



# Felicity–Franklin Elementary Kindergarten Registration



We are excited to be planning for next year's kindergarten class!!! Please read the information below to enroll your child for kindergarten for the 2024-25 school year.

At Felicity-Franklin Elementary, children who are 5 years of age by August 1, 2024, are eligible to register for kindergarten. Follow the steps below to successfully enroll your eligible child for the 2024-2025 school year.

## Required steps are as follows:

**Step 1:** To begin the process, click on: <https://felicity-oh.finalforms.com/>.

Create an account if you are a new user. You will be asked to enter information related to you as the parent/guardian. Be sure to click on "Register" when you have all the required information entered.

If you already have an account in FinalForms, please log in and click on "add student". It is very important that you choose the "NEXT YEAR 2024-2025" tab. From there, you can enter and save all required information.

The electronic registration process is complete when all tabs are **green**.

**Step 2:** To complete your child's enrollment you must bring the following required documents with you on **May 8, 2024 from 12:00 pm to 6:00 pm** to the elementary office. FinalForms needs to be completed **before** May 8, 2024.

## REQUIRED REGISTRATION DOCUMENTS:

- Ø Original Birth Certificate (must have raised seal)
- Ø Social Security Card
- Ø Proof of Residence (electric, phone, water bill, or signed lease agreement)
- Ø Immunization Record
- Ø Custody Papers (if applies)
- Ø Photo ID for parent/guardian

If you have any questions, please email Gina McElfresh, Elementary Secretary, at [mcelfreshg@felicityohioschools.org](mailto:mcelfreshg@felicityohioschools.org) or call the Elementary Office at 513-362-5421.

For more information about kindergarten, please read ODE's "Frequently Asked Questions About Kindergarten- For Families" at the link below.

<http://education.ohio.gov/Topics/Early-Learning/Kindergarten/FY14-Kindergarten-Schedule>