**

Meeting Jul 22, 2025 - AGENDA - Regular Meeting

Category K. Finance

Type Action

BE IT RESOLVED, upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education Approves/Post Approves applications for the USE OF SCHOOL FACILITIES made by the following groups/organizations listed below, subject to the health and safety guidelines and terms set forth by the School Board Policy P7510 and Regulation R7510:

BE IT FURTHER RESOLVED, that the Board reserves the right to schedule school activities at any time.

	GROUP/ORGANIZATION	USE/PURPOSE/ROOM	DATES/TIMES	FEE

Subject

30. FINANCE VOTE:

Meeting

Jul 22, 2025 - AGENDA - Regular Meeting

Category

K. Finance

Type

Action

Recommended
Action

BE IT RESOLVED, pursuant to the recommendation of the Superintendent, that the Finance Committee recommends the approval of the following resolution(s)

Motion to approve Finance Items: 1 - 27

Moved by:

Seconded by:

Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Jennifer Eisberg, Trustee				
Mrs. Juliana Lee, Trustee				
Mrs. Jennifer Mendoza, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

L. New Business / Old Business

Subject

1. New Business / Old Business

Meeting

Jul 22, 2025 - AGENDA - Regular Meeting

Category

L. New Business / Old Business

Type

Discussion

M. Adjournment to Executive Session - (If Needed)

N. Adjournment from Executive Session - (If Needed)

Subject

1. Adjournment from Executive Session - (If Needed)

Meeting

Jul 22, 2025 - AGENDA - Regular Meeting

Category

N. Adjournment from Executive Session - (If Needed)

Type

Action (Consent)

Moved by:

Seconded by:

Time:

O. Meeting Adjournment

Subject

1. Meeting Adjournment

Meeting

Jul 22, 2025 - AGENDA - Regular Meeting

Category

O. Meeting Adjournment

Type

Action (Consent), Procedural

Moved by:

Seconded by:

Time:

Respectfully submitted,

Mr. Michael Jordan

School Business Administrator/Board Secretary