

PERRY CENTRAL SCHOOLS
PERRY, NEW YORK 14530

BOARD OF EDUCATION

MINUTES

Perry Central School District Board of Education
33 Watkins Ave., Perry, NY 14530
Regular Meeting
August 28, 2023

I. Call to Order, Roll Call, Pledge of Allegiance

President, Julius Westfall, called the meeting to order at 6:00 p.m.

A. Roll Call

Mr. Westfall	Mr. McLaughlin, <i>Superintendent</i>
Mr. Smithgall	Mrs. Gilsinan, <i>Elementary Principal</i>
Mr. Milhollen	Mrs. Belkota, <i>Secondary Principal</i>
Mrs. Givens	Mr. Daniel Schuler, <i>Director of Pupil Services, absent</i>
Mr. Paddock	Mr. Pettys, <i>School Business Administrator</i>
Mr. Sealy, <i>absent</i>	Mr. Wolfanger, <i>Director of Facilities III</i>
Mr. McDougall	Mr. Wyant, <i>H.S. Asst. Principal/AD</i>
	Ms. Kowasz, <i>District Clerk</i>

II. Adopt Agenda

Upon motion made by Mrs. Givens, seconded by Mr. McDougall, the agenda for the regular meeting of August 28, 2023 is hereby approved as amended.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

III. Persons Wishing to Address the Board - none

IV. Presentations

A. EF Global Leadership Summit/Tour, *Daryl McLaughlin*

V. Reports

A. Capital Project Update, *Dave Wolfanger*

VI. Minutes of Previous Meetings

A. August 7, 2023 – Regular Meeting

Upon motion made by Mr. Milhollen, seconded by Mrs. Givens, the minutes of the regular meeting of August 7, 2023 were approved.

Vote: Yes 5, No 0, Abstain 1 (Mr. Paddock) motion carried
Absent (Mr. Sealy)

VII. Consideration of Accounts

A. Extra-Curricular Accounts – *July 2023*

B. Internal Claims Auditor Reports – *July 2023*

C. Treasurer’s Report – *July 2023*

Treasurer’s Report for July 2023 General, T&A, Federal Aid, Debt Service, School Lunch Funds, Reserve Funds, Payroll, Capital, Transfers, Revenue Status and Appropriation Status.

D. Request for Payment

Upon motion made by Mr. Paddock, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following requests for payment for services/supplies related to Capital Project contracts:

- Day Automation Systems, Inc. Invoice No. 116992 \$137,937.35
- Rubbercycle LLC Invoice No. 199474 \$151,116.00
- DiFiore Construction, Inc. Pay App. No. 5 \$899,419.15
- Blackmon-Farrell Electric, Inc. Pay App. No. 5 \$95,289.75
- Allgaier Construction Corp. Pay App. No. G-3 \$643,083.50
- Landry Mechanical Contractors Pay App. No. 4 \$20,775.30
- Amering & Johnston, Inc. Pay App. No. 4 \$86,568.75
- DiFiore Construction, Inc. Pay App. No. 6 \$80,490.33

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

VIII. Old Business

A. Policy Amendment - Second Reading of Policy

Upon motion made by Mrs. Givens, seconded by Mr. McDougall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following policy for the Perry Central School District:

- 6121 – Sexual Harassment in the Workplace

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

IX. New Business

A. Committee on Special Education Recommendations

Upon motion made by Mr. Smithgall, seconded by Mr. Paddock, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated 08/17/23.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

B. Committee on Preschool Special Education Recommendations

Upon motion made by Mr. Milhollen, seconded by Mr. Paddock, the following resolution was offered:

RESOLVED: That upon recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and authorizes the Committee to implement the special education programs and services consistent with such recommendations dated 08/15/23.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

C. Declare Surplus

Upon motion made by Mr. Smithgall, seconded by Mr. McDougall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby declares the following as surplus:

- (1) Delta Portable Table Saw, Tag # 002143 – Parts Broken/Missing
- (3) Navy “Jackets” Shells - Stained/Gold Discolored
- (10) Matching Navy Skirts
- (6) Navy Skirt with Right Slit – Gold is Stained
- (4) Matching Shells – Stained/Gold Discolored
- (10) 2012 Skirts – Stained/Gold Discolored
- (12) Matching Shells – Stained/Gold Discolored/Threadbare
- (13) Matching Bodysuits – Stained/Gold Discolored
- (16) Tennis Warm-up Pants
- (16) Tennis Warm-up Jackets
- (12) Blue Baseball Jerseys
- (16) White Girls Basketball Jerseys
- (15) Blue Girls Basketball Jerseys
- (19) White Girls Basketball Shorts
- (18) Blue Girls Basketball Shorts
- (11) White Boys Basketball Jerseys
- (13) Blue Boys Basketball Jerseys
- (11) White Boys Basketball Shorts
- (4) Blue Boys Basketball Shorts
- (24) Blue Girls Soccer Jerseys
- (2) Yellow Girls Soccer Jerseys
- (7) Computer Tables
- (1) Canon Microprinter 90 (Counseling Office)

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

D. Authorization

Upon motion made by Mr. Smithgall, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: That the Board of Education hereby authorizes Superintendent Daryl T. McLaughlin, to sign an agreement with The Norman Howard School to provide special educational services for the 2023-2024 school year.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

E. Accept Bid – Transportation Services

Upon motion made by Mr. McDougall, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin the Board of Education hereby accepts the bid from ARC GLOW for transportation services to the Norman Howard School during the 2023-24 school year.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

F. Authorization

Upon motion made by Mr. Milhollen, seconded by Mr. Paddock, the following resolution was offered:

RESOLVED: That the Board of Education hereby authorizes Superintendent Daryl T. McLaughlin, to sign an agreement with School of the Holy Childhood to provide Music Therapy Services from September 6, 2023 through June 21, 2024.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

G. Sunday Building Use

Upon motion made by Mr. McDougall, seconded by Mr. Milhollen, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Donald O’Geen’s request for the Perry Rotary to use the Sr. High School Auditorium from 9:00 a.m. through 3:00 p.m. on the following Sundays to host the Annual Rotary Show:

- October 22, 2023
- October 29, 2023
- November 5, 2023

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

H. Special Education Plan

Upon motion made by Mr. Smithgall, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the 2023-2024 Special Education Plan.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

I. Authorization, *Memorandum of Agreement*

Upon motion made by Mr. Paddock, seconded by Mr. Smithgall, the following resolutions was offered:

RESOLVED: The Board of Education hereby authorizes Superintendent Daryl T. McLaughlin to sign a memorandum of agreement with Sarah Wilkie and the Perry Professional Educators Association to fill a Library Media Specialist vacancy.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

J. Authorization – Memorandum of Agreement

Upon motion made by Mr. Milhollen, seconded by Mr. McDougall, the following resolution was offered:

RESOLVED: The Board of Education hereby authorizes Superintendent, Daryl T. McLaughlin to sign memorandum of agreement with Szeting Ma and the Perry Professional Educators Association to fill an Art Teacher vacancy.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

K. AIS Plan

Upon motion made by Mr. Milholen, seconded by Mr. Paddock, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the 2023-2024 AIS Plan.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

L. Authorization – Memorandum of Agreement

Upon motion made by Mr. McDougall, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: The Board of Education hereby authorizes Superintendent, Daryl T. McLaughlin to sign memorandum of agreement with Margaret Wheeler and the Perry Professional Educators Association to fill a Library Media Specialist vacancy.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

X. Round Table Discussion

XI. Personnel – Instructional (Consent)

Upon motion made by Mr. Smithgall, seconded by Mrs. Givens, the Personnel - Instructional consent agenda is hereby approved as amended.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

A. Appointments

1. English Teacher, *Joshua Marcks*

RESOLVED: That upon the recommendation of the Superintendent, Daryl T. McLaughlin, Joshua Marcks, who holds an initial New York State certification in English Language Arts 7-12, is hereby appointed to a probationary position in the English tenure area for a four (4)-year probationary period commencing September 1, 2023 and ending on August 31, 2027. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Joshua Marcks shall receive a salary for the 2023-24 school year of \$42,890.00.

2. Library Media Specialist, *Sarah Wilkie*

WHEREAS, the District has undergone an extensive recruitment effort to fill its currently vacant Library Media Specialist position, and

WHEREAS, despite its extensive efforts, the District has been unable to fill the Library Media Specialist vacancy with a currently certified candidate, and

WHEREAS, Sarah Wilkie is currently in the process of satisfying all requirements necessary to receive Library Media Specialist Certification,

IT IS HEREBY AGREED:

1. Sarah Wilkie is appointed to the position of Library Media Specialist for the period of time beginning on September 1, 2023 and ending on June 30, 2024.
2. The Memorandum of Agreement between the District, the Perry Professional Educators Association and Ms. Wilkie, which agreement was signed by Superintendent McLaughlin on August 28, 2023, is approved.
3. Sarah Wilkie shall receive a salary for the 2023-24 school year of \$42,890.00.

3. Visual Arts Teacher, Szeting Ma

WHEREAS, the District has undergone an extensive recruitment effort to fill its currently vacant position requiring Visual Arts Certification, and

WHEREAS, despite its extensive efforts, the District has been unable to fill the referenced vacancy with a certified candidate, and

WHEREAS, Szeting Ma is pursuing the process of satisfying all requirements necessary to receive Visual Arts Certification,

IT IS HEREBY RESOLVED THAT:

1. Szeting Ma is appointed to the vacant position requiring Visual Arts Certification for the period of time beginning on September 1, 2023 and ending on June 30, 2024; and
2. The Memorandum of Agreement between the District, the Perry Professional Educators Association and Ms. Ma, which Agreement was signed by Superintendent McLaughlin on August 28, 2023, is approved.
3. Szeting Ma shall receive a salary for the 2023-24 school year of \$42,890.00.

4. Long Term Substitute – Physical Therapist, *Sue Stefanon*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Sue Stefanon is hereby appointed to the non-probationary position of Long Term Substitute Physical Therapist to begin, on or about, October 1, 2023. Mrs. Stefanon will receive a per diem rate of \$300.00.

5. Long Term Substitute – Certified Occupational Therapy Assistant - *Lauren Paris*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Lauren Paris is hereby appointed to the non-probationary position of Long Term Substitute Certified Occupational Therapy Assistant to begin, on or about, October 3, 2023. Mrs. Paris will receive a per diem rate of \$210.00.

6. Library Media Specialist, Margaret Wheeler

WHEREAS, the District has undergone an extensive recruitment effort to fill its currently vacant position requiring Library Media Specialist Certification, and

WHEREAS, despite its extensive efforts, the District has been unable to fill the referenced vacancy with a certified candidate, and

WHEREAS, Margaret Wheeler is pursuing the process of satisfying all requirements necessary to receive Library Media Specialist Certification,

IT IS HEREBY RESOLVED THAT:

1. Margaret Wheeler is appointed to the vacant position requiring Library Media Specialist Certification for the period of time beginning on September 1, 2023 and ending on June 30, 2024; and
2. The Memorandum of Agreement between the District, the Perry Professional Educators Association and Ms. Wheeler, which Agreement was signed by Superintendent McLaughlin on August 28, 2023, is approved.
3. Margaret Wheeler shall receive a salary for the 2023-24 school year of \$42,000.00.

7. Long Term Substitute – 7-12 Vocal Music Teacher, *Linda Hume*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Linda is hereby appointed to the non-probationary position of Long Term Substitute 7-12 Vocal Music Teacher. This appointment is to begin on or about September 1, 2023, as per Administrative Regulation No. 6220R.

B. Resignations

1. Long-Term Substitute Music Teacher, *Marissa Gribbin*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Marissa Gribbin from her position as Long-Term Substitute Music Teacher effective August 3, 2023.

2. Music Teacher, *Brandon Mellerski*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Brandon Mellerski from his position as Music Teacher effective August 4, 2023.

3. Library Media Specialist, *Saragrace Friday*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Saragrace Friday from her position as Library Media Specialist effective August 9, 2023.

XII. **Personnel – Non Instructional (Consent)**

Upon motion made by Mr. Milhollen, seconded by Mr. McDougall, the Personnel – Non Instructional consent agenda is hereby approved as amended.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

A. Resignations

1. Teacher Aide, *Cheryl Cowie*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Cheryl Cowie from her position as Teacher Aide effective August 7, 2023.

2. Teacher Aide, *Stacy Carpenter*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Stacy Carpenter from her position as Teacher Aide effective August 28, 2023.

B. Appointments

1. Clerical Substitute, *Stacy Carpenter*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Stacy Carpenter is hereby approved as a Clerical Substitute serving at the pleasure of the Board of Education, effective August 28, 2023.

2. Change in Status –Teacher Aide, *Samantha Campbell*

WHEREAS, resolution of August 22, 2022, Samantha Campbell was appointed to a probationary position as Teacher Aide and

WHEREAS, Samantha Campbell completes her probationary status on August 31, 2023,

NOW, therefore, be it hereby resolved that this Board acknowledges that Samantha Campbell is no longer in probationary status.

3. Change in Status – Building Maintenance Mechanic, *Kristofer Goodell*

WHEREAS, by resolution on June 28, 2021, Kristopher Goodell was appointed to a provisional appointment as Building Maintenance Mechanic subject to Civil Service regulations,

WHEREAS, Mr. Goodell has successfully fulfilled the Civil Service regulations,

NOW, therefore, be it hereby resolved that this Board acknowledges that Mr. Goodell’s one-year probationary period will commence on August 28, 2023 and end on August 27, 2024.

4. 2023-24 Coaches

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints the following coaches to the stated positions for 2023-24 school year:

Boys’ Soccer:

Modified Coach – Meagan Jaques

Girls’ Basketball:

Varsity Assistant Coach – Stefanie Weber

5. Teacher Aide, *Melissa Church*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Melissa Church is hereby appointed to the position of Teacher Aide effective September 1, 2023. The one-year probationary period begins on September 1, 2023 and ends on August 31, 2024. Ms. Church shall receive \$14.70 per hour.

6. Teacher Aide, *Aurora Ferris*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Aurora Ferris is hereby appointed to the position of Teacher Aide effective September 1, 2023. The one-year probationary period begins on September 1, 2023 and ends on August 31, 2024. Ms. Ferris shall receive \$14.70 per hour.

7. Advisor

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints the following Advisor for the 2023-2024 school year:

<u>Program/Activity</u>	<u>Advisor</u>	<u>Stipend per Advisor</u>
International Travel Club Assistant	Erica Kramell	\$270.00

8. 2023-24 Coach

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints the following coach to the stated position for 2023-24 school year:

Volleyball:
Modified Coach – Casey Healey

9. Mentor

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following as a mentor for the 2023-2024 school year and receive payment as per the Perry Professional Educators Association contract:

Mentee	Position	Mentor
First Year		
Margaret Wheeler	Library Medial Specialist H.S.	Erica Kramell

Executive Session

Upon motion made by Mr. McDougall, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: That the Board of Education will adjourn to an executive session at 7:11 p.m. for the purpose of discussing and/or reviewing:

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)

President, Julius Westfall, appointed Nathan Paddock as Clerk Pro Tem in the absence of the Clerk.

Returned to regular session at 7:30 p.m.

XIII. Board Open Forum

XIV. Adjournment

Upon motion made by Mr. Paddock, seconded by Mr. Milhollen, the Regular meeting of the Board of Education was adjourned at 7:33 p.m.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Sealy)