

Course Planner Basics

[student guide]

SchooLinks 

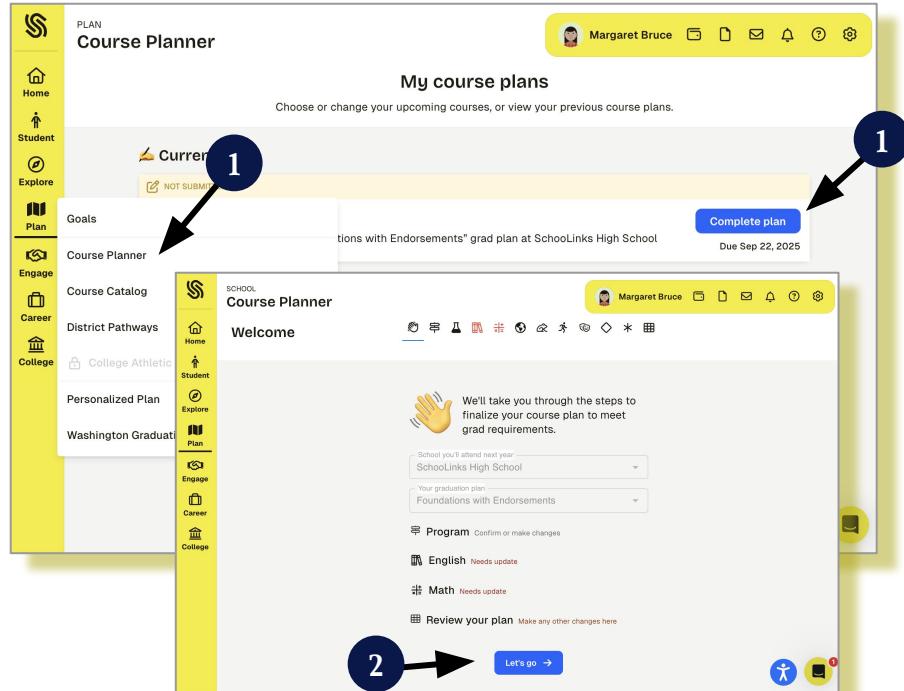
This step-by-step guide will show students how to access course planner, choose a program of study (if applicable), add courses to their plan, navigate the summary page of their course plan, and submit their plan.

To get started, log into your SchooLinks account

- 1 Click on the Plan module in the left navigation panel then select Course Planner.

Click complete plan for the current school year.

- 2 Review the welcome screen then click Let's go



PLAN
Course Planner

Home Student Explore Plan Engage Career College

My course plans

Choose or change your upcoming courses, or view your previous course plans.

Current NOT SUBMITTED

Complete plan Due Sep 22, 2025

1

2

3

4

Margaret Bruce

My course plans

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Complete plan Due Sep 22, 2025

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Margaret Bruce

Welcome

We'll take you through the steps to finalize your course plan to meet grad requirements.

SCHOOL Course Planner

Home Student Explore Plan Engage Career College

School you'll attend next year: SchoolLinks High School

Your graduation plan: Foundations with Endorsements

Program: Confirm or make changes

English: Needs update

Math: Needs update

Review your plan: Make any other changes here

Let's go

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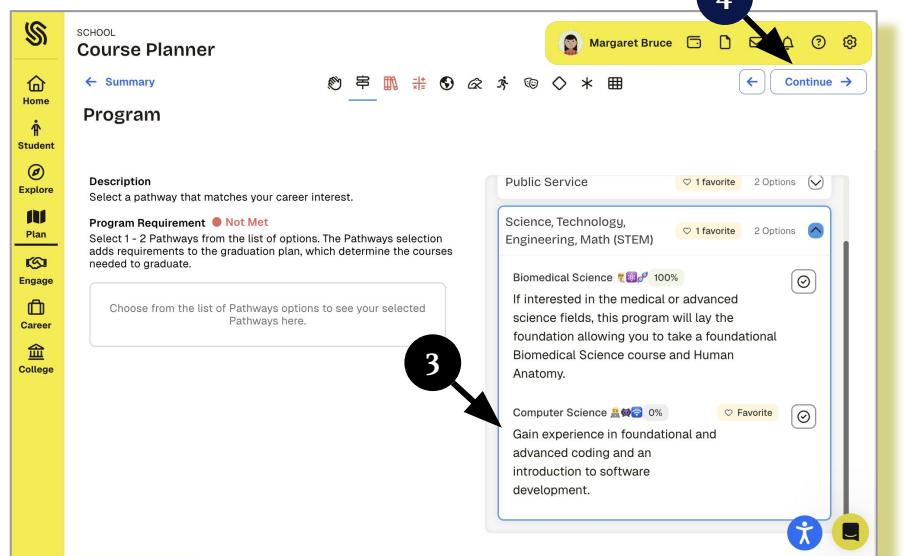
Let's go

Margaret Bruce

- 3 Select one or more Program of Study if required

**Note: the name on this page may look different than what you see on your screen.*

- 4 Click Continue in the top right corner to move to the first core requirement



SCHOOL Course Planner

Home Student Explore Plan Engage Career College

Summary

Program

Description: Select a pathway that matches your career interest.

Program Requirement: Not Met

Select 1 - 2 Pathways from the list of options. The Pathways selection adds requirements to the graduation plan, which determine the courses needed to graduate.

Choose from the list of Pathways options to see your selected Pathways here.

Public Service

Science, Technology, Engineering, Math (STEM)

Biomedical Science 100% If interested in the medical or advanced science fields, this program will lay the foundation allowing you to take a foundational Biomedical Science course and Human Anatomy.

Computer Science 0% Gain experience in foundational and advanced coding and an introduction to software development.

Continue

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Core Requirement Page

5

Take 4 levels of English.

View 1 credit not shown

View requirement details

● REQUIREMENTS NOT MET

2025-2026 • 9th grade 2026-2027 • 10th grade 2027-2028 • 11th grade 2028-2029 • 12th grade

6

SEQUENCE:
Foundational English

7

8

Course Catalog

Foundational English only

English IV - Research Project (ENG104)
0.5 credits

English IV - Advanced Literature (ENG4L)
0.5 credits

5 Requirement Bar

- Read a brief description of the requirement.
- Click the View requirements details link to view the sub-requirements
- The View credit not shown link will display if you have middle school course credits that count toward your high school graduation plan

Note: This bar will change from red to green when the core requirement has been met

6 Sequence Selector

- Click the icon to view possible sequence options
- If no sequence is auto-applied, you may have the option to select one

Note: not all districts allow for the changing or selecting of a sequence

7 Course Selector

- Click Add another course under each grade year to select a course(s).
- Click the icon on the course card to read the course description.

8 Click Continue to move through all core requirements.

Course Plan Summary Page

9 **10** **11** **12** **13** **14**

9 Core Requirement Rows

- Look for core requirement rows in red, this indicates the requirement is not yet met
- Select the pencil icon at the right of each row to edit the requirement

10 Grade Level Requirement Columns

- Look for grade level credit requirements in red, this indicates the number of required credits for that grade is not yet met

11 Course Alerts

- Look for course alerts such as missing prerequisites or corequisites

12 Grad Plan Summary

- View graduation plan on-track status by credits and by core requirements

13 Additional Functionality

- View goals, view plan history, download plan as PDF, leave a comment for counselor

14 Submit Plan

**Note: you are required to leave a note for your counselor if submitting with errors (red!)*