

**Regular Meeting of the Board of Education (Monday, January 30, 2023)**  
**Delaware Academy Central School District at Delhi**  
**High School Library Media Center**  
**2 Sheldon Drive, Delhi, NY 13753**  
**5:00 p.m.**

**MINUTES**

**Members Present:** Tammy Neumann, Lucy Kelly, Kimberly Shephard, James Tucker, Jr., Lauren Raba and Carter Tarrants

**Members Absent:** Seth Haight, Sean Leddy

**Others Present:** Kelly M. Zimmerman, Superintendent, Lisa A. Kulaski, District Clerk, Carey Shultz, Assistant Superintendent for Business and Personnel, Julie Mable, Elementary School Principal, Jeffrey Ferrara, Athletic Coordinator, Brian Rolfe, representatives from Schoolhouse Construction Services, LLC, representatives from TamCo Management Group, representatives from LeChase Construction Services, LLC, Jane Hamilton, Bassett Healthcare Network-School-Based Healthcare, Victoria Verspoor, student, Risdon Reed, student, Margaret Ossit, Amanda Kane, Will Outsen and Nathaniel McCarthy.

**Opening of Meeting**

**Call to Order**

President, Tammy Neumann called the Regular Meeting of the Board of Education to order at 5:02 p.m.

**Enter an Executive Session**

On a motion made by Lucy Kelly, seconded by James Tucker, Jr., the Board of Education entered Executive Session to discuss matters regarding personnel and the terms of a contract with the district with no action to be taken, at 5:02 p.m.

**Leave Executive Session**

On a motion made by Lauren Raba, seconded by James Tucker, Jr., the Board of Education left Executive Session at 6:00 p.m.

**Opening of Meeting**

**Call to Order**

President, Tammy Neumann called the Open Session of the Board of Education to order with the Pledge of Allegiance at 6:02 p.m.

**Presentations**

**A. Presentation by Class of 2024 on Junior Prom**

Victoria Verspoor, Vice-President of the Class of 2024 and Risdon Reed, President of the Class of 2024, presented on the Junior prom. They explained that the class would like to hold it at the Bluestone Restaurant located at the SUNY Delhi Golf Course. There is space inside and outside for guests to mingle, decorating would be minimal and soft drinks and light snacks will be provided. The school resource officer, Mr. Ferrara, would be in attendance along with a number of chaperones. There will be a guest form for people to complete ahead of time for those out of district. Freshman will be able to attend by invitation only. Pricing has not yet been determined.

Trustee, Kimberly Shephard, asked how many people usually go to the prom? They answered last year it was above 100 people in attendance.

Superintendent, Kelly Zimmerman, thinks that this is a great venue and she was very excited to hear that as a suggestion. She reminded the Board of Education that since it is held off campus they ask the students to come and present their ideas so that the board can take action, which then extends into their insurance coverage.

On a motion made by Lucy Kelly, seconded by Kimberly Shephard, the Board of Education approved a request from the class of 2024 to hold the Junior Prom on May 6, 2023 at the Bluestone Restaurant located at the Delhi College Golf Course. There were no further questions, comments or discussion, and the motion carried with a vote of 5-0.

**B. Presentation by Schoolhouse Construction Services, LLC on the Construction Management Request for Proposal (RFP)**

Representatives from Schoolhouse Construction Services, LLC gave a presentation on the Construction Management Request for Proposal (RFP).

- Eric Robert, Jared Yando, Justin Foster and Paul Lamoy introduced themselves and spoke about their backgrounds and involvement in the company.
- Their company is based in Delhi, NY and they have a team of 20 to 25 people and have been in business for 10 years.
- Discussed planning and scheduling of projects as well as budgeting and estimating.
- The company prides itself in communication and constant contact and discussion with the Director of Facilities. Daily field reports are completed to check the progress of work being done.
- Discussed quality control.
- Lastly, they stated they have a vested interest in the school and the community, they are available to react quickly due to their close proximity, bring valuable knowledge to the area with their backgrounds and understand the architectural significance to historic schools.

The Board asked a few questions.

- What is their experience with EPC projects?
  - They shared that they have worked on a number of EPC projects and they currently have four or five in the midst of construction.
  - How will the timing of this project affect other projects?

- How will the timing of this project affect other projects?
  - They typically manage 15-20 projects per season. They have ample capacity to take on this project.

The Board thanked the representatives for their presentation.

### **C. Presentation by TamCo Management Group on the Construction Management Request for Proposal (RFP)**

Representatives from TamCo Management Group gave a presentation on the Construction Management Request for Proposal (RFP).

- Bill Christensen gave some background into the company and discussed why TamCo is different than other companies.
- Discussed services, they do more than just construction but also finance and compliance.
- Went through the strengths of each of their personnel and what they would bring to the project.
- Discussed a three-step approach, a financial plan, design phase and construction plan.

The Board asked:

- Is quality control built into the schedule?
  - Yes, at least once per week at a minimum they would come out. They discussed the collaborative approach and how their personnel would be on the jobsite during different aspects of construction.
- They were asked to explain cooperative purchasing.
  - They have done more as a construction manager through cooperative purchasing than anyone else that they know. They have done close to seventy million dollars of cooperative purchasing procurement over the last few years. They also do a lot of education on this topic. Mr. Christensen detailed further about cooperative purchasing and he said it is becoming more and more popular.

The Board thanked the representatives for their presentation.

### **D. Presentation by LeChase Construction Services, LLC on the Construction Management Request for Proposal (RFP)**

Representatives from LeChase Construction Services, LLC gave a presentation on the Construction Management Request for Proposal (RFP).

- Dave Vaughn gave an introduction into the company and highlighted the districts that they have worked with. He also spoke about safety and introduced the rest of their team.
- Discussed each person's role in the project and what they bring to the team.
- Spoke about pre-referendum and their collaborative team approach.

The Board asked the following questions:

- How many days is the project manager on site?
  - Typically 2 to 3 days.
- Can you speak about your experience on EPC's?
  - They have been able to pull the scope out of a capital project and move it to the EPC. They have tied smart schools in the capital project with the EPC to help remove some of the scope to try to maximize the district's value.

The Board thanked the representatives for their presentation.

### **E. Presentation on School Based Health Center**

Mrs. Jane Hamilton of Bassett Healthcare Network-School-Based Healthcare presented on the School Based Health Center (SBHC).

- SBHCs are a collaborative effort between the school district and Bassett Healthcare Network.
  - They provide easy access to students in pre-K through 12<sup>th</sup> grade.
  - Provide services at no out-of-pocket cost to the family.
  - Are accessible every working day except Bassett's six holidays.
  - Are staffed by Advanced Practice Clinician, Mental Health Provider, Nurses, Ambulatory Office Assistants, and each has a supervising Physician.
- SBHCs provide annual exams, well care, acute care, dental care, mental health care and telehealth services.
- The program is 30 years old and has 21 sites covering 17 school districts.

The Board thanked the Mrs. Hamilton for her presentation.

### **Public Comments**

President, Tammy Neumann, opened the floor to public comments.

There were no public comments.

### **Routine Matters**

#### **A. Approve Minutes of the Regular Meeting held on December 12, 2022**

On a motion made Lauren Raba, seconded by James Tucker, Jr., the Board of Education approved the Minutes of the Regular Meeting held on December 12, 2022. There were no further questions, comments or discussion, and the motion carried with a vote of 5-0.

#### **B. Personnel Recommendations**

On a motion made by Lauren Raba, seconded by Kimberly Shephard, the Board of Education, upon the recommendation of the Superintendent approved the personnel recommendations as submitted, and upon fingerprint clearance:

**RESIGNATIONS**

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective</b>
Gregory, Anne	School Counselor	To take a position elsewhere	Retroactive to 1/27/2023
Hannigan, Peter	Leave Replacement, High School Science (Living Environment Biology)	Personal	3/2/2023
Feltman, Heidi	Elementary Teacher/Elementary School	Personal	2/3/2023
Moser, Ellen	Elementary Teacher/Elementary School	Personal	1/31/2023

**RETIREMENTS**

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Cleveland, Michelle	School Counselor	Accept the retirement with an effective date of March 12, 2023, as per an agreement approved by the Board of Education on September 20, 2022.
Potrzeba, Luke	Network Manager	Accept the retirement with an effective date of June 30, 2023

**UNCLASSIFIED APPOINTMENTS - 4 Year Probationary Appointments**

<b>Name</b>	<b>Position/Dept.</b>	<b>Appointment</b>	<b>Effective</b>	<b>Tenure Area</b>	<b>Certification</b>	<b>Salary</b>
Ossit, Margaret	English Teacher/ English Department	Probationary pending final certification from NYSED for an Initial Certificate	Retroactive to 1/24/2023 to 1/24/2027	English	English Language Arts 7-12-pending Initial Certificate	\$46,500.00 as per Working Conditions under DAFA Agreement

\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 30123 of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

**UNCLASSIFIED APPOINTMENTS - 3 Year Probationary Appointment**

<b>Name</b>	<b>Position/Dept.</b>	<b>Appointment</b>	<b>Effective</b>	<b>Tenure Area</b>	<b>Certification</b>	<b>Salary</b>
Kane, Amanda	School Counselor/Guidance	Probationary	On or about 1/31/2023 to on or about 1/31/2026	Guidance	School Counselor, Permanent Certificate	\$64,000.00 with working conditions as per DAFA Agreement

\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 30123 of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

**UNCLASSIFIED APPOINTMENTS - Temporary Appointments**

Name	Position/Dept.	Appointment	Effective	Tenure Area	Certification	Salary
Hoffman, Cheyanne	Leave Replacement, Elementary, Grade 1	Temporary	1/31/2023 to 6/30/2023	Elementary	Nursery, Kindergarten & Grades 1-6 Permanent Certificate; Social Studies 7-12 Permanent Certificate	Prorated based on annual salary of \$48,696.75
Sanford, Donald	Leave Replacement, High School Science (Living Environment Biology)	Temporary	2/27/2023 to 6/30/2023	Science	Biology 7-12	Prorated based on annual salary of \$64,500.00

\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 30123 of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

MENTOR	Employee Name	Position	School year new hire is to be mentored
Haight, Erin	Ossit, Margaret	HS English Teacher	2022-2023

**MISCELLANEOUS APPOINTMENTS**

Name	Appointment	Position	Effective	Compensation
Alliano, Josephine	Student Teacher (SUNY Oneonta)	Student Teacher with Jillyn Wilcox (Gr. 1)	Retroactive to 1/9/2023 to 3/10/2023	N/A
Andrews, Jennifer	Student Teacher (SUNY Potsdam)	Student Teacher with Christina Boice (Gr. 5)	3/27/2023 to 5/19/2023	N/A
Ferrara, Julie	Permanent	Aide	3/7/2023	\$14.20/hour with working conditions as per DESSA Contract

Foster, Sharon	Temporary	Certified Substitute Teacher	1/31/2023 to 6/30/2023	\$120.00/day
Gresser, Sally	Student Teacher (SUNY Oneonta)	Student Teacher with Mary Ann Keene (Gr. 5)	Retroactive to 1/9/2023 to 3/10/2023	N/A
McFerran, Gwen	Student Teacher (SUNY Oneonta)	Student Teacher with Theresa Sherman (FACS)	Retroactive to 1/9/2023 to 3/10/2023 3/13/2023 to 5/12/2023	N/A
Miner, Karen	Volunteer	FCCLA Volunteer	Retroactive to 1/24/2023 to 6/30/2023	N/A
Ossit, Margaret	Temporary	Non-Certified Teacher	Retroactive to 1/24/2022 to 6/30/2023	\$105.00/day
Simko, Nancy	Temporary	Non-Certified Teacher Non-Instructional Substitute Aide	1/31/2022 to 6/30/2023	\$105.00/day \$99.40/day
VanBuren, Ashley	Permanent	Administrative Aide	2/24/2023	\$15.73/hour with working conditions as per DESSA Contract
Vlahakis, Elizabeth	Student Teacher (SUNY Oneonta)	Student Teacher with Dana DeBoer (Gr. 2)	Retroactive to 1/9/2023 to 3/10/2023	N/A
Wallace, Chelsea	Permanent	Administrative Aide	2/27/2023	\$17.50/hour with working conditions as per DESSA Contract
Weand, Bethany	Student Teacher (SUNY Oneonta)	Student Teacher with Cindy Mostert (Gr. 1)	Retroactive to 1/9/2023 to 3/10/2023	N/A
Weand, Bethany	Temporary	Non-Certified Substitute Aide	1/31/2023 to 6/30/2023	\$99.40/day
Winn, Allison	Student Teacher (SUNY Oneonta)	Student Teacher with Kathleen Albright (Gr. 6 Math)	Retroactive to 1/9/2023 to 3/10/2023	N/A

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

#### TENURE APPOINTMENTS

Name	Tenure Area	Certification	Effective
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*No tenure appointments for January 30, 2023*

#### ATHLETIC APPOINTMENTS

Name	Position	Season	DAFA Step	Years of Service	Stipend
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*No athletic appointments for January 30, 2023*

## EXTRACURRICULAR APPOINTMENTS

Name	Position	Years of Service	DAFA Step	Stipend
Coleman, Jill	Varsity Club (shared) (Effective 1/31/2023 to 6/30/2023)	1	III	\$764.50 (Pro-rated 1/31/2023 to 6/30/2023)
Gregory, Anne	Rescind Student Senate HS Advisor appointment (see 8/22/2022 Minutes, effective 1/27/2023)	2	IV	n/a
Knapp, Hope	Rescind Varsity Club Advisor appointment (see 8/22/2022 Minutes, effective retroactive to 1/9/2023)	5	III	n/a
Sanford, Jennifer	Varsity Club (shared) (Effective 1/31/2023 to 6/30/2023)	1	III	\$764.50 (Pro-rated 1/31/2023 to 6/30/2023)

## CHANGE IN POSITION

Employee	Title	Dept.	Current Status	New Status	Effective
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*No changes in position for January 30, 2023*

## CHANGE IN CIVIL SERVICE STATUS

Name	Dept.	Position	Appointment	Effective
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*No change in civil service status for January 30, 2023*

## LEAVE OF ABSENCES

Name	Position	Reason	Effective
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*No leave of absences for January 30, 2023*

Superintendent, Kelly Zimmerman, had some comments regarding personnel. She wanted to express on behalf of the district gratitude to some longtime employees, Luke Potrzeba and Anne Gregory. Mr. Potrzeba has had a huge impact on the District's ability to offer progressive instructional technology throughout the district. She wished him all the best in his retirement. She also expressed gratitude to Mrs. Gregory who has been with the District for many years. She also thanked Mr. Peter Hannigan, Ms. Heidi Feldman and Mrs. Ellen Moser, who are all retired teachers who came back to help the District. The District appreciates their time and sends along best wishes to them all.

Superintendent Zimmerman welcomed Ms. Margaret Ossit and Mrs. Amanda Kane to the District along with welcoming back Mr. Donald Sanford and Mrs. Cheyanne Hoffman.

She expressed gratitude to Mrs. Hope Knapp who has been the Varsity Club advisor for many years. She will be missed. She is grateful for Mrs. Jill Coleman and Mrs. Jennifer Sanford for stepping on board for the Varsity Club.

There were no further questions, comments or discussion, and the motion carried with a vote of 5-0.

## E. Financial Reports

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education accepted the Financial Reports as submitted by the Treasurer for November 30, 2022, as submitted. There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

## F. CSE Recommendations

On a motion made by Kimberly Shephard, seconded by James Tucker, Jr., the Board of Education accepted the Special Education Report from the Director of Special Education for December 31, 2022, as submitted. There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

## Reports

### A. Principal's Monthly Reports

Mrs. Julie Mable, Elementary Principal, reported for the Elementary, Middle School and High School:

- Touched on enrollment, there were 5 new students in the Elementary School and 2 students who graduated in High School midyear.
- The Elementary School held two winter concert programs.

- The mentor program has begun with 25 students trained. 15 students are paired with younger students in the Elementary and Middle Schools. They are working on getting 10 students paired with students.
- Offered congratulations to two Middle School students, Maja Margiotta and Cael Abts, who represented Delaware Academy in the regional spelling bee.
- Several students in the High School competed in the Catskill Area Study Council Quiz Bowl for the first time this year and placed second amongst 17 other teams. Delaware Academy came in as the runners up to the reigning champion. They will return for another competition held in March at SUNY Oneonta.
- Students in the 8<sup>th</sup> and 10<sup>th</sup> grades participated in the DCMO BOCES Roadshow and learned about the programs available to them in 11<sup>th</sup> grade.
- Mrs. Mable gave a very special thank you to Mrs. Ellen Mosher and Ms. Heidi Feltman for teaching in the 1<sup>st</sup> grade classroom. She was very grateful to them.
- Mrs. Mable welcomed back Mrs. Cheyanne Hoffman who will return to teach the 1<sup>st</sup> grade class during the second half of the school year.
- Elementary, Middle and High School staff participated in professional development during the Superintendent's Conference Day.
- Events in February include a senior recital, Middle School dance, 5<sup>th</sup> grade concert and winter break following President's Day.

The Board thanked Mrs. Mable for her reports.

## **B. Departmental Reports**

Mr. Carey Shultz, Assistant Superintendent for Business and Personnel, reported the following:

For Food Service:

- New sensors have been purchased for all the coolers in the Elementary, Middle and High School cafeterias.

For Buildings and Grounds:

- The crew has been working on snow removal.
- Mr. Shultz has been working with Mr. Cicio on the capital project.
- The bathrooms across from the High School gym continue to be closed off but should be back in operation soon.

For the Business office:

- They have been working on the capital project with LeChase and Highland and trying to solidify the numbers.
- He explained the resolution that the Board would be reviewing tonight is for the front steps of the main building. It is for approval of the construction side of the project. He explained he wanted to be more transparent about the cost and wanted to include in the resolution approving a not to exceed number that would also cover the soft costs attached to the project.
- He is working on the upcoming budget. Fuel bids are coming in and there will be a 24 hour period to accept or reject them.
- He heard a budget presentation from DCMO BOCES. Their budget is projected to be higher than the previous year.

Superintendent, Kelly Zimmerman, stated that DCMO BOCES froze their budget during the outset of COVID for a year so the District had a zero increase. During their presentation to us last year their initial proposal would have been a significant increase to offset the lack of increase in the prior year. Rather than ask districts to absorb that over one year they went back, looked it over and brought that down closer to a 3.5% increase in the first year. They were transparent saying that the following year would be a similar increase.

Mr. Shultz went on further:

- The DCMO BOCES capital project that he presented at the last board meeting has been put on hold with no timetable for resurrection.
- He does not have a calculation yet for the tax cap. He has put together a long-range five-year plan for the district. He will present that to the board during one of the budget planning sessions.

The Board thanked Mr. Shultz for his reports.

## **C. Superintendent Monthly Report**

Superintendent, Kelly Zimmerman, mentioned that a staff development day was held today for the entire faculty and staff. One of the District goals front loaded by choice of the Board of Education was to support and cultivate an educational environment to prioritize the social and emotional well-being of staff and students. She explained that was the focus of the entire day of professional development that was brought in.

The Board thanked Mrs. Zimmerman for her report.

## **D. Board Committee Reports**

### **A.L. Kellogg Committee**

The committee did not meet in January, 2022.

### **Athletic Committee**

The committee did not meet in January, 2022.

### **Board Liaison Committee**

The committee did not meet in January, 2022.

### **Capital Project Committee**

The committee held a brief meeting in January, 2022 and most of the content was discussed already by Mr. Shultz.

### **Finance Committee**



The committee did meet in January, 2022. A lot of their meeting was already touched upon by Mr. Shultz. They did receive an update on the A.L. Kellogg numbers as well as the Kellogg Request for Proposal. They received an update on ESSR Funding. President, Tammy Neumann, also said they spoke briefly about the 2022-2023 budget process.

### **Diversity, Equity and Inclusion**

The committee did not meet in January, 2022.

### **Policy Review Committee**

The committee did not meet in January, 2022. They will be conducting a second reading of Policy #52 Participation by Home Schooled Students in Extracurricular Activities and a third reading and adoption of Policy #78 Vehicle Use Policy.

### **Technology Committee**

The committee did not meet in January, 2022.

### **Policy Review / Adoption**

#### **A. Second reading of Policy #52 Participation by Home Schooled Students in Extracurricular Activities**

The Board of Education conducted a second reading of Policy #52 Participation by Home Schooled Students in Extracurricular Activities. President Neumann stated that they will conduct a third reading and adoption at the next meeting.

#### **B. Third Reading and Adoption of Policy #78 Vehicle Use Policy**

The Board of Education conducted a third reading of Policy #78 Vehicle Use Policy.

On a motion made by Lucy Kelly, seconded by James Tucker, Jr., the Board of Education adopted Policy #78 Vehicle Use Policy. There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

### **10. Old Business**

The Board of Education continued discussion regarding the upcoming capital project with no action to taken.

### **11. New Business**

#### **A. Resolution to Approve an Agreement Between the Delaware County Board of Elections and Delaware Academy**

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education approved an Agreement between the Delaware County Board of Elections and the Delaware Academy Central School District at Delhi for the Delaware County Board of Elections to provide the creation of the ballot, programming and testing of the voting machine at a cost of \$200.00 and will submit to Delaware Academy the ballot proofs for approval, and permit Delaware Academy the loan of two voting machines, four privacy voting booths, twenty privacy sleeves, and pens that are necessary to conduct the annual budget vote and board of education elections on May 16, 2023, and delivery, setup and pickup of the two voting machines by Board of Elections staff at a cost of \$50.00, and the Delaware Academy Central School District at Delhi shall pay the County the sum of \$250.00 for the services and authorized Superintendent Kelly M. Zimmerman to execute said agreement on behalf of the School District.

There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

#### **B. Resolution to Approve an Agreement with Building Better Futures**

On a motion by Lauren Raba, seconded by Kimberly Shephard, the Board of Education approved an Agreement between Building Better Futures and the Delaware Academy Central School District at Delhi from January 30, 2023 through June 30, 2023 in the amount of \$29,500.00 and authorized Superintendent Kelly M. Zimmerman to execute said agreement on behalf of the School District.

President, Tammy Neumann, commented that this is a way that the school district is using the ESSR funding.

There were no additional questions, comments or discussion, and the motion carried with a vote of 5-0.

#### **C. SEQRA Determination Resolution - Emergency Capital Project**

The following resolution was offered by President, Tammy Neumann, A RESOLUTION MAKING CERTAIN DETERMINATIONS PURSUANT TO 6 NYCRR PART 617 WITH RESPECT TO AN EMERGENCY CAPITAL PROJECT PROPOSED TO BE UNDERTAKEN BY THE DELAWARE ACADEMY CENTRAL SCHOOL DISTRICT AT DELHI. WHEREAS, the Board of Education of the Delaware Academy Central School District at Delhi, Delaware County, New York, has an emergency capital project in need of immediate attention. Due to a structural collapse of the front steps, and a safety concern for students and visitors entering the MS/HS building, the Delaware Academy Central School District has scheduled work with Smith Site Development LLC, total project cost not to exceed \$525,000.00 inclusive of construction and soft costs. The work will consist of a full demo of the existing stairs and surrounding concrete walks, install new concrete foundation and stairs, including cheek walls, lighted railings, and granite treads. This resolution shall take effect immediately. The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Roll call vote:

Tammy Neumann VOTING Aye

Lucy Kelly VOTING Aye

Seth Haight VOTING Not present

Sean Leddy VOTING Not present

Kimberly Shephard VOTING Aye

James R. Tucker, Jr. VOTING Aye

Lauren Raba VOTING Aye



Results: Five (5) voting Aye, Zero (0) voting Nay, two absent.

**D. Resolution Authorizing the Superintendent to Sign a Release, Indemnification and Assumption of Risk**

On a motion made by Kimberly Shephard, seconded by James Tucker, Jr., the Board of Education authorized the Superintendent to sign a Release, Indemnification and Assumption of Risk with the New York State Snowmobile Association Club to approve the Club's use of District premises. There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

**E. Request to Surplus - Soccer Uniforms**

On a motion made by Lauren Raba, seconded by Kimberly Shephard, the Board of Education approved a request from the Athletic Department to surplus 30 Boys Modified Soccer Uniforms and 21 Boys Varsity Warmups as they are stained, soiled, have worn fabric, dried elastic waist bands, defective zippers and are otherwise damaged beyond repair. There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

**F. Resolution to Approve Technology Equipment as Surplus**

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education approved a request from the Technology Department to deem the following items as surplus as they have no value:

District Technology Surplus Inventory			
Items have no value		9-21-2022 - 1-13-2023	
	MODEL	SERIAL NUMBER	TAG
KEYBOARDS			TOTAL 1
Monitors -DELL			TOTAL 2
Monitors -HP Compaq	LA2006X		TOTAL 2
DVD-VCR PLAYERS	Samsung	ZA046W3751AAA	NONE
COMPUTERS			
Latitude E6430 Laptop	BT Boces	7BMLKX1	NONE
HP 8200		2UA2301191	8618
HP 8200		2UA23011GT	8614
DELL GX9020		BG04VC1	7230
DELL GX5040		HHPH8C2	9260
DELL GX5040		4CRMZC2	9168
DELL GX5040		HHRYY72	9275
DELL GX5040		CRW5ZG2	9268
DELL GX5040		CTZC5G2	9272
DELL GX5050		F6NDTM2	015473
DELL GX5050		F65ZSM2	015485
DELL GX5050		F8GTSM2	015482
DELL GX5050		F72TSM2	015482
DELL GX5050		F6XVSM2	015480
DELL GX5050		F69TSM2	015481
DELL GX5050		68JKCH2	9289
DELL GX5050		F6VWSM2	015477

DELL GX5050	6QL8XH2	9291
DELL GX5050	F68TSM2	015470
DELL GX5050	F6D0TM2	015487
DELL GX5050	68JKCH2	9289
DELL GX5050	6QT5XH2	9292
DELL GX5050	F66WSM2	015478

There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

#### **G. Approve Donation for Backpack Program**

On a motion made by Kimberly Shephard, seconded by Lucy Kelly, the Board of Education accepted a donation in the amount of \$140.00 from St. John's Episcopal Church for use in the backpack program.

There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

#### **H. Approve Donation from The Helfgott-Renfroe Foundation**

On a motion made by Kimberly Shephard, seconded by James Tucker, Jr., the Board of Education accepted the donation from the Helfgott-Renfroe Foundation in the amount of \$10,000.00 to be split, with \$5,000.00 to be used towards the bus garage and \$5,000.00 to be used towards the backpack program. There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

#### **I. Approve Donation from Rachel Watson**

On a motion made by Lauren Raba, seconded by Kimberly Shephard, the Board of Education accepted a donation of snacks for use in the Elementary School from Ms. Rachel Watson. There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

#### **Public Comments**

President, Tammy Neumann opened the floor to public comments.

There were no public comments.

#### **Other Discussion**

##### **A. Board Comments**

Trustee, Kimberly Shephard, said she appreciated Mrs. Mable's presentation tonight. She loves that she is always so positive in giving kudos to her staff who are very well deserved since they are so hard working. She is sure they appreciate that.

Trustee, Lauren Raba, is grateful for our partnership with Bassett. We are very lucky to have them here.

Trustee, Lucy Kelly, thanked Superintendent Zimmerman for arranging for them to tour Windsor Central School to see their building project and their technology wing. It helped us to determine how our project will go. She also thanked Superintendent Zimmerman for organizing the Jazz Band to play at the Bassett event at the Otesaga. She also thanked the parents of the Varsity and JV players for holding a pizza party for the players and coaches of the James O'Neill basketball team. She said it was a great bonding experience for both teams.

Trustee, James Tucker, Jr., wanted to say it was a great job with the hiring of Mr. Al Ferrara as the SRO. Students are very comfortable with him and it is a huge benefit to our school. He is very proud to be part of making that decision.

Student Board Member, Carter Tarrants, wanted to piggyback what Trustee Tucker stated regarding the SRO. He is very grateful for Mr. Ferrara as well. His position is very beneficial to the community. He also wanted to thank the English Department, Mrs. Haight and Mr. Ainsworth, for stepping up with the absence of a High School English Teacher. They took on extra work and all of the students are very grateful to them. He also said thank you to Mr. Peter Hannigan for going above and beyond in his role as a Science teacher. He also brought up the German exchange program and thanked Mr. Terry Legg for everything he did to make the experience wonderful for all the students involved. He knows it was hours of fundraising, planning and getting grants. He also said that many of the exchange students wanted to come back for graduation weekend. They loved the experience as well and our town. He thanked everyone not just for the educational benefits of the trip but also the lifelong impression on the students that took part in the exchange.

#### **Close Meeting:**

The next Regular Meeting of the Board of Education will be held on Monday, February 27, 2023 at 5:00 p.m. in the High School Library Media Center.

#### **Enter an Executive Session**

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education entered Executive Session to discuss matters regarding personnel and the terms of a contract with the district with no action to be taken, at 9:05 p.m.

#### **Leave Executive Session:**

On a motion made by Kimberly Shephard, seconded by Lauren Raba the Board of Education left Executive Session at 9:50 p.m.

#### **Adjourn Meeting:**

On a motion made by James, Tucker, Jr., seconded by Lucy Kelly, the Board of Education adjourned the Regular Meeting at 9:50 p.m.

Respectfully submitted,

Lisa A. Kulaski  
District Clerk

BOE Approved: 2/27/2023