

**OFFICIAL  
SIGNED COPY  
LOCATED IN  
DISTRICT  
OFFICE**

## RECORD OF PROCEEDINGS

### Minutes of the Felicity-Franklin Local Board of Education Meeting Monday, November 15, 2021

The Felicity-Franklin Board of Education met in regular session on Monday, November 15, 2021 in the Board Conference Room, President Terry Lowe presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - present, Mr. Terry Lowe - present, Mr. Randy McElfresh - absent, Mr. Andy Ninichuck - present.

2021-138 Moved by Mrs. Baker, seconded by Mr. Ninichuck:  
Excused Randy McElfresh for his employment commitments. Roll call: Mrs. Baker – yea; Mr. Ninichuck; yea; Mrs. Broadwell – yea; Mr. Lowe – yea; motion passed.

- Public Participation – Brenda Wise and Beth Lahmer

2021-139 Moved by Mr. Ninichuck, seconded by Mrs. Baker:  
That the Felicity-Franklin Board of Education enter into **executive session** for reviewing negotiations and bargaining sessions with public employees. Roll call: Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed.

- Mr. Terry Lowe reconvened the board into regular session.
- Grant Career Center Report - Mr. Andy Ninichuck reported that the Veteran's lunch was held last Friday at Grant Career Center, Sophomore Days are coming up, and driving school is starting.

2021-140 Moved by Mr. Ninichuck seconded by Mr. Lowe to approve the following:  
1. **Minutes from the October 18, 2021 regular board meeting** as distributed;  
2. **Treasurer's reports for October:**

- **Disbursement Summary and Detailed Check Register**

	August
General Fund MTD	\$899,600.11
All Other Funds MTD	\$154,866.53
Total Expenditures MTD	\$1,054,466.64

- Financial **CASH SUMMARY** Report by Funds & **CASH BALANCE BY FUND**
- Financial **REVENUE BY FUND** and **EXPENDITURE REPORT** Reports
- Appropriation Accounts Summary by Funds **APPROPRIATION SUMMARY**
- Revenue Accounts Summary by Funds **REVENUE SUMMARY**
- Payroll Information **October 15, October 30** Payrolls
- Fiscal Status Update **COMPARE** Report
- Investments:

Time Period	Amount	Type/Fund	Month(s)	Rate
10/01/21-10/31/21	\$ 658,350.21	5/3 Investment Program	31 Days	0.20%
10/01/21-10/31/21	\$2,778,040.69	StarOhio	31 Days	0.11%
02/07/19-02/07/22	\$ 200,000.00	Citibank	36 Months	2.90%
05/17/19-05/17/22	\$ 245,000.00	Wells Fargo Bank NA	36 Months	2.55%

**OFFICIAL  
SIGNED COPY  
LOCATED IN  
DISTRICT  
OFFICE**

## RECORD OF PROCEEDINGS

Minutes of the Felicity-Franklin Local Board of Education Meeting  
Monday, November 15, 2021

08/01/19-07/31/22	\$ 245,000.00	5/3 Capital One Nat'l Assn VA	36 Months	1.9%
-------------------	---------------	-------------------------------	-----------	------

### FY2021-2022 Interest - October

General Fund	\$12,322.85	Lunchroom Fund	\$0.00	Total	\$12,322.85
--------------	-------------	----------------	--------	-------	-------------

3. *Then and Now Authorizations:* n/a for current month

4. *Certificate of Estimated Resources and Temporary Appropriations:*

Certificate of Estimated Resources, Appropriations, and New Fund Approvals												
	014-8803 515-6422 515-4522 58A-0227	Southern On Ag Community Development Foundation Grant ARP IDEA PART B SPECIAL EDUCATION ARP IDEA PART B EARLY CHILDHOOD SPECIAL EDUCATION TITLE IV-A STUDENT SUPPORT & ACADEMIC ENHANCEMENT										
	July 1, Beginning			Permanent, Sept			November			Changes in current month		
	Total Amount Available for Expenditures plus Cash Balances	Net Cash after Appropriations		Total Amount Available for Expenditures plus Cash Balances	Net Cash after Appropriations		Total Amount Available for Expenditures plus Cash Balances	Net Cash after Appropriations		Carryover Changes	Appropriations Changes	Net Change
Fund		Appropriations			Appropriations			Appropriations				
001	18,101,747.80	11,224,853.21	4,887,114.79	18,102,333.68	11,220,494.83	4,872,868.73	18,101,747.80	11,228,494.93	4,872,282.87	0.00	0.00	0.00
002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003	708,386.38	230,000.00	508,386.38	708,386.38	230,000.00	508,386.38	708,386.38	230,000.00	508,386.38	0.00	0.00	0.00
008	458,790.48	454,004.24	915.23	458,790.48	454,004.24	915.23	458,790.48	454,004.24	915.23	0.00	0.00	0.00
014	40,950.87	27,015.56	13,935.31	40,950.87	40,315.56	13,935.31	40,950.87	141,828.99	13,853.31	101,311.00	101,311.00	0.00
018	85,705.18	48,835.18	7,865.00	85,705.18	48,835.18	7,865.00	85,705.18	48,835.18	7,865.00	0.00	0.00	0.00
022	119.80	119.80	0.00	119.80	119.80	0.00	119.80	119.80	0.00	0.00	0.00	0.00
024	48,035.48	42,000.00	4,035.48	48,035.48	42,000.00	4,035.48	48,035.48	42,000.00	4,035.48	0.00	0.00	0.00
026	108,815.10	30,000.00	28,915.10	108,815.10	30,000.00	28,915.10	108,815.10	30,000.00	28,915.10	0.00	0.00	0.00
200	122,888.84	82,314.42	40,272.22	122,888.84	82,314.42	40,272.22	122,888.84	82,314.42	40,272.22	0.00	0.00	0.00
300	259,782.34	259,566.83	2,182.71	259,682.34	259,566.83	2,262.71	259,682.34	259,566.83	2,262.71	0.00	0.00	0.00
CONNECTIVITY 401	5,400.00	5,400.00	0.00	5,400.00	5,400.00	0.00	5,400.00	5,400.00	0.00	0.00	0.00	0.00
HSTR/MSTR 461	17,089.84	14,000.00	3,089.84	14,112.82	11,049.88	3,089.84	14,112.82	11,049.88	3,089.84	0.00	0.00	0.00
STUDENT WK 467	218,173.84	221,731.11	18,442.73	218,173.84	221,731.11	18,442.73	218,173.84	217,273.48	900.36	0.00	16,842.38	16,842.38
ON SCHOOL 468	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ESSER 607	1,706,250.78	1,691,174.89	24,075.80	2,184,704.33	2,170,185.79	24,817.54	2,184,704.33	2,173,188.79	24,817.54	0.00	0.00	0.00
COBA 810	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IE&A 818	211,144.33	211,144.33	0.00	254,279.48	254,279.48	0.00	254,279.48	254,279.48	0.00	0.00	0.00	0.00
SSI 828	28,800.44	0.00	28,800.44	27,805.44	25,025.00	17,800.44	27,805.44	25,025.00	17,800.44	0.00	0.00	0.00
TITLE I 572	200,697.00	225,122.42	85,571.00	287,811.71	231,424.29	88,187.36	287,811.71	231,424.29	88,187.36	0.00	0.00	0.00
REI 887	8,820.48	8,820.48	0.00	8,820.48	8,820.48	0.00	8,820.48	8,820.48	0.00	0.00	0.00	0.00
FA 890	38,875.62	38,875.62	0.00	38,875.62	38,875.62	0.00	38,875.62	38,875.62	0.00	0.00	0.00	0.00
FA 894	0.00	0.00	0.00	0.00	0.00	0.00	14,526.91	14,526.91	0.00	14,526.91	14,526.91	0.00
FA 898	18,000.00	15,819.51	1,381.48	18,000.00	18,819.51	1,381.48	4,281.48	2,300.00	1,381.48	-14,526.91	-14,526.91	0.00
Total	26,421,086.21	14,783,586.17	8,029,488.88	30,883,899.28	18,587,251.79	8,889,647.58	21,354,024.40	19,944,188.11	8,889,918.29	101,311.00	116,802.38	16,542.38

5. *Transfers from General Fund:* N/A for current month

6. *Grants:* N/A for current month

### 7. Financial Planning

Roll call: Mr. Ninichuck – yea; Mr. Lowe – yea; Mrs. Baker – yea; Mrs. Broadwell – yea; motion passed.

2021-141

Moved by Mrs. Broadwell, seconded by Mr. Lowe:

Approved **HB412 Five-Year Financial Forecast FY22-FY26** as presented by the treasurer.

Roll call: Mrs. Broadwell – yea; Mr. Lowe – yea; Mrs. Baker – yea; Mr. Ninichuck – yea; motion passed.

- Reviewed NEOLA policies

**OFFICIAL  
SIGNED COPY  
LOCATED IN  
DISTRICT  
OFFICE**

2021-142

## **RECORD OF PROCEEDINGS**

### **Minutes of the Felicity-Franklin Local Board of Education Meeting Monday, November 15, 2021**

Approved the employment of substitute teachers, through Sub Solutions, pursuant to the authority granted in Section 4 of Senate Bill 1, effective on October 28, 2021. The Board of Education of the Felicity Franklin Local School District, met in regular session at 7 p.m. on the 15th day of November, 2021, at the Board of Education Office, with the following members present: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - present, Mr. Terry Lowe – present, Mr. Randy McElfresh - absent, Mr. Andy Ninichuck – present.

#### **FELICITY FRANKLIN LOCAL SCHOOL DISTRICT BOARD OF EDUCATION RESOLUTION NO. 2021-142**

##### **EMPLOYMENT OF SUBSTITUTE TEACHERS**

**WHEREAS**, the Felicity Franklin Local School District Board of Education (“Board of Education”) anticipates that the District may experience difficulty obtaining substitute teachers during the 2021-2022 school year amidst the ongoing COVID-19 pandemic; and

**WHEREAS**, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and became effective as an emergency measure on October 28, 2021, the Board of Education may establish its own education requirements for individuals to serve as substitute teachers in the District during the 2021-2022 school year; and

**WHEREAS**, the Board of Education desires to temporarily adopt modified education requirements for substitute teachers in accordance with the law during the current school year as a measure to help ensure availability of a sufficient number of substitute teachers.

**NOW THEREFORE**, be it resolved by the Felicity Franklin Local School District Board of Education as follows:

##### **SECTION I**

The Board of Education temporarily authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 - Employment of Substitutes, during the 2021-2022 school year. In addition to fulfilling the educational requirements adopted by the Board of Education, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid non-renewable temporary substitute teaching license issued by the Ohio Department of Education to serve as a substitute teacher in the District.

##### **SECTION II**

It is found and determined that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Mrs. Broadwell moved and Mrs. Baker seconded the motion that the above Resolution be adopted.

Upon roll call and the adoption of the Resolution, the vote was as follows:

Yeas:4 Nays:0

ADOPTED this 15th day of November, 2021.

Treasurer

##### **CERTIFICATE**

The undersigned hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a meeting held on the 15th day of November, 2021, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said Resolution.

## RECORD OF PROCEEDINGS

Minutes of the Felicity-Franklin Local Board of Education Meeting  
Monday, November 15, 2021

Treasurer

2021-143 Moved by Mr. Ninichuck, seconded by Mrs. Baker:  
Employed the following classified substitutes for the 2021-2022 school year, pending certifications and background checks:

- James Westrick, substitute bus driver
- Carla Paul, substitute bus driver (trips only) and substitute monitor

Roll call: Mr. Ninichuck – yea; Mrs. Baker – yea; Mrs. Broadwell – yea; Mr. Lowe – yea; motion passed.

2021-144 Moved by Mr. Ninichuck, seconded by Mrs. Broadwell:  
Issued a supplemental contract to Dustin Hutson, MS Boys Asst. Basketball Coach.  
Roll call: Mr. Ninichuck – yea; Mrs. Broadwell – yea; Mrs. Baker – yea; Mr. Lowe – yea; motion passed.

2021-145 Moved by Mr. Ninichuck, seconded by Mr. Lowe:  
Accepted the resignation of Angela Broadwell, effective November 15, 2021.  
Roll call: Mr. Ninichuck – yea; Mr. Lowe – yea; Mrs. Baker – yea; Mrs. Broadwell – abstained; motion passed.

- **Legal Liaison Report:** Mr. Ninichuck presented the Legislative Liaison report *HB3334 – Required mandatory training, pay, etc.*

- **Student Achievement Liaison Report:** Jennifer Broadwell reported on -
  - Instructional Visits
  - Refocused Data Discussions
  - Science Curriculum Revision
  - Student Engagement
  - Innovation Mini Grants
  - Financial Literacy
  - Similar District Data
  - Instruction Coaching
  - Upcoming Assessments

- **District Leadership Report:** *Dave Gibson*

- **Miscellaneous Business**

- The Superintendent/Treasurer approved the following contracts less than \$7,500:
  - **OBI Trainer** – Kim Fontaine in the amount of \$25/hour for the 2021-2022 school year.
  - **NEOLA Select** – for services with board docs in the amount of \$80 per hour for the 2021-2022 school year.
  - **Newport Aquarium** – for Junior/Senior Prom on April 15, 2022 in the amount of \$5,600.00.
  - **Ohio USDA Nutrition Program** agreement for the 2021-2022 school year.

- 2022 Junior Prom Venue – Newport Aquarium

**OFFICIAL  
SIGNED COPY  
LOCATED IN  
DISTRICT  
OFFICE**

## **RECORD OF PROCEEDINGS**

**Minutes of the Felicity-Franklin Local Board of Education Meeting  
Monday, November 15, 2021**

- Organizational Meeting set for Monday, January 10, 2022 beginning at 6:30 pm.
- Staff Christmas Lunch on Thursday, December 16, 2021

OFFICIAL  
SIGNED COPY  
LOCATED IN  
DISTRICT  
OFFICE

## RECORD OF PROCEEDINGS

Minutes of the Felicity-Franklin Local Board of Education Meeting  
Monday, November 15, 2021

Safety Update: *No Report*

Connectivity Grant

2021-146

Moved by Mr. Ninichuck, seconded by Mrs. Broadwell:

*Adjourned the regular meeting* of the Felicity Franklin Board of Education. Roll call:  
Mr. Ninichuck – yea; Mrs. Broadwell – yea; Mrs. Baker – yea; Mr. Lowe – yea; motion  
passed.

---

Christina L. Laubach, Treasurer/CFO  
Felicity Franklin Board of Education

---

Donald T. Lowe, President  
Felicity Franklin Board of Education