

## **St. Michael the Archangel Catholic High School Student Laptop Agreement 2025 - 2026 School Year**

Allowing students to bring laptop computers for instruction to St. Michael the Archangel is an exciting venture. Certain guidelines are necessary to protect the laptop and the school network and ensure that this technology serves as an effective instructional tool.

### **Students and their parents/guardians must agree to the following:**

- Incoming students (starting 2025-2026 school year) must use an Apple MacBook (Windows, Chromebooks, Linux, or other branded computers will not be acceptable for students to use. MacBooks must meet the following specifications:

MacBook Options:

- **Option 1:**  
RAM/Memory: 8GB  
Storage: 128GB  
CPU: M2, M3
- **Option 2:**  
RAM/Memory: 16GB  
Storage: 256GB  
CPU: M2, M3
- The student agrees to handle the computer carefully and protect it from potential sources of damage. The student must carry the laptop in a secure bag or backpack to protect the computer. It is recommended that it not be placed inside an unprotected backpack, gym bag or other carrying device, doing so could result in serious damage to the computer. This is the number one cause of non-warranty damages and could result in irreparable damage.
- The student agrees to follow all SMA regulations and policies governing the use of the computer (see acceptable use agreement) as well as all applicable State and Federal laws including copyright and intellectual property law pertaining to software and information.
- The student agrees to take care to keep the computer secure and safe. The student will assume the risk of loss by theft, destruction, or damage. If the laptop is stolen or vandalized, SMA is not liable. Students must take care of their computer and they are advised not to leave their laptop unattended.
- The student understands that he or she is responsible for his or her own computer. The student is responsible for procuring a replacement device in case of loss or theft as stipulated by St. Michael the Archangel at the time of replacement. The student is responsible for obtaining service on their computer in case of malfunction or damage.
- The student agrees that the administration may search the computer at any time.
- The parent/guardian may want to purchase AppleCare (extended warranty) which will provide support for the unit, but it is not required. It is left to the discretion of the family.

- The student understands that he or she is responsible for his or her own data. Each student will receive a Google account which allows unlimited cloud storage using Google Drive. The St. Michael the Archangel Technology Department recommends saving all documents and files to Google Drive. SMA is not liable for lost data or time spent on retrieving data.

### **Appropriate Laptop Use – Tampering and Abuse Defined:**

- Tampering or attempting to create accounts on your laptop or modifying the operating system or other school-provided applications for any reason is considered abuse of school policy.
- Attempts to access/install blocked apps or features-- including (but not limited to) Console, Screen Share, Terminal, Admin networks and passwords, locked System Preferences, and Firmware Boot Mode-- will result in immediate laptop confiscation.
- Attempts to circumvent JAMF or SonicWall blocks, the use of proxies or other means to circumvent content filtering, or online searches to find related information, will result in immediate laptop confiscation.
- Unauthorized use of or attempts to access any student or teacher laptop other than the student's own will result in disciplinary action.
- Failure to follow these guidelines could result in a violation of the Computer Fraud and Abuse Act.

We will place an inventory tag on the device and charger as chargers are easily mixed up at school, and an active inventory of student devices is maintained for record keeping.

### **Consequences of Tampering or Abuse:**

#### **1st Offense**

- Detention
- Loss of laptop for forty-eight hours

#### **2nd Offense**

- Detention
- Loss of laptop for one week
- Meeting with Administration
- Possible record of misconduct

#### **3rd Offense**

- Detention
- Loss of laptop privileges
- Meeting with Administration
- Possible record of misconduct
- Possible prosecution for criminal activity

**Laptop collection process:**

All students new to SMA are required to purchase their Apple MacBook as detailed at [smacatholic.org/technology](http://smacatholic.org/technology). Devices will have appropriate SMA software installed prior to release for student use. Devices will be given to students as soon as they have been prepared. All devices will be factory reset and returned to families upon graduation or withdrawal from St. Michael the Archangel.