

Fremont County School District #25 Recreation District
Grant Application

Organization Information

Name of Organization: _____

Contact Person(s): _____

Address: _____

Email Address (required):

Phone: _____

Officers:

President: _____ Vice President: _____

Treasurer:

Secretary: _____

Number of FCSD#25 residents served by Organization or Grant: _____

Funds Request

Total Funds Requested: \$ _____ +
Organization's Funds: \$ _____ +
Other Funds: \$ _____ =

Total Project Cost: \$ _____

Priority of Project Items:

1. _____ Amount: \$ _____

2. _____ Amount: \$ _____

3. _____ Amount: \$ _____

4. _____ Amount: \$ _____

The Board may, at its discretion, fund only part of the project based upon the listed priorities

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Project/Needs Information

Short description of Project or Funding Need: *(attach typed sheet if necessary)*

How Was Cost Estimated: *(attach estimates)*

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Organization Financial Information

Fees charged to each participant: \$ _____

Other sources of income (fundraiser, concessions): \$ _____

What are the organization's major expenses?

\$ _____

\$ _____

\$ _____

\$ _____

Do you maintain liability insurance? _____yes no__

Is anyone associated with your organization paid? _____

Are you registered with the IRS as a 501c.(3) non-profit? yes no

Fremont County School District #25 Recreation Board Information and Guidelines

(Retain for your reference and records)

Important Date: The Rec Board will accept proposals on **Monday, January 15, 2024**, in the School Board Room at the FCSD #25 Administration Office located at 121 N. 5th St. West at **6:00 pm**.

Proposal: The contact person or presenter for your organization should have 10 copies of the proposal and will need to give a very brief overview of the proposal (**4 minutes or less**) and answer any questions the Rec Board may have. The proposal should include the 2 page application, signed indemnity, and any bids and/or supporting documents.

Funding: The Rec Board has limited funds available each year and several organizations requesting funds, therefore, keep in mind the larger your request the less likely it may be funded by the board. Notification of funding will be mailed to each organization by mid-February.

Granted funds must be spent by December 31st.

Funding requests/invoices need to be sent to:

**FCSD #25 Rec Board
P.O. Box 122
Riverton, WY**

Questions concerning the application and/or process can be directed to any of the officers including Keith Bauder, President, 307-840-6075 and Renee Moss, Community Liaison, 307-709-0055.

Fremont County School District #25 Recreation Board Grant Guidelines

Adopted 1 March 2021

1. All activities/programs must be available to residents who live within the Fremont County School District #25 boundaries. These activities/programs should be appropriate for children and/or adults and are to be advertised appropriately.
2. Applicants may be funded once per 12 month period and grants must be expended within the funding period in which they were granted.
3. Grant requests submitted after the application deadline may not be considered. Applicants are encouraged to submit the grant request prior to the application deadline.
4. Grant applications will be considered for equipment necessary to initiate or enhance a program and applicants must justify all grant expenditures.
5. Grants may not be awarded to any for-profit organizations.

6. Grants shall not be used for wages of any kind, i.e. coaches, advisors, consultants, etc. However, guest speakers may be funded up to but not to exceed \$250.
7. Grant funds may not be used for rent, utilities, lodging, awards, incentives, or giveaways.
8. Uniforms for any organization may be considered only once every 3 years.
9. Any changes in grant expenditures must receive approval prior to being expended and an amended application with explanations for the changes must be submitted to the Recreation Board for approval.
10. Grant applicants are encouraged to shop locally (Fremont County) when able.

Any items purchased using FCSD#25 Recreation Board funds shall remain the property of the Recreation Board. Organizations will retain the responsibility to ensure proper use, maintenance, and storage of those items. Furthermore, any organization receiving funds will be required to indemnify and hold harmless the Recreation Board, its agents and assigns, prior to receiving any funding.