

**Out of District  
Application**

**USD 240 Twin Valley Schools**

PO Box 38, 107 N. Nelson - Bennington, KS 67422-0038

Email: [tvdo@usd240.org](mailto:tvdo@usd240.org) - Fax: 785-488-3326 - Phone: 785-488-3325

Dear Parent or Legal Guardian:

The Board of Education of the Twin Valley School District has a policy regarding non-resident students enrolling in the district schools. The enclosed policy states that non-resident students' admission to a district school must have official approval by the Board of Education. An initial application needs to be filled out and returned to the District office. A parent-principal conference is required of all new applicants.

**Application is required for each student.**

School Year: \_\_\_\_\_ School wishing to attend: \_\_\_\_\_

Name of Child: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

Previous school attended: \_\_\_\_\_

Previous school principal's name: \_\_\_\_\_

1. Why do you want your child to attend Twin Valley Schools? \_\_\_\_\_

\_\_\_\_\_

2. If your child is accepted as a student at Twin Valley will you as parents support Twin Valley in all their policies concerning the operation of the school? Yes \_\_\_\_\_ No \_\_\_\_\_

3. Please indicate any discipline problems that your child incurred the last two years of school.

\_\_\_\_\_

\_\_\_\_\_

4. List activities your child would be interested in: \_\_\_\_\_

5. Are you requesting transportation? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, a pick-up location will be designated.

6. Please provide any additional information supporting your application.

\_\_\_\_\_

\_\_\_\_\_

7. How did you become interested in Twin Valley Schools? Facebook Ad \_\_\_\_\_ Friend/Family \_\_\_\_\_  
USD 240 Website \_\_\_\_\_ Other (please explain) \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Zip: \_\_\_\_\_ Email Address: \_\_\_\_\_

**USD 240 ONLY**

Date received application: \_\_\_\_\_ Date given to principal: \_\_\_\_\_

Date returned from principal: \_\_\_\_\_ Board meeting date: \_\_\_\_\_

Number in class \_\_\_\_\_ Date approved: \_\_\_\_\_ Date not approved: \_\_\_\_\_

JBC-R      School Admission

Resident Students

The superintendent shall ascertain that all students who apply for admission to the schools are residents of the district.

Non-resident Students

Only the board has the final authority to grant or deny permission to a non-resident student(s) for admission to the school district. The board has no obligation to accept enrollment of student(s) whose school residence lies outside the district. The board may accept or refuse enrollment of such student(s) as it chooses.

The board designates the superintendent as its authorized representative to accept or deny admission of non-resident students, with final approval or disapproval by the board. The superintendent will consult the principals before making a decision and taking the decision to the board for final official action.

The schools of the district are maintained for students who reside within the district, and therefore, the district's primary responsibility is to the residents of the district. Thus, non-resident students will be admitted only to the extent that facilities, personnel, and equipment are readily available and that the rights and privileges of resident pupils will not be infringed upon in any way, as determined by the superintendent.

Non-resident students who recently have been in trouble or under suspension or expulsion from their present home district or other districts are excluded from enrollment or admission to the district school system, unless administrative investigation gives reasonable cause for admission, with the decision made by the superintendent based on the recommendation by the respective principal and with the final approval by the board.

The principals will investigate the conditions and background of each application for admission, and report the results to the superintendent.

All applications for admission shall be made in writing to the superintendent, who will report said applications to the principal. All applications must be received in the district office on or before date designated by board noted in the application form.

The admission status of all non-resident students who have already been officially admitted to enroll in the district will be reviewed by the administration before the beginning of each new school year, and a recommendation of renewal or non-renewal of said students for the new school year will be given by the superintendent to the board for their official approval or non-approval. Renewal of past admissions of all non-resident students is subject to official board approval before each and every new school year.

Approved:

*I have read the out-of-district policy and agree to the requirements as an out-of-district parent/guardian and student.*

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*Parent/Guardian*

*Date*

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*Out-of-District Student*

*Date*

Approved: May 15, 2006