

SCPS 2024 SCHOOL BOARD MEMBER COMMITTEE ASSIGNMENTS

**Please note, this is a "select group" of school division committees. It is NOT a list of ALL division Committees*

Draft Date: February 12, 2024

SCPS Board Approval Date: February 12, 2024

Name of Committee	Names of Participating Board Members	Required 3-Day Prior Notice of Meetings (Yes or No)	Staff Lead/Meeting Dates
Committees Defined as PUBLIC BODIES (VA Code Section 2.2-3701) <i>*These committees are defined as public bodies that are specifically appointed to perform delegated functions of the Board. *Appointed Board members cast votes on behalf of the Board</i>			
Commonwealth Governor's School Governing Board	Lorita Daniels, Member Belén Rodas, Alternate	Yes	Lead: Allen Hicks 1/18/2024 King George School Board Office (4:00 p.m.) 3/21/2024 Caroline County High School Library (4:00 p.m.) 5/16/2024 Conference Room I at Spotsylvania School Board Office The following dates the Chairperson approves payment of invoices only: 2/15/2024, 4/18/2024, 6/20/2024
Local Finance Board	Nicole Cole, Member Carol Medawar, Alternate	Yes	Lead: Phillip Trayer
Fleet Maintenance	April Gillespie, Member Lisa Phelps, Alternate	Yes	Lead: Craig Greenlaw Meets Quarterly – 3 rd Thursday of the Month March, June, September, December
Virginia School Boards Association Delegate Assembly (VSBA) – *Not a public body but participation 1 is delegated by the Board to vote on its behalf	Typically Chair and Vice Chair as Alternate	No	November 20-22, 2024 VSBA Annual Convention *Not a public body and not a SCPS Committee
Board Disciplinary Review Committee	Rotation of three members	Yes	Lead: Designated School Board Chair 3/7, 3/28, 4/18, 5/9, 5/30 (Approximately 2 hours per meeting)

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Committees Defined as PUBLIC BODIES (VA Code Section 2.2-3701), cont.

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Career and Technical Advisory Committee	Carol Medawar, Member April Gillespie, Alternate	Yes	Lead: Sue Venable-Shelton Typically meets 3-4 times/year Click here for meeting agendas and minutes
Gifted Education Advisory Committee	Nicole Cole, Member Lorita Daniels, Alternate	Yes	Lead: Maria Ramadane Typically 3 meetings a year
School Health Advisory Board	Megan Jackson, Member Lisa Phelps, Alternate	Yes	Lead: Alejandra Wilmer Typically meets quarterly
Special Education Advisory Committee (SEAC)	Belén Rodas, Member Lorita Daniels, Alternate	Yes	Lead: Allison Langridge Typically meets second Thursday of month at 6:30 p.m. during the school year at the Center for Family and Preschool Services a January 11 February 8 March 14 April 11 May 9 September 12 October 10 November 14 December
Spotsylvania Education Foundation	Nicole Cole, Member Carol Medawar, Alternate		
Construction & Maintenance Change Order Committee	Megan Jackson, Member April Gillespie, Alternate	No	Lead: Kenneth Forrest, Meets as needed during construction projects

Committees Defined as NON-PUBLIC BODIES (VA Code Section 2.2-3701)

**These committees are NOT defined as public bodies and are not required to provide prior notice of meetings to the public.*

Calendar Committee	Belén Rodas, Member Carol Medawar, Alternate	No	Lead: Maria Ramadane SBO Board Room
Finance and Audit Committee	Lorita Daniels, Member Nicole Cole, Alternate	No	Lead: Phillip Trayer Typically meets at 4:30 p.m. January 3 February 5 February 28 April 3 May 6 June 3
Head Start Fiscal Policy Council	Lorita Daniels, Member Belén Rodas, Alternate	No	Lead: Christine McCurley Typically meets on the third Tuesday of the month at the Center for Family and Preschool Services at 11:00 a.m. January 16 February 20 March 19 April 16 May 21 September 17 October 22 November 19 December 17
Division Safety Committee	Megan Jackson, Member April Gillespie, Alternate		Lead: Jeremy Siefker February 28, March 25, August 1 3:00 p.m. – 4:00 p.m. Typically meets monthly

NEW SPECIAL BOARD COMMITTEES		
Community and Public Engagement Committee	Nicole Cole, Member Lorita Daniels, Member	*New* Will meet five times Lead: School Board Member Staff Lead: CPE
Policy Review Committee	Lorita Daniels, Member	*New* Meets as needed Subcommittees as assigned (Lead will be the administrator in the respective area) Lead: Patty Boller
Legislative Priorities Committee	Nicole Cole, Member Lorita Daniels, Member	*New* Meets as needed (July planning) Lead: Chair and Vice Chair

According to Policy BCE: There are no standing committees of the Spotsylvania County Public School Board, except at the School board's option, a Student Disciplinary Committee. Special committees may be appointed by the Chairman or created by School Board action. These committees shall be appointed or created for a specific purpose and shall expire upon completion of the assigned task unless School Board action authorizes temporary continuance of such committees.

COMMUNICATIONS AND COMMUNITY ENGAGEMENT COMMITTEE

Purpose

Communication and community engagement must be a top priority in our district's vision. Because a proactive and ongoing conversation with our school community—families, businesses, and civic, and social groups—is essential for thriving schools. The committee wants to better focus on effective communication practices and formats for our school division. We want to gather collaborative input that will help us shape how to actively engage with all stakeholders in the community about the direction of the division's schools.

This committee will meet during the months of April, June, August, October, and December. The first meeting will be held in March.

To start, two Board members, staff liaisons, citizens from the community, and teachers will be appointed.

LEGISLATIVE PRIORITIES COMMITTEE

Purpose

Two Board members are appointed as Legislative Liaisons to guide the development of the Board's legislative program and to provide input to the Virginia School Boards Association's (VSBA) legislative program in coordination with the Office of Government Relations; advocate with the appropriate legislative and governmental bodies; and report to the Board on current issues. This is an internal committee that will set priorities for the division comprised of the Superintendent, Deputy Superintendent, and appropriate staff members. This preparation is to inform the Board Chair or Vice Chair to vote on specific VSBA legislative priorities as adopted by the Board.

POLICY REVIEW COMMITTEE

Purpose

- Oversee the review of Governing and Operations policies adopted by the School Board alongside the Board Clerk to ensure they are in accordance with federal and state mandates and informed by the Virginia School Boards Association (VSBA) as needed.
- Establish priorities in policy review process and adoption in consultation with the Superintendent and the administration.
- Review recommended Board action on policies not specifically in the purview of another School Board Committee.
- Evaluate suggestions for School Board policy and recommend development of policies for adoption.
- Other items as assigned by the School Board or the School Board Chair