



Marshall Independent School District 2025-2026 Monthly Pay Schedule

PAY DAY	DUE TO BUSINESS OFFICE	DATES INCLUDED IN PAYROLL	
		BEGIN	END
9/25/2025	9/3/2025	8/3/2025	8/30/2025
10/24/2025	10/1/2025	8/31/2025	9/27/2025
11/21/2025	11/5/2025	9/28/2025	11/1/2025
12/19/2025	12/3/2025	11/2/2025	11/29/2025
1/22/2026	12/31/2025	11/30/2025	12/27/2025
2/25/2026	2/4/2026	12/28/2025	1/31/2026
3/25/2026	3/4/2026	2/1/2026	2/28/2026
4/24/2026	4/1/2026	3/1/2026	3/28/2026
5/22/2026	4/29/2026	3/29/2026	4/25/2026
6/25/2026	6/3/2026	4/26/2026	5/30/2026
7/24/2026	7/1/2026	5/31/2026	6/27/2026
8/25/2026	8/5/2026	6/28/2026	8/1/2026
<p><u>THIS SCHEDULE APPLIES ONLY TO DOCKS, EXTRA DUTY/ SUPPLEMENTAL TIME, TIME OFF AND OVERTIME PAY</u></p> <p>These dates do not apply to regular monthly payroll processing</p> <p><u>EXCEPT FOR</u> -- maintenance/grounds, mechanics and substitutes</p> <p><u>EVERYONE ELSE</u> -- Regular pay is ANNUALIZED</p>			
<p>This table provides pay dates for regular pay and supplemental pay, direct deposit changes, changes to deductions, and/or any other payroll changes are submitted, approved and received in the payroll office by the cutoff date. Any information not received by the cutoff date will NOT be included in the current month's payroll process. It will be processed in the following month.</p> <p>As a reminder, timesheets are due to the Financial Services Department every Wednesday by 4:00 pm for the preceding week.</p>			
DAYS EMPLOYEE WORKS	MONTHS EMPLOYEE WORKS	PAY START & STOP DATES (FIRST AND LAST PAYCHECKS)	
197 or LESS	10 MONTH	Sept 25 - Aug 24	
198-217	11 MONTH	Aug 25 - July 24	
226-260	12 MONTH	July 25 - June 25	