

St. Michael the Archangel Catholic High School

Acceptable Use Policy Agreement – 2025-2026 School Year

Students who use the school Technology Resources are responsible for their behavior and that of their permittees and communications over those networks. It is expected that students will comply with school policies and procedures and honor those agreements they have signed. School Technology Resources include, but are not limited to, all of the computer hardware, operating system software, application software, stored text and data files, electronic mail, local databases, externally accessed databases (for example, school network access to the Internet), CD-ROM, optical media, clip art, digital images, digitized information, communications technologies, any school peripheral devices connected thereto, and other technologies as they become available. The following regulations apply to student use of school Technology Resources:

Access to and Use of School Technology Resources by Students

1. Students are provided access to and use of school Technology Resources for Academic Purposes only. Student access to said Technology Resources shall be regulated and monitored by the school for Academic and Non-Academic Purposes.
2. Students shall take all measures necessary to prevent any harm to Technology Resources. Destruction or vandalism of school equipment or materials, including, but not limited to, the uploading, creating or transferring of computer viruses, by students is strictly prohibited.
3. Students shall not use or permit any foods and/or liquids to be used near Technology Resources.
4. Students shall report any and all damages or concerns about Technology Resources to the supervising staff member in a timely manner.
5. Installation of hardware and software shall be submitted for approval to and performed by the schools Technology Department personnel only.
6. Students shall not use school Technology Resources for any unlawful purpose inclusive of any unlawful personal use, and particularly personal use of the same for inappropriate purposes.
7. When a computer station is not in use, students shall log off in order to protect the privacy of student records, e-mail, Internet access, and personal files from possible intruders.

8. Students shall not grant non-students' permission to use school Technology Resources. If impermissibly granted, students become fully responsible for penalties and damages herein

Access to and Use of School Network by Students

1. Students are provided network access for Academic Purposes only. Student access to the network shall be regulated and monitored by the school for Academic and Non- Academic Purposes. The school reserves the right to access and disclose the contents of all apps, files, folders, and documents on the schools' network.

2. Students shall use the schools' network in a manner that will not disrupt the use of Technology Resources by others. Unacceptable uses include, but are not limited to, the downloading of large files, sabotaging the network, or use of the network for inappropriate or unlawful communications and purposes.

3. In an effort to maintain the schools' network in an efficient and effective manner, students shall delete outdated files, folders, and documents on a regular basis, so long as doing so does not violate any school policy or procedure, or any local, state or federal law.

4. Students shall never use a password other than their own to access the network.

5. Students shall never reveal their password to any other individuals, including but not limited to other students.

6. Students shall never access the files, folders, documents or discs of another student or a staff member without that individual's consent.

Access to and Use of the School's Internet System by Students

1. Students are provided Internet access through the school's network for Academic Purposes only. Student access to the Internet shall be regulated and monitored by the school for Academic and Non-Academic Purposes and uses.

2. Students will not give their home address, location of their school, phone number or any personal information about themselves, another student, or school personnel to anyone via the Internet.

3. Students shall not access or utilize the Internet system for any unlawful purposes whether such purposes are in violation of civil or criminal laws and regulations or in violation of the

school policies. Building administrators are responsible for implementing education for students about appropriate online behavior, including interactions with other individuals on social networking sites/chat rooms, and cyber bullying awareness and response.

4. Students shall not access or utilize the Internet system for inappropriate online behavior, including interactions with other individuals on social networking sites/chat rooms, and cyber bullying.

5. The school reserves the right to implement an Internet filtering system to restrict access to websites that the school deems inappropriate. In realizing that filtering systems are not always effective, the school also maintains a policy that students shall not access, view, download or copy unfiltered websites containing profane, vulgar, or pornographic content or websites that advocate illegal acts, violence or discrimination towards others.

6. Students shall comply with all applicable copyright laws and licensing agreements when accessing, downloading or copying materials from websites through the school Internet system.

7. Students shall not download any material for which a fee or licensing agreement is required without the approval of appropriate school supervisory personnel. Any prohibited financial obligations incurred by students shall be the sole obligation of the user, not the school.

8. Students shall not utilize the school Internet system for any commercial activity.

Limitation of Liability

St. Michael and the Diocese of Kansas City- St. Joseph in Missouri cannot provide any guarantee that the Internet content filtering system and other security and network resources will be without error. St. Michael the Archangel and the Diocese of Kansas City- St. Joseph in Missouri are not responsible for any damage incurred including but not limited to loss of data, interruption of service, or exposure to inappropriate material, nor are they responsible for any financial commitments arising through the use of the school Internet.

I have reviewed and fully understand the contents of the Student Technology Resources Acceptable Use & Procedures. I understand and accept all conditions, restrictions, regulations, and requirements set forth herein. I understand that access to school Technology Resources is a privilege that may be withdrawn at any time, should I violate any aspect of the procedures or acceptable use. By executing below, I hereby acknowledge reading and understanding the procedures and accept all responsibilities associated with access to school Technology Resources.