

Regular Meeting of the Board of Education (Monday, October 24, 2022)
Delaware Academy Central School District at Delhi
High School Library Media Center
2 Sheldon Drive, Delhi, NY 13753
5:00 p.m.

MINUTES

Members Present: Tammy Neumann, Lucy Kelly, Seth Haight, Sean Leddy, Kimberly Shephard, James Tucker, Jr., Lauren Raba and Tyler Branigan

Others Present: Kelly M. Zimmerman, Superintendent, Lisa A. Kulaski, District Clerk, Carey Shultz, Assistant Superintendent for Business and Personnel, Julie Mable, Elementary Principal, Brian Rolfe and members of the community.

Opening of Meeting

Call to Order

President, Tammy Neumann called the Regular Meeting of the Board of Education to order at 5:02 p.m.

Enter an Executive Session

On a motion made by Lucy Kelly, seconded by Kimberly Shephard, the Board of Education entered Executive Session to discuss matters regarding personnel and the terms of a contract with the district with no action to be taken, at 5:04 p.m.

Leave Executive Session:

On a motion made by Sean Leddy, seconded by Lauren Raba, the Board of Education left Executive Session at 6:05 p.m.

Opening of Meeting

Call to Order

President, Tammy Neumann called the Open Session of the Board of Education to order with the Pledge of Allegiance at 6:07 p.m.

Presentations

There were no presentations for October 24, 2022.

Public Comments

President, Tammy Neumann, opened the floor to public comments.

Victoria Brown, Davenport Center, appeared with comments regarding an open enrollment policy for her son. She mentioned that her son had taken part in the Charlotte Valley sports merger and was a member of the Delaware Academy Modified Football this season.

Superintendent Zimmerman thanked Ms. Brown for her comments.

There were no further comments.

Routine Matters

A. Approve Minutes of the Regular Meeting held on August 22, 2022

On a motion made by Lucy Kelly, seconded by Lauren Raba, the Board of Education approved the Minutes of the Regular Meeting held on August 22, 2022. There were no further questions, comments or discussion, and the motion carried with a vote of 7-0.

B. Approve Minutes of the Special Meeting held on August 29, 2022

On a motion made by Lauren Raba, seconded by Lucy Kelly, the Board of Education approved the Minutes of the Special Meeting held on August 29, 2022. There were no further questions, comments or discussion, and the motion carried with a vote of 7-0.

C. Personnel Recommendations

On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted, and upon fingerprint clearance:

RESIGNATIONS

Name	Position	Reason	Effective
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No resignations for October 24, 2022

RETIREMENTS

Name	Position	Effective
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No retirements for October 24, 2022

UNCLASSIFIED APPOINTMENTS - 4 Year Probationary Appointments

Name	Position/Dept.	Appointment	Effective	Tenure	Area	Certification	Salary
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No unclassified appointments-4 year Probationary Appointments for October 24, 2022

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 30123 of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENTS - 3 Year Probationary Appointment

Name	Position/Dept.	Appointment	Effective	Tenure	Area	Certification	Salary
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No unclassified appointments-3 year Probationary Appointments for October 24, 2022

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 30123 of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MENTOR	Employee Name	Position	School year new hire is to be mentored
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No mentors for October 24, 2022.

MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
Decker, Jessica	Permanent	School Nurse RN	11/4/2022	\$50,000.00/year as per working conditions under DESSA Contract
Holst, Amelia	Temporary	Substitute Food Service Helper	10/25/2022 to 6/30/2023	\$13.20/hour
Hultenius, John	Temporary	Non-Certified Substitute Teacher	10/25/2022 to 6/30/2023	\$100.00/day
Miller, Madison	Temporary	Substitute Food Service Helper	CORRECTION: Retroactive to 9/1/2022 to 6/30/2023 (See 9/26/2022 BOE Minutes- correction of end date from 12/16/2022 to 6/30/2023)	\$13.20/hour
Pagerie, Donna	Temporary	Non-Certified Substitute Teacher	10/25/2022 to 6/30/2023	\$100.00/day
Schultz, Jessica	Probationary	F/T Food Service Helper	10/25/2022 to 4/25/2022	\$15.00/hour as per working conditions under CSEA contract
Verspoor, Kayleigh	Temporary	Non-Instructional Substitute Aide	Retroactive to 9/27/2022 to 6/30/2023	\$92.40/day
White, Brett	Temporary	Non-Certified Substitute Teacher	Retroactive to 9/27/2022 to 6/30/2023	\$100.00/day

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

TENURE APPOINTMENTS

Name	Tenure Area	Certification	Effective
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No tenure appointments for October 24, 2022.

ATHLETIC APPOINTMENTS

Name	Position	Season	DAFA Step	Years of Service	Stipend
Liddle, Monica	Girls Modified Basketball	Winter	IV	1	\$2,378.00

There were no additional questions, comments or discussion, and the motion carried with a vote of 7-0.

On a motion made by Lucy Kelly, seconded by Kimberly Shephard, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted, and upon fingerprint clearance:

ATHLETIC APPOINTMENTS

Name	Position	Season	DAFA Step	Years of Service	Stipend
Neumann, Shawn	Modified Wrestling	Winter	IV	3	\$3,669.00

Tammy Neumann abstained from the vote due to relationship. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

On a motion made by Seth Haight, seconded by Lauren Raba, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted, and upon fingerprint clearance:

ATHLETIC APPOINTMENTS

Name	Position	Season	DAFA Step	Years of Service	Stipend
Wilson, Abigail	Boys Modified Basketball	Winter	IV	2	\$2,378.00

EXTRACURRICULAR APPOINTMENTS

Name	Position	Years of Service	DAFA Step	Stipend
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No extracurricular appointments for October 24, 2022

CHANGE IN POSITION

Employee	Title	Dept.	Current Status	New Status	Effective
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No changes in position for October 24, 2022

CHANGE IN CIVIL SERVICE STATUS

Name	Dept.	Position	Appointment	Effective
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No change in civil service status for October 24, 2022

LEAVE OF ABSENCES

Name	Position	Reason	Effective
Backus, John	High School Physics Teacher	Personal	Retroactive to 10/20/2022 to 11/4/2022- Paid

There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

C. Financial Reports

There were no Financial Reports for October 24, 2022.

D. CSE Recommendations

On a motion made by Kimberly Shephard, seconded by Seth Haight, the Board of Education accepted the Special Education Report from the Director of Special Education for September 30, 2022, as submitted. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

Reports

A. Principal's Monthly Reports

Mrs. Julie Mable, Elementary School Principal, reported for the Elementary, Middle School and High School:

- All students are doing a good job with fire drills and lockdown drills.
- Middle School to 6th Grade transition has gone well.
- Sources of Strength held their first event in the High School.
- Students and Staff met to make final revisions to the student code of conduct.
- 2 Open Houses were held and each was a success.
- Upcoming events include an Elementary Halloween Parade, Middle School Dance, Spelling Bee, High School Financial Aid Nights and the Veteran's Day Celebration on November 10.

The Board thanked Mrs. Mable for her reports.

B. Departmental Reports

Mr. Carey Shultz, Assistant Superintendent for Business and Personnel, reported the following:

- For the Business Office:
 - The Audit is almost complete.
 - Tax Collection is almost done.
 - He had a meeting with Luke Potrzeba where they discussed the camera systems.
- For Buildings & Grounds:
 - The Pre-K playground was completed.
 - They found a vendor for the railing in the back alcove of the High School.
- For Food Service:
 - They have received 42-43% of applications for free and reduced lunches.
 - Mr. Shultz discussed how the free and reduced lunches worked as well as the application process.

The Board thanked Mr. Shultz for his reports.

C. Superintendent Monthly Report

Superintendent, Kelly Zimmerman, reported the following:

- She highlighted some upcoming District events:
 - Business After Hours event to be held at Delaware Academy in conjunction with the Delaware County Chamber of Commerce; and
 - The first Public Forum for the next Capital Project will be held in early November.
- Gave an update on the School Resource Officer. He has been present in classrooms and has had students reach out to him.
- Informed the Board that she and President Neumann would be attending the NYSSBA 2022 Annual Convention and Education Expo in Syracuse. The Delaware Academy FFA is setting up a booth with a presentation and showcase display on maple syrup production. Students will be present to talk about the program.

The Board thanked Mrs. Zimmerman for her report.

D. Board Committee Reports

A.L. Kellogg Committee

The committee did not meet in October, 2022.

Athletic Committee

The committee did not meet in October, 2022.

Board Liaison Committee

The committee held a meeting in October, 2022. Superintendent Zimmerman spoke about the role of the committee, its goals and purpose.

Capital Project Committee

The committee did not hold a meeting in October, 2022. They did hold a special Board of Education Meeting on October 18, 2022 where the new Capital Project was discussed.

Finance Committee

The committee held a meeting in October, 2022. All items discussed were covered in Mr. Shultz's earlier report.

Diversity, Equity and Inclusion

The committee held a meeting in October, 2022. Superintendent Zimmerman, Trustee Kelly and Trustee Raba attended a workshop hosted by DCMO-BOCES. They discussed the next step, which included determining a stakeholder committee.

Policy Review Committee

The committee did not meet in October, 2022.

Technology Committee

The committee did not meet in October, 2022.

Policy Review / Adoption

There is no policy review/adoption for October 24, 2022.

10. Old Business

No old business for October 24, 2022.

11. New Business

A. Request to Transfer Funds

On a motion made by Seth Haight, seconded by Lucy Kelly, BE IT RESOLVED, that the Board of Education approved a request from the Assistant Superintendent for Business and Personnel, Mr. Carey Shultz, to transfer funds in the amount of \$328,765.00 from the A.L. Kellogg Delhi Capital account to the Delaware Academy CSD General Fund account.

Trustee Tucker asked what the transfer of funds was for. Mr. Shultz answered it was to pay for the tennis courts.

There were no further questions, comments or discussion, and the motion carried with a vote of 7-0.

B. Approve Request to Remove Books, Elementary School and Request to Surplus, Transportation Department

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education approved requests to remove and surplus the following items:

a. request from Mrs. Julie Mable to remove books from use and discard because they have moved from Eureka Math to Eureka Math 2; and

b. request from Mr. Gregg Verspoor to surplus an HD Truck Tire Dolly Lift as it is not optimal for use and has not been used in several years.

There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

C. Approve Donation from Decker Advertising, Inc.

On a motion made by Lucy Kelly, seconded by Kimberly Shephard, the Board of Education accepted a donation in the amount of \$174.00 from Decker Advertising, Inc. from the DA Popup Store for use in the backpack program.

There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

D. Approve Donation from St. John's Episcopal Church

On a motion made by Kimberly Shephard, seconded by Sean Leddy, the Board of Education accepted the following donations:

a. donation of school supplies from St. Peter's Church; and

b. donation of books to the Elementary School from Kathleen Coppersmith.
There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

Public Comments

President, Tammy Neumann opened the floor to public comments.

Will Outsen had questions regarding the Financial Aid nights.

There were no further public comments.

Other Discussion

A. Board Comments

Trustee, Lucy Kelly had two comments. She would like to know if the District Office could receive names and information from families who have shown interest in attending Delaware Academy. Next, she commented on the number of committees we had in comparison to other Districts. The committees were already established when she was elected. She said there may come a time that the board may need to look at the purpose of the committees and ask if we need to downsize them.

Trustee, James Tucker, Jr, commented that the motivational speakers are coming up on November 15 to speak with the Elementary, Middle and High Schools.

Trustee, Sean Leddy, did not have any comments.

Student Board Member, Tyler Branigan, was glad to see that the FFA got talked about. He also mentioned that the FFA was selling their fruits and cheeses for the Holiday season. He said it would also be nice to revisit the transfer policy or the enrollment policy. He lastly wanted to thank everyone for keeping himself and Carter Tarrants at the Board table. He appreciates the Board's respect.

Trustee, Kimberly Shephard asked whom is responsible for letting students know when new sports seasons and practices start. She was told that there were sign ups and announcements weeks ahead of time for the students.

Trustee, Seth Haight, commented that he was appreciative of the information on the School Resource Officer. From the feedback he has received from the community it has been very positive and people appreciate the investment that the Board has made.

Trustee, Lauren Raba, thanked everyone for the appreciation for the Board of Education.

President, Tammy Neumann, loves this time of year for the recognition and for all of the time and effort that the Elementary students put into their artwork.

Close Meeting:

The next Regular Meeting of the Board of Education will be held on Monday, November 14, 2022 at 5:00 p.m. in the High School Library Media Center.

Adjourn Meeting:

On a motion made by Sean Leddy, seconded by Lauren Raba, the Board of Education adjourned the Regular Meeting at 7:13 p.m.

Respectfully submitted,

Lisa A. Kulaski
District Clerk

BOE Approved: 12/12/2022