

## **Grading Guidelines 2025-2026**

According to EIA (Local), the superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents. In accordance with this policy, the following guidelines have been established in regards to Bryan ISD courses and grading procedures.

Per the Texas Education Agency, the grading guidelines detailed in this document will be used for all courses regardless of the mode of instructional delivery (online or in-person instruction).

## **Table of Contents**

Terminology & General Procedures	1
Grading Procedures PK-4	6
Grading Procedures 5-6	9
Grading Procedures 7-8	12
Grading Procedures 9-12	16
Grade Category Weights by Course	20
Bryan Collegiate High School Grading Procedures	21

## **Terminology & General Procedures**

## **Grades**

Grades are assigned as an indication of the level of academic development in an elementary, intermediate, or secondary school subject, course, or class.

#### **Daily Grades**

The purpose of daily grades is not to evaluate a student's final achievement of a topic but to determine progress toward mastery of the Texas Essential Knowledge and Skills (TEKS). These grades help determine the student's progress in the learning process, diagnose any problems, and aid in getting the help needed to learn the material. Therefore, if a student scores below 75 on a daily assignment and works to master those same TEKS that were assessed on the daily assignment, a teacher may allow a student a reasonable opportunity to make up or redo a daily assignment for which the student received <75 and submit before the next grading deadline (progress report or six weeks). Daily grades should be based on individual student performance and not on whole class performance or behavior. Homework is an example of a daily grade but should not make up the entire

Updated 10/2/2025 1

#### category.

The list below provides examples of typical daily grades. Although this list contains several examples, it should not be considered an all-inclusive list. A variety of other assignments may be used in this category.

- Homework
- Journals
- Lab activities/reports
- Learning centers/stations
- Notebooks
- Oral assessment
- Practice items
- Quizzes
- Products of the stages of writing
- Computer activities (excluding diagnostic assessments)
- Writing compositions
- Foundational skills (K-4)

## **Major Grades**

The purpose of major grades is to evaluate student mastery of the information or skills. Major grades evaluate mastery of TEKS, concepts, understanding, and district objectives. Students' grades shall not be penalized for disciplinary reasons. In courses for high school credit, assignments and assessments taken as major grades (see examples below) should be the same by campus within a course.

The list below provides examples of typical major grades. Although this list contains several examples, it should not be considered an all-inclusive list. A variety of other assignments may be used in this category.

- Writing compositions\*\*
- Lab reports
- Performances\*\*\*
- Portfolio\*\* (these can be original works or works to show mastery after a reteach/ reassess)
- Presentations\*\*
- Research projects\*\*
- Special projects\*\*
- Products of the stages of writing
- Concept Quizzes/Tests/Major Assessments
- District Based Assessments (DBA) and Benchmark Assessments\*
  - \*Per the Bryan ISD Assessment Plan, campuses make decisions on the use of district-based assessments and Benchmark grades. Refer to the campus testing coordinator for information.
  - \*\*Rubrics or specific guidelines would be used to score these assignments. These rubrics should be provided upon introduction of the assignment.
  - \*\*\*Some courses require public performances to meet TEKS requirements.

#### **Missing Assignment Grades**

Missing assignments shall be flagged as "Missing" utilizing the electronic gradebook indicator feature

<u>and the teacher shall assign</u> a grade of zero. A zero is entered in order for the missing grade to count as a zero in the student's average.

## **Excused Assignment Grades**

Excused assignments shall be flagged as "No Count" using the electronic gradebook indicator feature. The indicator of "NC" indicates that the assignment is excused. When the "NC" indicator is applied to an assignment grade, the assignment will not be included in the student's average.

Examples of the appropriate use of an "NC" would be when a student uses a homework pass or a teacher excuses a student from completing an assignment due to an extended illness.

Caution should be used to ensure that the student receives the minimum number of grades required by the grading guidelines.

## **Grades Impacted by Extenuating Circumstances**

Grade reporting for students experiencing extenuating circumstances, such as family or medical emergencies, may include the use of a No Grade (NG) for a 6-weeks grade with campus administrator permission and monitoring.

## **Grading Scales**

Assignments may be calculated as daily grades or major grades in one of the following methods:

**Numerical grades**: A 100 is the highest grade that can be recorded. The lowest passing grade is 70. The grading scale is:

A = 90-100

B = 80-89

C = 70-79

F = Failing (Below 70)

\*Note: This grading scale applies to BISD courses only. Dual Credit courses through Blinn College follow that institution's policy.

#### Elective grades K-4: Music, Art, and Physical Education

E = Exceeds Expectations

S = Satisfactory

N = Needs Improvement

U = Unsatisfactory

#### Homework

Homework is for the purposes of independent practice, extension, and enrichment of previously taught skills and topics. Assignments must be related to state and/or local curriculum standards. While students should be able to complete homework assignments independently, parents are encouraged to oversee the assignments. Extra homework will not be assigned or created as a consequence of misbehavior. A student's lack of resources should not impede his or her ability to successfully complete or score well on a homework assignment. If necessary, teachers will find alternative solutions to help students with these assignments. Teachers are expected to provide timely feedback on homework assignments. If grades are taken on homework, grades should also be posted in a timely manner (see "Posting of Grades" for more information).

#### **Extra Credit**

Extra credit must be related to the TEKS in that subject. If extra credit is offered, it must be made available to all students in that course by campus. Extra credit or grades may not be given for clerical tasks such as giving a student "100" for bringing canned goods, Kleenex, fundraising, etc. If the extra credit assignment creates a financial or transportation burden on the student, an alternative extra credit will be given.

#### **Academic Dishonesty**

Academic dishonesty shall be defined as giving or receiving unauthorized information or support on any assessment or assignment; possession of any unauthorized material during an assessment; copying another student's assignment or knowingly allowing another unauthorized student to copy from his/her assignment; working with others on a project that is assigned to be completed individually; unauthorized possession of assignments or assessment questions and/or answer sheets; completing an assignment or assessment, on behalf of another student; submitting duplicate work; having someone else complete an assignment or assessment, text or quiz on behalf of the student or accessing a teacher edition.

Plagiarism, the use of another's ideas or products as one's own shall also be defined as academic dishonesty. Treating Al-generated content as your own is considered a form of plagiarism. Plagiarism is any failure to give credit for information found and used. It may involve word-for-word copying, paraphrasing, the misuse of artificial intelligence, or simply using information without citation.

#### **Transfer Grades - Intra-District Transfers:**

Students who have transferred from one Bryan ISD campus to another or transferred from one class to another within the same campus are considered intra-district transfers.

- **Completed 6-week or semester grades** will be entered by the designated campus counselor when making the student schedule change.
- In progress grade: information for these students will be obtained from the electronic gradebook system utilizing the "Transfer Grades" feature.

Teachers will use this grade information as the "walk-in-grade" for assignments prior to the student's enrollment in the class. Refer to the electronic gradebook system help documents for instructions on how to utilize these features. In cases where this functionality is not available, the "walk-in-grade" should be entered manually for the assignments due prior to the student's enrollment in the class.

#### **Transfer Grades - Out of District Transfers:**

- Transfer Students With Grades:
  - Completed 6-week or semester grades will be entered by the designated campus counselor when making the student schedule change.
  - In progress grade: The designated campus representative will use in progress grade information from the previous district, if provided, to assign the student a "walk-in-grade" for assignments prior to the student's enrollment in the class

Grade Equivalents: To be used for Transfer-In Grades only

A+ = 100	C+ = 79	E = 95
A = 95	C = 77	S = 85
A- = 90	C- = 75	N = 75

B+ = 89	D = 70	U = 65
B = 85	F = 65 (Failing 69 and Below)	Withdrew Failing = 65
B- = 80		Withdrew Passing = 85

- Transfer Students Without Grades (non high school credit courses):
  - Completed 6-week or semester grades will be entered by the designated campus counselor when making the student schedule change.
  - In progress grade: If the student has no grades, then teachers shall complete the following
    - Less than 10 days of enrollment: If the student has been in attendance for less than 10 days, no grades will be reported on the report card. Teachers should select No Grade (NG) for the 6-week grade.
    - <u>10 or more days of enrollment:</u> If the records are unavailable and the student has been in attendance for <u>10</u> or more days, the following should be used to determine the report card grade:
      - Assign grade level written or oral work that can be assessed for grade reporting, and
      - Enter the assignment grade using the electronic gradebook system.
  - For the calculation of a course average, any six week grading period with a grade of No Grade (NG) will not be included. For example if the student has a No Grade (NG) for the 1st Six Weeks, then the course grade would be the average of the remaining five Six Weeks. (2nd Six Weeks + 3rd Six Weeks + 4th Six Weeks + 5th Six Weeks + 6th Six Weeks divided by 5.)
- Transfer Students Without Grades (high school credit courses):
  - Completed 6-week or semester grades will be entered by the designated campus counselor when making the student schedule change.
  - In progress grade: If the student has no grades, then teachers shall complete the following
    - Assign grade level written or oral work that can be assessed for grade reporting,
       and
    - Enter the assignment grade using the electronic gradebook system.
- For transfer grade situations not addressed above, questions should be directed to the campus lead counselor who will then contact the Director of Counseling Services.

## **Grading Procedures PK-4**

## **Minimum Number of Grades in PK-4**

For each six week report card period, the minimum number of grades to be used in calculating the six week average for each core subject and/or course is as follows:

## **Grades Pre-K/K Minimum Number of Grades**

The standards-based report card will document a student's current level of proficiency per six week grading period.

#### **Grade 1-2 Minimum Number of Grades**

	Math	Science	Social Studies	Language Arts*	Electives Music, Art, & PE
Daily Grades	7	6	6	10	E = Exceeds Expectations S = Satisfactory
Major Grades	3	0	0	3	N = Needs Improvement U = Unsatisfactory

<sup>\*</sup> Language arts daily and major grades will include all components of reading and language arts.

#### **Grades 3-4 Minimum Number of Grades**

	Math	Science	Social Studies	Language Arts*	Electives Music, Art, & PE
Daily Grades	10	6	6	10	E = Exceeds Expectations S = Satisfactory
Major Grades	3	3	0	3	N = Needs Improvement U = Unsatisfactory

<sup>\*</sup> Language arts daily and major grades will include all components of reading and language arts.

#### Posting of Grades in 1-4

A minimum of 2 grades (including graded homework) **must** be recorded in the online grading system per week until the minimum number of grades is met. Grades will be collected and posted throughout the six week grading period.

- By the end of each 3 week progress report, at least 1 major grade must be recorded in the online grading system.
- At least 2 major grades must be recorded in the online grading system by the end of the 5<sup>th</sup> week of the six week grading period.
- Each major grade must be a separate grade and should only be weighted once.
- Each major grade should only count once in order to avoid penalizing students unreasonably for the same assignment.
- If grades are dropped, the remaining number of grades must meet the minimum expectations set in the table above.
- Due to school holidays, testing schedules for District Based Assessments and/or Benchmarks, and other special circumstances, deviations from this requirement will occur with administrative approval.

Teachers with shared grading responsibilities (ex. resource teacher, co-teacher) must provide grades to the teacher of record in a manner that allows for the weekly posting of grades.

All grades taken shall be recorded in the electronic gradebook for grade levels K-12 within a week of being collected. However, major projects, research papers, and similar student work may take longer than a week to grade due to the nature of the grading process.

#### **Maximum Homework Time Allocation in PK-4**

Campuses are expected to adhere to the maximum time allocations per night and ensure that homework is aligned to the level of rigor indicated by the district curriculum and the TEKS/SE.

Pre-Kindergarten: 10 minutes
 Kindergarten: 10 minutes
 1<sup>st</sup> Grade: 20 minutes
 2<sup>nd</sup> Grade: 30 minutes
 3<sup>rd</sup> Grade: 40 minutes
 4<sup>th</sup> Grade: 50 minutes

Elementary teachers are expected to collaborate within the grade-level to ensure the time allocation is not exceeded for all subjects combined. Principals are expected to ensure that collaboration is occurring to ensure adherence to the time allocation.

## Late Assignments/Late Work in K-4:

The late assignment/late work penalties apply only to students who are in attendance, but fail to turn work in on time. Late work penalties will be **no more severe than** those listed below:

## **Daily Grades**

**K-1**: No work is considered late if submitted within a six week grading period.

- **2-4**: The teacher may use discretion regarding the extension of the late work rule due to extenuating circumstances. The following represents the requirements and maximum penalties allowed:
  - Daily work that is 1 2 days late will be accepted without penalty.
  - Daily work that is 3 or more days late will be accepted with a penalty of up to 5 points off a 100-point scale, which means up to 5 points per school day, or if another scale is used no more than 5% off for each school attendance day late.
  - Late work must be submitted within the grading period.

## **Major Grades**

- **1-4**: The teacher may use discretion regarding the extension of the late work rule due to extenuating circumstances. The following represents the requirements and maximum penalties allowed:
  - On long-range major projects or announced tests where the due date is established well in advance, the student may be penalized up to 10 points on a 100-point scale, or if another scale is used, 10% per school day for each day beyond the due date.
  - Late work must be submitted within the grading period.
  - Every effort should be made to complete the work for partial credit.

Exceptions to the late policy may be made for students assigned to an alternative educational setting.

#### Make-up Work for Absences in K-4

Students shall be expected to make up assignments and tests after absences. Within this framework, the maximum time allowed shall be determined at the discretion of the teacher according to the individual circumstances with a minimum of 1 day for each day of absence plus at least 1 day to complete and turn-in make up work for full credit. A penalty may not be assessed for work submitted

within the allotted make up time frame. A penalty may be assessed for any assignments or tests not made up within the allotted time. As age appropriate, a student shall be responsible for obtaining and completing the make-up work in a satisfactory manner and within the time specified by the teacher. If the assignment was made prior to the absence, the teacher may require the work the day the student returns. If a student is absent on the last day of the six weeks and a major grade was taken on that day, the teacher will follow the make-up work guidelines described herein. The district shall not impose a grade penalty for make-up work after an absence because of suspension.

## School-Sponsored Activities in K-4

Students should make every effort to gather and complete work prior to a school-sponsored absence. Time allowed for make-up work due to a school-sponsored activity should be in accordance with the make-up work for all absences.

#### Reteaching and Reassessment in PK-4

Reassessment shall be offered to allow a student another chance to show mastery after he/she has failed an exam. After reteaching occurs, the reassessment option may include a formal or informal measure deemed appropriate by the teacher/course level for evaluating the skill or concept. The teacher will make every effort to allow the student to be reassessed as soon as possible. Reassessment should be completed as soon as possible but before the next exam or end of marking period, whichever comes first.

Students who score below 75 will be given an opportunity to retest in order to earn up to a 75. If the reassessment is administered, the higher grade must replace the lower one with a maximum grade of 75. Students will have only one opportunity for reassessment per failing major grade. The reassessment option is not available for District STAAR Benchmarks and District Based Assessments.

## Calculating Progress Reports & Six Week Averages in PK-4

#### **PreKindergarten**

Progress in demonstration of Prekindergarten skills will be reported to parents as:

- M = Mastery
- P = Progressing
- I = Insufficient progress
- NA = Not assessed at this time.

#### Kindergarten

Progress in demonstration of Kindergarten skills will be reported to parents as:

- M = Mastery
- P = Progressing
- P Minus = Concern with rate of progress
- I = Insufficient progress
- NA = Not assessed at this time

#### Grades 1-4:

The following percentages apply for report card grade calculation:

- 40% Daily Grades
- 60% Major Grades

The district will report progress to parents as numerical scores. Numerical grades will be

reported on a scale of 0 to 100 with 70 as the passing standard. Numerical grade values will be rounded to the nearest whole number based on the tenth place value.

## **Calculating Yearly Averages in PK-4**

**Grades PK-K:** The standards-based report card will document a student's level of proficiency for the end of the year.

**Grades 1-4:** The yearly average for a subject shall be calculated by adding the six week grades and dividing by six.

## **Grading Procedures 5-6**

#### Minimum Number of Grades in 5-6

For each six week report card period, the minimum number of grades to be used in calculating the six week average for each core subject and/or course is as follows:

**Grade 5 Minimum Number of Grades** 

	5 IVIIIIII IVIIII IVIIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIIII IVIIII IVIIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII IVIIII							
	Math	Science	Social Studies	Language Arts*	PE	Aspire Enrichment	Music, Art, Keyboarding	Intervention/ Enrichment Class
Daily Grades	8	8	8	8	6	6	6	6
Major Grades	3	3	3	3	3	3	3	3

<sup>\*</sup> Language arts daily and major grades will include all components of reading and language arts.

#### **Grade 6 Minimum Number of Grades**

	Math	Science	Social Studies	Language Arts*	Electives	Aspire Enrichment	Intervention/ Enrichment Class
Daily Grades	8	8	8	8	8	6	6
Major Grades	3	3	3	3	3	3	3

<sup>\*</sup> Language arts daily and major grades will include all components of reading and language arts.

#### Posting of Grades in Grades 5-6

A minimum of 2 grades (including graded homework) **must** be recorded in the online grading system per week until the minimum number of grades is met. Grades will be collected and posted throughout the six week grading period.

- By the end of each 3 week progress report, at least 1 major grade must be recorded in the online grading system.
- At least 2 major grades must be recorded in the online grading system by the end of the 5<sup>th</sup> week of the six week grading period.
- Each major grade must be a separate grade.
- Each major grade should only count once in order to avoid penalizing students unreasonably for the same assignment.
- If grades are dropped, the remaining number of grades must meet the minimum expectations set in the table included in this section.
- Deviations from this requirement due to school holidays, testing schedules for District Based Assessments and/or Benchmarks, and other special circumstances will occur with administrative approval.

Teachers with shared grading responsibilities (ex. dyslexia specialist, resource teacher, co-teacher, etc) must provide grades to the teacher of record in a manner that allows for the weekly posting of grades.

All grades taken shall be recorded in the electronic gradebook for grade levels K-12 within a week of being collected. However, major projects, research papers, and similar student work may take longer than a week to grade due to the nature of the grading process.

#### **Maximum Homework Time Allocation in Grades 5-6**

Campuses are expected to adhere to the maximum time allocations per night and ensure that homework is aligned to the level of rigor indicated by the district curriculum and the TEKS/SE.

- Regular core and elective classes 20 minutes maximum per class, not to exceed a total time allocation of 1 hour.
- Aspire and Advanced 20 minutes maximum per class not to exceed a total time allocation of 90 minutes.

Intermediate teachers are expected to collaborate to ensure the total time allocation is not exceeded. Principals are expected to ensure that collaboration is occurring to ensure adherence to the time allocation.

#### Late Assignments/Late Work in Grades 5-6

The late assignment/late work penalties apply only to students who are in attendance for that class period, but fail to turn work in on time. Late work penalties will be **no more severe than** those listed below:

## **Daily Grades**

The teacher may use discretion regarding the extension of the late work rule due to extenuating circumstances. The following represents the requirements and maximum penalties allowed:

- Daily work that is 1 2 days late will be accepted without penalty.
- Daily work that is 3 or more days late will be accepted with a penalty of up to 5 points off a 100-point scale, which means up to 5 points per school day, or if another scale is used no more than 5% off for each school attendance day late.
- Late work must be submitted within the grading period.

## **Major Grades**

The teacher may use discretion regarding the extension of the late work rule due to extenuating circumstances. The following represents the requirements and maximum penalties allowed:

- On long-range major projects or announced tests where the due date is established well in advance, the student may be penalized up to 10 points on a 100-point scale, or if another scale is used, 10% per school day for each day beyond the due date.
- Late work must be submitted within the grading period.
- Every effort should be made to complete the work for partial credit.

Exceptions to the late policy may be made for students assigned to an alternative educational setting.

## Make-up Work for Absences in Grades 5-6

Students shall be expected to make up assignments and tests after absences. Within this framework, the maximum time allowed shall be determined at the discretion of the teacher according to the individual circumstances with a minimum of 1 day for each day of absence plus at least 1 day to complete and turn-in make up work for full credit. A penalty may not be assessed for work submitted within the allotted make up time frame. A penalty may be assessed for any assignments or tests not made up within the allotted time. A student shall be responsible for obtaining and completing the make-up work in a satisfactory manner and within the time specified by the teacher. If the assignment was made prior to an unexcused absence, the teacher may require the work the day the student returns. If a student is absent on the last day of the six weeks and a major grade was taken on that day, the teacher will follow the make-up work guidelines described herein. The district shall not impose a grade penalty for make-up work after an absence because of suspension.

## **School-Sponsored Activities in Grades 5-6**

Students should make every effort to gather and complete work prior to a school-sponsored absence. Time allowed for make-up work due to a school-sponsored activity should be in accordance with the make-up work for all absences.

## Reteaching and Reassessment in Grades 5-6

Reassessment shall be offered to allow a student another chance to show mastery after he/she has failed an exam. After reteaching occurs, the reassessment option may include a formal or informal measure deemed appropriate by the teacher/course level for evaluating the skill or concept. The teacher will make every effort to allow the student to be reassessed as soon as possible. Reassessment should be completed as soon as possible but before the next exam or end of marking period, whichever comes first.

Students who score below 75 will be given an opportunity to retest in order to earn up to a 75. If the reassessment is administered, the higher grade must replace the lower one with a maximum grade of 75. Students will have only one opportunity for reassessment per failing major grade. The reassessment option is not available for District STAAR Benchmarks and District Based Assessments.

#### **Edgenuity Six Week Grade Repair Courses in Grades 5-6**

A six week repair course taken in Edgenuity can replace a failing grade for that same course for a specific six week grading period. The Edgenuity grade will replace the original grade up to a 70. An Edgenuity Educator will submit the grade earned for the Edgenuity six week grade repair course to the

teacher of record on an Edgenuity course grade form. Edgenuity six week grade repair is provided once per semester marking periods 1 or 2 and 4 or 5 for available courses.

## Calculating Progress Reports & Six Week Averages in Grades 5-6

The following percentages apply for report card grade calculation:

- 40% Daily Grades
- 60% Major Grades

The district will report progress to parents as numerical scores. Numerical grades will be reported on a scale of 0 to 100 with 70 as the passing standard. Numerical grade values will be rounded to the nearest whole number based on the tenth place value.

Intermediate courses do not have final exams.

#### **Calculating Yearly Averages in Grades 5-6**

The yearly average for a subject shall be calculated by adding the six week grades and dividing by six.

## **Grading Procedures 7-8**

## **Minimum Number of Grades in Grades 7-8**

For each six week report card period, the minimum number of grades to be used in calculating the six week average for each core subject and/or course is as follows:

Grades	7-8	<b>Minimum</b>	Number	of Grades

ades 7 6 William Hamber of Grades								
	Math	Science	Social Studies	Language Arts*	Electives ***		and Math rvention	
Daily Grades	8	0	0	0	0	Full	Partial**	
Duny Grades	0	8	8	8	8	8	4	
Major Grades	3	3	3	3	3	Full	Partial**	
iviajoi Grades	3			3	3	3	2	

<sup>\*</sup>Language arts daily and major grades will include all components of reading and language arts.

#### Posting of Grades in Grades 7-8

A minimum of 2 grades (including graded homework) **must** be recorded in the online grading system per week until the minimum number of grades is met. Grades will be collected and posted throughout the six week grading period.

- By the end of each 3 week progress report, at least 1 major grade must be recorded in the online grading system.
- At least 2 major grades must be recorded in the online grading system by the end of the 5<sup>th</sup> week of the six week grading period.
- Each major grade must be a separate grade and should be weighted once in order to avoid penalizing students unreasonably for the same assignment.
- If grades are dropped, the remaining number of grades must meet the minimum expectations

<sup>\*\*</sup>ELA and Math Intervention/Curriculum Enrichment courses that are scheduled to meet less than each day of the marking period will follow the minimum number of grades in this column.

<sup>\*\*\*</sup>PE grades are scored based on equally weighted categories.

- set in the table above.
- Due to school holidays, testing schedules for District Based Assessments and/or Benchmarks, and other special circumstances, deviations from this requirement will occur with administrative approval.

Teachers with shared grading responsibilities (ex. resource teacher, co-teacher, etc) must provide grades to the teacher of record in a manner that allows for the weekly posting of grades.

All grades taken shall be recorded in the electronic gradebook for grade levels K-12 within a week of being collected. However, major projects, research papers, and similar student work may take longer than a week to grade due to the nature of the grading process.

#### **Maximum Homework Time Allocation in Grades 7-8**

Campuses are expected to adhere to the maximum time allocations per night and ensure that homework is aligned to the level of rigor indicated by the district curriculum and the TEKS/SE.

- Regular core and elective classes an average of 20 minutes per class
- Inquire Academy, Odyssey Academy, Aspire and Pre-AP classes an average of 30 minutes per class

Principals are expected to ensure that collaboration is occurring to ensure adherence to the time allocation.

## Late Assignments/Late Work in Grades 7-8

The late assignment/late work penalties apply only to students who are in attendance for that class period, but fail to turn work in on time. Late work penalties will be **no more severe than** those listed below:

#### **Daily Grades**

The teacher may use discretion regarding the extension of the late work rule due to extenuating circumstances. The following represents the requirements and maximum penalties allowed:

- Daily work will be accepted late with a penalty of up to 10 points off a 100-point scale, which means up to 10 points per school day, or if another scale is used no more than 10% off for each school attendance day late.
- Late work must be submitted within the grading period.

## **Major Grades**

The teacher may use discretion regarding the extension of the late work rule due to extenuating circumstances. The following represents the requirements and maximum penalties allowed:

- On long-range major projects or announced tests where the due date is established well in advance, the student may be penalized up to 10 points on a 100-point scale, or if another scale is used, 10% per school day for each day beyond the due date.
- Late work must be submitted within the grading period.
- Every effort should be made to complete the work for partial credit.

Exceptions to the late policy may be made for students assigned to an alternative educational setting.

#### Make-up Work for Absences in Grades 7-8

Students shall be expected to make up assignments and tests after absences. Within this framework, the maximum time allowed shall be determined at the discretion of the teacher according to the individual circumstances with a minimum of 1 day for each day of absence plus at least 1 day to complete and turn-in make up work for full credit. A penalty may not be assessed for work submitted within the allotted make up time frame. A penalty may be assessed for any assignments or tests not made up within the allotted time. A student shall be responsible for obtaining and completing the make-up work in a satisfactory manner and within the time specified by the teacher. If the assignment was made prior to the absence, the teacher may require the work the day the student returns. If a student is absent on the last day of the six weeks and a major grade was taken on that day, the teacher will follow the make-up work guidelines described herein. The district shall not impose a grade penalty for make-up work after an absence because of suspension.

#### School-Sponsored Activities in Grades 7-8

Students should make every effort to gather and complete work prior to a school-sponsored absence. Time allowed for make-up work due to a school-sponsored activity should be in accordance with the make-up work for all absences.

## Reteaching and Reassessment in Grades 7-8

Reassessment shall be offered to allow a student another chance to show mastery after he/she has failed an exam. After reteaching occurs, the reassessment option may include a formal or informal measure deemed appropriate by the teacher/course level for evaluating the skill or concept. The teacher will make every effort to allow the student to be reassessed as soon as possible. Reassessment should be completed as soon as possible but before the next exam or end of marking period, whichever comes first.

Students who score below 75 will be given an opportunity to retest in order to earn up to a 75. If the reassessment is administered, the higher grade must replace the lower one with a maximum grade of 75. Students will have only one opportunity for reassessment per failing major grade. The reassessment option is not available for District STAAR Benchmarks and District Based Assessments.

## **Edgenuity Six Week Grade Repair Courses in Grades 7-8**

A six week repair course taken in Edgenuity can replace a failing grade for that same course for a specific six week grading period. The Edgenuity grade will replace the original grade up to a 70. An Edgenuity Educator will submit the grade earned for the Edgenuity six week grade repair course to the teacher of record on an Edgenuity course grade form. Edgenuity six week grade repair is provided once per semester marking periods 1 or 2 and 4 or 5 for available courses.

## **Edgenuity High School Semester Courses in Grades 7-8**

The grade earned for a course taken for semester credit recovery or advancement through Edgenuity must consist of at least 70% Edgenuity course work. Assignments from outside the Edgenuity program may constitute a maximum of 30% of the course grade where no single external assignment counts for more than 20% of the final average. The final course grade will be submitted by an Edgenuity Educator and posted on the transcript by the campus designee. See Edgenuity Handbook for more information.

#### Calculating Progress Reports & Six Week Averages in Grades 7-8

The following percentages apply for report card grade calculation:

	On-Level and Advanced Middle School Courses	On-Level High School Courses	Advanced/ Pre-AP High School Courses*	ELA and Math Intervention
Daily Grades	40%	40%	30%	60%
Major Grades	60%	60%	70%	40%

<sup>\*</sup>Deviations from these percentages must be course specific, district-wide, and approved at the district level. See the high school section titled, "Grade Category Weights by Course" for specific information.

The district will report progress to parents as numerical scores. Numerical grades will be reported on a scale of 0 to 100 with 70 as the passing standard. Numerical grade values will be rounded to the nearest whole number based on the tenth place value.

## **Calculating Course Averages in Grades 7-8**

#### **Middle School Courses**

The yearly average for a subject shall be calculated by adding the six week grades and dividing by six.

#### **High School Courses**

The semester grade for which a Carnegie Unit of credit is earned shall be calculated from the six week grades. The average of the 1st, 2nd, and 3rd six week grades shall count as the fall semester grade. The average of the 4th, 5th, and 6th six week grades shall count as the spring semester grade. The average of the six week grades shall count as 90 percent of the semester grade, and the final exam shall count as 10 percent of the semester grade.

When a student fails the first semester or the second semester of a <u>two semester course</u>, then semester averaging will be used. The two semesters will be added together and divided by two to obtain an averaged semester grade. Credit will be awarded for the entire year if the average of the two grades is 70 or above.

## **Final Exam Exemptions**

- Middle school students enrolled in EOC high school courses take fall final exams and will be exempted from final exams in the spring semester.
- Middle school students enrolled in non-EOC high school courses will take both fall and spring final exams.

## **End of Course Tests and Course Credit in Grades 7-8**

The following scenarios will determine credit recovery for high school courses with End of Course Exams, such as English I, English II, Algebra I, Biology I, and U.S. History:

• If a student fails the course and the End of Course test, he or she will retake the course, receive state required acceleration, and retake the End of Course test.

- If a student passes the course and fails the End of Course test, he or she will receive state required acceleration and retake the End of Course test.
- If a student fails the course and passes the End of Course test, he or she will be eligible for credit recovery through summer school or a lab class.

## **Grading Procedures 9-12**

#### Minimum Number of Grades in Grades 9-12

For each six week report card period, the minimum number of grades to be used in calculating the six week average for each core subject and/or course is as follows:

**Grades 9-12 Minimum Number of Grades** 

	Math	Science	Social Studies	Language Arts*	Electives **
Daily Grades	7	7	7	7	7
Major Grades	3	3	3	3	3

<sup>\*</sup> Language arts daily and major grades will include all components of reading and language arts.

## Posting of Grades in Grades 9-12

A minimum of 2 grades (including graded homework) **must** be recorded in the online grading system per week until the minimum number of grades is met (excluding the first week of each semester). Grades will be collected and posted throughout the six week period.

- By the end of each 3 week progress report, a total of 4 daily grades and at least 1 major grade must be recorded in the online grading system.
- By the end of the 5th week of a six week grading period, a minimum of 6 daily grades, with at least 2 major grades, must be recorded in the online grading system.
- Each major grade must be a separate grade and should only be weighted once in order to avoid penalizing students unreasonably for the same assignment.
- If grades are dropped, the remaining number of grades must meet the minimum expectations set in the table above.
- Due to school holidays, testing schedules for District Based Assessments and/or Benchmarks, and other special circumstances, deviations from this requirement will occur with administrative approval.

Teachers with shared grading responsibilities (ex. resource teacher, co-teacher, etc) must provide grades to the teacher of record in a manner that allows for the weekly posting of grades.

All grades taken shall be recorded in the electronic gradebook for grade levels K-12 within a week of being collected. However, major projects, research papers, and similar student work may take longer than a week to grade due to the nature of the grading process.

## **Maximum Homework Time Allocation in Grades 9-12**

Campuses are expected to adhere to a maximum amount of 1.5 hours per night and ensure that

<sup>\*\*</sup>PE grades are scored based on equally weighted categories.

homework is aligned to the level of rigor indicated by the district curriculum and the TEKS/SE.

- Regular core and elective classes 30 minutes maximum per class
- Pre-AP, Advanced, Dual Credit, AP, and IB classes may require more than 1.5 hours per night.

## Late Assignments/Late Work in Grades 9-12

The late assignment/late work penalties apply only to students who are in attendance for that class period, but fail to turn work in on time. Late work penalties will be **no more severe than** those listed below:

#### **Daily Grades**

The teacher may use discretion regarding the extension of the late work rule due to extenuating circumstances. The following represents the requirements and maximum penalties allowed:

- Daily work will be accepted late with a maximum penalty of up to 10 points off a 100-point scale, which means up to 10 points per school day, or if another scale is used no more than 10% off for each school attendance day late.
- Late work must be submitted within the grading period.

## **Major Grades**

The teacher may use discretion regarding the extension of the late work rule due to extenuating circumstances. The following represents the requirements and maximum penalties allowed:

• On long-range major projects or announced tests where the due date is established well in advance, the student may be penalized up to 10 points on a 100-point scale, or if another scale is used, 10% per school day for each day beyond the due date.

Exceptions to the late policy may be made for students assigned to an alternative educational setting.

## Make-up Work for Absences Grades 9-12

Students shall be expected to make up assignments and tests after absences. Within this framework, the maximum time allowed shall be determined at the discretion of the teacher according to the individual circumstances with a minimum of 1 day for each day of absence plus at least 1 day to complete and turn-in make up work for full credit. A penalty may not be assessed for work submitted within the allotted make up time frame. A penalty may be assessed for any assignments or tests not made up within the allotted time. The student is responsible for obtaining and completing the make-up work in a satisfactory manner and within the time specified by the teacher. If the assignment was made prior to the absence, the teacher may require the work the day the student returns. Every effort should be made to complete the work for partial credit. If a student is absent on the last day of the six weeks and a major grade was taken on that day, the teacher will follow the make-up work guidelines described herein. The district shall not impose a grade penalty for make-up work after an absence because of suspension.

#### **School-Sponsored Activities in Grades 9-12**

Students should make every effort to gather and complete work prior to a school-sponsored absence. Time allowed for make-up work due to a school-sponsored activity should be in accordance with the make-up work for all absences.

#### Reteaching and Reassessment in Grades 9-12

Reassessment shall be offered to allow a student another chance to show mastery after he/she has failed an exam. After reteaching occurs, the reassessment option may include a formal or informal measure deemed appropriate by the teacher/course level for evaluating the skill or concept. The teacher will make every effort to allow the student to be reassessed as soon as possible. Reassessment should be completed as soon as possible but before the next exam or end of marking period, whichever comes first.

Students in high school courses who score below 75 will be given an opportunity to retest in order to earn up to a 75. If the reassessment is administered, the higher grade must replace the lower one with a maximum grade of 75. Students will have only one opportunity for reassessment per failing major grade. The reassessment option is not available for District STAAR Benchmarks and District Based Assessments.

#### **Edgenuity Six Week Grade Repair Courses in Grades 9-12**

A six week grade repair course taken in Edgenuity can replace a failing grade for that same course for a specific six weeks. The Edgenuity grade will replace the original grade up to a 70. An Edgenuity Educator will submit the grade earned for the Edgenuity six week grade repair course to the teacher of record on an Edgenuity course grade form. Edgenuity six week grade repair is provided once per semester marking periods 1 or 2 and 4 or 5 for available courses. AP, and IB courses are not eligible for grade repair.

## **Edgenuity High School Semester Courses in Grades 9-12**

The grade earned for a course taken for semester credit recovery or advancement through Edgenuity must consist of at least 70% Edgenuity course work. Assignments from outside the Edgenuity program may constitute a maximum of 30% of the course grade where no single external assignment counts for more than 20% of the final average. The final course grade will be submitted by an Edgenuity Educator and posted on the transcript by the campus designee.

## Calculating Progress Reports & Six Week Averages in Grades 9-12

The following percentages apply for report card grade calculation:

	On-Level Courses	Academic Courses* (Advanced, Pre-AP, Pre-IB)	Advanced Courses* (AP and IB)	
Daily Grades	40%	30%	See category weight	
Major Grades	60%	70%	chart pg 19-20	

<sup>\*</sup>Deviations from these percentages must be course specific, district-wide, and approved at the district level. See the high school section titled, "Grade Category Weights by Course" for specific information.

The district will report progress to parents as numerical scores. Numerical grades will be reported on a scale of 0 to 100 with 70 as the passing standard. Numerical grade values will be rounded to the nearest whole number based on the tenth place value.

#### **Calculating Course Averages in Grades 9-12**

The semester grade high school work for which a Carnegie Unit of credit is earned shall be calculated from the six week grades and the final exam. The average of the six week grades shall count as 90 percent of the semester grade, and the final exam shall count as 10 percent of the semester grade.

If a student misses a final exam, it shall be the teacher's responsibility to provide a copy of the exam and an answer key for the makeup test. It shall be the principal's responsibility to establish a makeup date for the final exam. EOC courses taught at the middle school will not be required to take a Final Exam in the Spring semester. Students who are not exempt from the final exam and do not take the final exam, shall be given a 0 in the gradebook.

When a student fails the first semester or the second semester of a <u>two-semester course</u>, then semester averaging will be used. The two semesters will be added together and divided by two to obtain an averaged semester grade. Credit will be awarded for the entire year if the average of the two grades is 70 or above.

## **Final Exam Exemptions:**

Exemptions from semester exams shall be allowed in accordance with the following criteria

• A student's grade classification at the beginning of the year shall determine the number of exemptions for which the student is eligible.

• If all other eligibility criteria have been satisfied, a student shall be eligible for a maximum

number of semester exemptions according to the following:

Grade	Fall Semester	Spring Semester
7/8	Exemptions not permitted	EOC courses*
9	1 excluding EOC courses	1 + EOC Courses*
10	2 excluding EOC courses	4 + EOC Courses*
11	3 excluding EOC courses	5 + EOC Courses*
12	4 excluding EOC Courses	8 + EOC Courses*

<sup>\*</sup>EOC tested courses do not administer final exams in the Spring semester.

# • <u>EOC tested courses are not eligible for exemptions at the end of the fall semester, unless that student is taking the EOC in the fall.</u>

- Semester Course Grades & Absences for Exemption Eligibility
  - A student in grades 9–12 with three absences (excused/unexcused) during the semester must have a grade average of 90–100 in the course in order to be eligible for exemption.
  - A student in grades 9–12 with two absences (excused/unexcused) during the semester must have a grade average of 80–89 in the course to be eligible for exemption.
  - A student's excused absence in grade 11 or 12 to visit an accredited institution of higher education shall not count against his or her eligibility for exemptions.
- A student who has received a consequence for violation of the Student Code of Conduct that
  includes suspension or a DMC placement during the semester shall not be eligible to be
  exempt from any semester exams.

#### **End of Course Tests and Course Credit in Grades 9-12**

The following scenarios will determine credit recovery for high school courses with End of Course Exams, such as English I, English II, Algebra I, Biology I, and U.S. History:

- If a student fails the course and the End of Course test, he or she will retake the course, receive state required acceleration, and retake the End of Course test.
- If a student passes the course and fails the End of Course test, he or she will receive state required acceleration and retake the End of Course test.
- If a student fails the course and passes the End of Course test, he or she will be eligible for credit recovery through summer school or a lab class.

## **Senior Completion Status and Graduation**

The name of any senior who is in danger of failing a class shall be removed from the eligible graduation list during the final semester of the year. Each teacher shall be responsible for notifying the appropriate office of the need to remove a student's name prior to the last week of school.

## **Grade Category Weights by Course**

Course Name	Course Code	Major-Daily	Course Name	Course Code	Major-Daily
2-Dimensional Design AP	73103YR	80-20	English IV IB HL	14106YR	70-30
3-Dimensional Design AP	74103YR	80-20	Environmental Science, AP	33353YR	70-30
Algebra I, Pre-AP	21102YR	70-30	European History, AP	42123YR	80-20
Algebra 2, Pre-AP	22122YR	70-30	French IB SL 1	64606YR	80-20
AP Drawing	75103YR	80-20	French IB SL 2	65606YR	80-20
Geometry, Pre-AP	21112YR	70-30	French IV AP	64603YR	80-20
Art History AP	76103YR	80-20	World Geography, Pre-AP	41052YR	70-30
Art/ Film IB HL	74606YR	80-20	Government AP	441030	70-20-10 *
Art/Film IB SL	73606YR	80-20	History IB HL	43106YR /44106YR	70-15-15*
Biology, Pre-AP	31102YR	60-40	Human Geography, AP	42103YR	70-15-15
Biology IB HL	33261YR . 34106YR	70-30	Macroeconomics AP	444030	70-20-10*
Biology IB SL	33106YR	70-30	Math IB SL 1B	24106YR	80-20
Biology AP	33103YR	60-40	Microeconomics AP	443030	70-20-10*
Calculus AB AP	24193YR	80-20	Music IB HL	74306YR	80-20
Calculus BC AP	24203YR	80-20	Music IB SL	73306YR	80-20
Capstone, AP	13103YRC	80-20	Physics IB SL	34506YR	70-30
Chemistry, Pre-AP	32402YR	60-40	Physics I AP	34503YR	70-30
Chemistry IB HL	34406YR / 34661YR	70-30	Physics , Advanced (Odyssey)	33502YR	60-40
Chemistry IB SL	33361YR	70-30	Physics II AP	34503YR	70-30
Chemistry AP	34403YR	60-40	Precalculus AP	23433YR	80-20
Chinese IB	64523YR / 65523YR	80-20	Spanish IB 1 & 2	64406YR / 65406YR	80-20
Computer Science A, AP	83703YR / 83704YR	80-20	Spanish 1 & 2 NS P/AP	623020 / 623520	70-30

Computer Science Principles, AP	83702YR	80-20	Spanish IV AP	64403YR	80-20
Computer Science IB	83507YR / 83508YR	80-20	Spanish V AP	65403YR	80-20
Economics, IB Economics (EL), IB	44406YRYR 45406YR	80-20	Statistics AP	24513YR	80-20
English I, Pre-AP	11102YR	60-40	TOK / Ind. Study I	13006YR	70-30
English I, Pre-IB	11105YR	70 - 30	TOK / Ind. Study 2	140061/2	70-30
English II, Pre-AP	12102YR	60-40	US History AP	43103YR	70-15-15*
English II, Pre-IB	12105YR	70 - 30	US History Advanced	43102YR	70-30
English III AP	13103YR	70-30	Visual Arts IB HL	74106YR	80-20
English III Certificate	13206YR	70-30	Visual Arts IB SL	73106YR	80-20
English III IB HL	13106YR	70-30	World History AP	41103YR	70-15-15*
English IV AP	14103YR	70-30	World History Advanced	41102YR	70-30
English IV Certificate	14206YR	70-30			

HL = Higher Level IB

SL = Standard Level IB

IB = International Baccalaureate

# **Bryan Collegiate High School Grading Procedures**

Bryan Collegiate High School is an Early College High School that provides students the opportunity to earn up to 60 college credit hours while attending high school. BCHS grading practices and procedures are designed to help students acclimate to the college courses they will be taking throughout their high school experience.

#### **Minimum Number of Grades at BCHS**

Since Bryan Collegiate High School does not issue grades for each six week grading period, guidelines for the minimum number of grades are established below. For each semester report card grading period, the <u>minimum</u> number of grades to be used in calculating the semester average for each core subject and/or course is as follows:

## **BCHS Minimum Number of Grades**

	Math	Science	Social Studies	Language Arts	All Other Courses
Daily Grades	6	6	6	6	6
Major Grades	6	6	6	6	6

<sup>\*</sup>The daily grades for these courses are further divided into two sub-categories. Refer to the course syllabus for details.

#### **Posting of Grades at BCHS**

It is a campus expectation that electronic teacher gradebooks be updated on a weekly basis. All grades taken shall be recorded in the electronic gradebook for grade levels K-12 within a week of being collected. However, major projects, research papers, and similar student work may take longer than a week to grade due to the nature of the grading process. Similarly, assignments collected through the ICU/late work process should be graded and recorded in the electronic gradebook within a week of being collected.

- By the end of the second six week period for each semester, each teacher must have at least four daily and four major grades recorded in their electronic gradebook.
- Each major grade must be a separate grade.
- Each major grade should only count once in order to avoid penalizing students unreasonably for the same assignment.
- If grades are dropped, the remaining number of grades must meet the minimum expectations set in the table above.
- Due to school holidays, testing schedules for District Based Assessments and/or Benchmarks, and other special circumstances, deviations from this requirement will occur with administrative approval.

#### **Maximum Homework Time Allocation at BCHS**

Campuses are expected to adhere to the maximum time allocations per night and ensure that homework is aligned to the level of rigor indicated by the district curriculum and the TEKS/SE.

- Regular core and elective classes 30 minutes maximum per class
- Pre-AP, Advanced, Dual Credit, and AP, classes will require more time

High School teachers are expected to collaborate to ensure the total time allocation does not exceed 1.5 hours. Principals are expected to ensure that collaboration is occurring to ensure adherence to the time allocation.

## Late Assignments/Late Work Grades at BCHS

The late assignment/late work penalties apply only to students who are in attendance, but fail to turn work in on time. All late assignments/work for both daily and major grades will be handled through the Intensive Care Unit and Critical Care Unit (ICU/CCU) process and must be submitted during the semester in which the student is enrolled in the course. Through this process, students will be able to turn in any late assignments/work for a maximum penalty detailed below:

## 9<sup>th</sup> Grade Courses

There will be no penalty for daily work that is submitted late. There is a 10 point penalty on a 100 point scale/10% of the maximum possible score for major grades that are submitted late. Late work will not be accepted after the last day of CCU each semester

## 10<sup>th</sup> Grade Courses

There is a 10 point penalty on a 100 point scale/10% of the maximum possible score for any grade that is submitted late. Late work will not be accepted after the last day of CCU each semester.

## 11th-12th Grade Courses

There is a 20 point penalty on a 100 point scale/20% of the maximum possible score for any grade that is submitted late. Late work will not be accepted after the last day of CCU each semester.

#### **Dual Credit Courses**

All dual credit courses are subject to Blinn College Late Work policies.

## **School-Sponsored Activities in Grades 9-12**

Students should make every effort to gather and complete work prior to a school-sponsored absence. Time allowed for make-up work due to a school-sponsored activity should be in accordance with the make-up work for all absences. The district shall not impose a grade penalty for make-up work after an absence because of suspension.

#### Reassessment at BCHS

Reassessment should be offered to allow a student another chance to show mastery after he/she has failed an exam. After re-teaching occurs, the reassessment option may include a formal or informal measure deemed appropriate by the teacher/course level for evaluating the skill or concept. The teacher will make every effort to allow the student to be reassessed as soon as possible. A reassessment must be completed prior to the next exam. Students must complete a Bryan Collegiate High School Retest Prescription form in order to complete a reassessment. This form must be submitted to the teacher so that a tutorial time can be scheduled. All exam reassessments will be administered before or after school or during Saturday school.

Students in high school courses who score less than 75 will be given an opportunity to retest in order to earn up to a 75. If the reassessment is administered, the higher grade must replace the lower one with a maximum grade of 75. Students will have only one opportunity for reassessment per failing test grade. The reassessment option is not available for district based assessments, semester exams, and District STAAR Benchmarks.

#### **Edgenuity Semester Courses at BCHS**

The grade earned for a course taken for credit recovery or advancement through Edgenuity must consist of at least 70% Edgenuity course work. Assignments from outside the Edgenuity program may constitute a maximum of 30% of the course grade where no single external assignment counts for more than 20% of the final average. The final course grade will be submitted by the Edgenuity course teacher and posted on the transcript by the campus designee.

## **Calculating Progress Reports & Report Card Grades at BCHS**

The following percentages apply for progress report and report card grade calculation:

	On-Level Courses	Academic Courses Advanced, Pre-AP)	Advanced Courses* (AP)
Daily Grades 40%		30%	20%
Major Grades	60%	70%	80%

<sup>\*</sup>For specific course information at Bryan Collegiate, please see the chart below labeled "BCHS Grade Category Weights by Course." The course weights at BCHS are designed to prepare students for their dual credit courses at Blinn College that provide very few daily grades and put significant value on major grades.

The district will report progress to parents as numerical scores. Numerical grades will be reported on a scale of 0 to 100 with 70 as the passing standard.

## **Calculating Course Averages in Grades 9-12**

The semester grade high school work for which a Carnegie Unit of credit is earned shall be calculated from the grades earned throughout the semester and using the appropriate Category Weights by Course. The semester average shall count as 80 percent of the overall semester grade, and the final exam shall count as 20 percent of the semester grade.

#### **Final Exams:**

Exemptions from high school course semester exams shall be allowed in accordance with the following criteria

- A student's grade classification at the beginning of the year shall determine the number of exemptions for which the student is eligible.
- If all other eligibility criteria have been satisfied, a student shall be eligible for a maximum number of semester exemptions according to the following:

Grade	Fall Semester	Spring Semester
9	1 course*	4 courses**
10	2 courses*	5 courses**
11	3 courses*	6 courses**
12	4 courses*	8 courses**

<sup>\*</sup>Students in EOC tested courses may only exempt the final exam in the spring semester.

- A student with three absences during the semester must have a minimum grade average of 90 in the course in order to be eligible for exemption. A student with two or fewer absences during the semester must have a minimum grade average of 80 in the course to be eligible for exemption. A student's excused absence in grade 11 or 12 to visit an accredited institution of higher education shall not count against his or her eligibility for exemptions.
- A student in grades 9–12 with four or more absences (excused/unexcused) during the semester is not eligible for exemption.
- A student who has *received an office referral for violation of* the Student Code of Conduct during the semester is not eligible for exemption from any semester exams.

<sup>\*\*</sup> AVID courses are not eligible for exemptions at the end of the spring semester.

Course(s)	Course Code for BCHS	Major/Daily
AP Physics I, AP World History, AP Spanish Language & Culture, AP PreCalculus	34503YR, 41103YR, 64403YR, 23433YR	80/20
PAP English I, PAP English II, English III Advanced, Advanced Yearbook	11102YR, 12102YR, 13102YR, 12602YR	70/30
PAP Algebra I, PAP Geometry, PAP Algebra II	21102YR, 21112YR, 22122YR	70/30
PAP Biology, PAP Chemistry	31102YR, 32402YR	70/30
PAP W.Geography	41052YR	70/30
Spanish I, PAP Spanish II	61401YR, 62402YR	70/30
AVID I - IV	00101YR, 00201YR, 00301YR, 00401YR	70/30
CTE Photography 1, Robotics	82261YR, 82811YR	70/30
Reading I	11951YR	60/40
DC Math Lab, DC Science Lab, DC History Lab, DC Writing Lab	2041YR, 2031YR, 2051YR, 2061YR	60/40
Strategic Learning for High School Mathematics, Geometry Lab	21031YR,2071YR	60/40
Practical Writing, Literary Genres	14221YR,13105YR	60/40
Fitness & Wellness	51012YR	60/40

## **Calculating Course Averages Grades at BCHS**

In order to help facilitate a college going culture at Bryan Collegiate, and to help students adjust to earning semester grades as a college student, Bryan Collegiate only issues report cards at the end of each long semester (in December and May). In lieu of report cards for each six week grading period, Bryan Collegiate issues interim progress reports (IPR's) every three weeks to help parents and students know how a student is performing in a particular course. Please note that Blinn course grades are not reported to Bryan Collegiate until the end of the semester.

The semester grade high school work for which a Carnegie Unit of credit is earned shall be calculated from the grades earned throughout the semester and using the appropriate Category Weights by Course.

For students enrolled in Dual Credit courses where a lecture and lab is posted to the college transcript separately, the lecture and lab will be posted separately on the high school transcript.

When a student fails the first semester or the second semester of a <u>two-semester course</u>, then semester averaging will be used. The two semesters will be added together and divided by two to obtain an averaged semester grade. Credit will be awarded for the entire year if the average of the two grades is 70 or above.

#### **End of Course Tests and Course Credit at BCHS**

The following scenarios will determine credit recovery for high school courses with End of Course Exams, such as English I, English II, Algebra I, Biology I, and U.S. History:

- If a student fails the course and the End of Course test, he or she will retake the course, receive state required acceleration, and retake the End of Course test.
- If a student passes the course and fails the End of Course test, he or she will receive state required acceleration and retake the End of Course test.
- If a student fails the course and passes the End of Course test, he or she will be eligible for

credit recovery through summer school or a lab class.

## **BCHS GPA Calculation**

BCHS GPA Calculation BCHS GPA calculation will be identical to BHS and RHS with the exception of dual credit courses. Current policy only allows dual credit English 1301/1302, US History 1301/1302, Government and Economics to be given weight. However, at BCHS all dual credit courses calculate at the same weight as AP courses. This dual credit weight will only apply for students while at Bryan Collegiate Collegiate High School. If a student leaves Bryan Collegiate their GPA will be calculated the same as all BHS and RHS students.