

EBARB HIGH SCHOOL HANDBOOK 2024-2025



Whatever It Takes

A ttendance

B ehavior

C urriculum

S afety

EBARB HIGH SCHOOL HANDBOOK

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Notification:

The contents within our Ebarb High School Student Handbook are not inclusive and at the discretion of EHS administration.

Please make reference to the Sabine Parish School Board website (<https://www.sabine.school/>) to locate our District Policy Manual, Pupil Progression Plan and various additional resources. The Sabine Parish District Student Handbook Policy is located on the web at <https://www.sabine.school/domain/63>

Ebarb Rebels,

I would like to take this opportunity to welcome all Ebarb Rebels. Ebarb's school mission is to do "Whatever It Takes" to provide the highest quality education in an environment where children can grow and mature into responsible adults. We believe in hard work, celebrating success, and learning from our challenges. We are proud of the strong Native American influence in Ebarb and are committed to bringing pride to our families and the Ebarb Community.

Today more than ever education is the key to success. For students to learn, we must do "Whatever It Takes" to support them and focus on our A, B, C' S: A- Attendance, B-Behavior, C-Curriculum and S-Safety. Students who **attend school daily** have higher achievement levels and fewer behavior problems. **Behavior must be positive** and support learning in the classroom. Ebarb teachers utilize a **tier 1 curriculum** that will prepare our students for the next grade level and citizenship. And finally we must have a **safe environment** for our students to learn; protecting them from intruders and reducing the spread of illnesses is a top priority of all the staff at Ebarb.

It is important for parents and teachers to keep open communication lines and promptly discuss challenges to the A, B, C' S when they arise. Each teacher will have a Google Classroom to post assignments, messages, and curriculum links for students. Please allow students to download the Google Classroom App to their smart device so they can easily stay up to date with classes. Our teachers utilize Class DOJO to communicate with parents about upcoming events, activities in the classroom, behavior concerns, and positive messages. Please set-up your DOJO account to stay informed. Student records are stored electronically and are accessible to parents through the [Student Progress Center](#). If you need assistance in creating either communication account, Susie Sepulvado, school secretary can assist you. Please inform the school and your student's teachers when parental contact information changes so that we may keep you informed.

Please take time to read our policies in the handbook. We strive to keep the information up to date so that our parents and students can stay informed about school policies and procedures specific to Ebarb High School.

Let's make this a GREAT year to be an Ebarb Rebel!

Donya Tatum
Principal
Ebarb High School

POSITIVE BEHAVIOR EXPECTATIONS

Students at Ebarb are expected to follow the REBEL Traits at all times.

R.....Respect
E.....Excellence
B.....Bravery
E.....Encourage
L.....Leadership
S.....Safety

COMMUNICATION**Phone Numbers**

Office 645-9402
Health Center 645-2044
Cafeteria 645-4528

Google Classroom App

Install the Classroom app on Android

To get the latest version of the Classroom app, your device must have Android 4.4 KitKat or later.

- On your device, tap Play Store. Find and install the Google Classroom app.

Install the Classroom app on iPhone or iPad

To get the latest version of the Classroom app, your device must have iOS 11 or later.

- On your device, tap App Store. Find and install the Google Classroom app.

ClassDOJO

ClassDojo is a closed group only for students, parents, guardians, and school staff. Teachers will send parents an invitation to join their class either through text or email. Parents are required to join each child's class in order to view posts from the teacher. You may access ClassDOJO through the web or by downloading the app.

Facebook

Ebarb High School-Home of the Rebels & Sabine Parish School Board

Website

Ebarb High School Home Page <https://www.sabine.school/ehs>

Sabine Parish Home Page <https://www.sabine.school/>

Parent Communication Center

Student grades, attendance, and behavior records are available online <https://sabine.edgear.net/progress/>

ATTENDANCE

It is important that students are at school on time and stay for the full day. Late check-ins and early check-outs are treated as instructional minutes lost thus impacting student learning. While there are times that a child is ill or there are extenuating circumstances that interfere with them attending school, students must be in attendance following Louisiana State Law. Elementary students (K-8) may not miss more than 10 unexcused days of school per school year. High School students (9-12) may not miss more than 5 unexcused days during either semester. Attendance is required on virtual days; completion of all weekly assignments by designated due dates constitutes attendance while off campus. Please refer to the District Student Handbook for the complete policy. Our district utilizes a communication system that automatically calls the parental contact number upon entering attendance information in JCAMPUS.

ABSENCES

Excuses for student absences must be presented within 5 school days of the student's return. If not, the student's absence will be considered unexcused. No excuses will be taken after 5 school days.

TARDINESS - Make it a habit to be early!

A student is considered tardy to class if the student is not in the classroom when the bell rings READY TO LEARN. School board policy states 4 unexcused tardies is counted as 1 unexcused absence. Upon receiving the fifth tardy during the nine weeks grading period, an office referral will be written and subject to disciplinary action according to the school policy. Students who exhibit habitual tardiness shall be subject to attendance recovery requirements.

HALL PASSES

Students will use a predetermined hall pass system. The number of hall passes allowed each nine weeks per student will be set by the administration.

MAKE-UP WORK

Make-up work following an absence is the responsibility of the student. He/she must request from the teacher any and all assignments and return the work within 3 days of the absence.

ATTENDANCE RECOVERY

Any students that go over their allotted time will be allowed to make up days through the Attendance Recovery Program. Information will be provided on dates and locations for Attendance Recovery as needed. It is the responsibility of the student and parent to make arrangements to attend. The truancy policy will be followed as outlined. In order to be eligible to receive credits toward graduation, students must meet state guidelines for attendance.

ARRIVAL ON CAMPUS

Students should not arrive at school prior to 7:20 a.m. if being bussed or 7:20 a.m. if transportation by car. All students will be required to enter through the main entrance by the flagpole. Classes begin promptly at 7:40.

AFTERNOON DISMISSAL

All students are required to exit the school through the main entrance by the flagpole. This is the only acceptable exit. There are two dismissals. The 3:05 p.m. dismissal bell will release bus riders ONLY. Riders will be loaded in stages based on seating location on the bus. High school student drivers and parent pickup students should remain in their last period classroom until they are dismissed by announcement due to traffic-flow safety concerns.

CHECK-IN OR CHECK-OUT & TRANSPORTATION CHANGES

Students need written permission from parents and office approval in order to check out. You must bring a note and have it approved in the office before 7:40 a.m. When you check in late, your parent must wait with you at the entrance until you have been signed in by parent. When you check out early, your parent must meet the office staff at the school entrance to sign you out. Students riding home in personal cars must have prior written permission from a parent and approval from the office. TRANSPORTATION CHANGES MAY NOT BE MADE AFTER 2:30 P.M. All transportation changes are subject to administrative approval.

UNEXPECTED SCHOOL CLOSING ANNOUNCEMENTS

In the case of school closure due to weather, students will be notified by the Sabine Parish School District automated call system, local radio station, and school or district designated social media.

CLOSED CAMPUS

We operate a closed campus policy. Students must stay on the school grounds from the time they arrive, even if the first period has not yet started, until dismissal or until they are picked up by the bus. Any student leaving the school grounds must have permission from a parent or guardian on file with the office. Students must check out through the office with permission from the principal or other official office personnel and must leave campus immediately. If a student returns on the same day, he/she must sign back in. If a student leaves campus without checking out through the office, then the student will be considered skipping school and be subject to disciplinary action.

Due to safety concerns, all building doors will be locked. Any student, parent, or visitor must enter through the main entrance door by the flagpole and report immediately to the office. Non-essential visitors will not be allowed to enter the building.

VISITORS

During the 2024-2025 school year, non-essential visitors are not allowed on campus. Necessary visitors shall immediately report to the office to be registered and wait for staff to assist them. Parking for visitors will be in the parking lot near the flagpole.

CARS ON CAMPUS

Students who drive to school and all vehicles driven on school campus are to be in compliance with Louisiana motor vehicle laws. Vehicles are to be locked and may not be visited at any time during the day without permission from the principal's office. Alcoholic beverages, weapons, illegal drugs and/or controlled and hazardous substances are not permitted in vehicles parked in the school parking area. Students will be required to display a parking permit from the office. Students who park on campus will be drug tested and subject to random drug screening throughout the year. Student parking will be restricted to the parking lot behind the gym during school hours. An automobile parked on campus may be searched at any time if due cause is present, see the Sabine Parish Policy in the District Student Handbook.

Teachers parking will be located in the paved lot between the old and new gyms. Access to and from the parking area will be restricted during school hours. Students are not allowed to park in the teacher parking lot.

STUDENT PARKING PERMIT

Each semester (10 calendar days from the first day of the semester) students will be required to purchase an Ebarb Parking Permit prior to bringing a vehicle on campus. To obtain a parking pass, students must submit: 1. Valid Louisiana Driver's License; 2. Valid Proof of Insurance; 3. Pay \$5 per year; 4. Random Drug Test. Any vehicle brought on campus without the proper Identification Tag visible from the front windshield is subject to towing. A Parking Permit may be revoked for any of the following offenses: unsafe operation of a vehicle, loud music, having prohibited items in the vehicle, hanging out in the lot or car, allowing students who do not have proper permission to ride home, returning to car without permission from office, positive result on a drug screen, or sharing one's pass with another student.

STUDENT DROP-OFF AND PICK-UP

The drop-off and pick-up zone for students arriving or departing campus with parents will be limited to the circle driveway by the flagpole. If picking students up after school, parents must enter the driveway and park their car before students will be released to them. Students will not be allowed to enter a parking area or cross the street to be dropped off or picked up. School buses have the first priority for parking in the circle drive. Parents may not enter the driveway until all buses are loaded and have exited. Parents should plan to drop-off students between 7:25-7:40 and pick-up students no earlier than 3:10. This policy is to ensure the safety of all students.

SCHOOL BUS POLICY

Ebarb High School will follow the Sabine Parish School Board School Bus Conduct policy and rules found in the SPSB District Student Handbook. While each student is provided the opportunity to ride in a school bus to and from school, they must follow all bus rules to allow for the safe transportation of students. Failure to follow safety rules and policies may result in suspension or termination of bus privileges. Students will be required to sit in assigned seats on buses to ensure social distancing.

HALL PASSES

Students leaving their classroom during class will be required to have permission from their teacher and a hall pass completed. In order to protect instructional minutes, students will be limited to a certain number of hall passes (determined by administration) per nine weeks.

ELECTRONIC TELECOMMUNICATION DEVICES – (Cell Phones, iPod, smart watches, etc.)

No student shall operate any telecommunication device on campus during the school day. Operation of a device in restrooms and locker rooms is strictly prohibited. **For purposes of this policy, the terms use and operation shall mean whenever the electronic telecommunication device is turned on.** Any student operating a telecommunication device during the school day will have the device taken and stored in the office. It DOES NOT matter who the device belongs to. Devices will only be returned to an adult guardian after meeting with the Principal or designee and signing a receipt. A student in violation of the electronic telecommunication device policy may receive a disciplinary referral on the 1st violation. If a student needs to make a phone call, they must use the EHS office phone only!

A student involved in bullying, harassment, or posting videos that disrupt the orderly function of the school are subject to disciplinary action. If necessary, any unlawful telecommunication will be reported to the Sabine Parish Sheriff's Department. Ebarb policy on telecommunication devices is subject to more restrictive revisions at the Principal's discretion. For information on consequences, refer to Behavior Matrix and SPSB Policy on Electronic Telecommunication Devices.

District Level Consequences for Violation of Electronic Telecommunication Devices Policy
Grades K – 12

District Consequences for Violation of Electronic Telecommunication Device Policy		
Offense	Device Confiscated For # of School Days ^[1]	Disciplinary Consequence
1 st Offense	Until required parental conference with Principal and/or Designee; parent must sign acknowledgement of policy upon receipt of phone	Up to 3 Days SAC OR 1 Full Day Saturday Detention
2 nd Offense	Up to 10 Calendar Days *Phone will be returned upon the first school day if the return date falls on a non-school day.	Up to 5 Days SAC OR 2 Full Days Saturday Detention
3 rd Offense	Up to 15 Calendar Days *Phone will be returned upon the first school day if the return date falls on a non-school day.	Up to 5 Days SAC OR 2 Full Days Saturday Detention OR Up to 3 Days Out of School Suspension
4 th Offense	Up to 30 Calendar Days AND Student loses right to possess phone on school campus for remainder of school year. *Phone will be returned upon the first school day if the return date falls on a non-school day.	3-5 Days Out of School Suspension
5 th Offense	Up to 45 Calendar Days *Phone will be returned upon the first school day if the return date falls on a non-school day.	5 Days Out of School Suspension; possible recommendation for due process hearing

<p>Student Refusal to Turn Over Electronic Telecommunication Device To School Administrator</p>	<p>Immediate contact with parent/guardian will be made. If the parent is in agreement with student action (noncompliance with district/school policy), the student will be immediately subject to 3 Days Out of School Suspension and must complete any assigned disciplinary consequences for the initial cell phone violation upon his/her return to school. Student and parent will be required to conference with the principal or his/her designee. During the conference, the parent/guardian and student will be informed that said student has lost the right to possess a cell phone on the school campus for the remainder of the school year. If the student violates the signed Electronic Telecommunication Device agreement upon his/her return from OSS, he/she will be subject to a 3-day OSS upon each subsequent offense leading to a recommendation for expulsion on the third occurrence of out of school suspension, per district policy JDE.</p>
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[1] Parent/guardian or their adult designee must sign a receipt upon the return of the device. Updated Policy August 2024

LOCKERS

All students in grade 9-12 have access to a school locker for storage of personal and instructional items. School lockers are subject to search if due cause exists. Locks will be cut off if the student is not available to open a locked locker, see policy in the Sabine Parish Policy in the district handbook.

SCHOOL BREAKFAST AND LUNCH POLICY

Ebarb High School Students will have the option to eat FREE breakfast from 7:20-7:40 A.M. and FREE lunch during their designated meal times. Students are allowed to bring a sack lunch from home as long as it complies with federal lunch guidelines and does not require refrigeration or cooking/reheating. Students with special dietary needs must have a written prescription or special diet form filled out EACH SCHOOL YEAR; contact the cafeteria manager. Breakfast and lunch will be eaten in the cafeteria unless restrictions are in place. No visitors will be allowed for meal times.

No outside food/drink other than bottled water will be allowed on campus or taken to a classroom during the school day unless approved by an administrator.

JUNIOR AND SENIOR PURCHASES

Junior Letterman Jackets & Class Rings

Juniors are allowed to order letterman jackets in September of each school year from the designated vendor selected by the school. Students ordering a jacket must pay a minimum \$100 down payment 1 week prior to fitting/ordering. Students without the down payment will not be allowed to be fitted or order a jacket. Jackets must be PAID IN FULL before November 1 to Ebarb High School. Jackets range in price from \$200-\$600 depending on accessories. Letterman jackets are NOT REQUIRED to be purchased. Juniors are allowed to order senior rings in the fall through a vendor used by the school for graduation caps and gowns and invitations. Class rings may also be purchased from a variety of vendors. All payments will be made directly to the vendor prior to delivery of class rings in May.

Senior Portraits, Cap & Gowns, Graduation Invitations

Seniors are REQUIRED to pay the sitting fee for senior portraits and take the cap and gown pictures for the yearbook. Senior portraits are done in the summer with a makeup session in the fall. Seniors DO NOT have to purchase senior portraits from the school designated vendor. Seniors are required to purchase a cap, gown, and tassel from the designated vendor in the fall in order to participate in graduation ceremonies. Optional senior purchases can be made directly through the school vendor include official invitations, extra tassels, senior clothes, etc... Optional purchases may be made through a vendor of your choice and are paid directly to the vendor.

SENIOR GRADUATION REQUIREMENTS

Ebarb High School is dedicated to assisting all students in the path to graduation. In order to graduate from Ebarb High School, there are numerous state requirements that must be accomplished during the senior year. Prior to graduation all books, technology, and fees must be received in the office. Mandatory meetings for seniors in order to complete important requirements will take place throughout the school year. It is expected that all seniors will attend these meetings and will keep up-to-date contact information on file with the school secretary. Any time seniors or parents need to meet with administration or the Graduation Coach; it is recommended that they make an appointment.

FACULTY AND STUDENT COMMUNICATION

Ebarb High School will use Google Classroom App to communicate with groups of students, including, but not limited to classes, athletic teams, clubs, and organizations. The Google Classroom is part of the SPSB network and is monitored by the district and complies with SPSB Policy: *ELECTRONIC COMMUNICATIONS BETWEEN EMPLOYEES AND STUDENTS*. For the protection of students and staff, under NO circumstances should a student and staff member engage in communication that is private. Any private communication between a student and staff member, should be reported immediately to the school principal.

STUDENT DRESS CODE AND GOOD GROOMING

Student dress and grooming must not adversely affect the students' participation in classes, school programs, or other school-related activities or detract from the learning environment of the school. Extremes in style and fit in student dress and extremes in style of grooming shall not be permitted. Administrators are authorized to use their discretion in determining extremes in styles of dress and grooming and what is appropriate and suitable for school wear. No student shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, blade, symbols, sign or other things which are evidence of affiliation with tobacco, drugs, alcohol, or violence or gang related activities or exhibits profane or obscene language/gestures.

The school dress code applies to all school activities (ball games) and school functions. Even though you are important as an individual, the way you look is a reflection of your school. Since clothes and hair styles change frequently, the principal will decide what is considered appropriate attire. Ebarb High School will abide by any dress code adopted by the Sabine Parish

School Board.

Ebarb High School Student Dress Code and Grooming

- Student dress will comply with the health and safety codes of the state of Louisiana and not interfere with the educational process or the rights of others.
- Students should practice good grooming daily. Students should come to school clean, teeth brushed, hair combed, and deodorant or antiperspirant worn.
- Obscene/profane language, provocative pictures, suggestions of alcohol, drugs, tobacco or smoking, or sex acts on clothing or jewelry are not allowed. Wording and insignia should promote school spirit and an attitude of self-respect and self-esteem.
- Clothing with logos promoting other schools is not allowed.
- Clothing/Accessories that damages furniture or is hazardous to others is not permitted.
- Students in grades K-2 shall follow the same guidelines and will be at the discretion of the school administration.
- Shirts and Tops must be appropriate and cover a student's torso following the guidelines below
 - The length of a blouse or shirt is determined as follows: If a student raises his/her arms above the head and the midriff is exposed, the blouse or shirt is not acceptable for school.
 - Bare midriffs, see through garments (including garments with holes or tears), and or shirts revealing cleavage are not appropriate for school and are prohibited.
 - Undergarment type T-shirts, muscle shirts and tank tops, thin strapped shirts are not allowed unless worn under an appropriate shirt.
 - Bras, sport bras, and sport tanks are not to be visible under clothing.
 - Button-type shirts must be appropriately buttoned.
 - Hoodie tops are allowed but students may not wear the hood over their head while at school.
 - Sleeveless garments may be worn if undergarments cannot be seen. The sleeve curve should be close to the underarm. All students must wear proper undergarments.
- Jeans, Pants, Skirts, & Shorts must be appropriate and cover the guidelines below
 - Excessively loose fitting sagging jeans or other pants are NOT permitted.
 - Excessively tight pants, yoga or athleisure wear, skirts, & shorts are not permitted.
 - Shorts, Skirts, & Dresses must not be more than four inches above the kneecap. This rule includes athletic shorts worn for PE and sports. This also applies to ceremonial clothing as well (ring ceremony, graduation, etc.)
 - Pants & Jeans must fit the body above the hips and be hemmed no longer than heel length.
 - No cutoff jeans unless hemmed are allowed as shorts.
 - Pajama pants and sweat "fleece" pants are not permitted. Athletic pants may be worn but may not be sweatpant material.
 - Any clothing that is ripped, torn, or frayed and shows skin underneath is not permitted if it is three inches or more above the knee. If there is fraying/holes

above the knee, skin must be covered by tape or leggings must be worn underneath.

- Belts are not mandatory but are a standard of good grooming and should be worn with shirts tucked in when appropriate.
- Shoes must be worn at all times. No backless shoes allowed. No house shoes or slides allowed. No Crocs allowed. Sandals are allowed but must have back straps. Tennis shoes must be worn for all PE classes.
- Caps and hats or other headwear are not allowed unless part of PE as deemed necessary by staff members.
- Sunglasses are not allowed unless they are prescribed.
- No visible forms of body piercing are allowed. However, earrings are allowed so long as the size and shape of the earring does not impede student safety (typically no longer than one inch lower than the ear lobe). Students who have nose piercings are allowed to wear studs only.
- Hair coloring is acceptable as long as it does not cause distractions from learning. (administration discretion)
- Tattoos are acceptable UNLESS there are offensive language/signs visible.
- A teacher will also be allowed to restrict the manner of dress or length of hair and the wearing of earrings when it pertains to the health and/or safety of a student in that teacher's specific area.

Dress Code Violations

Students in violation of the dress code will be sent directly to the office. For each occurrence, the student will phone the guardian to get the matter corrected. A state referral will be written on the second dress code violation (add each subsequent violation) and the student will be subject to disciplinary action by administration.

ATHLETICS AND EXTRACURRICULAR ACTIVITIES

The principle objective of athletic competition as well as any other school activities includes character development. Conduct of PARTICIPANTS or SPECTATORS (STUDENTS OR ADULTS) that does not reflect good sportsmanship will not be tolerated at any time. Sabine Parish School Board policy Public Conduct on School Property strictly outlines the procedure Ebarb will follow to ensure good sportsmanship is followed at all events.

Ebarb High School participates in the following sports: Girls Basketball, Girls Softball, Boys Basketball, Boys Baseball, Track & Field, & Cheerleading. Students enrolled in the Sabine Parish Ebarb High School participates in the following clubs: 4H, FFA, Quiz Bowl, BETA, Class Officers, etc.

Activities sponsored by the school are considered an extension of the school day. All students are subject to the same rules and regulations as are in effect during the regular school day. This includes activities such as field trips, ball games, district and state rallies, club meetings, or any other school sponsored and supervised events. Sponsor, Coach, Principal or Designee will have

the authority to implement any measure that is necessary to ensure the safety and wellbeing of students and fans.

School attendance is a priority. Therefore, all students involved in athletics and after school activities are required to be present for classes the day of the competition or event. Excused absences must have documentation from court or physician in order to participate on the day of the absence.

Students who participate in extracurricular activities shall provide their own transportation both to and from school or a previously arranged pick-up point. Students will not be allowed to leave any activity with anyone other than his/her parent. Special arrangements may be made with the principal and sponsor of the activity in writing prior to the activity.

Communication between coaches/sponsors and students must follow Sabine Parish School Board Policy on Electronic Communications Between Employees and Students. Coaches/Sponsors are allowed to communicate electronically with students through secure web-based applications (ie. SPSB email or Google Classroom) when approved by the principal. All electronic or any other communications by employees to students at any time shall be expected to be professional, acceptable in content to any reasonable person, and limited to information that is school-related or is acceptable to both student and parent.

Student participation in sports and extra-curricular activities is up to the Administration's, Coach's or Sponsor's discretion. This may include suspension from practice and games, additional practice activities, and in extreme cases dismissal from the organization. In the event that a student is dismissed from the organization, a meeting with the Principal and Sponsor, or Principal, Athletic Director, and Coach may be requested by the parent.

HONORS AND AWARDS

Mr. and Miss EHS

- Based on the first six semesters in high school.
- Will be selected through a committee
- Minimum of a 3.0 Grade Point Average
- Must have attended EHS all four years of high school
- Other considerations
 - Candidate's resume'
 - Candidate's written essay
 - Test Scores
 - Participation in EHS clubs and organizations
 - Leadership Roles
 - Communality Service

Mr. and Miss Rebel

- Must have been an EHS athlete all four years of high school
- No major disciplinary referrals
- EHS student body votes

Student of the Year (5 , 8, & 12 Grades)

- This is a school, parish, and state competition
- Requirements to participate in competition must follow at a minimum the state guidelines
- Ebarb High School reserves the right to restrict participants on the basis of conduct and attendance

Homecoming Court (Class Maid & Beau (9-11 Grades), Homecoming Queen & King (12 Grade)

- No major disciplinary referrals (suspensions)
- EHS staff nominates
- EHS student body votes

REBEL of the Month

- Selection is based on student attendance, work ethic, effort in class, positive relationships with others, etc.
- Teacher recommendation
- PreK, K-2, 3-5, 6-8, 9-12

BETA Club

The BETA Club of Ebarb School is an elite and prestigious club recognizing the academic excellence of high school students. It is based on students' high school GPA for each full grading period. Students who qualify for the BETA Club, along with their parents, are honored at the BETA Club reception conducted in the second semester of the school year.

Qualifications for the BETA Club are:

- 3.0 minimum GPA per semester
- No D or F on a semester report
- Must exhibit moral and ethical character
- Participate in club activities and community service

DISCIPLINE AND BEHAVIOR POLICIES

Self-discipline is the most effective kind of discipline and students are to assume responsibility for their own behavior. When student behavior is not acceptable, necessary action will be taken. According to state law, the teacher or school administrator has the right to control or discipline a student during the time such student is in attendance or in transit to or from school or any school-sponsored function. Misconduct will be dealt with immediately. Ebarb High School follows a positive behavior program that promotes good behavior. When minor offenses occur, the teacher will provide redirection, parental contact through Class DOJO, and interventions. Upon the 4th Minor Infraction, students will be referred to the office for disciplinary action. All students receiving major referrals will have parents notified through the JPAMS communication system. A parent meeting is required after the 3rd referral. All students with 4 or more referrals will be required to attend a conference with parents, teacher, and principal prior to returning to school in order to establish behavioral goals that are conducive to a safe and productive school setting.

In School Suspension (SAC)

Ebarb High School will provide students with In School Suspension (SAC) for behavior that has resulted in a referral for disciplinary action. SAC is an administrative decision and may not be refused by a student. All SAC time will be served. Refusal by a student will be considered a complete disregard of administrative authority and will result in suspension. When the student returns, the student will complete their assigned time in SAC. SAC is assigned at the discretion of the principal/assistant principal and will not be available for certain major offenses.

Suspension and Expulsion

All discipline, SAC, and suspension policies will be enforced by the principal or an appointed designee. Assignments are allowed to be made-up within the 3 school days after suspension. The final decision of any disciplinary action taken is up to the discretion of the Ebarb High School administration. Suspension and Expulsion procedures at Ebarb High School will follow the Sabine Parish School Board Discipline Procedures 2024-2025 Suspension/Expulsion Plan found in the SPSB District Student Handbook.

Ebarb students who are suspended from school are not allowed to participate in or attend any school functions during their suspension.

Consequences for Disciplinary Referrals (depending on type and severity of offense)

- 1st offense – Parent contact, administrative conference, reteaching expectations, possible 3 days SAC
- 2nd offense – 3 days of SAC plus above consequence
- 3rd offense – 3 days SAC & Parent meeting
- 4th offense – 4 days Out of School Suspension, or Principal/Assistant Principal Discretion & Conference
- 5th offense – 5 days Out of School Suspension, or Principal/Assistant Principal Discretion & Conference

In School Suspension (SAC) BEHAVIOR MATRIX (First offense unless otherwise noted)	
BEHAVIOR	PUNISHMENT
2 nd SAC Strike	Added 1 day of SAC
3 rd Major Referral	3-5 days of SAC , Parent Meeting
2 nd Dress Code Infraction (Admin tracking infractions)	3 days of SAC & Student is retained in office until violation is corrected
4 th Minor Infraction (PBIS process for tracking classroom behaviors)	3 days SAC for 6th-12th grade 2 days SAC for K-5th grade
Cheating (2nd offense)	3 days SAC & Retest/Replace assignment
Cutting/Skipping Class/Leaving assigned location without permission	3 days SAC
Defacing or Destroying Property (over \$20 value)	3 days SAC & Restitution
Electronic Device or Unauthorized use of Technology	3 days SAC, Parent contact (chromebooks)
Received 5 th Classroom Tardy during the nine weeks	1 day attendance recovery
Excessive Tardiness (5 or more early check-out or late check-in during 1 semester)	1 day attendance recovery
False Reports against staff or students through the anonymous SafeReport portal (depending on severity)	3 days SAC
Gambling (2nd offense)	3 days SAC
In Off-limits Area (2nd offense)	3 days SAC
Misuse of hall pass (2nd offense)	3 days SAC
No touch & PDA rule	3 days SAC
Profanity (depending on severity, ANY form or inappropriate gestures)	3 days SAC
Turning in forged/falsified parent signatures (discretion of administration)	3 days SAC
Willful disobedience or disrespect (discretion of administration)	3 days SAC

SUSPENDABLE BEHAVIOR MATRIX	
OUT OF SCHOOL SUSPENSION (OSS), IN-SCHOOL SUSPENSION in Project Decision at SPARK (SAC), Possible Expulsion, Criminal Charges, or Principal Discretion	
BEHAVIOR	PUNISHMENT
3 rd SAC Mark	3 days OSS
4 th Major Referral	4 days OSS & Conference with teacher, parent, & principal
5 th Major Referral	5 days OSS & Conference with teacher, parent, & principal
6 th Major Referral	5-10 days OSS & Expulsion
Complete disregard of administrative authority	3-10 days OSS at Principal Discretion
False Reports against staff or students through the anonymous SafeReport portal that involve extensive resources to investigate	3-5 days OSS, Possible Expulsion, & Criminal Charges filed with Sabine Parish Sheriff's Office
Fighting (principal discretion on severity of fight could change punishment)	3-5 days OSS, Possible Expulsion, & Criminal Charges filed with Sabine Parish Sheriff's Office
Not reporting to office with a referral	3 days OSS
Possession and/or use of tobacco, cigarettes, e-cigarettes lighters, matches, or use of tobacco	1st offense- mandatory conference with parent, 3 days OSS, possible citation from the police. 2nd offense-mandatory conference with parent, 5 days OSS, possible citation from the police. 3rd offense- Recommendation for alternate placement (3 weeks), recommendation for due process hearing.
Profanity directed toward a teacher or staff member	3-5 days OSS
Skipping school	3 days OSS
Stealing	3-5 days OSS, Possible Expulsion, & Criminal Charges filed with Sabine Parish Sheriff's Office

Tampering with fire alarm (False alarm is a violation of state & federal law)	3-5 days OSS
Tampering with office or teachers computer	3-5 days OSS
Threatening students, faculty, or staff	Expulsion, Possible Expulsion, & Criminal Charges filed with Sabine Parish Sheriff's Office
Turning in forged/falsified Doctor's excuses	3-5 days OSS

VAPING PROCEDURES

All students who use or possess tobacco, including electronic cigarettes and ALL nicotine delivery systems will be given a Discipline Consequence according to SPSB's policy. This is to include all school sponsored activities and events.

Elementary (Grades K-5)

1st Occurrence

1. Mandatory Conference with Parent;
2. 1-3 Days OSS;
3. Possible Citation from the Sabine Parish Sheriff's Office or Local Law Enforcement {RS 14:91.8 Prevention of Youth Access to Tobacco Law};
4. Recommended Counseling;
5. Possible referral to FINS

2nd Occurrence

1. Mandatory Conference with Parent;
2. 2-3 Days OSS;
3. Possible Citation from the Sabine Parish Sheriff's Office or Local Law Enforcement {RS 14:91.8 Prevention of Youth Access to Tobacco Law};
4. Mandatory Counseling;
5. Mandatory FINS Referral

3rd Occurrence

1. 2-3 Days OSS &
2. Recommendation for Expulsion

Middle/High (Grades 6 -12)

1st Occurrence

1. Mandatory Conference with Parent;
2. 2-3 Days OSS or Recommendation for Expulsion (principal discretion);
3. Possible Citation from the Sabine Parish Sheriff's Office or Local Law Enforcement {RS 14:91.8 Prevention of Youth Access to Tobacco Law};
4. Field test for a banned substance by School Resource Officer, if available;
5. Recommended Counseling;
6. Possible FINS Referral

2nd Occurrence

1. Mandatory Conference with Parent;
2. 3-5 Days OSS or Recommendation for Expulsion (principal discretion);
3. Citation from the Sabine Parish Sheriff's Office or Local Law Enforcement {RS 14:91.8 Prevention of Youth Access to Tobacco Law};
4. Field test for a banned substance by School Resource Officer, if available;
5. Mandatory Counseling;
6. Possible FINS Referral

3rd Occurrence

1. 3-5 Days OSS &
2. Recommendation for Expulsion

SAC RULES

1. No talking to fellow students.
2. Students must raise their hand and be acknowledged to speak/ask a question.
3. Both feet must be on the floor at all times.
4. No sleeping/slouching.
5. Complete all assigned work.
6. Report promptly to the classroom at 7:40.
7. All materials should accompany students to SAC daily.
8. Students must complete the required behavior intervention modules, whether virtual or paper-pencil, as assigned by administration.
9. Must stay busy at all times. If a student does not bring assignments or completes all assignments, work will be provided from them to complete.
10. Students must have permission from the SAC teacher to get out of desk for any reason (ex. Sharpen pencil, use computer, turn in papers, complete chores, etc.).
11. In the event an emergency arises and a student is unable to attend SAC, the student or parent must acquire approval from the administration prior to the absence so that

the time of attending SAC can be made up. Failing to do so will result in an additional day added.

Additional Information:

- SAC is not intended for the use of repeat offenders
- On a 2nd infraction in SAC the student will get an additional day, the 3rd infraction warrants suspension. A Complete disregard of SAC authority is grounds for SUSPENSION.

IN SCHOOL SUSPENSION (SAC) CONTRACT

SAC at Ebarb High School is an alternative to the suspension program that will keep students within the school environment provided they are able to follow the rules of the SAC program as outlined by this contract.

A student who commits a violation of school rules may be considered a candidate for this program.

After reporting to the SAC room, the students are isolated in various parts of the classroom. The assignments, provided by the student's regular teachers, cover the same material being covered in the regular classes. Students work individually, receiving assistance as needed, from the SAC teacher. The regular teacher has the option of giving all tests or allowing the SAC teacher to administer them.

Students are assigned specific times to attend to their restroom and thirst needs. This time will occur when all other students are in class. They will have lunch when all other students are in class. The student will not be penalized academically because they are not in the regular classrooms.

The students will abide by all Sabine Parish and Ebarb High School rules in addition to the following:

While in SAC, the student will follow the rules listed below. Failure to follow these rules will result in further disciplinary actions.

1. No talking to fellow students.
2. All questions to the teacher must be written.
3. Both feet must be on the ground at all times.
4. Students must stay busy at all times, if not, assignments will be provided to the student.
5. Students must have permission from the SAC teacher to get out of their desk.
6. If a student is absent or suspended from SAC, they have to finish their time in SAC before returning to the regular classroom.
7. No sleeping/slouching at any time.

8. Complete all assigned work.
9. Report promptly to the SAC room after you finish your breakfast.
10. All materials are to accompany the student to the SAC room.

Failure to follow the above rules will result in the following disciplinary action:

- 1st violation: verbal correction and a mark on the board
- 2nd violation: state referral and extra day in SAC
- 3rd violation: Suspension from school and return to finish days in SAC

SAC is not intended for constant repeat offenders.

A complete disregard of SAC authority is grounds for suspension.

For the complete SPSB Code of Conduct Policy, please see the SPSB Student Handbook for a full listing of applicable behavior interventions and consequences.

Sabine Parish School Board

Kowonno Greene
PRESIDENT

SHANE WRIGHT
SUPERINTENDENT

Stacy Alford
Dr. Leah Byles, DDS
Everett Guidry
Josh Jenkins
Donald H. Remedies
Terrell Snelling
Dale Skinner

John Stewart
VICE-PRESIDENT

695 PETERSON STREET * P.O. BOX 1079
MANY, LOUISIANA 71449
PHONE (318) 256-9228 * FAX
(318)256-0105

UNPAID FEE COLLECTION PROCEDURE

1. A school administrator or class/club sponsor shall notify a parent in writing before any adverse action or denial of opportunity to a student due to an unpaid fee.
2. The notification shall state the description of the fee, the dollar amount, fee usage, and payment method of collection of the delinquent fee.
3. The notification shall state the original deadline of the fee and give at least 5 school days from the date of the notice for the delinquent fee to be paid prior to any adverse action or denial of opportunity to a student due to an unpaid fee.
4. The notification shall describe the economic hardship waiver process and a blank economic hardship waiver included with the letter of notification.

ECONOMIC HARDSHIP WAIVER PROCEDURE

1. The economic hardship waiver shall be posted on each school website and printed copies of the waiver available at each school office.
2. A student or his/her parent or legal guardian may choose to complete the economic hardship waiver. All completed fee waivers shall include proof of eligibility.
3. Waivers shall be submitted to the school principal. Usage of a sealed envelope is not required but highly recommended.
4. A written decision on the waiver request shall be rendered within five (5) school days of the date of receipt of the request.

Should the initial request to the principal be denied at the school level, a written appeal may be made to the Superintendent or his/her designee, who shall respond to the appeal in writing within five (5) school days of the receipt of the appeal.

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Additional information relating to fees, fines, charges, and textbooks.

A fee is a fixed charged for certain services or privileges, for admission or participation in co-curricular or extracurricular activities.

Examples of things that are **NOT** fees are class rings, letter jackets, yearbooks, or similar items.

Restitution for damaged or lost textbooks or damage to other school property is not a fee.

The Sabine Parish School Board's policy regarding Student Fees, Fines, and Charges is located under file JS in its policy manual.

File JS also contains information relating to Sabine Parish School Board's Policy as it relates to Damage to Textbooks / Instructional Materials

SPSB's policy manual is located online at:

<http://www2.sabine.k12.la.us/policy/caps/SabineCAPS.htm>

NOTE--THIS FEE SCHEDULE IS ACCURATE AS OF THE TIME OF PUBLICATION, HOWEVER FEES MAY CHANGE THROUGHOUT THE YEAR. AN UP TO DATE FEE SCHEDULE CAN BE FOUND ON THE SCHOOLS WEBSITE

SABINE PARISH SCHOOL BOARD					
FEE SCHEDULE					
EBARB HIGH SCHOOL					
FEE DESCRIPTION	DOLLAR AMOUNT	HOW THIS FEE IS COLLECTED	HOW THIS FEE IS USED	DEADLINE FOR THIS FEE	ACCEPTABLE METHODS OF PAYMENT
BETA Induction Fee	20	One time fee	To pay National BETA dues and pins	Prior to inductions	Cash or check payable to EHS
BETA Yearly Membership	32	Yearly Fee	Chapter Dues, Reception, and Senior Stoles	Prior to 2nd meeting	Cash or check payable to EHS
Senior Dues	50	25 per semester	Baccalaureate Reception and roses at graduation	1-Feb	Cash or check payable to EHS
Girls Basketball Shoes	100	Paid prior to season	Pay for athletic shoes	Prior to 1st scheduled game	Cash or Check payable to EHS
Boys Basketball Shoes	100	Paid prior to season	Pay for athletic shoes	Prior to 1st scheduled game	Cash or Check payable to EHS
Cheerleaders	1300	Installments	Cheer Camp, cheer suit, equipment, and accessories	30-Sep	Cash or Check payable to EHS
FFA	20	Yearly fee	Dues and banquet	Prior to 2nd meeting	Cash or Check payable to EHS
4-H	10	Yearly Fee	Dues and end of year trip	Prior to 2nd meeting	Cash or Check payable to EHS
Softball	150	Paid prior to season	Pay for cleats and pants	Prior to 1st scheduled game	Cash or Check payable to EHS
Baseball	150	Paid prior to season	Pay for cleats and pants	Prior to 1st scheduled game	Cash or Check payable to EHS
JR HI Softball	50	Paid prior to season	Pay for cleats and pants	Prior to 1st scheduled game	Cash or Check payable to EHS
JR HI Baseball	50	Paid prior to season	Pay for cleats and pants	Prior to 1st scheduled game	Cash or Check payable to EHS
Parking Permit Fee	5	5 Per Semester	To identify registered vehicles on campus	5th day of semester	Cash or check payable to EHS
Junior Dues	50	25 per semester	Prom & Ring Ceremony	1-Mar	Cash or check payable to EHS
Junior Letterman (optional)	200-600	One time fee	Down Payment on letterman jacket required for fitting	Prior to fitting Sep.1, balance due Nov 1	Cash or check payable to EHS
Senior Portrait Fee	0	One time fee	Sitting fee for senior portraits in cap & gown	Prior to portraits taken	Cash or check payable to photographer
Senior Cap & Gown	85	One time fee	Purchase of cap, gown,& tassel for graduation	1-Feb	Cash or check payable to Graduate Sales

PARISH ELECTRONIC TELECOMMUNICATION DEVICES**Grades Pre-K – 12**

No student, unless authorized by the school principal or his/her designee, shall use or operate any electronic telecommunication device, including any facsimile system, radio paging service, mobile telephone service, intercom, or electro-mechanical paging system in any elementary or secondary school building, or on the grounds thereof or in any school bus used to transport public school students. Such prohibition shall not apply to after-school functions or events when the coach, sponsor, or other school employee in charge of the event authorizes the use of such devices. A violation of these provisions may be grounds for disciplinary action, including but not limited to, suspension from school. Nothing shall prohibit the use and operation by any person, including students, of any electronic telecommunication device in the event of an emergency. *Emergency* shall mean an actual or imminent threat to public health or safety which may result in loss of life, injury, or property damage.

For purposes of this policy, the terms *use* and *operation* shall mean whenever the electronic telecommunication device is turned on.

A principal shall have the discretion to allow the use of electronic devices in accordance with established written guidelines as part of a “Bring Your Own Device” program as approved by the superintendent.

Each school principal or his/her designee has the authority to impose consequences for violations of the district’s electronic telecommunication device policy. The consequences include removal of the electronic telecommunication device from students for a determined amount of days, community service, in-school suspension, out of school suspension, and/or expulsion. The consequences progress in severity for continued violations of policy. The consequences for misuse of an electronic telecommunication device shall apply to students in grades Pre-K – 12.