

PERRY CENTRAL SCHOOLS
PERRY, NEW YORK 14530

BOARD OF EDUCATION

MINUTES

Perry Central School District Board of Education
33 Watkins Ave., Perry, NY 14530
Regular Meeting
January 22, 2024

I. Call to Order, Roll Call, Pledge of Allegiance

President, Julius Westfall, called the meeting to order at 6:00 p.m.

A. Roll Call

Mr. Westfall	Mr. McLaughlin, <i>Superintendent</i>
Mr. Smithgall	Mrs. Gilsinan, <i>Elementary Principal, absent</i>
Mr. Milhollen	Mrs. Belkota, <i>Secondary Principal</i>
Mrs. Givens	Mr. Daniel Schuler, <i>Director of Pupil Services</i>
Mr. Paddock	Mr. Pettys, <i>School Business Administrator</i>
Mr. Sealy	Mr. Wolfanger, <i>Director of Facilities III</i>
Mr. McDougall	Mr. Wyant, <i>H.S. Asst. Principal/AD, absent</i>
	Ms. Kowasz, <i>District Clerk</i>

II. Adopt Agenda

Upon motion made by Mr. McDougall, seconded by Mr. Sealy, the agenda for the regular meeting of January 22, 2024 is hereby approved, as amended.

Vote: Yes 7, No 0 motion carried unanimously

III. Persons Wishing to Address the Board - none

IV. Presentations

- A. Cafeteria Budget – *Reed Pettys*
- B. Plant Operations/Maintenance – *David Wolfanger*
- C. General Support – *Reed Pettys*
- D. Debt Service Budget – *Reed Pettys*

V. Reports

- A. Capital Project Report – *Dave Wolfanger*

VI. Minutes of Previous Meeting

A. January 8, 2024 – Regular Meeting

Upon motion made by Mr. Sealy, seconded by Mr. McDougall, the minutes of the regular meeting of January 8, 2024 were approved.

Vote: Yes 5, No 0, Abstain 2 (Mr. Westfall, Mrs. Givens) motion carried

VII. Consideration of Accounts

- A. Extra-Curricular Accounts – *December 2023*
- B. Internal Claims Auditor Reports – *November and December 2023*
- C. Treasurer’s Report – *December 2023*

Treasurer’s Report for December 2023 General, T&A, Federal Aid, Debt Service, School Lunch Funds, Reserve Funds, Payroll, Capital, Transfers, Revenue Status and Appropriation Status.

- D. Request for Payment

Upon motion made by Mr. Smithgall, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following requests for payment for services/supplies related to Capital Project contracts:

- Amering & Johnston, Inc. Pay App. No. 8 (Final) \$22,374.45
- Allgaier Construction Corp. Pay App. No.G-6 \$125,523.50

Vote: Yes 7, No 0 motion carried unanimously

VIII. Old Business

- A. Policy Amendment - Second Reading of Policies

Upon motion made by Mr. McDougall, seconded by Mr. Paddock, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following policies for the Perry Central School District:

- 8240 – Instruction in Certain Subjects
- 8330 – Objection to Instructional Materials and Controversial Issues

Vote: Yes 7, No 0 motion carried unanimously

IX. New Business

- A. Audit/Finance Committee Minutes – January 9, 2023
- B. Committee on Special Education Recommendations

Upon motion made by Mrs. Givens, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated 01/04/24.

Vote: Yes 7, No 0 motion carried unanimously

- C. Approve Inter-municipal Transportation Agreement – Letchworth CSD

Upon motion made by Mr. Smithgall, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That the Board of Education hereby authorizes Superintendent Daryl T. McLaughlin to sign the inter-municipal transportation agreement with Letchworth Central School District from July 1, 2024 through June 30, 2029.

Vote: Yes 7, No 0 motion carried unanimously

D. First Reading of Policies

- 8320 – Textbooks, Library Materials, and Other Instructional Materials.
- 6190 – Workplace Violence Prevention Policy Statement
- 7350 – Timeout and Physical Restraints
- 4211 – Organizational Chart

E. Establishment of Position – Director of School Safety and Security

Upon motion made by Mr. Sealy, seconded by Mr. Milhollen, the following resolution was offered:

WHEREAS, the Board of Education of the Perry Central School District (“Board”) desires to continually enhance the safety of the school environment; and

WHEREAS, in furtherance of that goal, the Board desires to create the position of Director of School Safety and Security, a position duly recognized by the Wyoming County Department of Civil Service; and

WHEREAS, the Director of School Safety and Security job description requires as a special qualification that such person be a registered security guard with the New York Department of State; and

WHEREAS, the Director of School Safety and Security job description authorizes such person to carry a firearm only if authorized to do so by the appointing authority, and only if a license has been issued pursuant to state law; and

WHEREAS, District Policy 3411 allows for exceptions to the prohibitions on the possession of firearms on school district property which are not possible without the express “written permission of the Board of Education or its designee”; and
NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Education of the Perry Central School District hereby authorizes the creation of the position of Director of School Safety and Security; and
2. The Superintendent of Schools is authorized to execute any and all written authorizations required by laws for the eventual incumbent of the Director of School Safety and Security position, and to ensure that all requirements of law are adhered to with respect to the eventual incumbent’s possession of a firearm on campus; and
3. The Superintendent is authorized to take any and all other actions as may reasonably be required in furtherance of the foregoing resolutions.

Vote: Yes 7, No 0 motion carried unanimously

F. Change to the Table of Organization

Upon motion made by Mr. Paddock, seconded by Mr. Milhollen, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following increase to the Table of Organization:

- (1) Director of School Safety and Security

Vote: Yes 7, No 0 motion carried unanimously

G. Approve Job Description – Director of School Safety and Security

Upon motion made by Mr. McDougall, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following job description for the Perry Central School District:

- Director of School Safety and Security

Vote: Yes 7, No 0 motion carried unanimously

H. Approve Terms and Conditions – Director of School Safety and Security

Upon motion made by Mr. Milhollen, seconded by Mr. Paddock, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the terms and conditions for the Director of School Safety and Security position.

Vote: Yes 7, No 0 motion carried unanimously

X. Round Table Discussion

XI. Personnel – Instructional (Consent Agenda)

Upon motion made by Mr. Smithgall, seconded by Mrs. Givens, the Personnel - Instructional consent agenda is hereby approved as amended.

Vote: Yes 7, No 0 motion carried unanimously

A. Leave of Absence

1. Maternity/Child Rearing Leave, *Kathryn Luczak*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby grants a maternity leave for Kathryn Luczak to begin, on or about, May 21, 2024 and extend through the period of disability. It is also requested that this leave may be followed by a child rearing leave. This leave is pursuant to the terms and conditions of the Perry Professional Educators Association (PPEA) contract.

B. Appointments

1. Non-Certified Substitute Teacher, *Marissa Parker*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Marissa Parker is hereby approved as a Non-Certified Substitute Teacher serving at the pleasure of the Board of Education.

2. Long Term Substitute – Science Teacher, *Marissa Parker*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Marissa Parker is hereby appointed to the non-probationary position of Long Term Substitute – Science Teacher to begin, on or about, January 29, 2024. Ms. Parker will receive a per diem rate of \$210.00.

XII. Personnel – Non Instructional (Consent Agenda)

Upon motion made by Mr. Paddock, seconded by Mr. McDougall, the Personnel – Non Instructional consent agenda is hereby approved as presented.

Vote: Yes 7, No 0 motion carried unanimously

A. Appointments

1. Advisors

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints the following Advisors for the 2023-24 school year and receive payment as per the Perry Professional Educators Association contract (prorated to the start date):

<u>Program/Activity</u>	<u>Advisor</u>
(Effective retroactive to September 5, 2023 through February 16, 2024)	
Band Director 7-8	Jessica Gotchall
Musical Production Assistant - Elementary	Liz Fox

2. Mentor

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following as a mentor for the 2023-2024 school year and receive payment as per the Perry Professional Educators Association contract, effective January 9, 2024:

<u>Mentee</u>	<u>Position</u>	<u>Mentor</u>
Larissa Hankey	Art Teacher	Samantha Smith

3. Student Aide, *Briar Townes*

RESOLVED: that upon the recommendation of Superintendent Daryl T. McLaughlin, Briar Townes is hereby approved as a Student Aide serving at the pleasure of the Board of Education.

4. Substitute Cleaner, *Christopher Sargent*

RESOLVED: that upon the recommendation of Superintendent Daryl T. McLaughlin, Christopher Sargent is hereby approved as a Substitute Cleaner serving at the pleasure of the Board of Education.

5. Director of School Safety and Security, *Matthew Masci*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Matthew Masci to a provisional appointment as Director of School Safety and Security, effective, January 23, 2024. The one-year probationary period commences once Matthew Masci successfully fulfills the Civil Service requirements for the position. Mr. Masci shall receive \$35.00 per hour.

B. Resignations

1. Sensory Destination Coordinator, *Brittany Johnson*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts Brittany Johnson's resignation from her position as Sensory Destination Coordinator effective January 5, 2024.

2. Modified Baseball Head Coach, *Tabitha Royce*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts Tabitha Royce's resignation from her position as Modified Baseball Head Coach effective January 16, 2024.

Executive Session

Upon motion made by Mr. Milhollen, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That the Board of Education will adjourn to an executive session at 6:56 p.m. for the purpose of discussing and/or reviewing:

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Vote: Yes 7, No 0 motion carried unanimously

President Westfall appointed Bridget Givens as Clerk Pro Tem in the absence of the Clerk.

Returned to regular session at 8:00 p.m.

XIII. Board Open Forum

XIV. Adjournment

Upon motion made by Mr. Sealy, seconded by Mr. Smithgall, the Regular meeting of the Board of Education was adjourned at 8:20 p.m.

Vote: Yes 7, No 0 motion carried unanimously