

RECORD OF PROCEEDINGS

Minutes of the Felicity-Franklin Local Board of Education Meeting Monday, September 20, 2021

The Felicity-Franklin Board of Education met in regular session on Monday, September 20, 2021 in the Board Conference Room, President Terry Lowe presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - present, Mr. Terry Lowe – present, Mr. Randy McElfresh - present, Mr. Andy Ninichuck – present.

- Mr. Ninichuck discussed Grant Career Center starting an e-sports program.

2021-122

Moved by Mr. McElfresh seconded by Mr. Ninichuck:

1. *Approved the minutes from the August 16, 2021 regular board meeting* as distributed;
2. Reviewed and approved the following *treasurer's reports for August*:
 - *Disbursement Summary and Detailed Check Register*

	August
General Fund MTD	\$894,740.56
All Other Funds MTD	\$167,980.81
Total Expenditures MTD	\$1,062,721.37

- Financial **CASH SUMMARY** Report by Funds & **CASH BALANCE BY FUND**
- Financial **REVENUE BY FUND** and **EXPENDITURE REPORT** Reports
- Appropriation Accounts Summary by Funds **APPROPRIATION SUMMARY**
- Revenue Accounts Summary by Funds **REVENUE SUMMARY**
- Payroll Information **August 15th and August 30th** Payrolls
- Fiscal Status Update **COMPARE** Report
- Investments:

Time Period	Amount	Type/Fund	Month(s)	Rate
08/01/21-08/30/21	\$ 425,517.48	5/3 Investment Program	30 Days	0.20%
07/01/21-07/30/21	\$2,778,040.69	StarOhio	30 Days	0.11%
08/30/18-08/30/21	\$ 248,000.00	5/3 (Ally Bank UT)	24 Months	3.00%
02/07/19-02/07/22	\$ 200,000.00	Citibank	36 Months	2.90%
05/17/19-05/17/22	\$ 245,000.00	Wells Fargo Bank NA	36 Months	2.55%
08/01/19-07/31/22	\$ 245,000.00	Capital One Nat'l Assn VA	36 Months	1.9%
11/20/19-05/26/23	\$ 245,000.00	MBS (American Express BK FSB)	42 Months	1.9%

FY2021-2022 Interest - August

General Fund	\$10,708.48	Lunchroom Fund	\$0.00	Total	\$10,708.48
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3. *Then and Now Authorizations*: n/a for current month

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4. *Certificate of Estimated Resources and Temporary Appropriations:*

Fund	July 1- Beginning			August			Permanent- Sept			Changes in current month		
	Total Amount Available for Expenditures plus Cash Balances	Appropriations	Net Cash after Appropriations	Total Amount Available for Expenditures plus Cash Balances	Appropriations	Net Cash after Appropriations	Total Amount Available for Expenditures plus Cash Balances	Appropriations	Net Cash after Appropriations	Certificate Changes	Appropriations Changes	Net Change
001	16,101,747.89	11,284,833.81	4,816,914.08	16,102,333.66	11,229,464.93	4,872,868.73	16,102,333.66	11,229,464.93	4,872,868.73	0.00	0.00	0.00
002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003	788,398.36	206,000.00	582,398.36	788,398.36	288,888.88	499,509.48	788,398.36	288,888.88	499,509.48	0.00	0.00	0.00
006	455,795.48	454,854.24	941.24	455,795.48	454,854.24	941.24	455,795.48	454,854.24	941.24	0.00	0.00	0.00
014	40,968.87	27,015.58	13,953.29	40,968.87	27,015.58	13,953.29	40,968.87	27,015.58	13,953.29	0.00	0.00	0.00
018	53,785.18	45,835.18	7,950.00	53,785.18	45,835.18	7,950.00	53,785.18	45,835.18	7,950.00	0.00	0.00	0.00
022	118.88	118.88	0.00	118.88	118.88	0.00	118.88	118.88	0.00	0.00	0.00	0.00
024	46,835.46	42,885.88	3,949.58	46,835.46	42,885.88	3,949.58	46,835.46	42,885.88	3,949.58	0.00	0.00	0.00
035	185,915.18	88,888.88	97,026.30	185,915.18	88,888.88	97,026.30	185,915.18	88,888.88	97,026.30	0.00	0.00	0.00
208	122,588.64	82,314.42	40,274.22	122,588.64	82,314.42	40,274.22	122,588.64	82,314.42	40,274.22	0.00	0.00	0.00
308	258,782.34	258,888.88	-106.54	258,782.34	258,888.88	-106.54	258,782.34	258,888.88	-106.54	0.00	0.00	0.00
401	5,400.00	5,400.00	0.00	5,400.00	5,400.00	0.00	5,400.00	5,400.00	0.00	0.00	0.00	0.00
401	17,966.84	14,888.88	3,077.96	17,966.84	14,888.88	3,077.96	17,966.84	14,888.88	3,077.96	-3,077.96	-3,077.96	0.00
407	218,173.84	201,731.11	16,442.73	218,173.84	201,731.11	16,442.73	218,173.84	201,731.11	16,442.73	0.00	0.00	0.00
408	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
507	1,788,702.39	1,681,174.85	107,527.54	1,788,702.39	1,681,174.85	107,527.54	1,788,702.39	1,681,174.85	107,527.54	0.00	0.00	0.00
518	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
518	211,144.35	211,144.35	0.00	211,144.35	211,144.35	0.00	211,144.35	211,144.35	0.00	0.00	0.00	0.00
526	26,888.88	0.00	26,888.88	26,888.88	0.00	26,888.88	26,888.88	0.00	26,888.88	0.00	0.00	0.00
572	288,888.88	225,122.43	63,766.45	288,888.88	225,122.43	63,766.45	288,888.88	225,122.43	63,766.45	0.00	0.00	0.00
587	5,828.46	5,828.46	0.00	5,828.46	5,828.46	0.00	5,828.46	5,828.46	0.00	0.00	0.00	0.00
588	38,875.62	38,875.62	0.00	38,875.62	38,875.62	0.00	38,875.62	38,875.62	0.00	0.00	0.00	0.00
588	18,888.88	18,888.88	0.00	18,888.88	18,888.88	0.00	18,888.88	18,888.88	0.00	0.00	0.00	0.00
Total	20,421,956.23	14,793,588.17	5,628,368.06	20,421,956.23	14,793,588.17	5,628,368.06	20,421,956.23	14,793,588.17	5,628,368.06	0.00	0.00	0.00

5 *Transfers from General Fund:* N/A for August

6. *Grants:* N/A

7. *Financial Planning*

Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker - yea, Mr. Lowe – yea; motion passed.

2021-123 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:
That the Felicity-Franklin Board of Education entered into *executive session for reviewing potential litigation*

Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell - yea; Mr. Lowe – yea; motion passed unanimously.

- Mr. Terry Lowe, President, reconvened the board into regular session.

2021-124 Moved by Mr. McElfresh, seconded by Mrs. Baker:
Approved the purchase of a full page ad in the 2021-2022 Felicity Franklin Local Schools Yearbook at the cost of \$180.00

Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. Ninichuck - yea; motion passed unanimously.

2021-125 Moved by Mr. Ninichuck, seconded by Mr. Lowe:
Approved the bus routes for the 2021-2022 school year.

Roll call: Mr. Ninichuck – yea, Mr. Lowe – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea; motion passed unanimously.

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- 2021-126 Moved by Mrs. Baker, seconded by Mr. Lowe:
Approved the following trips for the marching band for the 2021-2022 school year:
- Circleville Pumpkin Show – Circleville, Ohio October 22, 2021
 - Dollywood – Pigeon Forge, Tennessee April 29-30, 2022
- Roll Call: Mrs. Baker – yea, Mr. Lowe – yea, Mrs. Broadwell – yea, Mr. Ninichuck – yea, Mr. McElfresh – yea; motion passed unanimously.
- 2021-127 Moved by Mrs. Broadwell, seconded by Mr. McElfresh:
Accepted the resignation of Josh Carlisle, Middle School Aide.
- Roll Call: Mrs. Broadwell – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. Ninichuck – yea; motion passed unanimously.
- 2021-128 Moved by Mr. Ninichuck, seconded by Mrs. Baker:
Employed the following substitute employees for the 2021-2022 school year pending background checks and certifications:
- Savannah Hill – sub aide
 - Sarah Jones – sub nurse
 - Megan Reeves – sub cook
 - Amanda Dunnagan – sub cook
 - Sarah Fancher – HS Girls Tennis Volunteer
- Roll Call: Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed unanimously.
- 2021-129 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:
Issued a one-year classified contract for the 2021-2022 school year to Jill Reid – Van Monitor, Step 1, pending proper certifications and background checks.
- Roll Call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.
- 2021-130 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:
Approved the Athletic Trainer contract with Sarah Fancher (practicing under Mercy Health Orthopedics & Sports Medicine).
- Roll Call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.
- 2021-131 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:
Approved the agreement between the Felicity Board of Education and the Felicity Education Association from July 1, 2021 through June 30, 2024.
- Roll Call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – abstained, Mr. Lowe – yea; motion passed.

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2021-132 Moved by Mrs. Broadwell, seconded by Mr. Lowe:
Modified the substitute bus driver rate to \$16.85 per hour for regular routes and event trips.

Roll Call: Mrs. Broadwell – yea, Mr. Lowe – yea, Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea; motion passed unanimously.

● **Legal Liaison Report:** *No Report*

● **Student Achievement Liaison Report:** Jennifer Broadwell reported on -

- Benchmark Assessments
- Instructional Coaching
- Innovative Mini-Grants
- OTES 2.0
- Upcoming Assessments
- Student Engagement
- District Leadership Team
- Science Curriculum Review

● **District Leadership Report:** *No Report*

● **Miscellaneous Business**

1. **The Superintendent/Treasurer approved the following contracts less than \$7,500:**

- Forward Edge cybersecurity assessment for the 2021-2022 school year in the amount of \$2,500.00
- ABC ERate, LLC for consulting services to obtain funding under the Federal E-Rate Program

2. Discussed *Parent Teacher Conferences*

3. Discussed *Veteran's Day and Kindergarten Thanksgiving celebrations.*

4. *Safety Update:* Dave Gibson gave a report

5. Discussed *Superintendent and Treasurer Evaluations*

2021-133 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:
Adjourned the regular meeting of the Felicity Franklin Board of Education. Roll call:
Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

Christina L. Laubach, Treasurer/CFO
Felicity Franklin Board of Education

Donald T. Lowe, President
Felicity Franklin Board of Education