

**FOREST PARK PUBLIC SCHOOLS  
BOARD OF EDUCATION POLICY MANUAL**

2:230  
Page 1 of 1

Board of Education

Public Participation at Board of Education Meetings and Petitions to the Board

At each regular and special open meeting, the members of the public and District employees may comment on or ask questions of the Board, subject to reasonable constraints.

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:

1. Complete a Public Comment card and submit it to the Board President.
2. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President
3. Identify oneself and be brief. Ordinarily, the time for any one person to address the Board during public participation shall be limited to 3 minutes. In unusual circumstances, and when an individual has made a request to speak for a longer period of time, the person may be allowed to speak for more than 3 minutes.
4. Observe, when necessary and appropriate, the:
  - a. Shortening of the time for each person to address the Board during public participation to conserve time and give the maximum number of people an opportunity to speak;
  - b. Determination of procedural matters regarding public participation not otherwise covered in Board policy.
5. Conduct oneself with respect and civility toward others and otherwise abide by Board policy 8:30, Visitors to and Conduct on School Property.

Petitions or written correspondence to the Board shall be presented to the Board of Education at the next regularly scheduled Board meeting.

LEGAL REF.: 5 ILCS 120/2.06, Open Meetings Act. 105 ILCS 5/10-6 and 5/10-16.

CROSS REF.: 2:220 (School Board Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and (Conduct on School Property)

ADOPTED: November 6, 1997

REVISED: September 12, 2019

REVIEWED: October 13, 2022