

PERRY CENTRAL SCHOOLS
PERRY, NEW YORK 14530

BOARD OF EDUCATION

MINUTES

Perry Central School District Board of Education
33 Watkins Ave., Perry, NY 14530
Regular Meeting
October 23, 2023

I. Call to Order, Roll Call, Pledge of Allegiance

President, Julius Westfall, called the meeting to order at 6:00 p.m.

A. Roll Call

Mr. Westfall	Mr. McLaughlin, <i>Superintendent</i>
Mr. Smithgall	Mrs. Gilsinan, <i>Elementary Principal, absent</i>
Mr. Milhollen	Mrs. Belkota, <i>Secondary Principal</i>
Mrs. Givens	Mr. Daniel Schuler, <i>Director of Pupil Services</i>
Mr. Paddock	Mr. Pettys, <i>School Business Administrator</i>
Mr. Sealy	Mr. Wolfanger, <i>Director of Facilities III</i>
Mr. McDougall	Mr. Wyant, <i>H.S. Asst. Principal/AD</i>
	Ms. Kowasz, <i>District Clerk</i>

II. Adopt Agenda

Upon motion made by Mr. McDougall, seconded by Mr. Smithgall, the agenda for the regular meeting of October 23, 2023 is hereby approved.

Vote: Yes 7, No 0 motion carried unanimously

III. Persons Wishing to Address the Board - none

IV. Presentations

A. Senior Class Trip, *Class of 2024 Officers*

V. Reports

A. Capital Project Update, *Dave Wolfanger*

VI. Minutes of Previous Meetings

September 25, 2023 – Regular Meeting

Upon motion made by Mr. Milhollen, seconded by Mr. Sealy, the minutes of the regular meeting of September 25, 2023 were approved.

Vote: Yes 6, No 0, Abstain 1 (Mr. Smithgall) motion carried

B. October 10, 2023 – Regular Meeting

Upon motion made by Mr. Paddock, seconded by Mr. Milhollen, the minutes of the regular meeting of October 10, 2023 were approved.

Vote: Yes 4, No 0, Abstain 3 (Mr. Westfall, Mrs. Givens, Mr. McDougall) motion carried

VII. Consideration of Accounts

A. Extra-Curricular Accounts – *September 2023*

B. Internal Claims Auditor Reports – *September 2023*

C. Treasurer's Report – *September 2023*

Treasurer's Report for September 2022 General, T&A, Federal Aid, Debt Service, School Lunch Funds, Reserve Funds, Payroll, Capital, Transfers, Revenue Status and Appropriation Status.

D. Request for Payment

Upon motion made by Mr. Smithgall, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: that upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following request for payment for services/supplies related to Capital Project contracts:

- | | | |
|-----------------------------------|-------------------------|--------------|
| • Blackmon-Farrell Electric, Inc. | Pay App. No. 7 | \$29,707.95 |
| • Amering & Johnston, Inc. | Pay App. No. 6 | \$16,739.00 |
| • GameTime | Invoice No. PJ1-0209004 | \$5,423.00 |
| • Allgaier Construction Corp. | Pay App. No. G-4 | \$282,971.75 |

Vote: Yes 7, No 0 motion carried unanimously

VIII. Old Business – none

IX. New Business

A. Committee on Special Education Recommendations

Upon motion made by Mrs. Givens, seconded by Mr. Milhollen, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated 10/03/23, 10/04/23, 10/10/23 and 10/11/23.

Vote: Yes 7, No 0 motion carried unanimously

B. Committee on Preschool Special Education Recommendations

Upon motion made by Mr. Smithgall, seconded by Mr. Paddock, the following resolution was offered:

RESOLVED: That upon recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and authorizes the Committee to implement the special education programs and services consistent with such recommendations dated 10/12/23 and 10/13/23.

Vote: Yes 7, No 0 motion carried unanimously

C. Student Teacher Placement

Upon motion made by Mr. Sealy, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following student teacher placement:

Autumn Milhollen – Ruth Manchester (Early Elementary Education)

Vote: Yes 6, No 0, Abstain 1 (Mr. Milhollen) motion carried

D. Practicum Placement

Upon motion made by Mr. McDougall, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following SUNY Geneseo student to complete 20 hours of practicum during the 2023-2024 school year with the respective Perry Faculty member:

Daniel Lemon – Todd Shuskey (Biology)

Vote: Yes 7, No 0 motion carried unanimously

E. Overnight Trip – FFA National Convention

Upon motion made by Mr. Paddock, seconded by Mr. McDougall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the FFA Club's overnight trip to the FFA National Convention in Indianapolis, Indiana on October 31, 2023 – November 3, 2023.

Vote: Yes 7, No 0 motion carried unanimously

NOTE: Trips may need to be cancelled by the Superintendent if conditions warrant such a decision.

F. Change Orders

Upon motion made by Mr. Paddock, seconded by Mrs. Givens, the following resolutions were offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Change Order Number: PC-003 for Landry Mechanical Contractors, Inc. in the amount of \$21,697.31 (increase).

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Change Order Number: SC-005 for DiFiore Construction, Inc. in the amount of \$8,494.00 (increase).

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Change Order Number: SC-006 for DiFiore Construction, Inc. in the amount of \$18,273.41 (increase).

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Change Order Number: SC-007 for DiFiore Construction, Inc. in the amount of \$9,392.60 (increase).

Vote: Yes 7, No 0 motion carried unanimously

G. Authorization, *Combined Teams Proposal*

Upon motion made by Mr. McDougall, seconded by Mrs. Givens, the following resolutions were offered:

RESOLVED: The Board of Education hereby approves the combined team proposal for Boys Varsity Level Swimming (Winter 2023 - 2024) with the Letchworth Central School District and authorizes Superintendent, Daryl T. McLaughlin to sign an intermunicipal agreement with the district.

Vote: Yes 7, No 0 motion carried unanimously

H. Accept Proposal – *Day Automation*

Upon motion made by Mr. Paddock, seconded by Mr. McDougall, the following resolutions were offered:

WHEREAS, on December 7th, 2021 the qualified voters of the Perry Central School District authorized a capital improvement project for the construction, reconstruction and equipping of existing school buildings and facilities, site, athletic field and incidental improvements at an estimated maximum aggregate cost of \$9,350,000;

WHEREAS, the District has substantially completed the scope of work originally proposed; and

WHEREAS, the District desires to install additional security measures for its interior doors using remaining project funds;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education of the Perry Central School District hereby accepts the proposal from Day Automation totaling \$740,367.01 for the installation of access control wireless lock solutions throughout the District. This work will commence only after final approval from the New York State Education Department.

Vote: Yes 7, No 0 motion carried unanimously

I. Authorization, *Memorandum of Agreement (Amended Resolution)*

Upon motion made by Mr. Smithgall, seconded by Mrs. Givens, the following resolutions was offered:

RESOLVED: The Board of Education hereby authorizes Superintendent Daryl T. McLaughlin to sign an amended memorandum of agreement, retroactive to September 1, 2023, with Sarah Wilkie and the Perry Professional Educators Association to fill a Library Media Specialist long-term substitute position.

Vote: Yes 7, No 0 motion carried unanimously

J. Authorization, *Memorandum of Agreement (Amended Resolution)*

Upon motion made by Mr. Milhollen, seconded by Mr. Smithgall, the following resolutions was offered:

RESOLVED: The Board of Education hereby authorizes Superintendent Daryl T. McLaughlin to sign an amended memorandum of agreement, retroactive to September 1, 2023, with Margaret Wheeler and the Perry Professional Educators Association to fill a Library Media Specialist long-term substitute position.

Vote: Yes 7, No 0 motion carried unanimously

X. Round Table Discussion

XI. **Personnel – Instructional**

Upon motion made by Mr. Sealy, seconded by Mrs. Givens, the Personnel – Instructional consent agenda is hereby approved as presented.

Vote: Yes 7, No 0 motion carried unanimously

A. Appointments

1. Long Term Substitute – Special Education Teacher, *Karen Wyant*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Karen Wyant is hereby appointed to the non-probationary position of Long Term Substitute Special Education Teacher to begin on October 17, 2023 and receive \$275 per day.

2. Tutor, *Daniel Delafield*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Daniel Delafield is hereby approved as a Tutor serving at the pleasure of the Board of Education.

3. Amended Appointment - Long-term Substitute – Library Media Specialist, *Sarah Wilkie*

WHEREAS, the District has undergone an extensive recruitment effort to fill its currently vacant position requiring Library Media Specialist certification, and

WHEREAS, despite its extensive efforts, the District has been unable to fill the referenced vacancy with a certified candidate, and

WHEREAS, Sarah Wilkie is pursuing the process of satisfying all requirements necessary to receive Library Media Specialist Certification,

IT IS HEREBY RESOLVED THAT:

1. Sarah Wilkie is appointed as a long-term substitute library media specialist for the period of time beginning on September 1, 2023 and ending on June 30, 2024; and
2. The Memorandum of Agreement between the District, the Perry Professional Educators Association and Ms. Wilkie, which Agreement was signed by Superintendent McLaughlin retroactive to September 1, 2023, is approved.
3. Sarah Wilkie shall receive a salary for the 2023-24 school year of \$42,890.00.

4. Amended Appointment - Long-term Substitute – Library Media Specialist, *Margaret Wheeler*

WHEREAS, the District has undergone an extensive recruitment effort to fill its currently vacant position requiring Library Media Specialist certification, and

WHEREAS, despite its extensive efforts, the District has been unable to fill the referenced vacancy with a certified candidate, and

WHEREAS, Margaret Wheeler is pursuing the process of satisfying all requirements necessary to receive Library Media Specialist Certification,

IT IS HEREBY RESOLVED THAT:

1. Margaret Wheeler is appointed as a long-term substitute library media specialist for the period of time beginning on September 1, 2023 and ending on June 30, 2024; and
2. The Memorandum of Agreement between the District, the Perry Professional Educators Association and Ms. Wheeler, which Agreement was signed by Superintendent McLaughlin retroactive to September 1, 2023, is approved.
3. Margaret Wheeler shall receive a salary for the 2023-24 school year of \$42,000.00.

B. Leave of Absence

1. Maternity/Child Rearing Leave, *Melissa Sedivy*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby grants a maternity leave for Melissa Sedivy to begin, on or about, February 2, 2024 and extend through the period of disability. It is also requested that this leave may be followed by a child rearing leave through the end of the 2023-24 school year.

Personnel – Instructional (Cont.)

A. Appointments (Cont.)

3. Tutor, *Kellie Milhollen*

Upon motion made by Mr. Smithgall, seconded by Mr. Sealy, the following resolutions was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Kellie Milhollen is hereby approved as a Tutor serving at the pleasure of the Board of Education, retroactive to October 13, 2023.

Vote: Yes 6, No 0, Abstain 1 (Mr. Milhollen) motion carried

XII. Personnel – Non Instructional (Consent)

Upon motion made by Mr. Smithgall, seconded by Mr. McDougall, the Personnel – Non Instructional consent agenda is hereby approved as presented.

Vote: Yes 7, No 0 motion carried unanimously

A. Appointments

1. Mentor

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following as a mentor for the 2023-2024 school year and receive payment as per the Perry Professional Educators Association contract:

Mentee	Position	Mentor
First Years		
Megan Privatera	Music Teacher	Dillon Hirsch

2. Athletic Event Supervisor, *Bill Devitt*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Bill Devitt as an Athletic Event Supervisor for the 2023-2024 school year at a rate of \$60.00 per event.

B. Resignations

1. School Monitor (Bus), *Kristie Fravel*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Kristie Fravel from her position as School Monitor (Bus) effective the close of business on November 6, 2023.

2. Cleaner, *Marcia Mattoon*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Marcia Mattoon from her position as Cleaner effective December 2, 2023 for the purpose of retirement.

Executive Session

Upon motion made by Mr. Smithgall, seconded by Mr. McDougall, the following resolution was offered:

RESOLVED: That the Board of Education will adjourn to an executive session at 6:46 p.m. for the purpose of discussing and/or reviewing:

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Vote: Yes 7, No 0 motion carried unanimously

President Westfall appointed Bridget Givens as Clerk Pro-Tem in the absence of the Clerk.

Returned to regular session at 8:04 p.m.

XIII. Board Open Forum

XIV. Adjournment

Upon motion made by Mr. Milhollen, seconded by Mr. McDougall, the Regular meeting of the Board of Education was adjourned at 8:28 p.m.

Vote: Yes 7, No 0 motion carried unanimously