

**OFFICIAL  
SIGNED COPY  
LOCATED IN  
DISTRICT  
OFFICE**

**RECORD OF PROCEEDINGS**

Minutes of the Felicity-Franklin Local Board of Education Meeting  
Monday, August 16, 2021

The Felicity-Franklin Board of Education met in regular session on Monday, August 16, 2021 in the Board Conference Room, President Terry Lowe presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - absent, Mr. Terry Lowe – present, Mr. Randy McElfresh - present, Mr. Andy Ninichuck – present.

2021-110

Moved by Mr. McElfresh seconded by Mr. Ninichuck:

1. ***Approved the minutes from the July 19, 2021 regular board meeting*** as distributed;
2. Reviewed and approved the following ***treasurer's reports July:***
  - a. Disbursement Summary
  - b. Detailed Check Register

	July
General Fund MTD	\$775,294.05
All Other Funds MTD	\$216,513.13
Total Expenditures MTD	\$991,807.18

- Financial ***CASH SUMMARY*** Report by Funds & ***CASH BALANCE BY FUND***
- Financial ***REVENUE BY FUND*** and ***EXPENDITURE REPORT*** Reports
- Appropriation Accounts Summary by Funds ***APPROPRIATION SUMMARY***
- Revenue Accounts Summary by Funds ***REVENUE SUMMARY***
- Payroll Information ***July 15th and July 30th*** Payrolls
- Fiscal Status Update ***COMPARE*** Report
- Investments:

Time Period	Amount	Type/Fund	Month(s)	Rate
07/01/21-07/31/21	\$ 425,750.42	5/3 Investment Program	31 Days	0.20%
07/01/21-07/30/21	\$2,778,040.69	StarOhio	31 Days	0.11%
08/30/18-08/30/21	\$ 248,000.00	5/3 (Ally Bank UT)	24 Months	3.00%
02/07/19-02/07/22	\$ 200,000.00	Citibank	36 Months	2.90%
05/17/19-05/17/22	\$ 245,000.00	Wells Fargo Bank NA	36 Months	2.55%
08/01/19-07/31/22	\$ 245,000.00	Capital One Nat'l Assn VA	36 Months	1.9%
11/20/19-05/26/23	\$ 245,000.00	MBS (American Express BK FSB)	42 Months	1.9%

**FY2021-2022 Interest - July**

General Fund	\$176.24	Lunchroom Fund	\$0.00	Total	\$176.24
--------------	----------	----------------	--------	-------	----------

3. ***Then and Now Authorizations:*** Hamilton County ESC Fourth Quarter Services \$5,542.20

**OFFICIAL  
SIGNED COPY  
LOCATED IN  
DISTRICT  
OFFICE**

**RECORD OF PROCEEDINGS**

of the Felicity-Franklin Local Board of Education Meeting  
Monday, August 16, 2021

4. *Certificate of Estimated Resources and Temporary Appropriations:*

Fund	July 1- Beginning			August			Changes in current month		
	Total Amount Available for Expenditures plus Cash Balances	Appropriations	Net Cash after Appropriations	Total Amount Available for Expenditures plus Cash Balances	Appropriations	Net Cash after Appropriations	Certificate Changes	Appropriations Changes	Net Change
001	18,101,747.00	11,204,633.91	4,897,114.79	18,102,333.66	11,229,464.93	4,872,868.73	585.66	24,831.92	-24,246.06
002	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
003	706,396.36	200,000.00	506,396.36	706,396.36	200,000.00	506,396.36	0.00	0.00	0.00
006	455,799.46	454,864.24	915.22	455,799.46	454,864.24	915.22	0.00	0.00	0.00
014	48,968.87	27,815.56	13,953.31	48,968.87	27,815.56	13,953.31	0.00	0.00	0.00
016	53,785.18	45,835.18	7,950.00	53,785.18	45,835.18	7,950.00	0.00	0.00	0.00
022	119.80	119.80	0.00	119.80	119.80	0.00	0.00	0.00	0.00
034	46,035.46	42,000.00	4,035.46	46,035.46	42,000.00	4,035.46	0.00	0.00	0.00
035	105,915.10	80,000.00	25,915.10	105,915.10	80,000.00	25,915.10	0.00	0.00	0.00
200	122,586.64	82,314.42	40,272.22	122,586.64	82,314.42	40,272.22	0.00	0.00	0.00
300	258,792.34	256,599.63	2,192.71	258,892.34	256,599.63	2,292.71	100.00	0.00	100.00
451	5,400.00	5,400.00	0.00	5,400.00	5,400.00	0.00	0.00	0.00	0.00
461	17,066.84	14,000.00	3,066.84	17,066.84	14,000.00	3,066.84	0.00	0.00	0.00
467	218,173.84	201,731.11	16,442.73	218,173.84	201,731.11	16,442.73	0.00	0.00	0.00
499	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
507	1,706,050.75	1,681,174.85	24,875.90	1,705,792.38	1,681,174.85	24,617.54	-258.36	0.00	-258.36
510	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
516	211,144.35	211,144.35	0.00	211,144.35	211,144.35	0.00	0.00	0.00	0.00
536	26,880.44	0.00	26,880.44	26,880.44	0.00	26,880.44	0.00	0.00	0.00
572	260,693.93	225,122.43	35,571.50	261,279.79	225,122.43	36,157.36	585.86	0.00	585.86
587	5,820.46	5,820.46	0.00	5,820.46	5,820.46	0.00	0.00	0.00	0.00
590	38,875.62	38,875.62	0.00	38,875.62	38,875.62	0.00	0.00	0.00	0.00
599	18,806.99	16,919.51	1,887.48	18,806.99	16,919.51	1,887.48	0.00	0.00	0.00
Total	20,423,056.23	14,793,690.17	5,629,466.06	20,424,069.59	14,816,422.09	5,605,647.50	1,013.36	24,831.92	-23,818.56

5 *Transfers from General Fund:* N/A for June

6. *Grants:* N/A

Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker - yea, Mr. Lowe – yea; motion passed.

- Mrs. Jennifer Broadwell arrived at the meeting at 8:00 p.m.

2021-111 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:  
Authorized the Superintendent to *approve all overnight and out-of-state trips*, during times when the board is not in session, with subsequent notification to the Board. Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

2021-112 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
Approved the following *FFA participation and trips*:

- 94<sup>th</sup> National FFA Convention in Indianapolis, IN on October 25-30, 2021
- World Dairy Expo in Madison, WI week of September 28<sup>th</sup>, 2021.

Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

2021-113 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:

**OFFICIAL  
SIGNED COPY  
LOCATED IN  
DISTRICT  
OFFICE**

**RECORD OF PROCEEDINGS**

**Minutes of the Felicity-Franklin Local Board of Education Meeting  
Monday, August 16, 2021**

Approved the contract with *Garland/DBS, Inc., dba Garland Roofing* for the High School Roof Project in the amount not exceeding \$430,850.00. Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

2021-114 Moved by Mr. McElfresh, seconded by Mr. Lowe:  
That the Felicity-Franklin Board of Education enter into *executive session for reviewing negotiations or bargaining sessions* with public employees. Roll call: Mr. McElfresh – yea, Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell - yea; motion passed unanimously.

- Mr. Terry Lowe, President, reconvened the board into regular session.

2021-115 Moved by Mrs. Baker, seconded by Mr. Ninichuck:  
Employed *Savannah Hill as a substitute nurse* for the 2021-2022 school year per substitute nurse salary schedule, pending proper certifications and background checks. Roll call: Mrs. Baker – yea, Mr. Ninichuck – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed unanimously.

2021-116 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:  
Issued the following *one-year classified contracts* for the 2021-2022 school year, pending proper background checks and certifications:

Michelle Dickhaus	Cook, Step 2
Jennifer Porter	Cook, Step 1

Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

2021-117 Moved by Mr. Ninichuck, seconded by Mrs. Baker:  
Issued the following *supplemental contracts* for the 2021-2022 school year per the supplemental salary schedule, pending proper certifications and background checks:

Becky McClellan	HS BLT Member
Morgan Smith	MS Volleyball Coach
Lauren Mitchell	MS Assistant Volleyball Coach

Roll call: Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – abstained; motion passed.

2021-118 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
Approved the following *athletic volunteers* for the 2021-2022 school year, pending proper certifications and background checks:

Madison Baird	Tennis Volunteer
Anne Raisor	HS Volleyball Volunteer

**OFFICIAL  
SIGNED COPY  
LOCATED IN  
DISTRICT  
OFFICE**

**RECORD OF PROCEEDINGS**

**Minutes of the Felicity-Franklin Local Board of Education Meeting  
Monday, August 16, 2021**

Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

2021-119 Moved by Mrs. Baker, seconded by Mr. Lowe:  
Accepted the *resignation of Becky McClellan as 10<sup>th</sup> Grade Class Sponsor* for the 2021-2022 school year. Roll call: Mrs. Baker – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Broadwell – yea; motion passed unanimously.

2021-120 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
Authorized *the Superintendent to employ for the following positions* for the 2021-2022 school year, per appropriate salary schedules, pending proper certifications and background checks:

- Game Workers for athletic events
- Detention Monitors and Family Reading Night Monitors
- Student Workers for either compensation or class credits

Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

- **Legal Liaison Report:** *No Report*
- **Student Achievement Liaison Report:** Jennifer Broadwell reported on -
  - Ohio's State Tests Results
  - Three-Year Professional Development Plan
  - Kagan Student Engagement Training
  - OTES 2.0
  - Benchmark and Short-Cycle Assessments
  - Innovation Mini-Grants
- **District Leadership Report:** *No Report*
- **Miscellaneous Business**
  1. **The Superintendent/Treasurer approved the following contracts \$7,500:**
    - *Four Oakes Design* for the 2021-2022 school year for independent contracting services for website design, app design, social media accounts, communications, and special projects in the amount of \$5,120.00
  2. Discussed *OSBA Capital Conference* for 2021-2022
  3. Discussed *Administrative Guideline 6612 Gate Receipts and Admissions for Athletic Events*
  4. *Safety Update: N/A*

2021-121 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
*Adjourned the regular meeting* of the Felicity Franklin Board of Education. Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

**OFFICIAL  
SIGNED COPY  
LOCATED IN  
DISTRICT  
OFFICE**

## **RECORD OF PROCEEDINGS**

**Minutes of the Felicity-Franklin Local Board of Education Meeting  
Monday, August 16, 2021**

---

Christina L. Laubach, Treasurer/CFO  
Felicity Franklin Board of Education

---

Donald T. Lowe, President  
Felicity Franklin Board of Education