

Classified Job Vacancy

MSD of Steuben County

2023-2024

Any qualified individual interested in the position listed below should complete an application msdsteuben.k12.in.us/page/applications.

If you have a question please contact Jami Hubbard, Director
jhubbard@msdsc.us

EARLY LEARNING CENTER

Before/After School Instructional Assistant

Responsibilities:

- Supervision of children before and after school ends
- Provide activities and instruction for children ages 3-6
- Coordinate activities with the classroom teacher
- Assist with the smooth running of the before and after school program

Qualifications:

- Passing Score on ParaPro or completion of district online training
- Satisfactory completion of Safe Hiring Solutions Extended National Criminal History including Indiana Department of Child Services check
- Must successfully complete tuberculosis test, drug test, be certified annually in CPR/First Aid

Salary: \$14 per hour

Hours: Before School 6:30am – 8:00am (1.5 hours)
After School 2:00pm – 6:00pm (4 hours)

Start Date: Upon Board Approval / Superintendent Approval