

Kemp Carver Parent and Family Engagement (PFE) Policy

2023-2024

Kemp Carver is a Title I Part A school and the primary goal of family involvement at Kemp Carver Elementary is to promote education as a family affair. Parents and family members are considered each child's first and most important teachers.

1. Kemp Carver Elementary shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA (Every Student Succeeds Act) Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school [Section 1116 (b)(1) & (e)(5)].

- The PFE policy is reviewed and revised early Fall with the support of a parent committee
- The revised policy will be distributed, shared digitally and explained to parents.
 - Distribution of the policy will be through the Kemp Carver website, Schoology, digitally and printed when requested.
 - All documents will be available in the student's home language.

2. Kemp Carver Elementary shall convene two annual meetings, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved [Section 1116 (c)(1)].

- Two Title I annual meetings will be provided – both will meet no later than October with one meeting in the early evening and the other meeting in the morning/virtually.
- Parents will be notified through Social Media, Class Dojo, Class Newsletters, Schoology and paper when appropriate
- The School Counselor and other Administration Members will conduct these meetings.

3. Kemp Carver Elementary shall offer a flexible number of meetings, such as meetings in the morning or evening, to allow parent attendance and participation, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116 (c)(2)].

- Family involvement activities and events will be offered at a variety of times and places. Our activities will be offered at different times during the day; during and after school.
- A family may request support in attending meetings by contacting the front office.

4. Kemp Carver Elementary shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school wide program plan under section 1114(b) (Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 1116 (c)(3)

- Parent, faculty/staff survey, parent roundtable, after individual events, by comparing data looking for increases in attendance among economically disadvantaged, LEP, Migrant, Special Ed, low literacy level parents, and is ethnically representative of school, and/or by comparing student achievement when parents are involved versus non-involved.
- Adequate representation means the parents represent the demographic of the school community, as well as including parents of migrant students and/or parents of special education students.

5. Kemp Carver Elementary shall provide parents of participating children — (A) timely information about programs under this part; (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116 (c)(4)].

- Coordination, technical assistance, and support for family involvement is provided by a Parent Involvement Campus Committee led by the School Counselor.
- In 2023-2024, Kemp Carver will build capacity for strong family involvement through: Literacy events and STEAM (Science, Technology, Engineering, Art and Math) night, and other evening events targeting our student population. Events like these

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are used as not only a fun and engaging event but also as a family training. Each activity is paired with take home materials and activities for families to use at home.

6. If the school wide program plan, Campus Improvement Plan (CIP), under section 1114(b) is not satisfactory to the parents of participating children, Kemp Carver Elementary will submit any parent comments on the plan when the school makes the plan available to the local educational agency [Section 1116 (c)(5)].

- The CIP will be available to parents digitally and is explained to parents.
- If the parents have negative comments, comments will be given to the principal who will present them to the district Title I office.

7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, Kemp Carver Elementary shall:

- provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children [Section 1116 (e)(1)].
 - Information will be shared during the following:
 - Open House/Parent Night
 - Parent Conferences (fall and spring)
- provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement [Section 1116 (e)(2)].
 - Support can be provided per request
 - Virtual Parent Support will be provided during Literacy and STEAM events.
- educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school [Section 1116 (e)(3)].
 - Parent and Family Engagement Professional Development presented to all school staff at the beginning of the school year on 08/2023.
- to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children [Section 1116 (e)(4)].
- provide such other reasonable support for parental involvement activities as parents may request [Section 1116 (e)(14)].
 - Technology

The Kemp Carver Elementary Parent and Family Engagement Policy was jointly developed with and agreed on with parents at the Parent Involvement Campus Committee Meeting.