

Thursday, October 5th, 2023

PTO Meeting
12pm

Meeting commenced 12:05 pm

Present: Rachel Langevin, Matthew Gordon (school principal), Samantha Gamble (school secretary), Mike Caine (PTO President), Lindsay Montoya (school staff), Calli Nickle, Ashley O'Donnell, Nicole Moore, Sarah Neimeister, Jeanne Schmidt Mansour

Everyone looked over the minutes from previous meeting. Ms. Lindsay made a motion to approve minutes. Nicole M. seconded the motion. Vote was taken. Passed unanimously.

Old Business:

Passwords have been located; Kelly is retyping documents relating to Treasury.

Treasurer's report given by Mike. We have \$13,276.53 in the treasury account. With the Apex even it will be more. Presently Kelly is the only person handling treasury. It would be prudent to add a second person to the account per Mike. He recommends adding Samantha G. The expected goal to have taxes wrapped up is January 2024. Mike further explains the accounting software has a tutorial and is not difficult. Currently sourcing a pro bono tax attorney per Mike.

Printer Code was provided for PTO members by Samantha G.

Per Mike, the middle school playground was cleaned up. A brief discussion on starting a garden club for the planting areas. For the playground improvement, Sarah N. And Rachel L. are suggesting percussion equipment for the students. Mike said outdoor equipment should be replaced, that we should look at the playground before we exit the campus directly following meeting adjournment. Sarah N. asked if there was a proposed budget. Ms. Lindsay said there would be a staff meeting on October 6th (the following day) and she would report ideas from staff. A budget would subsequently be discussed. Matt (principal) said Canon School was previously a recipient of Tradition of Excellence Grant and was featured on morning shows for its beauty and academics. This comment sparked another discussion regarding playground equipment and school beautification. Blueprints exist for this purpose and will be brought to the next PTO meeting. An obstacle course and hopscotch are among the painted features. All agree the outside space is most important and greatest need. A track for tricycles is also a must on the improvement plan. Per Matt(principal) brand new trikes and helmets are in storage on campus but there is no track to use them. Approx. Cost for track \$5000 but that bid was several years ago, likely will have increased since then. Rachel L. Suggests a decomposed granite would last longer and it could be used for walking. Samantha G. says the foundation of the track already exists on campus but it needs completion. An impact statement for remaining scope of further work needs to be proposed and approved to complete playground project.

Current Social media accounts were deactivated because they were not secure. Nicole and Ashley are spearheading the new media pages. New Canon School Preschool FB page is up.

New Business:

Halloween trick or treating at school will be at 11:00am and 2:46 pm on Oct. 31st. Separate times for morning and afternoon sessions. Also in the Auditorium, tables will be set up and decorated by parent volunteers and candy will be distributed to students as they walk through. Parent volunteers can sign up on Sign-Up Genius. Slots are filling up for morning and afternoon. Parent volunteers are expected to arrive early (8am and 2:20 pm) to set up, decorate table (lights etc.) and provide candy. Two per table desired. OR, a parent can donate candy. Site custodian will set up tables prior to event.

APEX event is approaching on October 18th. School will need help cleaning up the grounds.

Elevate Now Food Drive will occur on November 1st through November 16th. Classes may be assigned food categorizes. Flyer available for final approval.

Veteran's Day is on November 9th. Letters written by students or other activity discussed.

Bingo is set for November 16th in the evening. Ashley and Jeanne will work on this and anyone else who would like to. Several ideas to make it enjoyable are being discussed on the thread. Popcorn, pizza, bottled water provided and paid for by the PTO. Bingo sheets, markers also. Prizes not worked out but also being discussed on the thread.

Turkey Trot possibility discussed.

Staff Appreciation ideas were floated. We will use Sign Up Genie for parents to volunteer for this event just like we are using it for Halloween Trick or Treating.

Dine Out event also discussed with possible restaurants: Texas Roadhouse, Mod Pizza, etc.

Winter events might be Polar Express and Cookie Decoration Night. A photographer may be included for this event.

Parents/or any adult that wishes to be on campus and interact with students must be vetted through the office.

Spring Fling/Auction or Raffle also discussed.

New Business:

Next PTO Meeting is Nov. 2nd. 2023

JLS/jls