

RECORD OF PROCEEDINGS

Minutes of the Felicity-Franklin Board of Education Meeting

Monday, November 18, 2019

**LOCATED IN
DISTRICT OFFICE**

Franklin Board of Education met in regular session on **Monday, November 18, 2019** in the board conference room, President Yvonne Baker presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - present, Mr. Terry Lowe - present, Mr. Randy McElfresh - present, Mr. Andy Ninichuck - present.

- 2019-194 *Minutes* from the **October 21, 2019 meeting** were distributed. The motion was made by Mr. McElfresh, seconded by Mrs. Broadwell to approve the minutes with a correction to remove “discussion of district administration survey under miscellaneous items”. Roll call: Mr. McElfresh – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, motion passed unanimously.
- 2019-195 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:
Reviewed and approved the ***financial reports for October, 2019***. Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, motion passed unanimously.
- 2019-196 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:
Approved the ***Five-Year Financial Forecast FY20-24*** as presented by the Treasurer, and:
- 1) Approved the addition of Fund 001-9119
- 2) Adjusted the General Fund Certificate of Estimated Resources and Appropriations
- | | |
|---------------------|--------------|
| Appropriations | \$10,846,545 |
| Estimated Resources | \$11,284,105 |
- 3) Transfers and Additions to reserve balances
- Transfers
- \$50,000 to Permanent Improvement fund (003)
- \$25,000 to Severance Fund (035)
- Up to \$185,000 to Athletic Fund (300)
- \$4,000 Innovation Mini Grant Fund (014-9924)
- Additions to Reservation of Fund Balances:
- \$50,000 to Technology Reserve (001-9117)
- \$50,000 to Maintenance Reserve (001-9116)
- \$50,000 Bus Reserve (001-9196)
- \$10,000 Playground Reserve (001-9119)
- \$15,000 Tuition Reimbursement Reserve (001-9700)
- Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.
- 2019-197 Moved by Mrs. Baker, seconded by Mrs. Broadwell:
Approved the ***2018-2019 Financial Audit engagement*** between Felicity Schools and the Ohio Auditor of State. Roll call: Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck; motion passed unanimously.
- 2019-198 Moved by Mrs. Broadwell, seconded by Mr. Lowe:
Certified and approved that at the time the following payments were made to the following vendors, which were greater than \$3,000, funds existed free of any previous encumbrances:
- DeBra-Kuempel – PO#46187 for \$4,357.20 for walk-in freezer repair
 - Final Forms – PO#46166 for \$3,925.25 for Fall Registration
 - Forward Edge – PO#44548 for \$4,350 for Forward Edge Managed Services
- Roll call: Mrs. Broadwell – yea, Mrs. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea; motion passed unanimously.

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~~2019-199~~ Moved by Mrs. Baker, seconded by Mr. Ninichuck:
Approved the *creation of fund 536-9320* and adjusted the *Appropriations & Certificate of Estimated Resources* in the following funds:

- Fund 572-9220 Title I Consolidated (\$1,955.66 Decrease)
- Fund 536-9320 Title I Non-Competitive, Supplemental School Improvement \$32,500 Increase
- Fund 590-9220 Title II A Supporting Effective Instruction \$27.27 Increase

Roll Call: Mrs. Baker – yea, Mr. Ninichuck – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed unanimously.

2019-200 Moved by Mr. Ninichuck, seconded by Mr. Lowe:
Approved the following *NEOLA Policies*:

Volume 38, No. 1 – August 2019

<u>1310</u>	Employment of the Treasurer
<u>1340</u>	Non-Reemployment of the Treasurer
<u>2431</u>	Interscholastic Athletics
<u>5113.02</u>	School Choice Options
<u>5200</u>	Attendance
<u>5230</u>	Late Arrival
<u>5350</u>	Revised Student Mental Health and Suicide Prevention
<u>7300</u>	Disposition of Real Property/Personal Property
<u>7440.03</u>	Small Unmanned Aircraft Systems
<u>8400</u>	Reissued School Safety
<u>8403</u>	School Resource Officer
<u>8462</u>	Student Abuse and Neglect
<u>8500</u>	Food Service

Tobacco Policies

<u>1615</u>	New Use of Tobacco By Administrators
<u>3215</u>	Revised Use of Tobacco By Professional Staff
<u>4215</u>	Revised Use of Tobacco By Classified Staff
<u>5512</u>	Revised Use of Tobacco
<u>7434</u>	Revised Use of Tobacco on School Premises

Roll call: Mr. Ninichuck – yea, Mr. Lowe – yea, Mr. McElfresh – yea Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

2019-201 Moved by Mr. Lowe, seconded by Mrs. Baker:
Approved a *parental transportation contract* with *Samantha Cooper* to transport her children from New Richmond to Felicity at the Federal Mileage Reimbursement Rate of \$0.58 per mile for the period beginning September 17, 2019 through October 31, 2019.
Roll call: Mr. Lowe – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea; motion passed unanimously.

2019-202 Moved by Mr. Ninichuck, seconded by Mr. Lowe:
That the Felicity-Franklin Board of Education enter into *executive session* for the consideration of the employment and compensation of a public employee. Roll call: Mr. Ninichuck – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

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Mrs. Baker reconvened the board into regular session.

~~2019-203~~

Moved by Mr. Ninichuck, seconded by Mr. McElfresh:

Issued a ***one-year classified contract to Eva Kirk as Bus/Van Monitor*** for the 2019-2020 school year, per Step 1 of the OAPSE agreement, pending proper certifications and background checks, effective November 1, 2019. Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

2019-204

Moved by Mr. Ninichuck, seconded by Mrs. Baker:

Employed ***Lee Ann Whited as a sub bus driver*** for the 2019-2020 school year, pending proper certifications and background checks. Roll call: Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh; motion passed unanimously.

2019-205

Moved by Mrs. Broadwell, seconded by Mrs. Baker:

Issued a ***one-year classified contract to Morgan Smith as Elementary Aide*** for the 2019-2020 school year, per Step 1 of the OAPSE agreement, pending proper certifications and background checks, effective November 11, 2019. Roll call: Mrs. Broadwell – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. McElfresh – abstained, Mr. Ninichuck – yea; motion passed.

2019-206

Moved by Mr. McElfresh, seconded by Mrs. Broadwell:

Approved the ***modification of resolution 2019-088*** to contract with ***Kim Fontaine as OBI Trainer*** for \$25 per hour for the 2019-2020 school year. Roll call: Mr. McElfresh – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea; motion passed unanimously.

- **Legal Liaison Report:** No report

- **Student Achievement Report:** No report

- **District Leadership Report:** Mr. Dave Gibson, Superintendent, discussed Net Destination Results.

- Miscellaneous Business- Discussed the following items:

- Superintendent and Treasurer approved the following contracts/agreements <\$7,500.00

- ***Buddy Roger's Music*** school maintenance agreement at the cost of \$1,092
- ***E-Rate Funding Letter of Intent*** to enter into contract with Awardee for the purchase of E-Rate Units

- Discussed ***Grant JVS Board of Education Members***

- The Board appointed Andy Ninichuck for the 3 Year Term
- The Board appointed Donnie Woodall for the 1 Year Term

- Discussed the January, 2020 ***Organizational and Regular Meeting***, and set Monday, January 13, 2020 beginning at 7:00 as the meeting date.

- Discussed ***District Administration Survey***

- Discussed 2019 ***Christmas Dinner: December 19, 2019 beginning at 10:30 AM***

- **Safety Update**

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2019-207

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Moved by Mrs. Broadwell, seconded by Mrs. Baker:

~~To adjourn~~ this regular meeting of the Felicity Franklin Board of Education. Roll call:
Mrs. Broadwell – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mr.
Ninichuck – yea; motion passed unanimously.

Christina L. Laubach, Treasurer/CFO
Felicity Franklin Board of Education

Yvonne Baker, Board President
Felicity Franklin Board of Education