

# MODESTO CITY SCHOOLS

## Administrative Regulation

AR 3290

### BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

#### Gifts, Grants and Bequests

1. Gifts, donations, and contributions from individuals and organizations to the Modesto City Schools will usually be accepted by the Board of Education if the gift possesses educational value, is of unquestioned quality, and is compatible with good school district practice.
  - A. Acceptance of a gift shall involve no unbudgeted expense to the District.
  - B. Acceptance of a gift shall not disrupt equal educational opportunity for all students.
  - C. Acceptance shall not be used as a basis for altering standards of distribution, replacement or to increase the supply and equipment standards for the respective schools.
  - D. Items meet District specifications of quality and will not result in undue maintenance costs.
  - E. Items will not require additional costs of installation to the District.
2. The capital improvement must enhance the beauty or value of a site or building or add to the program offered by the Modesto City Schools and must be approved by the District in advance of the start of construction. The location and use of capital improvements must be approved by the District and must comply with overall planning and specifications set up by the District.
  - A. All plans and specifications for donated capital projects must have the approval of the District. The District shall have the right to revise and/or reject all plans and specifications.

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- B. The individual or group donating the capital improvement to the District shall deposit the total cost of the project with the District prior to the start of construction. In the event the group will pay a contractor directly, provide labor, obtain donated services or develop the project in some other manner, then the group or individual shall post a performance bond with the District, enabling the District to complete or remove the project if the group or individual fails to complete the project. The group or individual shall enter into a written agreement with the District if the donation is other than cash.
  - C. All projects must meet State laws, rules and regulations for school district construction. The individual or group shall pay the costs of all required fees, licenses, and permits.
  - D. A licensed architect or engineer must be paid for by the donor when an architect or engineer is required. When a licensed architect or engineer is necessary, the District shall have the right to approve the selection of the architect or engineer. The architect or engineer must enter into a written agreement with the District stating the responsibilities of the architect or engineer for the project.
  - E. A registered building inspector must be paid for by the donor when necessary. When a registered building inspector is necessary, the District shall have the right to approve the selection of the inspector. The inspector must enter into a written agreement with the District specifying the services to be rendered.
  - F. City Planning Commission approval must be obtained when necessary.
  - G. The group or individual must pay for all costs of insurance until the project is accepted by the District.
3. Donors may present cash to the District and specify what should be purchased. All other conditions shall apply to cash presented to the District in the same way that they apply to material gifts.

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4. Donors of gifts may state where they would like to see the gift used. The Board of Education may specify that the gift is to be used for the purpose desired, but shall not be obligated to use the gift as desired by the donor.
5. The District shall not accept loans of equipment or materials for more than 30 days.

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REVIEWED: July 19, 1982  
September 28, 2015  
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