



Student Chromebook User Agreement

Definitions:

1. VBPS means Van Buren Public Schools. Device means the Chromebook, the charger and the work-in case provided by VBPS.
2. Student/Parent means the VBPS Student and Parent(s) to whom the Device is assigned.
3. School means any location on VBPS property or under VBPS authority, as well as any other private or public location where VBPS related work is being conducted.
4. Policy means all applicable laws, regulations, VBPS Board policies, and VBPS Administrative guidelines.

Terms and Conditions:

1. The Device is and will remain the property of VBPS.
2. The Device is intended only for use by the Student it is assigned to for school-related work.
3. Student/Parent bears full responsibility for all use of the Device and agrees to ensure that all use abides by VBPS Policy at all times and in all locations.
4. There is no expectation of privacy for any use of the Device.
 - VBPS may monitor use of the Device, but does not guarantee that any use will be monitored.
5. The Student is responsible for charging the Device overnight and bringing it each day to school ready to work.
6. Student/Parent agrees to take reasonable precautions to keep the Device safe and in working order.
 - The Device is deployed in a protective work-in case. **IT MUST REMAIN IN THE CASE AT ALL TIMES.** The case can be carried separately or in a bag or backpack. The case will prevent most damage from normal use but is not designed to be tossed or handled roughly.
 - When carried in a backpack we recommend not stuffing it in with a lot of books as too much pressure on the device can crack the screen even closed up in the protective case.
 - Do not leave the Device unattended. A missing Device that was left unattended is considered lost, not stolen, and the Student/Parent is responsible for replacement fees. To be considered stolen a police report must be provided to VBPS.
 - Do not pick the Device up or carry it by the screen (finger pressure can break the display).
 - Items left on the keyboard (pencils, pens, paper clips etc) can damage the screen if the lid is closed on them.
7. The Device assigned is either new or has been inspected by the Tech Team and the condition noted prior to distribution to the Student.
 - If the Device or any accessory is lost, stolen or damaged the Student/Parent is responsible for repair or replacement fees and agrees to promptly report the incident to the Tech Dept. where they will fill out an incident report form.
 - A call home will occur to notify the Parent of any fee that will be assessed prior to repair or replacement. No repairs or replacements will occur without prior notification of fees to the Parent.
 - Prompt payment of fees is expected.
8. VBPS will not assist Student in connecting the Device to non-VBPS networks.
9. Student agrees to promptly return the Device to VBPS when requested. Failure to return the Device upon request will result in a replacement fee being assessed.
 - The returned Device (Chromebook and charger) must match what is on record as deployed to the Student. Turning in the wrong Chromebook or charger will result in a replacement fee for the incorrect Device.
 - Student/Parent agrees to return the Device or pay replacement fees upon withdrawal from VBPS prior to transcripts being released.



Student Chromebook User Agreement

NO CHROMEBOOK WILL BE ISSUED WITHOUT THE COMPLETION OF THIS FORM.

Student First and Last Name

Student ID Number

Graduation Year

Student Signature

	Student Initials	Parent/Guardian Initials
I will not leave my device unattended unless it is locked in a secure place.		
I will keep my device in the protective work-in case at all times.		
I understand that my device can sometimes be monitored remotely by the district, but that parent(s)/legal guardian(s) are primarily responsible for monitoring appropriate use of the device outside of school.		
Common issues and associated fees: Lost kit (Chromebook, charger, work-in case) - \$205 Lost Chromebook - \$175 Lost or damaged charger - \$35 Lost work-in case - \$30 Lost charger pouch - \$10 Broken screen - \$40 Broken keyboard (including single missing key) - \$25 Broken charging port - \$20		

Parent/Guardian First and Last Name

Parent/Guardian Signature
