

## Safety committee minutes March 2024

Company name: <u>MPSD</u>		
Meeting date: <u>3-8-24</u>	Time: <u>7:42 Am - 8:03</u>	Place: <u>Board room</u>
Division/department: <u>Safety</u>		
Chairperson:		
Membership present:		Members absent:
<u>Carl</u> <u>Daniel</u> <u>Ted</u>		<u>Kari</u> <u>Jaimie</u>  <u>none</u>
<p><b>Old business - Action items completed</b> (List action item number and date completed.)</p> <p><u>Quartley done in Jan. Complete until April</u>  <u>all concerns have been fixed. Kari reached out to SAIF about Shelf Stacking.</u>  <u>Davenport Parking working on resolution. Steve is aware of kids and safety concerns while walking to &amp; from Davenport.</u></p> <p><b>Action items not completed</b> (List action item number and update status, including target date and any changes to person(s) assigned.)</p> <p><u>Look @ extension Cord in Kitchen attached to fan. does get unplugged daily.</u></p>		
<p><b>New business</b> (List incidents, near misses, inspections, and safety training. Include date, description, contributing factors, prevention strategies, and actions taken.)</p> <p><u>OSHA Coming April 5th - Walk thru buildings &gt; feedback</u>  <u>Summary of work related injuries and illness.</u>  <u>a few student accidents - PE, Playground</u></p>		
<p><b>New action items</b> (Include person(s) assigned and target date. Number using year and sequential list. For example: 2015-1, 2015-2.)</p> <p><u>water @ Davenport. needs drinking water.</u></p> <p><u>Trainings SAIF / OSHA prerecorded, webinar</u></p>		
<p><b>Other committee remarks</b></p> <p><u>may ask Shelly to help w/ quartley next time to provide feedback.</u>  <u>train custodians to do quarterly inspections</u></p>		
Next meeting date:	Time:	Place:
<u>Quarterly inspection</u>		<u>district wide</u>
Prepared by:	Date:	
<u>Jaimie Blanton</u>		

Keep in file for three years. Post on employee bulletin board(s). Copy safety committee and management.