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## RECORD OF PROCEEDINGS

**Minutes of the Felicity-Franklin Local School District  
Board of Education Meeting  
Monday, June 15, 2020**

The Felicity-Franklin Board of Education met in regular session on Monday, June 15, 2020 meeting in the board conference room, President Yvonne Baker presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - present, Mr. Terry Lowe - present, Mr. Randy McElfresh - present, Mr. Andy Ninichuck - present.

2020-077 Moved by Mrs. Broadwell, seconded by Mr. Ninichuck:  
Reviewed and approved the following treasurer's reports and recommendations.

1. Board minutes from May
2. Reports for May
  - Disbursement Summary
  - Detailed Check Register

	<u>May</u>
General Fund MTD	\$ 950,357.27
All Other Funds MTD	\$177,555.03
Total Expenditures MTD	\$1,127,912.30

- Financial CASH SUMMARY Report by Funds & CASH BALANCE BY FUND
- Financial REVENUE BY FUND and EXPENDITURE REPORT Reports
- Appropriation Accounts Summary by Funds APPROPRIATION SUMMARY
- Revenue Accounts Summary by Funds REVENUE SUMMARY
- Payroll Information May 15 and May 31 Payrolls
- Fiscal Status Update COMPARE Report
- Investments:

Time Period	Amount	Type/Fund	Month	Rate
5/1/20-5/31/20	\$428,770.87	5/3 Investment Program	31 Days	0.20%
5/1/20-5/31/20	\$750,000.00	Star Ohio	31 Days	2.52%
07/09/17-07/20/20	\$247,000	MSB (Capital One)	36 Months	1.85%
01/24/18-01/25/21	\$243,000	MBS Goldman Sachs Bank US	36 Months	2.40%
08/30/18-08/30/21	\$248,000	5/3 (Ally Bank UT)	24 Months	3.00%
02/07/19-02/07/22	\$200,000	CitiBank	36 Months	2.90%

05/17/19-05/17/22	\$245,000	Wells Fargo Bank NA	36 Months	2.55%
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08/01/19-7/31/22	\$245,000	Capital One Nat'l Assn VA	36 Months	1.9%
11/20/19-05/26/23	\$245,000.	MBS (American Express Bk FSB	42 Months	1.9%

### FY2019-2020 Interest

#### May

<b>General Fund</b>	<b>71,353.57</b>	<b>Lunchroom Fund</b>	<b>77.34</b>	<b>Total</b>	<b>71,430.91</b>
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3. Then and Now Authorizations
  - Healthcare Billing Services - \$5926.39. PO 46566 - Invoice date prior to PO date.
4. Certificate of Estimated Resources & Appropriation adjustments as well as the creation of any related new funds. n/a for current month
5. Transfers - None
6. Grants - \$250 The National Theatre for Children

Roll call: Mrs. Broadwell – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed unanimously.

2020-078

Moved by Mr. McElfresh, seconded by Mr. Lowe:

Authorized the treasurer to perform the following year end requirements:

- Make a transfer from the general fund (001) to the Athletic Fund (003) to cover the negative cash balance and transfer cash to negative cost centers in athletic fund.
- Make the necessary inter-fund adjustments to the 2019-2020 appropriations ledger (appropriations not to exceed \$13,250,000)
- Adjust the Official Certificate of Estimated Resources not to exceed \$13,600,000
- Set the FY 2020-2021 Temporary Appropriations and Official Certificate of Estimated Resources as follows:
  - Certificate of Est. Resources not to exceed \$13,600,000
  - Temporary Appropriations not to exceed \$13,400,000

Roll call: Mr. McElfresh – yea, Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

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2020-079 Moved by Mrs. Broadwell, seconded by Mr. McElfresh:

Approved new **NEOLA Policies and Bylaws** as follows:

Volume 38 No. 2 January 2020

1520	Employment of Administrators
2464	Gifted Education and Identification
3120	Employment of Professional Staff
3120.04	Employment of Substitutes
3120.05	Employment of Personnel in Summer School and Adult Education Programs
3120.08	Employment of Personnel for Co-curricular/Extra Curricular Activities
4120	Employment of Classified Staff
4120.08	Employment of Personnel for Co-Curricular/Extra Curricular Activities
4124	Employee Contract
4162	Drug and Alcohol Testing of CDL License, Holders, and Other Employees who perform Safety Sensitive Functions
5460	Graduation Requirements
5460.02	Students-At-Risk of not Qualifying for High School diploma
6107	Authorization to accept and Distribute Electronic Records, and to use Electronic Signatures

Roll call: Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea; motion passed unanimously.

2020-080 Moved by Mr. Ninichuck, seconded by Mr. Lowe:  
Approved the participation in the **CCIP** as listed for the 2020-2021 school year and discussed federal funding requirements, including parent's right to be involved.

Fund 572- Title I Schoolwide

Fund 590- Improving Teacher Quality

Fund 516- Title VI B IDEA

Fund 461- MSTW/HSTW/5th Quarter Grant

Fund 499- School Climate Grant

Fund 587- Title VI-B Early Childhood IDEA

Fund 599- Title IV-A Student Support and Academic Enrichment

Roll call: Mr. Ninichuck – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

2020-081 Moved by Mr. Lowe, seconded by Mrs. Broadwell:  
Approved the participation in the **National School Lunch** program for the 2020-2021 school year.

Roll call: Mr. Lowe – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea; motion passed unanimously.

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2020-082 Moved by Mr. Lowe, seconded by Mr. McElfresh:

Approved the following contracts:

- **Ohio Valley Voices Contract** 2020-2021 School year
- **HCC FY 21** contract for \$23,604.09 (Network Fee, Email Archiving, State Software, Student Information, Virtual Grade Book, Special Services, EMIS, OnBase)
- **Schoology** Contract July 1, 2020 - June 30, 2023 for \$11,207.95.
- **Woodhull** Contract for copier services
  - \$1,702.00 per month lease cost plus \$.0029/0.029 cost per copy
- **IXL Learning** contract September 11, 2020 – September 11, 2021 for \$14,350.00
- **Kagan Professional Development Learning** two day contract, a base cost of \$5,998.00, plus travel expenses and books per participant.
- **EMIS Coordinator** contract for Debbie Flynn effective 07/01/2020 at a daily rate of \$348.56.

Roll call: Mr. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mrs. Broadwell – yea; motion passed unanimously.

2020-083

Moved by Mrs. Broadwell, seconded by Mr. McElfresh:

Approved the employment of **Emily Bogan** as 4<sup>th</sup> Grade Intervention Specialist, Bachelor's, Step 1, pending background checks and proper certification.

Roll call: Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea; motion passed unanimously.

2020-084

Moved by Mrs. Broadwell, seconded by Mrs. Baker:

Approved the following three-year contract for **Brad Ellis** effective the 2020-2021 school year, pending proper certification and background checks:

- 20-day extended service contract
- Adjust retirement contribution from 7% to 10%

Roll call: Mrs. Broadwell – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea; motion passed unanimously.

2020-085

Moved by Mrs. Broadwell, seconded by Mr. Lowe:

Approved a **1% increase** for the 2020-2021 school year for non-FEA, non-OAPSE, **classified employees** listed below:

- Building Secretaries
- Cafeteria Workers
- Healthcare Provider
- Payroll and Accounts Payable District Personnel

Roll call: Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. McElfresh – abstained, Mr. Ninichuck – yea, Mrs. Baker – yea; motion passed.

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2020-086

Moved by Mrs. Broadwell, seconded by Mr. McElfresh:  
Modified resolution 2020-064 for **Kyla Redden's** Superintendent Secretary contract from a two year to a one-year contract.

Roll call: Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea; motion passed unanimously.

2020-087

Moved by Mr. Lowe, seconded by Mrs. Broadwell:  
Approved the following one year **supplemental contracts** for the 2020-2021 school year, pending background checks and proper certifications:

### **Elementary**

#### **BLT Members**

Jennifer Guy	Stacey Adams	Katie Strunk
Rena White	Dawn Stephens	Kelsey Schaber

### **Middle School**

#### **BLT Members**

Holli Roehm	Beth Francis	Holly Goodpaster
Shelley Nooe	Megan Walker	

#### **MS Class Sponsors**

Holli Roehm	Bridget Sharp
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#### **Student Council**

Kris Abbott
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### **High School**

#### **Blended Learning**

Brian Binion	Daniel Rothwell
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#### **NHS**

Chris VanHuss
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#### **Senior Class Sponsor**

Kerry Stamper
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#### **Junior Class Sponsor**

Kristen Baird	Kerry Stamper
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#### **Spanish Club**

Sarah Lempert
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#### **Guitar Club**

Brian Binion
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#### **Yearbook Advisor**

Becky McClellan
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#### **Sophomore Class**

Becky McClellan
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#### **Science Club**

Kimberly Perry
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### **Athletics**

#### **Weight Room-Winter**

Billy Stevenson
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#### **Varsity Boys Soccer**

Aaron Taylor
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#### **Varsity Girls Soccer**

Vicki Griffith	Brandi Baker
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#### **Varsity Tennis (Girls)**

Kristin Baird	Sarah Fancher
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#### **Cross Country**

Brian Binion
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#### **Varsity Volleyball**

Amanda Louderback
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#### **Varsity Volleyball - Assistant**

Kerry Stamper
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#### **Middle School Volleyball**

Morgan Smith	Ashlie Wilson
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#### **Varsity Golf**

Dustin Hutson
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<u>Bowling</u>	Brad Ellis
Spirit Club	Sarah Lempert
Color Guard	Sarah Lempert
Middle School Cheerleading	Tina Miller
Varsity Boys Basketball	Jason Thompson
Varsity Boys Basketball - Assistant	Brandon Grant
Freshman Basketball	Dean Thompson
Middle School Boys Basketball	Dustin Hutson
Middle School Boys Basketball - Asst	Josh Carlisle
Varsity Girls Basketball	Josie Buckingham
Varsity Girls Basketball - Assistant	Bernie Cropper
Academic Team	Chris VanHuss
Varsity Girls Softball	Donnie Hall
Varsity Girls Softball - Assistant	Jason Caudill
Varsity Boys Baseball	Ryan Taulbee
Varsity Boys Baseball - Assistant	Brad Ellis
Varsity Tennis (Boys)	Kerry Stamper
Varsity Girls/Boys Track	Brian Binion

Roll call: Mr. Lowe – yea, Mrs. Broadwell – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker -yea; motion passed unanimously.

2020-088

Moved by Mr. McElfresh, seconded by Mrs. Baker:  
Employed the following **classified substitutes** and authorize the superintendent to employ temporary personnel, as needed, subject to ratification by the board, for the 2020-2021 school year per appropriate sub salary schedule, pending proper certification and background checks.

### **Secretary**

Ann Butts  
Michelle Dickhaus  
Tracy Foley  
Stephanie Waters  
Ashlie Wilson  
Tai Smith  
Eva Kirk

### **Aide**

Tracy Foley  
Ashlie Wilson  
Tai Smith  
Clermont County approved Aides  
Eva Kirk

### **Cook**

Michelle Dickhaus  
Jill Reid  
Beth Lahmer  
Ashlie Wilson  
Rhonda Woodall  
Karen Donovan  
Eva Kirk

### **Bus Driver**

Joseph St. Clair Glassmeyer  
Joseph Glassmeyer  
LeeAnn Whited  
Melissa Darnell  
Kim Thompson

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### Bus Aide

Ashley Guthrie  
Jill Reid  
Kathy White

### Custodian

Jill Reid  
Clayton Lindsey

Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Lowe – yea, Mr. Ninichuck – yea; motion passed unanimously.

**Legal Liaison Report:** *Andy Ninichuck* gave a report

**Student Achievement Liaison Report:** no report given

**District Leadership Report:** no report given

### **Miscellaneous Business**

The Superintendent/Treasurer approved the following contracts <\$7,5000.00:

- Contract with Julian and Grube Inc. for FY20 GAAP services in the amount of \$4,500. (FY19).
- Approved the contract with EZ pay for \$385. (20-21) for Cafeteria Software.
- Southern Ohio Educational Service Center Resident Educator Contract FY 21 for \$4,180.00
- Newsela Contract for \$7,300.00
- Garland Contract for \$2,500.00

Real Estate Valuation Appeal provided

Safety Update given by Mr. Gibson.

Discussed Superintendent & Treasurer Evaluation timeline

2020-089

Moved by Mr. McElfresh, seconded by Mr. Lowe:

Adjourned the regular meeting of the Felicity Franklin Board of Education.

Roll call: Mr. McElfresh – yea, Mr. Lowe – yea, Mrs. Baker – yea, Mrs. Broadwell – yea, Mr. Ninichuck – yea; motion passed unanimously.

\_\_\_\_\_  
Christina L. Laubach, Treasurer/CFO  
Felicity Franklin Board of Education

\_\_\_\_\_  
Yvonne Baker, Board President  
Felicity Franklin Board of Education