



MITCHELL SCHOOL DISTRICT NO. 17-2
BOARD OF EDUCATION AGENDA
Regular Board Meeting
Monday, April 8, 2024
MCTEA, Room 10 – 5:30 P.M.

<u>ITEM</u>	<u>SUMMARY/JUSTIFICATION</u>	<u>RECOMMENDED ACTION</u>
I.	Opening <ul style="list-style-type: none">A. Call Meeting to OrderB. Pledge of AllegianceC. Roll Call: Aslesen, Everson, Flood, Olson, RumlD. Determination of QuorumE. Approval of Agenda:	MOTION TO AMEND: MOTION TO APPROVE
II.	Consent Agenda: <ul style="list-style-type: none">A. Board MinutesB. ClaimsC. PersonnelD. Open EnrollmentE. Conflicts of Interest	MOTION TO APPROVE
III.	Public Commentary	BOARD INFORMATION
IV.	Board Information Regarding MTC Powersports Bid.	BOARD INFORMATION
V.	Board Consideration to Approve Mitchell Middle School Student Handbook.	MOTION TO APPROVE
VI.	Board Resolution to Approve the Renewal and Participation Agreement with ASBSD for Workman's Compensation Pool Group for the 2024-2025 School Year.	MOTION TO APPROVE
VII.	Board Resolution to Approve the Renewal and Participation Agreement with ASBSD Protective Trust for the South Dakota School District Benefits Fund for the 2024-2025 School Year.	MOTION TO APPROVE
VIII.	Board Discussion Regarding Dual Credit Policy and Guidelines.	BOARD INFORMATION
IX.	Board Consideration to Enter into Executive Session for the Purpose of "Preparing for contract negotiations or negotiating with employees or employee representatives."	MOTION TO APPROVE
X.	Board Consideration to Approve School District and MEA Negotiations.	MOTION TO APPROVE
XI.	Board Member Report	BOARD INFORMATION
XII.	Superintendent Report	BOARD INFORMATION
XIII.	Adjourn.	

MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024 meeting of the school board.

Subject: Board Consideration to Approve Consent Agenda

From: Dr. Joe Childs, Superintendent

Nature of action requested from the Board:

- Board Action
- Board Information
- Scheduled report

- A. Board Minutes
- B. Claims
- C. Personnel
- D. Open Enrollments
- E. Conflict Disclosures/Waiver Requests



Individual(s) who will attend the board meeting and speak to the item:

Dr. Joe Childs, Superintendent

I will be able to review the item further as the school board meeting, if requested:

Name:  Date: 04/8/2024

**MINUTES OF THE REGULAR MEETING
MITCHELL SCHOOL DISTRICT 17-2
March 11, 2024**

The regular meeting of the Board of Education was called to order by President Deb Olson at 5:30 PM at the Mitchell Career Technical Education Academy 821 North Capital Street, Mitchell South Dakota, Davison County.

The Pledge of Allegiance was recited.

Roll call of members present: Deb Olson, Deb Everson, Brittni Flood, Terry Aslesen, and Shawn Ruml. Absent: None

Others present: Dr. Joe Childs, Superintendent, and Theresa Kriese, Business Manager.

President Olson declared a quorum present.

Motion #355394

Motion by Aslesen, seconded by Everson to approve the agenda as presented.

Motion Carried.

The Board recognized the Wrestling State Place Winners. Mitchell School District had 4 place winners out of the 11 athletes that qualified for the state tournament.

Motion #355395

Motion by Flood, seconded by Ruml to approve the consent agenda items of claims, personnel items, and the minutes of the February 26, 2024, board meeting. These minutes had been sent to the Mitchell Republic in unapproved form all in accordance as per SDCL 13-8-35.

K-12 Certified: Amber Hiles, Oral Interp Advisor, \$491.00, effective 203-24 school year, Emily Higgins, HS ELA, \$51,800.00, effective 2024-25 school year. **K-12 Classified:** Hailey Robbins, LBW Para Educator, \$18.25/hr. 7 hrs./day, effective March 4, 2024, Kern Parce, Maintenance, \$21.00/hr. 8 hrs./day, effective Marcy 4, 2024. **K-12 Resignation:** Madison Ortmeier, HS ELA Teacher and Debate Coach, effective end of 2023-24 school year, Cassey Verhey, 21st Century Learning Grant Director, effective June 30, 2024, Diane Way, 21st Century Learning Grant Director, effective June 30, 2024, Kelsey VanOverschelde, 21st Century Learning Grant Director, effective June 30, 2024, Stacie Biggerstaff, 21st Century Learning Grant Director, effective June 30, 2024, Marissa Abts, 21st Century Learning Grant Director, effective June 30, 2024, Jacey Jira, 21st Century Learning Grant Director, effective June 30, 2024. **K-12 Retirement/Early Retirement:** Jane Dahme, 3rd Grade Teacher, effective end of 2023-24 school year, Cindy Bierman, PACT Special Ed Teacher, effective end of 2023-24 school year. **MTC Retirement:** Julie Hart-Schutte, Human Services Tech Instructor, effective end of 2023-24 school year, Mike Puetz, Powerline Instructor, effective end of 2023-24 school year.

Motion Carried.

There was no public commentary.

Motion #355396

Motion by Flood, seconded by Everson to declare K-12 used equipment as surplus. Ford Lawnmower Cab, Commercial Dishwasher, Silen Hoist FK7.5 Forklift, and Coats 40-40SA Tire Machine.

Motion Carried.

Motion #355397

Motion by Ruml, seconded by Everson to declare MTC 2024 Lund 1875 Impact boat with Mercury 150HP Motor as surplus. This item will be advertised for bids.

Motion Carried.

Board members reported on meetings they attended since the last board meeting. Congratulations to the Teacher of the Year recipients. Board President Olson appointed Everson and Aslesen as board representatives to the extra curricular pay committee.

During the Superintendent's report, Dr. Childs reviewed a portion of the district report card to include the district goals and building level goals. Childs provided an overview of legislation affecting school districts. Board members were invited to witness the signing of the teacher compensation and literacy bills by Governor Noem to be held at the Mitchell High School Library.

Motion #355398

Motion by Flood, seconded by Everson to adjourn the meeting at 6:09 pm.

Motion Carried.

Cash Balance:

Beginning Balance, \$15,462,059

General Fund \$7,049,522, Capital Outlay \$5,881,532 Special Education \$1,948,631, Mitchell Tech \$391,330 Bond Redemption -0- Food Service \$1,762,947 Driver's Ed \$1,393, T/A 3,573,766, James Valley Coop (\$88,083), Capital Projects Fund (\$4,066,980)

Total Revenue, \$11,631,823

General Fund \$1,599,613, Capital Outlay \$161,532, Special Education \$239,656 Mitchell Tech \$8,482,782, Bond Redemption \$25,339, Food Service \$182,860, Driver's Ed -0-, T/A \$849,201 James Valley Coop \$80,840, Capital Projects Fund -0-

Total Expenditures, \$12,116,148

General Fund \$1,932,717, Capital Outlay \$43,912, Special Education \$598,160, Mitchell Tech \$5,673,401, Bond Redemption -0-, Food Service \$242,591 Driver's Ed \$30, T/A \$1,652,740, James Valley Coop \$57,924, Capital Projects Fund \$1,914,673

Ending Balance, \$14,967,733

General Fund \$6,716,418, Capital Outlay \$5,999,152 Special Education \$590,128, Mitchell Tech \$3,200,712, Bond Redemption \$25,339, Food Service \$1,703,216, Driver's Ed \$1,363, T/A 2,770,226, James Valley Coop (\$57,167), Capital Projects Fund (\$5,981,653)

Vendor Name	Invoice Description	Amount
Checking Account Id 1	Fund Number 10	General Fund
95 Percent Group	Phonics Curriculum Title	19,922.10
A T & T Mobility/First Net	Cell Phone Usage	423.56
Abbott House Inc	Dec/Jan Tuition	15,786.60
Advance Auto Parts	Program Supplies	19.59
Al's Engraving	Signs	124.50
American Garage Door	Door Repair	323.01
AmericInn	Lodging	713.93
Apple Inc.	Apple Pencil	89.00
ASBSD	Registrations	25.00
Automatic Building Controls	Annual Contract-Pac Long	600.00
Bailey Metal Fabricators Inc	Credit Balance	82.06
Bender Sewer And Drain, LLC	Pump Pit - MCTEA	2,180.00
Best Western Plus Ramkota Inn	Lodging - State Basketball	8,799.50
Big E Auto Service	Vehicle Service	6,699.21
Brad's Instrument Repair	Instrument Maintenance	416.00
Buck, Darryl	Softball Official	130.00
Builders First Source	Program Supplies	475.68
C & B Operations LLC	Equipment Repairs	6.16
Capital One-Walmart Card	Program Supplies	1,911.35
Carolina Biological Supply Co	Science Supplies	182.95
CHS Inc	Fuel	200.14
Cihak, John	Softball Official	186.10
City Of Mitchell	Water, Sewer	1,637.10
City Of Mitchell	Landfill Fees	100.44
Ck Bicycles & Locks LLC	Key Blanks-Longfellow	160.00
Column Software PBC	Newspaper Publication	311.85
County Fair, Inc	Food Supplies	529.55
Crazy About Cupcakes	Cookies	225.00
Crunched, Inc.	Accounting Program Supplies	735.93
Dakota Potters Supply LLC	Art Supplies	1,424.85
Dakota Pump Inc.	Service Calls	1,253.02
Dakota Supply Group Inc	Program Supplies	113.87
Dakota Wesleyan University	Catering, Teacher of the Year	2,502.70
Day, Alison	Program Supplies	28.82
Daylight Donuts	Baked Goods	174.20
Deffenbaugh, Darby	Meals/Travel	190.40
DeJong, Adam	Game Worker	175.00
Demco Inc	Library Supplies	400.24
Ed's Pet World	Program Supplies	15.98
Ervin Educational Consulting	Behavioral Leader Training	3,000.00
Fed Ex	Express Service	8.60
First National Bank Omaha	Activities/Travel	3,245.58
First National Bank Omaha	Supplies & Travel	9,299.65
First National Bank Omaha	Purchases And Travel	116.42
Flinn Scientific	Science Supplies	229.84
Foreman	Student Transportation	58,805.51
Giblin, Scott	Game Worker	300.00
Gropper, Clayton	Nata Conference Travel	1,406.39
Grotjohn, Parker	Game Worker	400.00
Hauff Mid America Sports	ESD Medal	35.00
Hibma, Carter	Game Worker	425.00
Hillyard/Sioux Falls	Custodial Supplies	10,035.01
Honeywell International Inc	Automation Changes, Service	10,777.78
Horan, John	Game Worker	60.00
Independent Viking Glass Inc	Hinges	85.50

Vendor Name	Invoice Description	Amount
Instrumentalist Awards	Music Awards	373.00
Interstate All Battery Center	Batteries	112.10
J.W. Pepper & Son, Inc.	Music	177.50
Jefferson Debate	Entry Fees	480.00
Jones Supplies	Custodial Supplies	5,539.31
Kirby Of Mitchell	O/M, Program Supplies	12.00
Kone	Elevator Maintenance	2,548.17
Kristensen, Ryan	Game Worker	475.00
Krohmer Plumbing	Supplies	349.18
Kurth, Becky	Mileage	81.10
Lentsch, Chad	Classroom Supplies	48.09
Lubbers, Blaze	Game Worker	75.00
Mc Cain, Tim	Game Worker	50.00
Mcleods Office Supply	Printed Material & Supplies	917.66
Mega Wash	Vehicle Washes	68.00
Menards	O/M, Program Supplies	987.78
Mertens, McKenzie	Meal Reimbursement	26.77
Meyerink, Jeff	Range Balls	450.00
Midco Business	Phone Services	1,900.66
Miedema Sanitation Inc	Trash Removal	3,025.00
Mitchell Plumbing & Heating Inc	Supplies	603.60
Mitchell Schools/Food Service	Food Supplies	216.48
MTC Culinary Arts	Oak Room - ESD Meeting	249.00
Muth Electric Inc	Electrical Service-Pac	1,132.08
Napa Central	Program, O/M Supplies	42.26
Nebraska Air Filter Inc	Air Filters	1,181.19
Other World Computing	Computer Supplies	443.70
Palmer, Eric	Coaching/Track	30.79
Popplers Music Store	Music Supplies	186.75
Premier Pest Control	Pest Control	675.00
Qualified Presort Service LLC	Postage	1,213.12
Ramkota Hotel	Lodging-Golf	1,143.00
Runnings Supply, Inc.	O&M/Program Supplies	519.96
S & M Printing	Printing	602.00
Schmit, Leonard	Blade Sharpening	20.00
School Specialty LLC	Classroom Supplies	392.23
Schoolmate	Student, Teacher Planners	496.25
Schulte, Barb	Baked Goods	119.00
SD ASBO	Registration Fee	100.00
Sd Honors Choir	Registration Fee	45.00
Securitas Technology Corp	Security System	1,276.56
Shannon, Marica	Art Supplies	87.06
Sherwin Williams	Paint Supplies	129.16
Shields, Joe	2023 Track Announcer	250.00
Stahle, Ryan	State Band Meals/Travel	105.65
Sun Gold Sports LLC	Program Supplies	224.52
Teacher's Discovery	Poster	25.98
Tessier's Inc	Service Call/MCTEA	513.25
Thill, Deborah	Casey's Pizza	145.71
Thunes True Value	O/M Supplies	205.90
TrioTel Communications Inc	Telephone/Colonies	122.77
Ups Store	Shipping	14.73
Vernier Software & Technology	Science Equipment	50.00
Weier, Erica	Blue Light Screen	116.80
Williams Music & Office Eq	Piano Tuning	110.00
Fund Number 10		197,991.49

Vendor Name	Invoice Description	Amount
Checking Account Id 1	Fund Number 21	Capital Outlay
First National Bank Omaha	Supplies & Travel	1,059.28
Office Advantage, The	Printing Contract	1,982.87
School Specialty LLC	Classroom Supplies	(321.59)
Xerox Financial Services	Copiers Lease	1,045.96
Fund Number 21		3,766.52
Checking Account Id 1	Fund Number 22	Special Education
Autism-Products.Com	Reference Materials	558.00
Sped Recipient	Parent Mileage	1,033.71
Bialas, Gina	Lodging	528.37
Sped Recipient	Mileage	288.00
Career Connections	Contracted Services	4,808.85
Children's Care Hospital	Tuition	10,880.00
Children's Home Society Inc.	Tuition	2,841.93
Collaborative Solutions LLC	Contracted Services	1,495.20
Diedrich, Shawna	Parent Mileage	518.16
First National Bank Omaha	Supplies & Travel	323.74
Hieb, Samantha	Mileage	127.04
ISI LLC	Interpreter Services	5,625.00
Sped Recipient	Parent Mileage	97.92
Larson, Karin	Professional Services	1,250.00
Maeschen, Rachel	Mileage	49.98
Nagel, Cheylee	Program Supplies	34.51
Palace Transit	Student Transportation	7,837.80
SD Dept Of Human Services	Therapy, Residential Care	18,014.20
Fund Number 22		56,312.41
Checking Account Id 1	Fund Number 23	Post Secondary
44 Interactive, Inc.	Advertising	35,878.96
A & G Diesel Inc	Repair	17.00
A Ox Welding Supply Inc	Welding - Nitrogen Refrigerated	1,933.52
A To Z Promotions	Acrylic Platinum Employer	1,459.56
AAMA Certification	Certification Test Fees	1,500.00
Advance Auto Parts	Wiper Blades	87.39
Alarcon, Ashley	Clinical Visits - Rapid City	75.00
American Welding Society	Welding School Profiles	250.00
Appletoft, Donna	SDSMA State Convention	169.52
Assman Implement, Inc	Service Books	100.00
Avera Occupational Medicine	Drug Testing/Screening	199.00
Basin Electric Power Coop	Lease/Material/Operative Chgs.	2,979.52
Bender Sewer And Drain, LLC	Cleanout Pits In Shop & CDL	1,122.00
Beyondtrust Corporation	Remote Support	1,954.20
Boerngen, Maria	ICOFPE Conference Registration	250.00
Border States Electric	ECM - Residential Lab	490.17
Branding Iron Bistro	State Capital Legislative	501.72
Buhl's Drycleaning	Admissions - Table Cloths	104.05
Butler Machinery Co.	Diesel - Absorb Rl	430.36
C & B Operations LLC	Skid Steer, Front Mower	161,367.82
Capital One-Walmart Card	Program Supplies	614.44
Carquest Auto Parts	Cfi Air	601.40
CHS Inc	Forklift Fuel	1,037.67
Cintas Corp	Rugs	1,178.04
City Of Mitchell	Trees	235.20
Ck Bicycles & Locks LLC	Cut Keys	24.00

Vendor Name	Invoice Description	Amount
Clover Learning Inc.	12 Month Access Clover Learning	2,670.00
Column Software PBC	Boat Build Ad-Newspaper	35.02
Combined Bldg. Specialties	Signage	120.00
County Fair, Inc	Entrepreneurship	2,340.87
Crazy Lady Consulting, LLC	Consulting Services - March	1,913.20
Dakota Supply Group Inc	Hct - Tape Foam It	15.51
Darrington Water Conditioning	Salt	25.66
Depot, The	Powerline	291.46
Division Of Motor Vehicles	Titles for Lund Boat & Trailer	20.00
Domino's Pizza - Mitchell	Admissions - Avon Tour	1,049.86
Doug's Custom Paint and Body	2022 Ram 2500 Bumper Repairs	1,482.75
Fastenal Company Inc	Diesel Supplies - HSS S&D	46.85
Fleetpride, Inc	Composite Push in Union Tee	657.95
Freeman, Paula	Clinical Visit - Minot	66.00
Grainger	Wall Pack Led	482.91
Guindon, Rayne	Yamaha Rigging Procedures	257.00
Hi Media	Advertising	2,083.33
Hillyard/Sioux Falls	Custodial Supplies	2,750.25
Innovative Office Solutions	Lockers - Diesel	53,782.88
James Valley Landscape	Diesel Lab Ribbon Cutting Plant	2,446.25
JD Concrete Products LLC	Powerline School - Rock	657.36
Jenzabar	Subscriptions - Anthology	62,002.00
Johnson Controls	Install New Pump Seal-Pump 6	15,897.09
Johnson Fitness & Wellness	Treadmill Control Board	2,245.96
Johnstone Supply	Thermostat, Battery	888.34
Jones Supplies	Custodial Supplies	1,183.40
Kelly Inn & Suites	Rodeo Speaker	160.50
Lamar Companies	Advertising	575.00
Logan Luxury Theatres Corp	Screen Advertising	2,115.00
Matheson Tri-Gas Inc	Norton Grinding Wheel	2,104.99
McKesson Medical-Surgical Inc.	Quicklink Solution	170.81
Mega Wash	Car Wash	227.00
Menards	Led Pen Light, Batteries	2,325.28
Mid-Continental Restoration	Cc - Exterior Building Repairs	8,010.00
Miedema Sanitation Inc	Trash Removal	1,130.00
Motor Market, The	Advertising	650.00
Muth Electric Inc	Changed Out Three Switches	190.65
Napa Central	Hydraulic Hose Fittings	772.30
Norfolk Iron & Metal	Blank Flats	5,845.68
O'Reilly Auto Parts	Carb Cleaner	877.36
Office Advantage, The	Printing Contract	670.68
Pioneer Designs	Signs	36.00
PMB 0112	Ose	2,146.00
Ponderosa Rentals	Storage Unit Rent - April	160.00
Premier Pest Control	Pest Control	675.00
Pro Contracting	3rd Party Tester	1,650.00
Renken, Josh	Memorial	50.00
Ron's Market	Career Fair Meals	2,152.00
Runnings Supply, Inc.	Hose Clamps. Vinyl Tubing	689.17
S & M Printing	Ribbon Cutting Invites	196.00
Saga Communications Sd	Advertising	385.00

Vendor Name	Invoice Description	Amount
Schoenfelder Construction	Black Dirt by Fleet Shed	260.00
Schoenfelder Portables	Portable Toilets	160.00
Sd Chamber of Commerce & Indus	2024-2025 Membership	355.00
Sd Dept Of Labor/Regulation	WIOA Symposium - Registration	65.00
Sd Electrical Council	Annual Conference Refreshment	300.00
SDASFSA	Conference - Nichole Simmermon	250.00
Seromony, Vinoly	Foundation - Cornhole Pens	279.21
Shi International Corp	Az Backup	885.23
Sisson Printing Inc	Business Cards	256.35
Sun Gold Sports LLC	Vinyl Window Cover	2,684.25
Sundquist, Aaron	Lima Oh, Rend Lake, IA Per Diem	5,842.13
Tessman Company, The	Ice Melt	1,912.50
Unisa, Inc.	Payment Center/Perkins Loan	463.20
United Laboratories	Non-Fuming Drainpipe Opener	767.43
Us Bank Operations Center	March Facility Fees	4,437.09
Voyager Fleet Systems Inc	Fuel	4,033.29
Winsupply Of Sioux Falls	Hct Sheet Metal	1,065.00
Xerox Financial Services	Copiers Lease	502.24
Fund Number 23		428,454.78
Checking Account Id 1	Fund Number 26	MTC Enterprise Fund
Buhl's Drycleaning	Culinary Laundry	69.05
Capital One-Walmart Card	Program Supplies	200.35
Cash-WA Distributing	Overpayment	895.07
Chesterman Company	Cafe Supplies	882.00
Cintas Corp	Culinary Laundry	399.88
County Fair, Inc	Oak Room	126.08
Crescent Electric Supply Co	MCTEA House	302.65
Dakota Supply Group Inc	House 110 - Hct	667.06
Echo Group Inc	MCTEA House	53.72
Forum Communications Company	Oak Room Advertising	743.00
Johnson Hardwood Company	House 111 Cabinets	1,576.25
Johnstone Supply	House 110 - Hct	9,944.53
Jones Supplies	Cafe Supplies	2,203.05
Karl's	House 110 - Vent A Hood	991.96
Menards	Cafe Supplies - Woodchips	2,488.15
Midwest Hardwood Corporation	House 111 - Cabinets	535.38
Miedema Sanitation Inc	Trash Removal	140.00
Northwestern Energy	House 110	257.48
Oh My Carpet	House 111 - Carpet	2,611.00
Schoenfelder Portables	Portable Toilets	160.00
Superior Spray Foam Insulation	House 111 - Insulation	3,500.00
Upper Midwest Garage Door LLC	House 111 - Garage Doors	12,765.00
Us Foodservice	Cafe Supplies	8,442.76
Fund Number 26		49,954.42
Checking Account Id 1	Fund Number 27	CTE Academy
A Ox Welding Supply Inc	Welding Supplies	210.73
Capital One-Walmart Card	Program Supplies	109.05
Carquest Auto Parts	Auto Supplies	89.01
First National Bank Omaha	Supplies & Travel	99.00
Menards	Program Supplies	84.76
Napa Central	Program, O/M Supplies	148.16
Fund Number 27		740.71
Checking Account Id 1	Fund Number 29	MTC Corporate Training
A Ox Welding Supply Inc	Corp Ed - Cylinders	15.67
Capital One-Walmart Card	Program Supplies	89.70

Vendor Name	Invoice Description	Amount
County Fair, Inc	Corp Ed - Build Dakota Meeting	1,997.03
Culver's Mitchell	Dot Welding Training	137.39
Jimmy Johns - 2399	Mitchell Leadership	1,041.09
Pepsi Mitchell	Vending/Water	823.85
Fund Number 29		4,104.73
Checking Account Id 1	Fund Number 32	Bond Redemption - High School Project
Us Bank Cm9690	Pay Agent Fee	1,200.00
Fund Number 32		1,200.00
Checking Account Id 1	Fund Number 41	Capital Projects-New Senior High School
Puetz Design + Build	Pay App 12	2,271,927.95
Puetz Design + Build	CM Fees	61,007.84
SDHEFA	Bond/Certificate Enhancement	19,375.00
Us Bank Cm9690	Pay Agent Fee	1,200.00
Fund Number 41		2,353,510.79
Checking Account Id 1	Fund Number 51	Food Service
Chesterman Company	Food Supplies	1,672.00
First National Bank Omaha	Supplies & Travel	137.39
Jones Supplies	Kitchen Supplies	102.21
Katsumata, Tsutomu	Lunch Money Refund	25.50
Pepsi Mitchell	Vending/Water	1,573.53
Performance Foodservice	Food Supplies	3,100.34
Fund Number 51		6,610.97
Checking Account Id 1	Fund Number 52	MTC Campus Store Fund
Angelus Pacific	Campus Store - Stickers	175.40
GFSI LLC	Spirit Wear	1,743.06
Madland, Nick	Multimeter Duplicate Payment	229.61
Pepsi Mitchell	Vending/Water	216.15
Sun Gold Sports LLC	Laminated Image Campus Store	2,500.00
United Parcel Service	Freight	131.60
Us Foodservice	Campus Store Per Tim	276.40
Fund Number 52		5,272.22



Personnel Items/Regular Board Meeting– April 8, 2024

A. New Certified Hires:

Chaydon Metzger- Volunteer Softball Coach
Compensation- \$1.00
Effective- 2023-24 School year

Maggie Kattner- 7th/8th Math Teacher @ MMS
Compensation- \$53,100.00
Effective- 2024-25 School year

Amanda Miiller- Special Education Teacher @ MHS
Compensation- \$53,100.00
Effective- 2024-25 School year

Janesa Vanden Hoek- ELA Teacher @ MHS/Second Chance
Compensation- \$50,100.00
Effective- 2024-25 School year

Shelby Fray- Language Arts Teacher @ MHS
Compensation- \$50,100.00
Effective- 2024-25 School year

Jacey Puetz- 4th Grade Teacher @ GBR
Compensation- \$50,100.00
Effective- 2024-25 School year

Brooklyn Boetel- 1st Grade Teacher @ GBR
Compensation- \$50,100.00
Effective- 2024-25 School year

Amy Uher- 3rd Grade Teacher @ GBR
Compensation- \$50,100.00
Effective- 2024-25 School year

Abigail Vermeulen- 2nd Grade Teacher @ LBW
Compensation- \$50,100.00
Effective- 2024-25 School year

Myah Roggenbuck- 5th Grade Teacher @ LBW
Compensation- \$50,100.00
Effective- 2024-25 School year

Mary Hanson- 5th Grade Teacher @ LBW
Compensation- \$50,100.00
Effective- 2024-25 School year

Parker Grotjohn- 4th Grade Teacher @ LBW
Compensation- \$50,100.00
Effective- 2024-25 School year

B. New Classified Hires:

Brett Hofer- Maintenance Worker
Compensation- \$21.00/hr. 8hrs. daily
Effective- April 1, 2024

C. Transfers:

Ashley Brua- 1st Grade @ GBR to K-1st Looping Teacher @ GBR
Effective- 2024-25 School year

Traci Wilson- 3rd Grade @ GBR to 6th Grade ELA/Social Studies @ MMS
Effective- 2024-25 School year

D. Resignation:

Katelyn Clement- K-1st Looping Teacher @ GBR
Effective- End of 2023-24 School year

Zack Clement- 6th grade Social Studies/ELA Teacher
Effective- End of 2023-24 School Year

Kent VanOverschelde- Head Softball Coach
Effective- End of 2023-24 School Year, pending suitable replacement

Stephanie Baldwin- Paraeducator @ MMS
Effective- April 12, 2024

Teresa Zirpel- 4th Grade Teacher @ GBR
Effective- End of 2023-24 School year

E. MTC Retirement:
Dixie Herll – Human Services Technician Instructor
Effective- End of 2023-24 Academic Year

F. MTC Resignation:
Keah Munsen – Farm Ranch Management Instructor
Effective – End of 2023-24 Academic Year

Kellie Nielsen – Student Success Coach / Counselor
Effective – June 30, 2024

Kristina Tebay – Registered Nursing Instructor
Effective – End of 2023-24 Academic Year



MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024 meeting of the school board.

Subject: Public Commentary

From: General Public

Nature of action requested from the Board:

- Board Action
- Board Information
- Scheduled report

This item is included on the agenda to provide the public an opportunity to address the board on topics which are not a part of the board agenda. Any topic or issue presented will not receive action at the meeting by the Board, but will be given further study. Please also note that individuals who have concerns about district employees or who wish to discuss individual students should do so through other processes, such as the complaint procedure. Such issues cannot be addressed in open session.



Individual(s) who will attend the board meeting and speak to the item:

Joe Childs, Superintendent

I will be able to review the item further as the school board meeting, if requested:

Name:  Date: 04/08/2024

MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024, meeting of the school board.

Subject: Board Information Regarding MTC Powersports Bid.

From: Joe Childs, Superintendent

Nature of action requested:

Board Action

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

The MTC Powersports – Marine Student-built Board bid opening was scheduled for Wednesday, April 3, 2024. No bids were received. MTC will pursue selling the boat privately.

Individual(s) who will attend the board meeting and speak to the item:

Joe Childs, Superintendent

I will be able to review the item further at the school board meeting, if requested:

Name: Joe Childs, Superintendent

Date: April 8, 2024

MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024, meeting of the school board.

Subject: Board Consideration to Approve Mitchell Middle School Student Handbook.

From: Joe Childs, Superintendent

Nature of action requested:

Board Action

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

The only recommended changes are to update cover sheet information with dates and directory changes.

Individual(s) who will attend the board meeting and speak to the item:

John Tyler, MS Principal

Joe Childs, Superintendent

I will be able to review the item further at the school board meeting, if requested:

Name: Joe Childs, Superintendent

Date: April 8, 2024



Mitchell Middle School
800 W. 10th Avenue
Mitchell, SD 57301
605-995-3051

2024-2025 School Calendar

Aug.21	School Starts
Sept.2	No School/Labor Day
Oct.3	MMS Parent/Teacher Conferences
Oct. 14	No School/Staff Development Day
Nov. 8	No School/McGovern Debate
Nov. 11	No School/Veteran's Day
Nov. 27-29	No School/Thanksgiving Break
Dec. 21	Winter Break begins
Jan. 6	School Resumes
Jan. 20	No School/Staff Development
Feb. 6	MMS Parent/Teacher conferences
Feb. 14	No School
Feb. 17	No School/President's Day
Mar.13-14	No School/Spring Break
March 17	No School/Staff Development
April 18	No School /Good Friday
April 21	No School /Easter Monday
May 23	Last Day of school

SCHOOL CANCELLATIONS: The First two days cancelled, usually due to weather conditions, will not be made up as they are built into the calendar. The third and subsequent days will be made up at the end of the year. When cancellations can be anticipated, allowing student computers to go home with students, eLearning days may be held in lieu of cancellations. In this case, the day will be deemed a day of school.

QUARTERS

1 st	Aug. 21 –Oct.18
2 nd	Oct. 21 –Dec. 20
3 rd	Jan. 6 –Mar. 12
4 th	Mar. 18- May 23

Mitchell School District Philosophy:

The Mitchell School District No. 17-2 believes that people are our society's most valuable resource. We further believe in the supreme worth, dignity, and uniqueness of each individual.

It is the responsibility of the Mitchell School District to provide academic, vocational, and activity programs which will give each student the opportunity to attain full potential in academic achievement, intellectual development, economic understanding, positive relationships, social responsibility, aesthetic appreciation, and physical development.

The ultimate purpose of the educational process in the Mitchell School District is to prepare each student to accept responsibility to self, family, community, country, and thus to become a contributing member in our changing society.

These educational responsibilities and purposes can best be attained through a joint effort of students, parents, staff and the community as they work together to motivate students to achieve their individual potential. These groups also must work together to encourage all citizens to understand the need for life-long learning.

Mitchell School District

Mission Statement:

To empower all students to succeed as responsible, contributing members of a global society.

Principal: John Tyler

Assistant Principal: Chris Gubbrud

Student Name _____

SRB _____

Behavior Log: Inappropriate Language, other classroom management concerns		
Date	Behavior	Teacher
1		
2		
3		
4		
5		
Any additional infractions become office referrals		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		

Tardies			
Date	Teacher	Date	Teacher
1		22	
2		23	
3		24	
4		25	
5		26	
Any additional tardies become office referrals		27	
6		28	
7		29	
8		30	
9		31	
10		32	
11		33	
12		34	
13		35	
14		36	
15		37	
16		38	
17		39	
18		40	
19		41	
20		42	
21		43	

Behavior Infractions: Minor behavior infractions will be recorded in student planners on a behavior log in the front of the planner. Behavior infractions are handled the same at all grade levels. Behavior infractions include inappropriate language and other classroom management concerns. On the 6th behavior infraction per quarter and each infraction after, Students will be referred to administration. Major behavior concerns are always office referrals. See discipline plan attachment.

Mitchell Middle School Discipline Plan Attachment

OFFENSES	1 st Offense	2 nd Offense	3 rd & 4 th Offense	Habitual Disobedience
ALL MINOR BEHAVIORAL	OFFENSES WILL BE HANDLED	BY THE TEAM AFTER 6TH	OFFENSE AN OFFICE	REFERRAL WILL BE ISSUED
Attendance & Punctuality (per Quarter) Tardy to school or class, Loitering after school	Record Detention, ISS Lunch or ISS	Record Detention, ISS lunch, ISS or OSS	Record 85-minute detention per class skipped, ISS, or OSS	6 or more tardies will lead to a detention 85-minute detention per class skipped, ISS or OSS. Truancy petition may be filed.
Skipping or cutting class				
Protection of the learning Environment (per Semester) Insubordination, Disrespectful/Obscene Language or actions, pornographic materials, inappropriate technology use, minor vandalism, Graffiti Promotion, Illegal Activities, cheating, cell phone use, dress code violation	Warning, Detention(s), ISS lunch, and/or ISS, possible police contact Technology—loss of privileges Minimum one week Detention, ISS or OSS	Detention(s), ISS lunch, and/or ISS (1-3) days, possible police contact Technology—minimum loss of privileges 1 month/discussion with principal	ISS and/or OSS (1-3) days, possible police contact Technology—no internet rest of year/meet with parents	OSS as per administrative discretion, possible police contact.
POLICE CONTACT	DEPENDING ON	SERIOUSNESS	CIRCUMSTANCES &	LEGAL REQUIREMENTS
Protection of property and physical safety (per Year) Theft, Destruction of Property, Cyberbullying, Harassment, Hazing, Gang Graffiti, Symbols or clothing Violence, Fighting, Intimidation, Bullying, Gross Insubordination	Detentions and/or ISS or OSS (1-5 days) Restitution when appropriate.	OSS 1-5 days Restitution when appropriate	OSS 5-10 days Restitution when appropriate	Long term suspension or expulsion Restitution when appropriate
Illegal substances (per Year) Drugs, Alcohol, Huffing etc. Possession, use, sale, Under the Influence, or possessing drug paraphernalia.	1 Day OSS-long term suspension or expulsion	Long term suspension or expulsion	Long term suspension or expulsion	Long term suspension or expulsion
Possession of Building Keys or computer passwords				
Possessing an amount or other factors that suggests distribution	Long term suspension or expulsion			
Possession or use of Tobacco and or lighters/matches vapes and vape products	OSS 1 Day	OSS 3 Days	OSS 5-10 Days	Long term suspension or expulsion
Possession of an item considered to be a weapon with no malicious intent	Up to the discretion	of administration	May include long term	suspension or expulsion.
Weapons, Bomb Threats, Fires Endangering the Lives of Others (Per Year)	OSS (3-5 days). Federal Law requires an automatic ONE-year expulsion for possession of a fire arm.	Long term suspension or expulsion up to 1 year Referral to authorities		

*ALL Offenses may include student conference and or parent contact. Disciplinary Action will be based on administrative discretion.

- * Each category may include all like offenses
- * All offenses may include counselor referral or referral to other community resources
- * At administrative discretion, any detention may be substituted with a logical consequence
- * Detentions are 40 minutes in length minimum. Number of detentions given per violation may vary
- * Detentions are given by administration only
- * Behavior Log Infractions— after the 6th offense will be handled in the office with after school detentions, ISS Lunch or ISS.

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ACADEMIC DISHONESTY

The well being of the school community depends on each student’s accepting responsibility for his or her personal conduct both socially and academically. Academic honesty requires that students produce work that is their own. Academic dishonesty is a student’s attempt to claim and show knowledge and/or skills that he or she does not possess. Instances of academic dishonesty will be handled at the discretion of the teacher and will also be referred to administration for documentation.

ACTIVITIES

School-sponsored extracurricular activities start in the 6th grade (some activities are grade specific). Middle Level students must have a physical each year to participate in a variety of athletic and other activities. Student activity tickets for high school activities are available at Mitchell Middle School Registration and the Mitchell High School Main Office.

Eligibility and conduct: Participation in all activity programs is predicated upon successful work in the academic classroom. A Failing List check is done weekly at the Middle School on Wednesdays.

- If a student is on that list with at least one (1) F letter grade, they are ineligible to miss class to compete in an event. A student may still participate in a home event after school or on Saturday if they are only failing one class. If school transportation has left before the end of the school day, the person is ineligible for that event. The student will still be allowed to practice if deemed appropriate by the coaching staff and building principal. If a student has an incomplete grade for ANY quarter they will not be allowed to leave school early to travel to a school event.
- Any student that is on the list with two (2) F letter grades will be ineligible to compete in any event, home or away, regardless of time or day of the week.

- Any student failing three (3) or more classes is automatically ineligible to practice or compete.

A two-week grace period will be allowed at the beginning of each quarter for the failing list and activity participation. Power Hour is a priority over activities when assignments are owed. A student must attend school the half day prior to the activity or activity dismissal in order to participate. Should you as a parent have ANY questions regarding your son/daughter, please contact the Activities Director at (605)995-3082. It is the policy of the school district that participation in any extra-curricular activity is a privilege. The participation privilege carries the responsibility of adherence to a code of conduct, which reflects the role model status of extra-curricular participants. Individual coaches may have additional requirements. All students participating in school activities are subject to the expectations stipulated in the Board Policy #1071.

ALCOHOL/TOBACCO/DRUGS

We expect to have a safe and drug free school. Illegal drugs, which include tobacco, nicotine not approved by the FDA, and alcohol, are prohibited in school, on school grounds, at school-sponsored activities, on student trips, or when students are being transported in a district vehicle.

ATTENDANCE (605) 995-3051

Regular attendance directly relates to a student's ability to achieve in school. A student that is absent misses class instruction, presentations, discussions, audio-visual material, and student-teacher contact-all difficult to make-up after the absence. In order to encourage regular attendance, the following procedures will be in place each year:

- If a student is absent for four days (or 4 blocks of one class) per semester, the parents may receive a written first notice.

- If a student is absent for eight days (or 8 blocks of one class) per semester, the parents may receive a written second notice.
- If a student is absent for ten days (or 10 blocks) per semester, the school resource officer will be notified and a truancy petition may be filed with the State's Attorney.
- If a student is absent from school, phone contact or written notification to the school is required within 24 hours of the student returning to school.
- If a student is more than 30 minutes late for any period, the student is considered absent for that period.
- Continuous absence for prolonged illness or a series of medical treatments will be counted as one absence per day unless a note from the physician is provided.
- Continuous absence due to bereavement or serious illness of the student's immediate family may be counted as one absence. A note from the parent/guardian or physician will be required.
- Absence for school activities will not count as an absence.
- Students may be excused for other exceptional reasons with approval of the principal.
- Attendance will be counted on a semester basis.

Excused Absences:

- A student, who has been absent, on returning to school, must present an excuse (if telephone contact has not been made) stating the reason for the absence. The student is to get all missed assignments from his/her teacher(s) and make-up all work promptly. Absences for reasons other than school-sponsored activities will be counted as a day of absence and must be reported to the school within 24 hours. In all cases, the parent must contact the front office or principal by a written note or telephone. It is the student's responsibility to have assignments for class upon returning.

BEFORE AND AFTER SCHOOL

School starts at 8:15 a.m. and ends at 3:15 p.m. If students enter the building before 8:00 a.m., they must report to the cafeteria or East front lobby. Students are encouraged to meet with teachers at this time. After school, they can work with a teacher or participate in school-sponsored activities. If they are not involved in one of these activities or working with a staff member, they should exit the building and students should be off the school grounds by 3:30 p.m.

BUSSING

Inappropriate bus behavior is referred to the principal who may apply school consequences. In some circumstances, students may be denied bus privileges. Call Foreman Bus Service at (605) 999-0214 or Palace Transit at (605) 995-8440 for information.

COUNSELING

Counseling at the middle school is a normal need for adolescent students. School counselors work with the concerns that may get in the way of academic progress. This includes personal, academic and career counseling. Counselors do not offer long term personal counseling or family counseling, but can help find resources available in the community. To access a counselor, students can come in before or after school or they can ask a teacher for a hall pass to see a counselor. In the case of an emergency, students can come directly to the office and say they have an emergency.

DANCE RULES

- Middle school evening dances are restricted to seventh & eighth graders who attend the Mitchell Middle School.
- Dance times are from 7-9 p.m.
- Students **cannot leave** and return to the dance (one-time entry rule).
- Students who wish to leave before 9:00 p.m. will need to contact parents by phone.
- Students who are discourteous to chaperones will be asked to leave and their parents will be contacted.

- Students suspected of any chemical use (drugs or alcohol) will be reported to parents and possibly law enforcement.
- Students are restricted to the dance area, which includes the cafeteria, bathrooms and immediate hallway.
- The School Dress Code is enforced.

DISCIPLINE PLAN

The school discipline plan is in force.

1. **Planners:** Students will be expected to carry planners at all times, except lunch. When using the restroom, documentation will be recorded in the planner and the planner will remain in the classroom. If your child has lost his/her planner, new planners are available for purchase in the office. If your child has misplaced a planner and purchasing a new one is a hardship, please call us and make arrangements. Behavioral infractions, tardies and hall passes are all documented on the log pages. Students start fresh with a new log the first day of each quarter.

2. **Behavior Infractions:** Minor behavior infractions will be recorded. Behavior infractions are handled the same at all grade levels. Behavior infractions include inappropriate language and other classroom management concerns. On the 6th behavior infraction per quarter and each infraction after, students will be referred to the office. Detentions, ISS lunch (students eat in an alternative supervised setting), in school suspension, or out of school suspension will be assigned. Major behavior concerns are always office referrals. (See discipline plan attachment)

DISTURBANCE OF SCHOOL

A person whether pupil or not who intentionally disturbs the proper order or management of public or nonpublic school by acts of violence, boisterous conduct, or threatening language so as to prevent the teacher or any pupil from performing his duty, is guilty of a Class 2 misdemeanor.*(As quoted by SDCL 13-26-6) Superintendents, principals, supervisors, teachers and their aides, and

assistants have the authority to use the physical force that is reasonable and necessary for supervisory control over students. (As quoted by SDCL 13-32-2)

DRESS CODE

Mitchell Middle School reserves the right to place restrictions on a student's dress and grooming when they create a danger to the student's health and safety, interfere with the educational process, or cause a disruption in school.

The following are guidelines:

1. Baggy clothing that exposes undergarments, short shirts, short shorts, halter-tops, or spaghetti strap shirts are not allowed. No hats, caps, or hoods covering the head will be worn during school.
2. Clothing that is shredded or full of holes in a way that makes it revealing are not allowed.
3. No apparel or articles that promote or suggest alcohol, tobacco, drugs, sex, racism, gangs, cults or violence are allowed in school. (This includes some brand name apparel.)
4. Shoes are to be worn in the building

The school staff reserves the right to prohibit other forms of dress that may not be appropriate. Students who do not comply with the dress code may be asked to change, and parents may be contacted. Violations may result in detentions or suspensions.

GRADING SCALE

90%-100%=A

80%-89%= B

70%-79%=C

60%-69%=D

0%-59%=F

HARASSMENT

Actions that are meant to intimidate and embarrass others are very harmful in a school environment because they often result in students not engaging in education. It is a type of bullying and a form of violence. Please reference the legal notices section for the details of the Bullying policy #111 and the sexual harassment policy #115. These are both available on the district website.

Bullying - Intimidating actions will not be tolerated. Students should report bullying to teachers, counselors, and administrators so the bullying can be stopped. Continued bullying is harmful to the school environment. Students who laugh at it, go along with it, or fail to report it become part of the problem.

Sexual Harassment in any form will not be tolerated. It is the policy of the school district that no administrator, faculty member, staff member or student shall be subject to sexual harassment by others. Please report harassment to a counselor or administrator.

HOMEWORK

Homework information may be available at our web site- www.mms.themitchellkernels.com This is also where teacher websites and teacher e-mail addresses can be found.

HONOR ROLLS

To be listed on the Honor Roll, students must have at least a "B" average. The grade point average can be figured as follows: A's=4, B's=3, C's=2, and D's=1. Add total points. Divide by the number of classes taken (A half-period class such as band counts one half the points and one half the time). The three honor rolls are Bronze (3.0-3.59), Silver (3.60-3.99), and Gold (4.0). These honor rolls are published and sent to the newspaper approximately 2 weeks after a quarter ends. A uniform grading policy has been established for the school. It is available in the school office.

ICU PROGRAM

ICU stands for Intensive Care Unit and in the field of education it means that if students have missing assignments, their grade is sick and needs attention. The foundation of this process is based on showing mastery of concepts through well-done work. Students must turn in quality work that reflects a level of mastery that matches their ability. While there are many components to an effective ICU program, communication with students, parents, teachers, and administrators is essential. If you would like to visit about ICU, please feel free to contact an administrator or teacher.

INCOMPLETE GRADES

If an incomplete is recorded on a report card, the student must consult with the teacher involved.

INTERNET ACCESS

A signed Internet Access Form allows students to use the Internet under supervision of school personnel.

LIBRARY

The library is a place intended to provide magazines, books, and technology needed for class work and leisure reading. Remember that library materials are used by all students and need to be treated properly and returned promptly.

LOCKERS

The locker is the property of the school and may be checked for physical condition and contents. For security and safety reasons, we ask that students not share lockers or locker combinations.

LOST AND FOUND

Check the office for all lost and found articles. All articles are disposed of if unclaimed.

LUNCH

Money for lunch can be left in the hallway window slot by the cafeteria. We have a closed campus and students are not allowed to leave the building without parents or school personnel. A parent who wishes to take his/her child out of school for lunch should contact the office in advance. Students must be back in school in time for class. Absolutely no food or drink may leave the lunchroom.

*Personal water bottles may be permitted.

MAKE-UP WORK

Schoolwork missed when a student is absent must be made up. Upon returning to school, the student is responsible for completing make-up work. Generally, one day for each day of an absence to complete missed assignments (one gold day for a missed gold day, etc.) is recommended. Absences due to school and pre-planned activities should be made up in advance, and teachers expect students to be prepared for the following day's work.

MEDICAL

A school nurse is scheduled to be in the building for part of the time. Call the school if you need to know when she will be in. Students can see her about health concerns.

Injuries - If a student is injured while participating in any school activity, the student must notify the instructor immediately. Any first aid that is necessary to meet an immediate emergency will be done. After this, we will attempt to contact parents. If we are unable to reach parents and emergency care is needed, the student's medical card will be consulted. The school is not liable for doctor and hospital bills. The school does not insure students. Students have insurance only if they have student coverage (forms available in the school registration packet) or a policy at home.

MEDICATION

Prescription Medication - The office staff, in the nurse's absence, dispenses prescription medication. Parents must sign a consent form that is available in the office. The form will specify what dose the school personnel are responsible for administering. If the school does not have permission, the dose must be given by the parent/guardian (This includes morning doses). The medication must be brought in by the parent in the original container from the pharmacy.

Non-prescription Medication - Students may have, in their possession, a daily dose of non-prescription medication, such as ibuprofen, etc. The medication should be in the original container and labeled with the student's name.

Inhalers - If a student needs to carry an inhaler(s), a consent form must be completed with the parent indicating approval of self-administering the medication. The inhaler must be labeled with the student's name.

* Students are not permitted to share any form of medication with other students.

PERSONAL ELECTRONICS

Personal Electronics include, but are not limited to cell phones, iPods, MP3 players, and other electronic devices (e.g. internet-capable watches).

Bringing personal electronic devices to school is not recommended as they are prohibited during the school day, including Power Hour, SPARC, detention, etc. Anyone found using a phone in a bathroom or locker room may have it confiscated. Students caught breaking the rule will have their item confiscated and **parents may be required to pick them up in the middle school office after the assigned and outstanding detention(s) have been served.** Multiple offenses could result in the item to be barred from the building. The school is not responsible for lost, broken, or damaged devices. The use of personal electronics is restricted to classroom use as per individual instructor.

PETS

No pets will be allowed in the school building.

PROFANITY

Profanity and swearing are not allowed.

REPORT CARDS

Report cards will be issued following the close of each nine-week period. Final report cards will be mailed home.

RETENTION/PROMOTION

We believe that every attempt should be made to provide each student with the maximum opportunity to succeed in school. The professional staff is expected to place students at the grade level best suited to their academic ability and social and emotional needs.

Students who do not adequately complete the required curriculum may be considered for retention.

Every effort is made to reach common agreement on student promotion or retention; however, the final decision rests with the administration.

SCHEDULE CHANGES

Schedule changes are made by the school counselor. Schedule changes are rarely approved.

SCHOOL INSURANCE

In the registration materials, limited insurance coverage is available on a voluntary basis. This

is accident insurance and is helpful to those who do not have other insurance. We simply make the insurance available and it is at the expense of individual families.

SCHOOL CANCELLATION

School cancellations will be announced via emails and text messages to the numbers and email addresses we have saved in Infinite Campus. This information is updated annually when you register your child/ren. Please make sure to keep your information up to date. As in the past, MSD will continue to use radio (KORN (1490 AM), KMIT (105.9), Q107 (107.3), and KOOL (98.3) for announcements as well.

SRB- (Student Responsibility Block)

This is a teacher directed study hall.

TARDY POLICY

Students coming to class late will be considered tardy. Earning six or more tardies in one quarter will result in being assigned detention or ISS lunch.

TELEPHONES

There is a student use telephone in the office that is available to call parents during regular office hours. The school expects conversations to be respectful, courteous, and brief. Failure to follow those guidelines can result in restricted use.

TOBACCO FREE SCHOOLS (SB policy 518)

The negative effects of tobacco on persons who use tobacco and persons exposed to environmental smoke are well documented. The Mitchell School District is committed to encouraging healthy living styles and healthy working environments. Because of this commitment, the following policy will apply to all schools in the Mitchell School District. All K-12 Mitchell School District facilities and grounds will be tobacco - free in all areas. Tobacco use is prohibited in all K-12 schools and vehicles.

The use, possession, or promotion of tobacco on school property or during school sponsored activities is prohibited. This policy shall be in

effect at all times and shall apply to all students, employees and visitors.

For the purpose of this policy:

1. "Tobacco" means any substance or item, in any form, containing tobacco and or nicotine and not regulated by the Food and Drug Administration;
2. "School property" means all district-owned, rented or leased buildings, stadiums, grounds and vehicles;
3. "School-sponsored activity" means any planned, organized, endorsed, or supervised activity involving district students or staff that occurs either before, during or after regular school hours;
4. "Promotions" means the use or display of tobacco-related clothing, bags, lighters, or other material that is designed to encourage the acceptance or use of tobacco.
5. Neither e-cigarettes nor other vaping devices will be allowed on school grounds, in school facilities, or in school vehicles. Liquids intended to be used with such devices are also not permitted.

Students or district employees found in violation of this policy will be subject to appropriate consequences. Visitors in violation of this policy will result in appropriate sanctions as determined and imposed by the administration, which may include direction to leave school property. Additionally, the Mitchell School District shall not accept advertising or gifts from the tobacco industry. The Superintendent shall provide reasonable notification of the district's policy, including, but not limited to, inclusion in student and staff handbooks and paperwork, and on the district website. The Superintendent may develop administrative regulations as necessary to implement this policy and may permit administrators discretion in dealing with issues related to but not explicitly covered in this policy. The Mitchell School District ADAPT Team shall have the responsibility of maintaining this policy.

VIOLENCE

Violence occurs whenever anyone harms - or threatens to harm - a person's body, feelings, or possessions. Violence can be a mean word, look, sign, or act. Violence hurts everyone involved whether it is verbal violence or

physical fighting. All participants in a fight receive a disciplinary referral and may be sent home. Second or serious offenses are usually referred to local police. Any threats of serious harm to students or staff will be treated seriously and may warrant police involvement.

VISITORS

Parents are welcome to visit school. All visitors are required to check with the office before entering any classroom. We discourage visits by students from other schools. Student visits must be approved by the teacher(s) and a principal prior to the visit and are only for one half school day.

WEAPONS

No student shall carry on his or her person, in any way have in his or her possession, store, keep, leave, place, or give to or put in the possession of another student a controlled, dangerous or deadly weapon, any destructive device or explosive, any ballistic knife, any stun gun or any firearm or air gun whether such firearm or air gun is designed, adapted, used or intended primarily for imitative or noise-making purposes or not in or on any school property or premises, in any school vehicle or other vehicle being used for school purposes or in any other building, structure or property being used for school purposes or function or at which a school-related vehicle is being conducted. This policy shall not apply to any weapon, device or other item referred to herein which is being used by authorized individuals as a part of or in conjunction with school-related activities or functions.

As per SD state law, any student bringing a firearm to school shall be expelled for not less than 12 months and will be referred to law enforcement authorities. The superintendent of school shall have the authority to recommend to the School Board that this expulsion requirement be modified on a case-by-case basis. Refer to Board Policy #1033 for the complete policy.

MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024, meeting of the school board.

Subject: Board Resolution to Approve the Renewal and Participation Agreement with ASBSD for Workman's Compensation Pool Group for the 2024-2025 School Year.

From: Joe Childs, Superintendent

Nature of action requested:

Board Action X
Board Information
Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

This item is to approve participation in the ASBSD Workman's Compensation Pool.

Individual(s) who will attend the board meeting and speak to the item:

Theresa Kriese, Business Manager
Joe Childs, Superintendent

I will be able to review the item further at the school board meeting, if requested:

Name: Joe Childs, Superintendent Date: April 8, 2024

ASSOCIATED SCHOOL BOARDS
PROTECTIVE TRUST
**WORKERS' COMPENSATION FUND
ADOPTION AND RENEWAL MOTION**

BE IT HEREBY MOVED AND RESOLVED by the Mitchell School District School Board of the Mitchell School District, acting pursuant to SDCL ch. 1-24 and SDCL 13-10-3, 13-8-39, and the general authority of SDCL title 13, and hereby adopts, approves, and ratifies the ASB Workers' Compensation Trust Fund Participation Agreement as attached hereto as EXHIBIT A. effective as of the time of adoption of this Motion.

BE IT FURTHER MOVED AND RESOLVED that actions taken under prior versions of the ASB Protective Trust Joint Powers Agreement and Bylaws and ASB Workers' Compensation Trust Fund Participation Agreement since the time and date the District initially joined said Trust are hereby ratified and approved to the same extent and effect as if each amendment thereto had been separately submitted and approved at the time of its adoption.

BE IT FURTHER MOVED AND RESOLVED that the Superintendent and Business Manager are hereby authorized to execute, on behalf of the District, the present ASB Workers' Compensation Fund Participation Agreement as it presently exists and may from time to time be amended and approved pursuant to the Bylaws herein adopted. Each succeeding Participation Agreement changing in any manner the benefits, contributions, or obligations arising under the Workers' Compensation Fund shall be submitted to the Board for approval prior to execution by the Superintendent and Business Manager.

IT IS FURTHER MOVED AND RESOLVED that coverage provided in the ASB Workers' Compensation Fund Participation Agreement shall extend from 12:01 a.m. CST, July 1, 2024, to 12 midnight CST, June 30, 2025. The projected contribution required for such coverage as provided in the ASB Workers' Compensation Fund Participation Agreement is \$154,372.

There is hereby delegated to the Superintendent the authority to carry out, or to further delegate subject to his supervision and responsibility, the obligations of the District identified in the Bylaws approved herein, the Participation Agreement, and the Master Contracts provided by the Trust Administrator. Finally, the Board hereby agrees to indemnify the Trust and its members, pursuant to the process established in the Bylaws approved herein, the full amount of any assessment levied by the Trust Board pursuant to the Bylaws and the full amount of any contribution agreed to in the current or subsequent Participation Agreements approved by the Board as submitted upon proper vouchers.

Done this ____ day of _____, 2024, at _____, South Dakota.

School Board President

I hereby certify that the foregoing Motion was adopted by the Mitchell School District School Board in open session at a regularly-called meeting on the ____ day of _____, 2024.

Business Manager

MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024, meeting of the school board.

Subject: Board Resolution to Approve the Renewal and Participation Agreement with ASBSD Protective Trust for the South Dakota School District Benefits Fund for the 2024-2025 School Year.

From: Joe Childs, Superintendent

Nature of action requested:

Board Action X
Board Information
Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

This item is to approve participation in the ASBSD Protective Trust for the health insurance pool group. The District will experience a 2% increase in premiums starting July 1, 2024.

Individual(s) who will attend the board meeting and speak to the item:

Theresa Kriese, Business Manager
Joe Childs, Superintendent

I will be able to review the item further at the school board meeting, if requested:

Name: Joe Childs, Superintendent Date: April 8, 2024

**ASSOCIATED SCHOOL BOARDS
PROTECTIVE TRUST
SOUTH DAKOTA SCHOOL DISTRICT BENEFITS FUND
ADOPTION AND RENEWAL MOTION**

BE IT HEREBY MOVED AND RESOLVED by the Mitchell School District School Board of the Mitchell School District, acting in pursuant to SDCL ch. 1-24 and SDCL 13-10-3, 13-8-39, and the general authority of SDCL title 13, and hereby adopts, approves, and ratifies the South Dakota School District Benefits Fund Participation Agreement as attached hereto as EXHIBIT A, effective as of the time of adoption of this Motion.

BE IT FURTHER MOVED AND RESOLVED that the Protective Trust Joint Powers Agreement and Bylaws are hereby adopted, and further that actions taken under the ASB Protective Trust Joint Powers Agreement and Bylaws and the South Dakota School District Benefits Fund Participation Agreement since the time and date the District initially joined said Trust are hereby ratified and approved to the same extent and effect as if each amendment thereto had been separately submitted and to the Board for approval prior to execution by the Superintendent and Business Manager.

BE IT FURTHER MOVED AND RESOLVED that the Superintendent and Business Manager are hereby authorized to execute, on behalf of the District, the present South Dakota School District Benefits Fund Participation Agreement as it presently exists and may from time to time be amended and approved pursuant to the Bylaws herein adopted. Each succeeding Participation Agreement changing in any manner the benefits, contributions, or obligations arising under the South Dakota School District Benefits Fund shall be submitted to the Board for approval prior execution by the Superintendent and Business Manager.

IT IS FURTHER MOVED AND RESOLVED that coverage provided in the South Dakota School District Benefits Fund Participation Agreement shall extend from 12:01 a.m. CST, July 1, 2024 to 12 midnight CST, June 30, 2025. The contribution required for such coverage is as set forth in the attached EXHIBIT A renewal letter and by this reference incorporated herein.

There is hereby delegated to the Superintendent the authority to carry out, or to further delegate subject to his supervision and responsibility, the obligations of the District identified in the Bylaws approved herein, the Participation Agreement, and the

Master Contracts provided by the Trust Administrator. Finally, the Board hereby agrees to indemnify the Trust and its members, pursuant to the process established in the Bylaws approved herein, the full amount of any assessment levied by the Trust Fund Board, including termination contribution, pursuant to the Bylaws and the full amount of any contribution agreed to in the current or subsequent Participation Agreements approved by the Board as submitted upon proper vouchers.

Done this _____ day of _____, 2024, at _____ South
Dakota.

School Board President

I hereby certify that the foregoing Motion was adopted by the Mitchell School District School Board in open session at a regularly-called meeting on the ____ day of _____, 2024.

Business Manager

MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024, meeting of the school board.

Subject: Board Discussion Regarding Dual Credit Policy and Guidelines.

From: Joe Childs, Superintendent

Nature of action requested:

Board Action

Board Information X

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

The board will discuss the current practice of dual credit offerings and discuss whether there is a need for additional guidelines or policy for the offering of dual credit.

* High School Dual Credit courses give qualified high school students an opportunity to enroll in post-secondary institutions, including our South Dakota universities, to earn credits for both their high school diploma and college degree.

*Through the dual credit program, students pay a fraction of the total cost per credit hour when they meet the requirements for earning dual credit.

* For any of the six South Dakota Board of Regents universities (BHSU, DSU, NSU, SDSMT, SDSU, or USD), students must be a high school junior or senior. Seniors must rank in the upper half of their class; OR have a GPA of 3.25 or higher; OR score 21 or higher on the ACT. Juniors must rank in the upper third of their class; OR have a GPA of 3.5 or higher; OR score 24 or higher on the ACT.

To enroll in math and English courses, ACT subtest score requirements must be met, or Accuplacer scores may be used.

Individual(s) who will attend the board meeting and speak to the item:

Joe Childs, Superintendent

I will be able to review the item further at the school board meeting, if requested:

Name: Joe Childs, Superintendent

Date: April 8, 2024

MHS Dual Credit Enrollment Agreement Form

All parents and students must acknowledge understanding all statements below to register for an online course. Please READ CAREFULLY and initial next to each statement if you understand the implications of each statement.

Student/Parent

_____/____ I understand that I am responsible for meeting the requirements of the Dual Credit course, it is possible the course start date is before the start of a Mitchell School District semester. The BOR institution calendars do not always line up with the school district calendar, so I need to make sure I am aware of when my classes start and end.

_____/____ I understand the Dual Credit course has other costs besides the tuition fee, such as textbooks and other materials class requires during the semester. I am responsible for paying for and obtaining these items.

_____/____ I understand the Dual Credit course is a college level course, and that any help with the course content and technology required for the course needs to be discussed with the professor and university/tech school staff I am taking the course from.

_____/____ I understand that if I drop the Dual Credit course before the “drop” deadline of the school I am taking the course from, that the college transcript and high school transcript will indicate a “W”, which means “withdraw”, and will not affect my GPA on my college transcript. **However, I understand that there is a LIMIT to 6 classes I can drop TOTAL during my ENTIRE COLLEGE CAREER, which includes the dual credit courses I choose to take in high school.**

_____/____ I understand that if I receive a “W” or an “Fail” for a dual credit course, that I cannot go on in the program DC. I need to 1- have at least a 2.5 GPA on my DC transcript, 2- show evidence of illness, injury, an illness, or death in the family, or unusual academic circumstances, or 3- successfully repeating the course(s) in which the F or W grade(s) were earned and paying the full HSDC tuition rate of \$145 for the repeated course(s).

_____/____ I understand that MHS teaching staff and counseling office staff are not responsible for helping you with course content, communicating with the instructor, or providing tutoring services for you. You need to learn how to professionally communicate and be assertive with college level instructors and staff if you believe you can take a college level dual credit course.

_____/____ I understand that I am responsible for paying for my dual credit course to the SD BOR institution I am taking the course from. I also understand the Counseling Office no longer takes payment for these courses, and that I will pay for my dual credit course by following instructions sent to me via email or at my home address in the mail.

____/____ I understand that I am responsible for making sure my Dual Credit course credits transfer to another post-secondary institution, as well as count towards my major/program of study.

____/____ I understand that the email and mailing address I provide on the Dual Credit application is the email and mailing address I need to consistently be checking for any communication about my registration status of the dual credit course I applied for. If I do not check this email and mailing address and follow the instructions in a timely manner, I understand that the school may drop me from the course if I do not confirm my attendance or follow further instructions emailed to me at this address.

____/____ I understand that the final grade of a Dual Credit course is a permanent record on my future college transcript, and that this grade will affect the weight of my overall GPA during my college career.

____/____ I understand that I will need to check multiple email addresses- as I will have an email address assigned to me by the school, I am taking my dual credit course from. This is the email my instructor uses for class content, which may have information regarding grade requirements, syllabus info, etc.... that will be imperative regarding success in my dual credit course. I will also check my msdk12 email address and/or email address I provided on my dual credit application in case any communication about my course was sent to those emails as well.

____/____ I understand that I will be responsible for knowing how to use multiple websites including D2L, Webmail, Web Advisor, instructor's website, your portal, SDePay, and any other websites utilized for online instruction for my course as well as their passwords. I understand that the MHS teaching staff and counseling staff are not responsible for teaching you how to use those websites, and that you will need to contact the school you are taking the course from if you have questions on anything online you are having trouble with.

By signing below, I am agreeing to the following:

I have read all the above statements and confirm that as a student and/or parent choosing to take part in the Dual Credit program, we understand the implications and expectations indicated in the above statements.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024, meeting of the school board.

Subject: Board Consideration to Enter into Executive Session for the Purpose of
“Preparing for contract negotiations or negotiating with employees or employee
representatives.”
SDCL 1-25-2.(4).

From: Joe Childs, Superintendent

Nature of action requested:
Board Action X
Board Information
Scheduled report

Description of the item (including nature of the problem, program covered, impact, board
action desired, etc.)

Board Consideration to Enter into Executive Session for the Purpose of
“Preparing for contract negotiations or negotiating with employees or employee
representatives.”
SDCL 1-25-2.(4).

Individual(s) who will attend the board meeting and speak to the item:

Joe Childs, Superintendent

I will be able to review the item further at the school board meeting, if requested:

Name: Joe Childs, Superintendent

Date: April 8, 2024

MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024, meeting of the school board.

Subject: Board Consideration to Approve School District and MEA Negotiations.

From: Joe Childs, Superintendent

Nature of action requested:

Board Action

Board Information

Scheduled report

Description of the item (including nature of the problem, program covered, impact, board action desired, etc.)

The school district and MEA have tentatively agreed to a salary increase and insurance benefit.

Individual(s) who will attend the board meeting and speak to the item:

Joe Childs, Superintendent

I will be able to review the item further at the school board meeting, if requested:

Name: Joe Childs, Superintendent

Date: April 8, 2024

MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024 meeting of the school board.

Subject: Board Member Reports/Commentary

From: Board Members

Nature of action requested from the Board:

- Board Action
- Board Information
- Scheduled report

Board members will report on meetings attended since our last regular board meeting.



Individual(s) who will attend the board meeting and speak to the item:

Dr. Joe Childs, Superintendent

I will be able to review the item further as the school board meeting, if requested:

Name:  Date: 04/08/2024

MITCHELL SCHOOL DISTRICT NO. 17-2
School Board Meeting
Agenda Item

For presentation at the April 8, 2024 meeting of the school board.

Subject: Superintendent's Report

From: Dr. Joe Childs, Superintendent

Nature of action requested from the Board:

- Board Action
- Board Information
- Scheduled report

This time will be devoted to the Superintendent's Office sharing information with the Board that doesn't require board action and may not necessarily fall into the category of a report. It might include curricular developments, professional development possibilities, possible legislative issues, issues that other schools, particularly those among the Large Schools Group, are facing and other items that would be of interest to the Board and the public.


Superintendent Report



Individual(s) who will attend the board meeting and speak to the item:

Dr. Joe Childs, Superintendent

I will be able to review the item further as the school board meeting, if requested:

Name:  Date: 04/08/2024