



Myrtle Point School District

413 C Street
Myrtle Point, OR 97458
(541) 572-1220
www.mpsd.k12.or.us

DATE: November 1, 2023
TO: All Interested Parties
SUBJECT: Notice of Vacancy

POSITION: Library Assistant/Instructional Assistant- **Part Time**
(3 hours Library and 1-hour Instructional Assistant.)

JOB SITE: Myrtle Crest Elementary

DESCRIPTION: One 4.0-hour Position for the 2023-2024 School Year

WAGE: \$15.78-\$18.85 (Instructional Asst.) as negotiated in the 2022-2025 OSEA contract
\$16.46-\$19.65 (Library Asst.) as negotiated in the 2022-2025 OSEA contract

QUALIFICATIONS:

- See job descriptions attached.

COMPLETE APPLICATION PACKET:

- Application available on our website (Required)
<https://www.mpsd.k12.or.us/page/jobs>
- Cover letter (Optional)
- Resume (Optional)

SEND TO:

Kari Seals, HR/Administrative Secretary
Myrtle Point School District 41
413 C St., Myrtle Point, OR 97458
Email: kseals@mpsd.k12.or.us

CLOSING DATE: Open until filled

TERMS OF EMPLOYMENT:

- First consideration for this position will be given to qualified members of the collective bargaining unit.
- A fingerprint-based criminal history investigation will be required.

2023.2024.29