

Delaware Academy Central School District at Delhi

2 Sheldon Drive • Delhi, New York 13753

Mr. Carey Shultz
Deputy Superintendent



Phone: (607) 746-1305
Fax: (607) 746-6028

"A Tradition in Academic Excellence Since 1819"

NOTICE OF VACANCY

The Delaware Academy Central School District at Delhi seeks a highly qualified candidate to fill the following:

Position: **Aide**

Start Date: Rolling until filled.

Salary: As per DESSA Agreement.

Terms: Full-time, 10 Months

Qualifications: Graduation from High School or possession of a high school equivalency diploma.

Desired Characteristics, Responsibilities, and Duties:

- Good general intelligence;
- Ability to establish good relationships with children and others;
- Familiarity with classroom routine;
- Good background or knowledge in the specific field where specialized duties are involved;
- Above average clerical aptitude; resourcefulness in conducting above described activities indirectly related to the teaching process; neat personal appearance; ability to maintain discipline; tact; courtesy; good judgment; and good physical condition;
- A teacher aide assists teachers in such nonteaching duties as 1) managing records, materials, and equipment; 2) attending to the physical needs of children; and 3) supervising students and performing such other services as support teaching duties when such services are determined and supervised by teacher.

Reports to: Building Administrator

Deadline: Rolling until filled.

How to apply: Applications can be downloaded by visiting www.delhischools.org (Employment Opportunities) and should include: completed application, cover letter, resume, three letters of recommendation. These materials should also be uploaded to OLAS at www.olasjobs.com

Correspondence should be directed to:

Carey Shultz, Deputy Superintendent of Schools
Delaware Academy Central School District at Delhi
2 Sheldon Drive
Delhi, NY 13753

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