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**RECORD OF PROCEEDINGS**

Minutes of the Felicity-Franklin Local Board of Education Meeting  
Monday, July 19, 2021

The Felicity-Franklin Board of Education met in regular session on Monday, July 19, 2021 in the Board Conference Room, President Terry Lowe presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - absent, Mr. Terry Lowe – present, Mr. Randy McElfresh - present, Mr. Andy Ninichuck – present.

2021-096 Moved by Mr. Ninichuck, seconded by Mr. Lowe:  
***Excused Jennifer Broadwell*** from attending the board meeting. Roll call: Mr. Ninichuck – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mrs. Baker – yea; motion passed.

2021-097 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:

1. ***Approved the minutes from the June 21, 2021 regular board meeting*** as distributed;
2. Reviewed and approved the following ***treasurer's reports June:***
  - a. Disbursement Summary
  - b. Detailed Check Register

	May
General Fund MTD	\$1,360,442.60
All Other Funds MTD	\$ 209,526.57
Total Expenditures MTD	\$1,569,969.17

- Financial ***CASH SUMMARY*** Report by Funds & ***CASH BALANCE BY FUND***
- Financial ***REVENUE BY FUND*** and ***EXPENDITURE REPORT*** Reports
- Appropriation Accounts Summary by Funds ***APPROPRIATION SUMMARY***
- Revenue Accounts Summary by Funds ***REVENUE SUMMARY***
- Payroll Information ***June 15th and June 30th*** Payrolls
- Fiscal Status Update ***COMPARE*** Report
- Investments:

Time Period	Amount	Type/Fund	Month(s)	Rate
06/01/21-06/30/21	\$ 426,001.44	5/3 Investment Program	31 Days	0.20%
06/01/21-06/30/21	\$2,778,040.69	StarOhio	31 Days	0.11%
08/30/18-08/30/21	\$ 248,000.00	5/3 (Ally Bank UT)	24 Months	3.00%
02/07/19-02/07/22	\$ 200,000.00	Citibank	36 Months	2.90%
05/17/19-05/17/22	\$ 245,000.00	Wells Fargo Bank NA	36 Months	2.55%
08/01/19-07/31/22	\$ 245,000.00	Capital One Nat'l Assn VA	36 Months	1.9%
11/20/19-05/26/23	\$ 245,000.00	MBS (American Express FSB)	42 Months	1.9%

**FY2020-2021 Interest - June**

General Fund	\$38,711.75	Lunchroom Fund	\$4.96	Total	\$38,716.71
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3. Then and Now Authorizations: N/A

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4. Certificate of Estimated Resources & Appropriation adjustments as well as the creation of any related new funds:

• *Final FY21 Certificate of Estimated Resources and Appropriations*

Fund	June		
	Total Amount Available for Expenditures plus Cash Balances	Appropriations	Net Cash after Appropriations
001	16,153,171.49	11,296,458.64	4,856,712.85
002	976,179.27	976,179.27	0.00
003	384,210.84	334,536.75	49,674.09
006	496,698.98	491,315.38	5,383.60
014	62,822.56	51,129.20	11,693.36
018	48,518.14	28,960.74	19,557.40
022	119.80	119.80	0.00
034	83,536.76	83,536.76	0.00
035	102,118.70	35,000.00	67,118.70
200	117,696.28	87,670.27	30,026.01
300	230,356.98	224,819.64	5,537.34
451	5,400.00	5,400.00	0.00
461	11,358.80	11,358.80	0.00
467	183,293.00	167,750.65	15,542.35
499	67,466.82	67,466.82	0.00
507	169,535.80	169,535.80	0.00
510	222,937.00	222,937.00	0.00
516	206,171.38	206,171.38	0.00
536	31,099.44	27,775.00	3,324.44
572	270,419.38	270,419.38	0.00
587	6,096.26	6,096.26	0.00
590	55,112.39	55,112.39	0.00
599	16,142.52	16,142.52	0.00
Total	19,900,462.59	14,835,892.45	5,064,570.14

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**9-122 Certificate of Estimated Resources and Temporary Appropriations:**

Fund	July 1- Beginning		
	Total Amount Available for Expenditures plus Cash Balances	Appropriations	Net Cash after Appropriations
001	16,101,747.80	11,204,633.01	4,897,114.79
002	0.00	0.00	0.00
003	708,398.36	200,000.00	508,398.36
006	455,799.46	454,884.24	915.22
014	40,968.87	27,015.58	13,953.31
018	53,785.18	45,835.18	7,950.00
022	119.80	119.80	0.00
034	46,035.46	42,000.00	4,035.46
035	105,915.10	80,000.00	25,915.10
200	122,586.64	82,314.42	40,272.22
300	258,792.34	256,599.63	2,192.71
451	5,400.00	5,400.00	0.00
461	17,066.84	14,000.00	3,066.84
467	218,173.84	201,731.11	16,442.73
499	0.00	0.00	0.00
507	1,706,050.75	1,681,174.85	24,875.90
510	0.00	0.00	0.00
516	211,144.35	211,144.35	0.00
536	26,880.44	0.00	26,880.44
572	280,693.93	225,122.43	55,571.50
587	5,820.46	5,820.46	0.00
590	38,875.62	38,875.62	0.00
599	18,800.99	16,919.51	1,881.48
Total	20,423,056.23	14,793,590.17	5,629,466.06

5. A. Transfers from General Fund: N/A for June

- Retroactive approved for June advances for State/Federal Funds per auditor recommendations:

Fund 461-9221	\$ 3,066.84
Fund 507-9221	\$24,875.90
Fund 536-9321	\$17,880.44
Fund 572-9221	\$52,276.50
Fund 572-9421	\$ 3,295.00
Fund 587-9321	\$2.07
Fund 599-9221	\$ 1,881.48
TOTAL	\$103,278.23

- Retroactive approved an additional transfer to Lunchroom-Fund 006 - \$8,500.00

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Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker - yea, Mr. Lowe – yea; motion passed.

2021-098 Moved by Mrs. Baker, seconded by Mr. Ninichuck:  
Authorized the treasurer to evaluate and lock in daily **propane rates per gallon** at the best price for a 2021-2022 fall/winter contract. Roll call: Mrs. Baker – yea, Mr. Ninichuck – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed.

2021-099 Moved by Mrs. Baker, seconded by Mr. Ninichuck:  
Authorized the treasurer to issue the following **cash advances** for the 2021-2022 school year:

• Food Services	\$150
• Middle and High School Athletics	\$550
• Middle School Incentives	\$150
• Fall Concessions	\$250
• Winter Concessions	\$250
• Spring Concessions	\$250
• FFA Fall Feast	\$500
• Sophomore Turkey Dinner	\$500
• Open House	\$500
• Drama Club	\$250
• High School Dances	\$100 per event
• FCCLA Activities	\$100 per activity

Roll call: Mrs. Baker – yea, Mr. Ninichuck – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed.

2021-100 Moved by Mr. Ninichuck, seconded by Mr. Lowe:  
Approved the **Free and Reduced Lunch Form** for the 2021-2022 school year. Roll call: Mr. Ninichuck – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mrs. Baker – yea; motion passed.

2021-101 Moved by Mr. McElfresh, seconded by Mrs. Baker:  
Approved the **Student Accident Insurance Form** for the 2021-2022 school year. Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. Ninichuck – yea; motion passed.

2021-102 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:  
Approved the following **contracts**:

- **USI Insurance Services** for property, building, and fleet insurance in the amount of \$35,831
- **Clermont County Board of Developmental Disabilities Agreement** in the amount of \$28,831 per student for the 2021-2022 school year services
- **Williamsburg Local School District Agreement** for shared EMIS services in the amount up to \$31,200 (\$300/day) for the 2021-2022 school year

Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Lowe – yea; motion passed.

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- 2021-103 Moved by Mr. McElfresh, seconded by Mr. Lowe:  
That the Felicity-Franklin Board of Education enter into *executive session for negotiations or bargaining sessions* with public employees. Roll call: Mr. McElfresh – yea, Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea; motion passed.
- Mr. Terry Lowe, President, reconvened the board into regular session.
- 2021-104 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
That the Felicity-Franklin Board of Education enter into *executive session for negotiations or bargaining sessions* with public employees. Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea; motion passed.
- Mr. Terry Lowe, President, reconvened the board into regular session.
- 2021-105 Moved by Mrs. Baker, seconded by Mr. Ninichuck:  
Accepted the *resignation of Claire Sullivan, teacher*. Roll call: Mrs. Baker – yea, Mr. Ninichuck – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed.
- 2021-106 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:  
Accepted the *resignation of Mary Hasler, Cook, for retirement purposes*. Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Lowe – yea; motion passed.
- 2021-107 Moved by Mrs. Baker, seconded by Mr. McElfresh:  
Revised Board Resolution No. 2021-092, *to adjust Joseph Morgan's contract from Bachelors, Step 1 to 150 Hours, Step 5* for the 2021-2022 school year, pending proper certification and back ground checks. Roll call: Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mr. Lowe – yea; motion passed.
- 2021-108 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
Issued a *one-year certificated* contract to *Annie Cummins*, 150 Hours, Step 1, effective the 2021-2022 school year, pending proper certification and background checks. Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea; motion passed.
- **Legal Liaison Report:** *No Report*
  - **Student Achievement Liaison Report:** *No Report*
  - **District Leadership Report:** *No Report*
  - **Miscellaneous Business**
    1. **The Superintendent/Treasurer approved the following contracts \$7,500:**
      - **Kennedy Insurance Agency** for Cyber Insurance Coverage (Data Compromise, Ransomware and Deception fraud) for \$4,366 for the period of 7/31/21-7/30/22
    2. **Safety Update:** N/A
- 2021-109 Moved by Mr. McElfresh, seconded by Mrs. Baker:

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*Adjourned the regular meeting* of the Felicity Franklin Board of Education. Roll call:  
Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. Ninichuck – yea; motion  
passed.

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Christina L. Laubach, Treasurer/CFO  
Felicity Franklin Board of Education

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Donald T. Lowe, President  
Felicity Franklin Board of Education