

## RECORD OF PROCEEDINGS

Minutes of the Felicity-Franklin Local School District  
Board of Education Meeting  
Monday, May 18, 2020

The Felicity-Franklin Board of Education met in regular session on Monday, May 18, 2020 meeting in the board conference room, President Yvonne Baker presiding. Roll call was taken: Mrs. Yvonne Baker - present, Mrs. Jennifer Broadwell - absent, Mr. Terry Lowe – present, Mr. Randy McElfresh - present, Mr. Andy Ninichuck – present.

2020-048 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:  
Approved the absence of board member, **Jennifer Broadwell**, due to family reasons.

Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – year, Mr. Lowe – yea; motion passed.

2020-049 Moved by Mr. Ninichuck, seconded by Mr. McElfresh:  
Reviewed and approved the following treasurer's reports and recommendations from March and April.

1. Board minutes from March and April
2. Reports for March and April
  - Disbursement Summary
  - Detailed Check Register

	March	April
General Fund MTD	874,371.06	856,398.92
All Other Funds MTD	144,633.73	87,346.33
Total Expenditures MTD	1,019,004.79	943,745.25

- Financial CASH SUMMARY Report by Funds & CASH BALANCE BY FUND
- Financial REVENUE BY FUND and EXPENDITURE REPORT Reports
- Appropriation Accounts Summary by Funds APPROPRIATION SUMMARY
- Revenue Accounts Summary by Funds REVENUE SUMMARY
- Payroll Information MARCH 15, MARCH 30, APRIL 15, APRIL 30
- PAYROLLS
- Fiscal Status Update
- Investments:

Time Period	Amount	Type/Fund	Month	Rate
3/1/20-3/31/20	\$429,057.34	5/3 Investment Program	31 Days	0.20%
4/1/20 - 4/30/20	\$428,911.02	5/3 Investment Program	30 days	0.20%
3/1/209-3/31/20	\$750,000.00	Star Ohio	31 Days	2.52%

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3/1/20-3/31/20	\$750,000.00	Star Plus	31 Days	2.55%
07/09/17-07/20/20	\$247,000	MSB (Capital One)	36 Months	1.85%
01/24/18-01/25/21	\$243,000	MBS Goldman Sachs Bank US	36 Months	2.40%
08/30/18-08/30/21	\$248,000	5/3 (Ally Bank UT)	24 Months	3.00%
02/07/19-02/07/22	\$200,000	CitiBank	36 Months	2.90%
05/17/19-05/17/22	\$245,000	Wells Fargo Bank NA	36 Months	2.55%
08/01/19-7/31/22	\$245,000	Capital One Nat'l Assn VA	36 Months	1.9%
11/20/19-05/26/23	\$245,000.	MBS (American Express Bk FSB	42 Months	1.9%

**FY2019-2020 Interest**

**March**

<b>General Fund</b>	<b>55,391.11</b>	<b>Lunchroom Fund</b>	<b>55.35</b>	<b>Total</b>	<b>55,446.46</b>
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**April**

<b>General Fund</b>	<b>61,404.84</b>	<b>Lunchroom Fund</b>	<b>60.36</b>	<b>Total</b>	<b>61,465.20</b>
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3. Then and Now Authorizations – None
4. Certificate of Estimated Resources & Appropriation adjustments as well as the creation of any related new funds.

		<u>April Increase</u>	<u>Reason</u>
Title I School Improvement	572-9220	\$5,771.04	Federal Allocation Adjustment
Title IIA- Supporting Effective Instruction	590-9220	\$1,499.92	Federal Allocation Adjustment
Title IVA- Student Support and Academic Enrichment	599-9220	\$440.37	Federal Allocation Adjustment
Technology Reserve	001-9117	\$30,000.00	Increase to purchase FY21 chromebooks early due to shortages
		<u>May Increase/(Decrease)</u>	
FFA Student Activity Fund	200-9330	4361.12	

5. Transfers - None

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6. Grants

- \$20,000 014-9224 PlugSmart LED Lighting Grant

Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – year, Mr. Lowe – yea; motion passed.

2020-050 Moved by Mr. Lowe, seconded by Mrs. Baker:  
Approved the re-enrollment in the *Ohio School Comp 2020-2021 Worker's Compensation/Unemployment Group Rating Program* for the amount of \$23,531.

Roll Call: Mr. Lowe – yea, Mrs. Baker – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea; motion passed.

2020-051 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
Approved the *8% increase rate agreement for building/fleet liability insurance* for the 2020-2021 school ear effective July 1, 2020.

Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – abstained. Motion passed.

2020-052 Moved by Mr. Ninichuck, seconded by Mr. Lowe:  
Approved the amended *HB412 May Five-Year Forecast* for FY 20-24 and approved the following transfers and reservation of fund balances:  
Transfers:

- \$50,000 transfer to the Permanent Improvement Fund
- \$25,000 transfer to the Severance Fund
- Up to \$200,000 transfer to the Athletic Fund

Additions to Reservation of Fund Balances:

- \$50,000 addition to Technology Reserve
- \$50,000 addition to Maintenance Reserve
- \$50,000 addition to Bus Reserve

Roll call: Mr. Ninichuck – yea, Mr. Lowe – yea, Mrs. Baker – yea, Mr. McElfresh – yea; motion passed.

2020-053 Moved by Mr. Lowe, seconded by Mr. McElfresh:  
Approved the FY20-21 contract with *Forecast5* to provide software, training, and semi-annual seminars.

Roll call: Mr. Lowe – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Ninichuck – yea; motion passed.

2020-054 Moved by Mrs. Baker, seconded by Mr. Ninichuck:  
Approved the contract with *Southern Ohio Educational Service Center* for Ohio Resident Educators for the 2020-2021 school year, beginning August 1, 2020 and ending on July 31, 2021.

Roll call: Mrs. Baker – yea, Mr. Ninichuck – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed.

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2020-055 Moved by Mr. McElfresh, seconded by Mr. Lowe:  
Approved the allowance of *Student Protective Agency* to offer voluntary Student Accident Insurance to students for the 2020-2021 school year.

Roll call: Mr. McElfresh – yea, Mr. Lowe – yea, Mrs. Baker – yea, Mr. Ninichuck – yea;  
motion passed.

2020-056 Moved by Mr. Lowe, seconded by Mr. McElfresh:  
Approved the 2020-2021 *Felicity-Franklin Student Handbooks*.

Roll call: Mr. Lowe – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Ninichuck – nay;  
motion passed.

2020-057 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
Approved the *Felicity FFA* students to attend *summer camp* with date to be determined,  
pending approval by the Governor of the State of Ohio.

Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea;  
motion passed.

- *Reviewed NEOLA Policy and Bylaws*
  - Volume 38 No. 2 January 2020
  - 1520 Employment of Administrators
  - 2464 Gifted Education and Identification
  - 3120 Employment of Professional Staff
  - 3120.04 Employment of Substitutes
  - 3120.05 Employment of Personnel in Summer School and Adult Education Programs
  - 3120.08 Employment of Personnel for Co-curricular/Extra Curricular Activities
  - 4120 Employment of Classified Staff
  - 4120.08 Employment of Personnel for Co-Curricular/Extra Curricular Activities
  - 4124 Employee Contract
  - 4162 Drug and Alcohol Testing of CDL License, Holders, and Other Employees who perform Safety Sensitive Functions
  - 5460 Graduation Requirements
  - 5460.02 Students-At-Risk of not Qualifying for High School diploma
  - 6107 Authorization to accept and Distribute Electronic Records, and to use Electronic Signatures

2020-058 Moved by Mrs. Baker, seconded by Mr. Ninichuck:  
Accepted the resignation of *Linda Duncan* as elementary RTI support teacher.

Roll call: Mrs. Baker – yea, Mr. Ninichuck – yea, Mr. Lowe – yea, Mr. McElfresh – yea;  
motion passed.

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- 2020-059 Moved by Mr. Ninichuck, seconded by Mr. Lowe:  
Approved the following *extended service contracts* for the 2020-2021 school year, pending proper certification and background checks:
- |                 |                          |
|-----------------|--------------------------|
| Kristin Baird   | 15 Days Extended Service |
| Joe Broadwell   | 40 Days Extended Service |
| Holly Jennings  | 60 Days Extended Service |
| Heather Taulbee | 10 Days Extended Service |

Roll call: Mr. Ninichuck – yea; Mr. Lowe – yea; Mrs. Baker – yea; Mr. McElfresh – yea; motion passed.

- 2020-060 Moved by Mr. McElfresh, seconded by Mrs. Baker:  
Authorized the superintendent to *hire summer custodial workers* at the rate of \$11.04 per hour.

Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. Ninichuck - yea; motion passed.

- 2020-061 Moved by Mr. Lowe, seconded by Mr. McElfresh:  
Approved the employment of the following classified substitutes and *authorized the superintendent to employ temporary personnel*, as needed, subject to ratification by the board, for the 2020-2021 school year per appropriate sub salary schedule, pending proper certification and background checks.

*Custodians: Emily Stuart, Clayton Lindsey, Marriah Rena White*

Roll call: Mr. Lowe – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Ninichuck – yea; motion passed.

- 2020-062 Moved by Mr. McElfresh, seconded by Mr. Lowe:  
Approved the employment of *Amy Ninichuck* as a substitute custodian, subject to ratification by the board, for the 2020-2021 school year per the appropriate sub salary schedule, pending proper certification and background checks.

Roll call: Mr. McElfresh – yea, Mr. Lowe – yea, Mrs. Baker – yea, Mr. Ninichuck – abstained; motion passed.

- 2020-063 Moved by Mr. Ninichuck, seconded by Mrs. Baker:  
Approved a **one-year** retire/rehire classified contract to *Susan Jennings* as Guidance Counselor Secretary, effective with the 2020-2021 school year, Step 4 on the Guidance Counselor Salary Schedule, pending proper certification and background checks.

Roll call: Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed.

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- 2020-064      Moved by Mr. McElfresh, seconded by Mr. Lowe:  
Approved a **one-year** retire/re-hire classified contract to **Nadine Rudd** as Cook, effective with the 2020-2021 school year, Step 4 on the Cook Salary Schedule, pending proper certification and background checks.
- Roll call: Mr. McElfresh – yea, Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, motion passed.
- 2020-065      Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
Approved the following **one-year** certificated contracts, effective with the 2020-2021 school year, pending proper certification and background checks:  
**Katie Strunk                      Erica Stock                      Rebecca Chase**  
**Tessa Davidson                  James Hufford                  Kimberly Perry**  
**Hillary Wagner**
- Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea; motion passed.
- 2020-066      Moved by Mr. McElfresh, seconded by Mr. Lowe:  
Approved the following **part-time** teacher contract (120 days), effective for the 2020-2021 school year:  
  
**Virginia Hayden** - 120-day contract at Bachelor's Step 4 of the 2020-2021 salary schedule on the per diem hourly/daily rate, pending proper certifications and background checks.  
Roll call: Mr. McElfresh – yea, Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, motion passed.
- 2020-067      Moved by Mr. Ninichuck, seconded by Mr. McElfresh:  
Approved the following **two-year** certificated contracts, effective with the 2020-2021 school year, pending proper certification and background checks:  
**April Simpson                      Claire Sullivan                      Heather Lane**  
**Sarah Lempert                      Billy Stevenson**
- Roll call: Mr. Ninichuck – yea, Mr. McElfresh – yea, Mrs. Baker – yea, Mrs. Lowe – yea; motion passed.
- 2020-068      Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
Approved the following **three-year** certificated contracts, effective with the 2020-2021 school year, pending proper certification and background checks:  
**Kelsey Schaber                      Ryan Sarchet                      Amber Chandler**  
**Amanda Louderback              Tina Miller**
- Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea; motion passed.

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- 2020-069 Moved by Mr. Ninichuck, seconded by Mrs. Baker:  
Approved a **three-year** administrative contracts to **Trish Hiler** and **Brad Ellis**, effective the 2020-2021 school year, pending proper certification and background checks.
- Roll call: Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. McElfresh – yea; motion passed.
- 2020-070 Moved by Mr. Lowe, seconded by Mr. McElfresh:  
Approved a **five-year** administrative contract to **Robert Walker**, effective the 2020-2021 school year, pending proper certification and background checks.
- Roll call: Mr. Lowe – yea, Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea; motion passed.
- 2020-071 Moved by Mr. McElfresh, seconded by Mr. Ninichuck:  
Approved a **two-year** classified contract to **Kyla Redden**, effective July 1, 2020, pending proper certification and background check.
- Part-time (240 days, 4 hrs/day) **District Office Secretary** per the District Office Secretary Salary Schedule, Step 5.
  - Part-time (240 days, 4 hrs/day) **Payroll/Accounting Clerk** per the Accounts Payable/Payroll Clerk Salary Schedule, Step 10.
- Roll call: Mr. McElfresh – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea; motion passed.
- 2020-072 Moved by Mr. McElfresh, seconded by Mrs. Baker:  
Approved a **three-year** classified contract to **Tiffany Peron – Health Services Provider**, effective the 2020-2021 school year, pending proper certifications and background check>
- Roll call: Mr. McElfresh – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. Ninichuck – yea; motion passed.
- 2020-073 Moved by Mr. Lowe, seconded by Mr. Ninichuck:  
Approved the following **two-year** classified contracts, effective the 2020-2021 school year, pending proper certification and background checks.
- Vicki Griffith – Middle School Secretary**  
**Bobbie Jo Simmermon – Library Aide**
- Roll call: Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. McElfresh – yea; motion passed.
- 2020-074 Moved by Mr. Ninichuck, seconded by Mrs. Baker:  
Approved the following **one-year** classified contracts, effective the 2020-2021 school year, pending property certifications and background checks.
- Dustin Tull – Custodian**  
**Morgan Smith – Aide**  
**Victoria Breig – Transportation**  
**David Smith – Transportation**  
**Eva Kirk – Bus Monitor**

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Roll call: Mr. Ninichuck – yea, Mrs. Baker – yea, Mr. Lowe – yea, Mr. McElfresh – abstained; motion passed.

2020-075      Moved by Mr. Lowe, seconded by Mr. Ninichuck:  
Approved the employment of ***Kim Fontain*** as ***OBI Trainer*** at the rate of \$25/hour for the 2020-2021 school year.

Roll call: Mr. Lowe – yea, Mr. Ninichuck – yea, Mrs. Baker – yea; Mr. McElfresh – yea; motion passed.

2020-076      Moved by Mr. McElfresh, seconded by Mr. Lowe:  
Adjourned the regular meeting of the Felicity Franklin Board of Education.

Roll call: Mr. McElfresh – yea, Mr. Lowe – yea, Mrs. Baker – yea, Mr. Ninichuck – yea; motion passed.

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Christina L. Laubach, Treasurer/CFO  
Felicity Franklin Board of Education

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Yvonne Baker, Board President  
Felicity Franklin Board of Education