

# Title I School-Level Parent and Family Engagement Policy

## Hanshaw Middle School

October 25, 2023

2.0 With approval from the local governing board, Hanshaw Middle School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4])

- *Annual revision of the School Plan for Student Achievement including the comprehensive needs assessment, leading to the review/revision of the School's Parent Involvement Policy and School-Parent compact by December of each year.*
- *The School Site Council and English Learner Advisory committee shall review and revise as necessary the next school year's Parent Involvement Policy during the beginning of each school year.*

## 2.1 Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how *Hanshaw Middle School* shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])
  - **Families are provided information about the school and students' participation in Title I.**
  - **The requirements of Title I, Part A are explained.**
  - **Parents' rights to be involved as listed in the Title I, Part A, Section 1118 regulations and the Modesto City Schools parent involvement policy and administrative regulations (Board Policy and Administrative Regulation 6020).**
- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, childcare, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])
  - ***Back-to-School Title 1 Meeting held in August***
  - ***Parent workshops and Informational meetings***
  - ***Home Visits***
  - ***Family Support Specialist Meetings***
  - ***School Site Council***
  - ***English Language Advisory Council***
  - ***Community United Parent Project***

- ***Adult English as a Second Language Classes***

c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

- ***Meetings are held in the mornings after student drop off. Childcare is provided.***
- ***School Site Council***
- ***Community United Parent Project***
- ***English Language Advisory Council***
- ***School Safety Committee***

d) The school provides parents of participating children with the following:

i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

- ***Posting on the school website***
- ***ParentSquare***
- ***Regular parent notices providing dates and times for events and meetings***
- ***Posting on Social Media platforms: Instagram and Facebook***

ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

- ***The School Accountability Report Card and School Plan for Student Achievement are both posted on the school website. Hard copies are available in the school office.***
- ***Parent notices and related documents include the school's website URL.***
- ***Back to School Night***
- ***Open House***

iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

- ***Parent Student Teacher Conferences***
- ***Student Study Team Meetings***
- ***Individualized Education Plan for students in Special Education***
- ***Community United Parent Project***
- ***School Site Council Meetings – 7 times per year***
- ***School Safety Meetings***
- ***Parent Workshops***
- ***Back-to-School title 1 Meeting held in August***
- ***English Language Advisory Council (ELAC) Meetings – 7 times per year***
- ***Open House***

- e) If the schoolwide program (SWP) plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

- ***The Parent and Family Engagement Policy is provided at the beginning of each school year to all families requesting feedback.***
- ***Approval is required every year by the School Site Council after review or revision based on feedback from families. Approval is documented in the School Site Council minutes.***

## 2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

- ***Back-to-School Night in August each year***
- ***Progress Reports are sent home each quarter***
- ***Report Cards are sent home each quarter***

- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

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- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

- ***Staff Meetings***
- ***Ongoing Professional Development***
- ***Collaboration meetings by department***

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])
- ***Healthy Start***
  - ***Expanded Learning***
  - ***Parent Engagement & Outreach***
- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])
- ***Flyers posted on ParentSquare in English and Spanish***
  - ***All communications sent home are in English and Spanish***
- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])
- ***Support to parents is based on parent input at various meetings such as meetings with the Principal, School Site Council, ELAC, Coffee with the Counselors, Healthy Start, etc.***

## **2.3 Accessibility**

In carrying out the parent and family engagement requirements of Title I, Part A, *Hanshaw Middle School*, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

- ***All Reports are sent home in English & Spanish***

## **2.4 School-Parent Compact**

- ***The school sends home a separate School-Parent Compact***