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RECORD OF PROCEEDINGS

**Minutes of the Felicity-Franklin Board of Education Meeting
Monday, August 19, 2019**

The Felicity-Franklin Board of Education met in regular session on Monday, ~~September 16, 2019~~ in the board conference room, President Yvonne Baker presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - present, Mr. Terry Lowe - present, Mr. Randy McElfresh - present, Mr. Andy Ninichuck - present.

■ Donnie Woodall present the *US Grant JVS Report*

- 2019-143 *Minutes* from the **July 15th regular meeting** were distributed. There being no objections or corrections the motion was made by Mr. McElfresh, seconded by Mr. Ninichuck to approve the minutes as presented. Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.
- 2019-144 Moved by Mrs. Broadwell, seconded by Mr. Ninichuck:
Reviewed and approved the **financial reports for July, 2019**. Roll call: Mrs. Broadwell – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed unanimously.
- 2019-145 Moved by Mrs. Baker, seconded by Mrs. Broadwell:
Approved the recommended **Temporary Appropriations and Beginning Certificate of Estimated Resources**:
 Beginning Certificate: \$12,622,132.73
 Temporary Appropriations: \$12,967,222.93
Roll call: Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea; motion passed unanimously.
- 2019-146 Moved by Mrs. Broadwell, seconded by Mr. Lowe:
Approved and certified that at the time the following purchases were made, which were greater than \$3,000, **funds existed free of any previous encumbrances**.
 • **Borden Dairy**- PO 44583 for \$3,239.27- Invoice date prior to purchase order date
Roll call: Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea; motion passed unanimously.
- 2019-147 Moved by Mr. Ninichuck, seconded by Mrs. Broadwell
Approved the recommended **revised Accounts Payable Clerk/Payroll Clerk Salary Schedule**, effective 7/1/19. Roll call: Mr. Ninichuck – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mrs. Baker – yea; motion passed unanimously.
- 2019-148 Moved by Mrs. Broadwell, seconded by Mr. Lowe:
Approved a contract for services rendered at **Ohio Valley Voices Special Education**, in the amount of \$32,500 for the 2019-2020 school year.
Roll call: Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea; motion passed unanimously.

 • Reviewed Neola Policy #2413-Career Advising
- 2019-149 Moved by Mr. Lowe, seconded by Mrs. Baker:
Approved the **contract** between Felicity-Franklin Schools and **Forward Edge** for the **Curriculum and Technology Integration Services**.
Roll call: Mr. Lowe – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea; motion passed unanimously.

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2019-150

Moved by Mr. Ninichuck, seconded by Mr. McElfresh:

Approved the following **FFA travel events**:

- Big E- Eastern State Expo September 11-15 2019 in Springboro, Massachusetts
- The 92nd National FFA Convention, October 28-November 2, 2019 in Indianapolis, Indiana.

Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

2019-151

Moved by Mr. Ninichuck, seconded by Mr. McElfresh:

That the Felicity-Franklin Board of Education enter into **executive session** for the consideration of the employment and compensation of a public employee. Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

- Mrs. Yvonne Baker reconvened the board into regular session.

2019-152

Moved by Mrs. Broadwell, seconded by Mr. Lowe:

Accepted the **resignation of James Denune**, High School PE and Health Teacher, along with supplemental positions as Varsity Tennis Coach for both girls and boys, and Summer and Winter Weight Room Supervisor. Roll call: Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea; motion passed unanimously.

2019-153

Moved by Mr. Ninichuck, seconded by Mrs. Baker:

Authorized the treasurer **to modify Brad Ellis' contract** for an additional 20 days for his student transportation service duties. Roll call: Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed unanimously.

2019-154

Moved by Mr. McElfresh, seconded by Mr. Lowe:

Issued a **one- year bus driver contract to David Smith** for 2019-2020 school year, per step 2 of the Bus Driver Salary Schedule, pending proper certifications and background checks. Roll call: Mr. McElfresh – yea, Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

2019-155

Moved by Mr. Ninichuck, seconded by Mr. McElfresh:

Approved the following for **sub positions** for the 2019-2020 school year, pending proper certification and background checks.

- Steve Mofford- sub custodian
- Michelle Dickhaus- sub cook
- Eva Kirk- Monitor, sub aide, sub cook, and sub secretary

Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mr. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea; motion passed unanimously.

2019-156

Moved by Mr. Lowe, seconded by Mr. Ninichuck:

Issued the following **supplemental contracts** for the 2019-2020 school year, per the supplemental salary schedule, pending proper certification and background checks.

- Varsity tennis (Girls)- Kristen Baird and Sarah Fancher
- Assistant Girls Varsity Basketball- Josie Buckingham
- Yearbook Advisor- Rebecca McClellan

Roll call: Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea; motion passed unanimously.

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- 2019-157 Moved by Mr. Ninichuck, seconded by Mrs. Broadwell:
Approved **Ashley Wilson** as the Middle School Volleyball **volunteer** for the 2019-2020 school year, pending proper certification and background checks. Roll call: Mr. Ninichuck– yea, Mrs. Broadwell– yea, Mr. Lowe – yea, Mr. McElfresh– yea, Mr. Baker– yea; motion passed unanimously.
- 2019-158 Moved by Mrs. Broadwell, seconded by Mrs. Baker
Approved the **head cook/kitchen manager salary schedule**, equal to Current Cook Salary Schedule plus \$0.50/per hour. Roll call: Mrs. Broadwell– yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea; motion passed unanimously.
- 2019-159 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:
Moved **Kathy Moore and Jennifer Reeves** to their current step on the **head cook/kitchen manager** salary schedule. Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. – Broadwell-yea; Mr. Lowe– yea; motion passed unanimously.
- 2019-160 Moved by Mrs. Broadwell, seconded by Mr. Lowe:
Authorize the superintendent to **hire resident educators** and **approve a stipend** for the 2019-2020 school year at \$300 per mentee. Roll call: Mrs. Broadwell – yea, Mr. Lowe– yea, Mr. McElfresh – yea, Mrs. Baker– yea, Mr. Ninichuck– yea; motion passed unanimously.
- 2019-161 Moved by Mrs. Baker, seconded by Mrs. Broadwell:
Authorized the superintendent to **employ** the following for the 2019-2020 school year:
- **Game workers** for athletic events
 - **Detention Monitors** and Family Reading Night Monitors
 - **Student workers** for either compensation or class credit
- Roll call: Mrs. Baker – yea, Mr. Broadwell- yea, Mr. Lowe – yea, Mr. McElfresh– yea, Mr. Ninichuck– yea; motion passed unanimously.
- 2019-162 Moved by Mr. Lowe, seconded by Mrs. Broadwell:
Authorize a 2% **increase** for the **Superintendent and Treasurer**, effective August 1, 2019. Roll call: Mr. Lowe – yea, Mrs. Broadwell– yea, Mr. McElfresh – yea, Mr. Ninichuck– yea, Mrs. Baker– yea; motion passed unanimously.
- 2019-163 Moved by Mr. Lowe, seconded by Mrs. Broadwell:
Approved the **transfer** of **Shana Stevenson** to **Transportation Building Secretary**, effective August 13, 2019, step 22 of the Building Secretary Salary Schedule. Roll call: Mr. Lowe – yea, Mrs. Broadwell– yea, Mr. McElfresh – yea, Mr. Ninichuck– yea, Mrs. Baker– yea; motion passed unanimously.
- Legislative Liaison Report: No report
 - Student Achievement Report: No Report
 - District Leadership Team Report- -No Report
 - Miscellaneous Business- Discussed the following items:
 - Superintendent and Treasurer approved the following contracts/agreements <\$7,500.00

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- Revised contract between the Felicity-Franklin School District and **Four Oaks Design** for the 2019-2020 school year for independent contracting services for website design, app design, social media accounts, communications and special projects.
- **Contract** between Felicity Franklin Local School District and **Bethel-Tate** Local School District to **transport two students** to and from Ohio Valley Voices School.
- Superintendent authorized the following **buses** to be **sold at auction**:
 - Bus #4, 2000 Freightliner, Serial/Vin # 54UZ6CFBA71CH39777-248,494 miles
 - Bus #13, 2007 International, Serial/Vin # 4DRDVAFP38B556791-95,409 miles
- Discussed 2019-2020 **OSBA Capital Conference** scheduled for November 10-12, 2019.
- **Safety Update**

2019-164

Moved by Mr. Ninichuck, seconded by Mrs. Baker:

To **adjourn** the regular meeting of the Felicity Franklin Board of Education. Roll call: Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed.

Christina L. Laubach, Treasurer/CFO
Felicity Franklin Board of Education

Yvonne Baker, Board President
Felicity Franklin Board of Education